Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board

Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA
BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
http://budget.nv.gov/Meetings

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: September 12, 2023, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
https://www.youtube.com/watch?v=miOd1udpGV4

AGENDA

1. **Call to Order / Roll Call**

2. **Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 159 040 408#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

3. **Approval of the August 8, 2023 Meeting Minutes** **(For possible action)**

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services Division	368	$12,771,112
Department of Conservation and Natural Resources – Division of Environmental Protection	1	$51,005
Department of Public Safety – Nevada Highway Patrol Division	147	$7,291,354
Department of Public Safety – State Fire Marshal	2	$55,567
Department of Wildlife – Diversity Division	1	$57,566
Department of Wildlife – Habitat Division	4	$180,581
Department of Wildlife – Fisheries Management Division	2	$126,133
Department of Wildlife – Law Enforcement Division	2	$98,963
Department of Wildlife – Game Management Division	1	$53,163
Department of Wildlife – Conservation Education Division	1	$66,597

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Clark Leslie to assist with updating the intranet library database for the Department of Business and Industry, Division of Nevada Attorney for Injured Workers through statewide contract #23928 with HAT LTD Partnership dba Manpower.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Matthew Tomich to assist with finalizing the documentation on programing databases to encompass duties and accounting rules for the transition to the new Modernize Your Nevada Tax database system for the Department of Taxation through statewide contract #21167 with Guidesoft, Inc. DBA Knowledge Services, IT Staffing Augmentation.

C. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Rebecca Wheeler to assist with multiple internal human resources investigations required by law for the Department of Employment, Training and Rehabilitation through statewide contract #23928 with HAT LTD Partnership dba Manpower.

D. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Joseph W. Crawford to provide material compliance services for HDR Engineering through its subcontractor Quality Construction Testing Services.

6. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036 **(For possible action)**

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant:	Stacey Richards
Claim No:	TC20689
Settlement Amount:	$2,250,000
Date of Loss:	April 21, 2015

7. Request for Designation of Bad Debt **(For possible action)**

Office of the State Controller

Pursuant to NRS 353C.220, the State Controller requests, on behalf of state agencies, the Board of Examiners to designate a total of $85,254,593.35 for 50,624 accounts receivables debt as bad debt deemed uncollectible and to write-off as they have been determined to be impossible or impractical to collect.

8. Travel Policy Change Request (For possible action)

Office of the Chief Information Officer

Pursuant to NRS 281.160, the office requests approval of an agency specific travel policy which includes an employee reimbursement rate for camping.

9. Approval of Proposed Leases (For possible action)

10. Approval of Proposed Contracts (For possible action)

11. Approval of Proposed Master Service Agreements (For possible action)

12. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than $100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $99,999). Attached is a list of all applicable approvals for contracts and amendments approved from July 17, 2023 through August 21, 2023.

13. Information Item Reports

A. Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2023, 4th Quarter

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This report covers the period of April 1, 2023 through June 30, 2023.

B. Statewide Quarterly Overtime Report – Fiscal Year 2023, 4th Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. This report covers the period of April 1, 2023 through June 30, 2023.

C. Delegated Authority to the Clerk of the Board

This report identifies the authority which has been delegated by the State Board of Examiners to the Clerk of the Board.

14. Public Comment

This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 159 040 408#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

15. Adjournment **(For possible action)**

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: https://notice.nv.gov
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2023/2023BOE/

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MEETING MINUTES

Date and Time: August 8, 2023, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:
Governor Joe Lombardo
Secretary of State Francisco V. Aguilar
Attorney General Aaron Ford

STAFF PRESENT:
Amy Stephenson, Clerk of the Board
Rosalie Bordelove, Board Counsel

OTHERS PRESENT:

Bob Mergell, Division Administrator, Department of Conservation and Natural Resources
Megan Peterson, Deputy Superintendent, Department of Education
Troy Jordan, Deputy Director, Department of Employment, Training, and Rehabilitation
Katie Wellman, ESD Program Specialist 2, Department of Employment, Training, and Rehabilitation
Kent LeFevre, Division Administrator, Department of Administration
Christy McGill, Deputy Superintendent, Department of Education
Jessica Adams, Division Administrator, Aging and Disability Services

1. Call to Order / Roll Call

Governor: Let's call to order in the Nevada State Board of Examiners' meeting scheduled for August 8, 2023 at 10:00 A.M. Can I please have the Clerk take the roll.

