

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

Date and Time: January 14, 2025, 10:00 AM

Location: Nevada Capitol Building
101 North Carson Street, Old Assembly Chambers
Carson City, Nevada 89701

Video Conference Location: The McCarran Center, Nevada Building
1 State of Nevada Way, Governor's Conference Room
Las Vegas, Nevada 89119

MEETING MINUTES

MEMBERS PRESENT:

Governor Joe Lombardo
Secretary of State Francisco V. Aguilar
Attorney General Aaron Ford

STAFF PRESENT:

Amy Stephenson, Clerk of the Board
Greg Ott, Board Counsel

OTHERS PRESENT:

Will Lewis, Administrator, State Public Works Division
Jennifer Bauer, Administrative Services Officer 3, State Public Charter School Authority
Craig Newby, First Assistant Attorney General, Attorney General's Office

1. Call to Order / Roll Call

Governor: Let me call to order the State of Nevada Board of Examiners meeting scheduled for today, January 14, 2025, and the time being 10:02 a.m. We will start off with the roll call.

Clerk of the Board: Governor Lombardo.

Governor: Present.

Clerk of the Board: Attorney General Ford.

Attorney General: Here.

Clerk of the Board: Secretary Aguilar.

Secretary of State: Here.

Clerk of the Board: Let the record reflect. We have a quorum, sir.

- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 576 281 913#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Do we have any public comment there in Las Vegas?

Attorney General: No, Governor.

Governor: Do we have any public comment here in Carson City? Hearing none.

Do we have anyone for public comment on the phone? Hearing none.

3. Approval of the December 11, 2024 Meeting Minutes (For possible action)

Governor: Agenda item number three, *Approval of December 11, 2024 Meeting Minutes*. Are there any questions or concerns?

Attorney General: None here.

Governor: I'll entertain a motion for approval.

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Commission on Mineral Resources	1	\$66,709
Department of Public Safety – Fire Marshal Division	1	\$32,642
Department of Public Safety – Fire Marshal Division	1	\$70,721

Governor: Agenda item number four, *State Vehicle Purchases*.

Clerk of the Board: There are three requests under this agenda item today. The first request is from the Commission on Mineral Resources requesting approval to purchase one replacement vehicle for total amount not to exceed \$66,709.

The second request is from the Department of Public Safety, Fire Marshal Division requesting approval to purchase one new vehicle for total amount not to exceed \$32,642.

The last request is also from the Department of Public Safety, Fire Marshal Division requesting approval to purchase one replacement vehicle for total amount not to exceed \$70,721. Are there any questions on any of these items?

Governor: Are there any questions?

Attorney General: None here.

Governor: I'll entertain a motion for approval.

Attorney General: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

State Department of Conservation and Natural Resources – Division of Environmental Protection

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Michael Antoine to assist with program needs and training new staff for the State Department of Conservation of Natural Resources, Nevada Division of Environmental Protection through statewide contract #99SWC-NV21-7576 with Marathon Staffing Group, Inc.

Governor: Agenda item number five, *Authorization to Contract with a Current and/or Former State Employee*.

Clerk of the Board: This request is from the State Department of Conservation and Natural Resources, Division of Environmental Protection. Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with former employee Michael Antoine to assist with program needs and training new staff on a full-time basis through Marathon Staffing Group, Inc. There is a representative here if you have any questions.

Governor: Do we have any questions?

Secretary of State: No questions.

Attorney General: None here.

Governor: Hearing no questions, I'll entertain a motion for approval.

Attorney General: Motion to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

6. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036
(For possible action)

A. Office of the Attorney General

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim requests for approval:

Claimant:	Michael J. and Cynthia D. Valencia
Claim No:	TC21432
Settlement Amount:	\$140,000
Date of Loss:	November 19, 2021

B. Office of the Attorney General

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim requests for approval:

Claimant:	Nicholas and Lauren Snider
Claim No:	TC21421
Settlement Amount:	\$550,000
Date of Loss:	January 21, 2021

Governor: We'll move on to agenda item number six, *Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036*.

Clerk of the Board: These are two requests from the Office of the Attorney General pursuant to NRS 41.036. The Attorney General's office submits the following tort claims for approval. The first is claimant Michael J. and Cynthia D. Valencia, claim number TC21432, settlement amount \$140,000, date of loss November 19, 2021.

The second request is also from the Attorney General. Please note the date of loss on this item is revised from January 21, 2021 to March 14, 2021. The claimant is Nicholas and Lauren Snyder, claim number TC21421, settlement amount \$550,000, and the date of loss is March 14, 2021. Are there any questions on these items?

Governor: Do we have any questions?

Secretary of State: No questions.

Governor: I entertain a motion for approval.