Clerk of the Board: Governor Lombardo.

Governor: Present.

Clerk of the Board: Secretary of State Aguilar.

Secretary of State: Here.

Clerk of the Board: Attorney General Ford.

Attorney General: Here.

Clerk of the Board: Let the record reflect we have a quorum, sir.

Governor: Alright, we will close Agenda Item 1.

2. Public Comment

The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 906 527 990#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Agenda Item 2, *Public Comment*. This is the first public commentary, limited to comments on items on the agenda. No action may be taken upon any matter raised under the public comment period unless the matter itself has been specifically included on the agenda as an action item. Please limit your comments to three minutes. Do we have any public comment to the south, Mr. Aguilar?

Rosalie Bordelove: Governor?

Governor: Go ahead.

Rosalie Bordelove: Sorry to interrupt, but can you, for this period of public comment, give the phone number and instructions because of that new requirement? The phone number is 775-321-6111 or 702-329-3435 and for the meeting ID, enter 906 527 990#. We have a requirement to give the number.

Governor: So, when we get to the second public comment, will I need to read the number again?

Rosalie Bordelove: No. You only need to read it for the first period of the day.

Governor: Do we have any public comment to the south?

Secretary of State: We do not.

Governor: Do we have anyone here in Carson City? Seeing none.

Do we have anyone on the phone for public comment? We do not.

We will close the public comment.

3. Approval of the July 11, 2023 Meeting Minutes (For possible action)

Governor: Alright. We will close the public comment once again and we move to Agenda Item number 3, *Approval of the July 11, 2023 Meeting Minutes*. Do I have any questions of any Board Members?

Secretary of State: No questions. Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

Governor: We will close Agenda Item 3.

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Division of Forestry	3	$1,290,000
Department of Conservation and Natural Resources – Division of State Parks	42	$1,927,560
Department of Wildlife – Game Management Division	3	$153,654

Governor: Moving to Agenda Item 4, *State Vehicle Purchases*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. There are three requests under this item. The first request is from the Department of Conservation and Natural Resources, Division of Forestry. The division request approval to purchase three replacement vehicles for a total amount not to exceed $1,290,000. The vehicles being replaced have met the age and/or mileage requirement in the State Administrative Manual (SAM) and funds are available for this purchase. The second request is also from the Department of Conservation Natural

Resources, Division of State Parks. The division requests approval to purchase 42 vehicles for a total amount not to exceed $1,927,560. The third request is from the Department of Wildlife, Game Management Division. The division request approval to purchase three replacement vehicles for a total amount not to exceed $153,654. The vehicles being replaced have met the age/or mileage requirement in SAM and funds are available for this purchase. Are there any questions on these items?

Governor: Yes. Do we have a representative from Department of Conservation and Natural Resources here today? From State Parks. This is for a matter of procedure and for future reporting and so on.

Bob Mergell: Bob Mergell, Administrator for Department of Conservation and Natural Resources, Division of State Parks for the record.

Governor: I noticed you have 42 separate vehicles listed but no identifiers on the vehicles. Are we going to be made aware as the purchases take place?

Bob Mergell: We can absolutely do that. Frankly, this is the first time we've asked to do this in bulk. In the past, we've done them as individual purchases. because we're roughly $11,000 short per vehicle this go around, we know we're not going to get the 40 vehicles. We're going to do the best that we can to get the vehicles that will fill the need. So, we just know we're going to come up short. So, if that would be the preference, we are happy to report on that.

Governor: Yes. I think through the fiscal years, if the Governor's Office of Finance could be made aware as the purchases take place so we can track it.

Bob Mergell: Absolutely.

Governor: And the other question is, and I don't know what the reason why is, but you identified all the vehicles as F-350s as compared to what currently is in your inventory.

Bob Mergell: Bob Mergell for the record. We requested all three-quarter ton vehicles. We have a variety of vehicles. We have a fleet of about 200 vehicles roughly. Some of them are law enforcement vehicles, some of them are maintenance vehicles.

All of them into their life as seasonal vehicles, as a vehicle is no longer suitable for public safety, strip the equipment off of it and that becomes the seasonal vehicle because the season can be a little tough on vehicles. We try not to buy new vehicles for that purpose. So because of that, we do actually have different, I would say, vehicle requirements. We need the one-ton vehicles for our maintenance fleet because we put the big utility boxes on those and they have to also be able to tow trailers with equipment on them. Our law enforcement vehicles, we've found the three-quarter ton trucks do actually hold up better in the state park settings that we have these vehicles operate in but we've been unsuccessful in getting enough money over the years to do a fleet of three-quarter tons so, most of them are half-ton vehicles.

Governor: So, is that the intent now?

Bob Mergell: Unfortunately, we will probably be buying half-ton crew cabs.

Governor: Because of availability.

Bob Mergell: And because it's like I said, we're $11,000 short per vehicle to get three-quarter tons right out of the gate.

Governor: Thank you. Any other questions from any other Board Members?

Secretary of State: Governor, this is Cisco. I have a question. So you said you're $11,000 short per vehicle to get the vehicle you need. What is the total substantial shortfall?

Bob Mergell: Bob Mergell for the record. It would be roughly $11,000 multiplied by 40. Of the 42 vehicles, two vehicles are water trucks and we are fine for funds with those two vehicles. The 40 vehicles are the light truck vehicles.

Secretary of State: So, is there a reason why you didn't request that? Why do you have a shortfall? I guess I'm trying to understand why the shortfall exists.

Bob Mergell: The shortfall exists because when we built the budget, you have to build it using a drop-down menu of the vehicle that you're requesting. That vehicle, that exact same vehicle on the current, contract list is $11,206 different. If you take the drop-down menu three-quarter ton extended cab 4x4 long bed truck, when we budgeted for it, that was $41,044. If you bring that exact same vehicle up now on the contract price, it's $52,250. There's nothing we can do about that. When you budget you have to use what's in the drop-down menu and so that's what we did.

Secretary of State: And so the vehicle you need is a three-quarter ton not a half ton?

Bob Mergell: The vehicle that we would prefer would be a three-quarter ton, yes, sir. For our maintenance vehicles we would prefer the one tons because we have to buy those cabin chassis typically and then we do have separate funding for the utility boxes for those. So, we feel like we're okay with those. If we had to get three-quarter ton vehicles for those vehicles, we could do that. It would just limit which vehicles we could use to transport equipment around the state. So, those vehicles would likely be able to hold the utility box, but we probably couldn't tow as much from one park to the other. The law enforcement vehicles, we've made do with half ton vehicles. Like I said, they perform fine in a law enforcement setting. It's when they enter their second half of their life where they become a seasonal vehicle that they don't hold up as well as the three-quarter ton truck would, but frankly, we exceed the mileage almost always before we exceed the age and we exceed the age and mileage on far more than these 40 vehicles that we're requesting.

Secretary of State: This next question is for the Governor's Finance Office if that's okay. Is there a way to help them with the shortfall to get the vehicles they need?

Governor: Go ahead.

Clerk of the Board: We can work with them on funding as shortfalls are identified.

Secretary of State: Thank you.

Governor: Mr. Aguilar, I think one of the issues is going to be availability on this request anyway. So, as we work through the process, that's why I want to get a continual update on the purchases because as the process works out, it could be a budget request into the second biennium as the finance committee requests. Your point is well taken.

Secretary of State: Thank you. That's it.

Bob Mergell: Could I make one more comment if you would?

Governor: Go ahead Bob.

Bob Mergell: Bob Mergell for the record. That's one of the reasons that we're asking to purchase all of these vehicles at one time because we've reached out to everybody that that has a contract and they've all said basically that there's a waiting list and a lottery type system. So, we want to get our vehicles queued up to purchase rather than buy five now, if you will, and then try to get to a later Board of Examiners meeting and ask for 10 more or whatever it may be. So, we're trying to get in the line before everybody behind me starts buying vehicles.