Secretary of State: Motion to approve Item number 6.A and B.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

7. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account (For possible action)

A. Department of Business and Industry – Home Means Nevada, Inc.

Pursuant to NRS 353.268, the Board of Directors of Home Means Nevada, Inc. requests a recommendation to the Interim Finance Committee for an allocation of \$196,076 from the Interim Finance Committee Contingency Account to be deposited in the account for Foreclosure Mediation Assistance and transferred to Home Means Nevada, Inc. for support of the Foreclosure Mediation Program.

B. Department of Employment, Training and Rehabilitation – Rehabilitation Division

Pursuant to NRS 353.268, the division requests a recommendation to the Interim Finance Committee for an allocation of \$67,498 from the Interim Finance Committee Contingency Account to provide interpretation and translation services for the Limited English Proficiency plan.

C. Department of Public Safety – Division of Dignitary Protection

Pursuant to NRS 353.268, the division requests a recommendation to the Interim Finance Committee for an allocation of \$87,921 from the Interim Finance Committee Contingency Account to provide dignitary protection for the Governor.

Governor: Agenda item number seven, *Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account*. We will address both 7.A and 7.C, and has 7.B been withdrawn?

Clerk of the Board: Yes.

Governor: We'll take them together, Ms. Stephenson.

Clerk of the Board: The first request is from the Department of Business and Industry, Home Means Nevada, Inc. Pursuant to NRS 353.268, the Board of Directors of Home Means Nevada, Inc. requests a recommendation to the Interim Finance Committee for an allocation of \$196,076 from the Interim Finance Committee Contingency Account to be deposited in the account for Foreclosure Mediation Assistance and transferred to Home Means Nevada, Inc. for support of the Foreclosure Mediation Program.

As you mentioned, sir, item 7.B has been withdrawn.

The last request is from the Department of Public Safety, Division of Dignitary Protection. Pursuant to NRS 353.268, the division requests a recommendation to the Interim Finance Committee for an allocation of \$87,921 from the Interim Finance Committee Contingency Account to provide dignitary protection for the Governor. Are there any questions on these items?

Governor: Do you have any questions?

Secretary of State: No questions.

Attorney General: No questions, Governor. I'll just note that the item 7.C is very timely in the sense that frankly, my office is going to be presenting something to BOE for dignitary protection for my office as well. So, no questions, and if you're ready for a motion, I'll make it.

Governor: Yes, go ahead, sir.

Attorney General: Move approval of 7.A and 7.C.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

8. Approval of Proposed Leases (For possible action)

Governor: We'll move on to agenda item number 8, *Approval of Proposed Leases*.

Clerk of the Board: There are five leases under this agenda item for approval by the Board today. Are there any questions on any of these leases?

Governor: Do we have any questions?

Secretary of State: Governor, I have questions on four and five.

Governor: Go ahead sir.

Secretary of State: It's just more informational questions. Just wondering, this is for Reno and Carson City. Is this space similar to the space located in Las Vegas?

Will Lewis: Administrator Will Lewis for the record? Yes, they are.

Secretary of State: Okay. Can you tell me how many charter schools are in Carson City?

Jennifer Bauer: Good morning. For the record, my name is Jennifer Bauer and I serve as the Director of Finance and Operations for the State Public Charter School Authority. Happy to be here today. To answer your question, Secretary of State, we currently sponsor no charter schools in Carson City. There is one, but that's currently sponsored by the district. That's a legacy sponsorship and we sponsor about a half dozen with potentially some more coming in the Washoe County area. Thus, the need for the Reno office, so we can be closer to our schools. A Carson City office would be the primary principal place of business for us so that we can be responsive to you, the Governor's Office, and the Legislature.

Secretary of State: How many schools are in Las Vegas? What I'm trying to figure out here is just make sure we're servicing the schools where they need the servicing and are we primarily focusing on the Las Vegas market to service those schools?

Jennifer Bauer: Thank you for that question. Going off of memory, we have 44 charter holders, statewide. I'd say we have about three dozen charter networks. We currently serve 80 campuses statewide. So you're testing my memory this morning, but we have roughly 70 campuses in Las Vegas. And yes, we do have a very large contingency of staff in Las Vegas to service those schools.

Secretary of State: Can you give me the staffing breakdown, Carson versus Reno versus Las Vegas?

Jennifer Bauer: The staffing breakdown is going to be something similar to around a dozen in Las Vegas, a dozen in Carson City, a dozen in Reno. Then, the reason I say this is, is because we like to fill positions based on where the talent is with a primary focus of where the schools are. So, we do have a lot of focus in Las Vegas for those schools, knowing that the biggest need is there, but we also have to fill where the best fit for the position is.

Secretary of State: But if two-thirds of your services is in Las Vegas, a third of your staff is in Las Vegas, a third of the staff is in Carson, a third of the staff is in Reno?