Governor: Are there any other questions? I'll move to approve. All those in favor, signify by saying aye. The motion passes unanimously. We will close Agenda Item 4.

5. Authorization to Contract with a Current and/or Former State Employee **(For possible action)**

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Jon Benedict to assist with US Geological Survey review for the Department of Conservation and Natural Resources, Division of Water Resources through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Brown to assist in the hands-on training of fiscal staff relating to all areas of fiscal processes for the Nevada Department of Corrections through Master Service Agreement #23927 with Marathon Staffing Group.

C. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Brown to assist in the oversight of the American Rescue Plan Act funded Vegas Strong Resiliency capital improvement project for the Statewide Victim Resource Center for the Department of Health and Human Services, Division of Child and Family Services through Master Service Agreement #23928 with HAT Limited Partnership dba Manpower.

D. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Charles Wolf to assist with engineering tasks associated with the State Revolving Fund Program for the Department of Conservation and Natural Resources, Division of Environmental Protection through Master Service Agreement #23928 with HAT Limited Partnership dba Manpower.

E. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Phyllis Zink to assist in the preparation of annual financial statements and transitioning of accounting functions to her eventual replacement for the Department of Business and Industry, Nevada Housing Division, through Master Service Agreement #23928 with HAT Limited Partnership dba Manpower.

Governor: Moving to Agenda Item 5, *Authorization to Contract with a Current and/or Former State Employee*. Ms. Stephenson.

Clerk of the Board: Thank you sir. There are five requests under Agenda Item 5. Request A is from the Department of Conservation Natural Resources, Division of Water Resources through the Department of Administration, Purchasing Division. The department requests authority to contract with a former employee to assist with U.S Geological Survey review. The office intends to contract with the employee from the date of approval through December 31, 2023 on a part-time basis through Marathon Staffing Group, Inc.

Request B is from the Nevada Department of Corrections through the Department of Administration, Purchasing Division requesting authority to contract with a former employee to assist in the hands-on training of fiscal staff relating to all areas of the fiscal processes. The department intends to contract with the employee from August 14, 2023 through December 31st, 2023 on a part-time basis through Marathon Staffing Group, Inc.

Request C is from the Department of Health and Human Services, Division of Child and Family Services through the Department of Administration, Purchasing Division to contract with the former employee to assist in the oversight of the American Rescue Plan Act funded Vegas Strong Resiliency Capital Improvement project for the statewide Victim Resource Center. The department intends to contract with the employee from August 8, 2023 through February 8, 2024 on a part-time basis through Manpower.

Request D is from the Department of Conservation and Natural Resources, Division of Environmental Protection through the Department of Administration Purchasing Division. They request authority to contract with a former employee to assist with engineering tasks associated with the state revolving fund program. The division intends to contract with the employee from the date of approval through December 31st 2023 on a part-time basis through Manpower.

Request E is from the Department of Business and Industry, Nevada Housing Division through the Department of Administration Purchasing Division. They request authority to contract with the former employee to assist in the preparation of annual financial statements and accounting functions. The division intends to contract with employee from the date of approval through December 31, 2023 on a part-time basis. Are there any questions on any of these items ?

Governor: Do we have any questions of any Board Members?

Secretary of State: No question.

Governor: Mr. Ford?

Attorney General: No questions.

Governor: I guess it's more procedurally. So, if we look at 5-B and C, I observed that Susan Brown will be contracting for two different departments. Is that correct?

Clerk of the Board: Yes, sir, that is correct.

Governor: Both of them are part-time?

Clerk of the Board: Yes, sir, that is correct.

Governor: So, are the departments on their own going to control her work hours so we assure that we don't have any excess and other requirements?

Clerk of the Board: Yes. Each department will track their hours for the 20 and then our office will also be tracking to make sure that she doesn't exceed the 40 hours between the two.

Governor: So, the 40 would be the max. Are these employees eligible for overtime?

Clerk of the Board: I will verify with the agency.

Governor: I'll take a motion if there are no further questions.

Secretary of State: I move approval.

Governor: We have a motion. All those in favor signify by saying aye. The motion passes unanimously. We will close Agenda Item 5.

6. Request for the Allocation and Disbursement of Funds for Salary Adjustments **(For possible action)**

The 2021 Legislature, through Assembly Bill 493, section 5, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1020	Lieutenant Governor	$4,349
	Total	**$4,349**

Governor: And move on to Agenda Item 6, *Request for the Allocation and Disbursement of Funds for Salary Adjustments*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. The 2021 Legislature, through Assembly Bill 493, section 5, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State's respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The

Board of Examiners, upon recommendation of the Director of the Governor's Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies. This request is a request for allocation from the general fund salary adjustment account as recommended by the Director of the Governor's Finance Office. It's for the Lieutenant Governor for $4,349. Are there any questions on this item?

Governor: Do we have any questions?

Secretary of State: No question.

Governor: No questions here. I'll entertain a motion.

Attorney General: Move approval.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously. We will close Agenda Item 6.

7. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036

(For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant:	Rino Tenorio
Claim No:	TC20623
Settlement Amount:	$475,000.00
Date of Loss:	January 8, 2019

Governor: Move to Agenda Item 7, *Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. Pursuant to NRS 41.036, the Office of the Attorney General submits the following tort claim request for approval. Claimant is Rino Tenorio. Claim number is TC20623 and the settlement amount of $475,000. Date of loss was January 8, 2019. Are there any questions on this item.

Secretary of State: No questions.

Governor: Hearing no questions.

Attorney General: Move approval.

Governor: We have motion. All those in favor, signify by saying aye. The motion passes. We'll close Agenda Item 7.

8. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account

(For possible action)

A. Department of Business and Industry

Pursuant to NRS 353.268, the department requests the Board's recommendation to the Interim Finance Committee for an allocation of $169,688 from the Interim Finance Committee Contingency Account to support one Deputy Director position and associated costs for the newly created Office of Nevada Boards, Commissions, and Councils Standards.

B. Office of the Military – Division of Emergency Management

Pursuant to NRS 353.268, the office requests the Board's recommendation to the Interim Finance Committee for an allocation of $510,796 from the Interim Finance Committee Contingency Account to cover costs associated with providing supplemental security and enhanced healthcare system availability to Clark County during the November 2023 Formula One race and the February 2024 Super Bowl.

C. Office of the Lieutenant Governor

Pursuant to NRS 353.268, the office requests the Board's recommendation to the Interim Finance Committee for an allocation of $22,327 from the Interim Finance Committee Contingency Account to cover to cover projected shortfalls for fiscal year 2023.

Governor: Moving to Agenda Item 8, *Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account* for possible action. Before we proceed, Ms. Stephenson, do we have any modifications of this.

Clerk of the Board: We do, sir. Item 8-A has been withdrawn by the agency.

Governor: That's the Department of Business and Industry?

Clerk of the Board: Correct, sir.

That leaves two requests under Agenda Item 8. The first one is for the Office of the Military, Division of Emergency Management pursuant to NRS 353.268, the office requests the Board's recommendation to the Interim Finance Committee for an allocation of $510,796 from the Interim Finance Committee Contingency Account to cover costs associated with providing supplemental security and enhanced Health Care System availability to Clark County during the November 2023 Formula One race and the February 2024 Super Bowl. The second request is from the Office of the Lieutenant Governor pursuant to NRS 353.268, the office request the Board's recommendation to the Interim Finance Committee for an

allocation of $22,327 from the Interim Finance Committee Contingency Account to cover projected shortfalls for fiscal year 2023. Are there any questions on these items?

Governor: Do we have any questions?

Secretary of State: No questions.

Governor: With no questions, I'll entertain a motion.

Secretary of State: Motion to approve items B and C of Agenda Item 8.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes. We will close Agenda Item 8.

9. Request for Approval of Payment from the Statutory Contingency Account **(For possible action)**

A. Department of Indigent Defense Services – State Public Defender

Pursuant to NRS 7.155 the department requests an allocation of $417,530 from the Reserve for Statutory Contingency Account to ensure payment of post-conviction costs, expenses, and compensation through the end of the state fiscal year 2023.