Jennifer Bauer: That's correct. The current construct is that, however, we are optimistic we're going to get additional positions, and we are optimistic, we are going to be able to find talent in the Clark County region to service those schools.

Secretary of State: Thank you. No further questions. Again, want to make sure we're providing the services where the needs are and this to me doesn't seem like it's an appropriate allocation to where the needs are and the students are, and the families and the school leaders.

Jennifer Bauer: Jennifer Bauer, for the record. I'm happy to follow up with more documentation to submit to your office if you wish.

Secretary of State: Sure. Thank you.

Governor: Are there any other questions on proposed leases? If not, I'll entertain a motion for approval.

Secretary of State: Motion to approve leases 1, 2, 3, 4, and 5.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

9. Approval of Proposed Contracts (For possible action)

Governor: Move to item nine, *Approval of Proposed Contracts*.

Clerk of the Board: There are 43 contracts listed under this agenda item today. Please note contract number 36 with the Department of Employment, Training, and Rehabilitation and World Institute on Disability has been withdrawn. Are there any questions on any of these contracts?

Governor: I had a question on 36 but it's withdrawn. Do we have any questions?

Secretary of State: No questions.

Attorney General: No, sir. Move approval of all contracts except number 36.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

10. Approval of Proposed Master Service Agreements (For possible action)

Governor: We'll move on to agenda item number 10, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There is one Master Service Agreement under this agenda item for approval by the Board today. Are there any questions on this item?

Governor: No questions. If there are no other questions, I'll entertain a motion for approval.

Attorney General: Move approval.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously.

11. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from November 14, 2024 through December 13, 2024.

Governor: Agenda item number 11, *Informational Item, Clerk of the Board Contracts*.

Clerk of the Board: There are 48 contracts under over \$10,000 and under the \$99,999 threshold that were approved by the Clerk of the Board from November 14, 2024 through December 13, 2024. This item is informational. Are there any questions on any of these contracts?

Governor: None here. Do you have any questions?

Attorney General: No, sir.

Governor: Alright. We will close item number 11.

12. Information Item Reports

Governor's Finance Office – Budget Division

Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, and the IFC Contingency Fund as of December 19, 2024, for fiscal year 2025. Additionally, a reconciliation of the Extradition Coordinator budget account has been prepared at the request of the Board.

Governor: We will move on to item number 12, *Information Item Reports*.

Clerk of the Board: This report is from the Governor's Finance Office, Budget Division. Pursuant to NRS Chapter 353, the division presents a reconciled fund balance report for the following accounts. The Tort Claim Fund balance is \$2,698,837.55, the Statutory Contingency Account is \$684,528.64, the Stale Claims Account is \$1,405,855.90, the Emergency Account is \$500,000.00, the Disaster Relief Account is \$13,709,888.10, the IFC Contingency Unrestricted General Fund is \$12,010,355.95, the IFC Contingency Unrestricted Highway Fund is \$1,638,068.35, the IFC Contingency Restricted General Fund is \$114,231,008.00, the IFC Contingency Restricted Highway Fund is \$18,772,646.00, and the Extradition Coordinator, Budget Account 1002 is \$114,532.71. Are there any questions on this item?

Governor: General Ford, is Mr. Newby available?

Attorney General: He is right here, sir.

Governor: Can you have him come forward?

Craig Newby: Good morning, Governor. Craig Newby, First Assistant Attorney General, Office of Attorney General for the record.

Governor: Craig, on the Extradition Coordinator account, I realize we still have five months left in the fiscal year. Is this going to be sufficient?

Craig Newby: From my understanding, based on prior projections that were included with this report until this month, there is a projection based on continued existing use by our counties of extradition services that the existing funds would not be sufficient. I have not had an opportunity or notice to reach out to the lead attorney in my office that coordinates extradition services to get the most up to date numbers. But I'm happy to follow up offline or at the next meeting on that.

Governor: So, I would anticipate another agenda item at a future meeting, is that correct?

Clerk of the Board: Yes, sir.

Governor: Okay. Thank you, Craig.

Craig Newby: You're welcome, Governor.

Governor: Are there any other comments or questions? We'll close item number 12.

Secretary of State: No, sir.

13. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 576 281 913#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Agenda item number 13. This is the second opportunity for public comment. Do we have any public comment there in Las Vegas?

Craig Newby: No, sir.

Governor: Do we have any public comment here in Carson City? Do we have anyone on the phone? Hearing none, we'll close this second opportunity for public comment.

14. Adjournment (For possible action)

Governor: I'll accept a motion for adjournment.

Secretary of State: Motion to adjourn.

Governor: We have a motion for adjournment. All those in favor, signify by saying aye. The motion passes unanimously. Thank you everybody.