B. Department of Indigent Defense Services – State Public Defender

Pursuant to NRS 212.070 the department requests payment in the amount of $27,684 from the Reserve for Statutory Contingency Account to ensure compensation of expenses and costs related to prosecuting any person for the commission of any crime while in state prison.

C. Office of the Lieutenant Governor

Pursuant to NRS 353.262, the Office of the Lieutenant Governor’s requests $12,000 from the Reserve for Statutory Contingency Account to fund part of a total terminal leave payoff of $21,204.65.

Governor: Move to Agenda Item 9, *Request for Approval of Payment from the Statutory Contingency Account.*

Clerk of the Board: There are three requests under this agenda item. The first request is from the Department of Indigent Defense Services, State Public Defender's Office. Pursuant to NRS 7.155, the department requests an allocation of $417,530 from the Reserve for Statutory Contingency Account to ensure payment of post-conviction costs expenses and compensation through the end of state fiscal year 2023.

The second request is from is also from the Department of Indigent Defense Services State Public Defender's Office. Pursuant to NRS 212.070 the department request payment in the amount of $27,684 from the Reserve for Statutory Contingency Account to ensure compensation of expenses and costs related to prosecuting any person for the commission of any crime while in state prison.

Then, the final request is from the Office of the Lieutenant Governor. Pursuant to NRS 353.262 the office requests $12,000 from the Reserve for Statutory Contingency Account to fund part of the total terminal leave payoff. Are there any questions on these items?

Secretary of State: Not from me.

Attorney General: None here.

Governor: Hearing no questions, I'll entertain a motion.

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously. We will close the Agenda Item 9.

10. Request for a Recommendation of Approval to the Interim Finance Committee for a Grant or Loan from the Disaster Relief Account

(For possible action)

Office of the Military – Division of Emergency Management Disaster Response and Recovery Act

Pursuant to NRS 353.2705 to 353.2771 inclusive, the Division requests an approval of a $256,107 grant from the Disaster Relief Account to cover emergency response and management costs associated with the March 2023 winter storms.

Governor: Agenda Item 10, *Request for a Recommendation of Approval to the Interim Finance Committee for a Grant or Loan from the Disaster Relief Account*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. Pursuant to NRS 353.2705 to 353.2771 inclusive the Office of Military, Division of Emergency Management Disaster Response and Recovery Act request an approval of a $256,107 grant from the Disaster Relief Account to cover emergency response and management costs associated with the March 2023 winter storms. Are there any questions on this item?

Governor: Do you have any questions?

Secretary of State: No questions.

Governor: I'll entertain a motion.

Attorney General: None here. I move to approve.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes. We will close Agenda Item 10.

11. Request for Approval of Land Lease Agreement (For possible action)

Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS 321.335, State Lands is requesting the approval of a Land Lease Agreement to American Rail Bike Adventures for occupancy and use of ground at the Nevada State Railroad Museum in Boulder City. This item is contingent upon IFC approval.

Governor: Move to Agenda Item 11, *Request for Approval of Land Lease Agreement*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. Pursuant to NRS 321.335, the Department of Conservation Natural Resources, Division of State Lands requests the approval of a land lease agreement to American Rail Bike Adventures for occupancy and use of ground at the Nevada State Railroad Museum in Boulder City. This item is contingent upon Interim Finance Committee (IFC) approval. Are there any questions on this item?

Governor: Do we have any questions?

Secretary of State: No questions.

Attorney General: None here. Move approval.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion passes unanimously. We will close Agenda Item 11.

12. Approval of Proposed Leases (For possible action)

Governor: Move to Agenda Item 12, *Approval of Proposed Leases*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. There are seven leases under this agenda item for approval by the Board today. Are there any questions on any of these items?

Governor: Are there any questions?

Secretary of State: None.

Governor: Hearing no questions, can I entertain a motion?

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes.

13. Approval of Proposed Contracts (For possible action)

Governor: Move on to Agenda Item 13, *Approval of Proposed Contracts*. Ms. Stephenson.

Clerk of the Board: Thank you. There are 30 contracts under this agenda item for approval by the Board today. Are there any questions on any of these items?

Governor: Yes. I have two separate questions. So, contract number 10 Department of Education, Office of Early Learning and Development. Do we have a representative?

Megan Peterson: Good morning. Deputy Superintendent Megan Peterson for their record.

Governor: Just a quick question. Is this item in conjunction with what the Commission on Education is tasked with doing or are we in conflict or in communication?

Megan Peterson: It is not in conflict with the work they're doing and it is actually separate.

Governor: It's under the people-centered funding plan.

Megan Peterson: Yes, change management. So, it is in addition to the work that the commission on school funding is doing, the work that the commission is doing will inform in part what is communicated as part of the change management plan. What we're looking to do is find effective ways to communicate with our stakeholders not only internally within the department but also with school districts and parents so that way they understand the system as it's being updated and revised based on the recommendations from the commission.

Governor: Okay, I just wanted to make sure they weren't in conflict and we're paying two people for the same job.

Megan Peterson: Ultimately, I think that we have obviously seen this over the years and especially under the Nevada plan. Finance for a lot of folks happens to be a big black box.

Governor: Right.

Megan Peterson: We're hoping to shed light on that and explain and help them understand what is transpiring.

Governor: Thank you. Next is contract number 29 under Department of Employment, Training and Rehabilitation (DETR), Workforce Development.

Troy Jordan: Troy Jordan, Deputy Director of DETR for the record. Good morning.

Governor: Good morning.

Troy Jordan: With me is Katie Wellman from our Workforce Investment Support Services Unit.

Governor: Katie, is this particular item being coordinated with Department of Health and Human Services (DHHS) or they are two conflicting workforce programs.

Katie Wellman: Good morning. Katie Wellman, ESD Program Specialist 2 with DETR. No, we do not believe there's a conflict and we do coordinate with DHHS. I've been in communications with the Children's Cabinet and we can coordinate with them in the future after the contract's been executed.

Governor: So, this is specific to the Children's Cabinet?

Katie Wellman: Correct.

Governor: Very good. Alright, thank you.

Do we have any other questions on the contracts by any other Board Member?

Secretary of State: Yes, Governor. I have a question on number six and this is more just educational for me, is understanding the bid process of how these contracts work especially when it comes to construction of new buildings and construction of state activities. Can you explain to me the bid process and this may require a conversation longer than we have now. So, Governor's Finance Office, would you mind just kind of educating me on the bid process for this contract.

Clerk of the Board: Secretary Aguilar, I do have a member of the Department of Administration, State Public Works Division to help you walk through that process because it's a little bit different.

Secretary of State: Okay. Thank you.

Kent LeFevre: Kent LeFevre for the record. Thank you for that question Secretary of State. So, Professional Services are relative to that contract, the division is in compliance with NAC 341.141 and we are also in compliance with the NRS 625.530 wherein professional contracts are negotiated, selected, and then negotiated based on experience and competence. They are not bid for example, like a contractor's bid. They are negotiated. I hope that answers your question.

Secretary of State: So, how many architects are qualified to do business with the state?

Kent LeFevre: Offhand, I would say probably in the order of 30 or 40 firms.

Secretary of State: Of those 30 at 40 how many applied are tried to get this work?

Kent LeFevre: This particular contract was direct selected based on NAC 341.141 and it is the reason we direct selected it is because of the schedule and the need for the building to

get started get designed. We also have confidence in this particular vendor for the following reasons and the statute outlines them, but there is the familiarity with the site. This particular vendor has completed the master plan for the campus for the campus here in Carson City. They have performed exemplary on that project and others relative to the capital complex.

Secretary of State: Again, I guess it goes back to a previous question then for them to design the master plan for this complex were they the only firm selected for that master plan or were there others given the opportunity to apply for that master plan opportunity.

Kent LeFevre: The master plan was commissioned a couple of years ago and they were direct selected on that.

Secretary of State: Thank you for the clarification. I appreciate it.

Kent LeFevre: Thank you.

Governor: Do we have any further questions?

Secretary of State: No, Governor.

Governor: I will entertain a motion for approval.

Secretary of State: The Secretary of State's Office has a contract on here which is number three and I know I can vote in favor of it, but I do want to make the motion to approve.

Attorney General: I'll move to approve.

Governor: All those in favor, signify by saying aye. The motion passes unanimously.

14. Approval of Proposed Master Service Agreements **(For possible action)**

Governor: We'll move on to Agenda Item 14, *Approval of Proposed Master Service Agreements.*

Clerk of the Board: Thank you, sir. There are 16 Master Service Agreements under Agenda Item 14 for approval by the Board today. Are there any questions on any of these items?

Attorney General: No questions here.

Governor: No questions for myself. Mr. Aguilar any questions?

Secretary of State: No questions. Thank you.

Governor: I'll entertain a motion for approve.

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes. We'll close Agenda Item 14.

15. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than $100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold ($10,000 - $99,999). Attached is a list of all applicable approvals for contracts and amendments approved from June 15, 2023 through July 16, 2023.

Governor: Move on to Agenda Item 15, *Information Item Clerk of the Board Contracts*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. There are 81 contracts over $10,000 and under the $100,000 threshold that were approved by the Clerk of the Board between June 15, 2023 and July 16, 2023. This item is informational. Were there any questions on these items?

Secretary of State: I just want to comment. I know how hard Athletic Commissioner inspectors work and I appreciate their efforts. Thank you.

Governor: I have a question. I just want to make sure my notes are under the same contract 25, Department of Education, Internal Institute for Restorative Justice Practices. Is this in concert or in conflict or it's not an issue with, is it aligned with the school safety bill that was just passed Assembly Bill 330?

Christy McGill: Christy McGill for the record. Yes, it is aligned with both 330 and 285. Both have the requirements for not only training but to embed restorative practices into their existing practices and align that with the progressive safety plans and restorative practices.

Governor: So, it just made adjustments for the new law.

Christy McGill: Correct.

Governor: Alright, thank you. Additionally, contract number 28 and 29. That would be the Department of Health and Human Services, Aging and Disability Services. I'm having trouble understanding the difference between these two contracts and note the fact that when they're separated, they're under the $100,000 threshold of requirement.

Jessica Adams: Jessica Adams with Aging and Disability Services Division. These are for two different externs that we use with University of Nevada, Reno. One is a clinical psychology extern and the other one is a behavioral services extern. So both graduate level students that work part-time at the regional center.

Governor: So you said psychology and what's the other one?

Jessica Adams: Behavioral services, like a board-certified behavioral analyst.

Governor: Great. So there is a separation of responsibility.

Jessica Adams: Correct.

Governor: Thank you. This is informational only, no action required. Any questions of any Board Members before we move on?

Attorney General: None for me.

Governor: We will close agenda Item #15.

16. Information Item Reports

A. Governor's Finance Office – Budget Division

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of June 30th, 2023.

The Tort Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account prior to any projected outstanding claims.

Tort Claim Fund	$ 850,044.79
Statutory Contingency Account	$ 14,285,627.50
Stale Claims Account	$ 1,052,132.98
Emergency Account	$ 354,763.00
Disaster Relief Account	$ 10,581,285.47
IFC Contingency Fund	$ 485,638,444.26

B. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the department shall certify to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the fourth quarter of fiscal year 2023 for the period beginning April 1, 2023 and ending June 30, 2023.

Governor: Move to 16, *Information Item Reports*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. There are two reports under Agenda Item 16. The first report is from the Governor's Finance Office Budget Division. Pursuant to NRS Chapter 353, the Governor's Finance Office Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds, and IFC restricted contingency funds as of June 30, 2023. The available balance for each account prior to any projected outstanding claims is as follows. Tort claim fund, $850.044.79, Statutory Contingency Account, $14,285, 627.50, Stale Claims account is $1,052,132.98, Emergency Account is $354,763, Disaster Relief Account is $10,581,285.47, and the IFC Contingency Fund is $485,638,444.26. Are there any questions on that report or would you like me to go to the next one?

Governor: Any questions on 16-A?

Secretary of State: No problems.

Attorney General: None here.

Governor: We'll move to 16-B.

Clerk of the Board: Thank you, sir. The second report is from the Department of Motor Vehicles Complete Streets Program. Pursuant to NRS 482.1825 subsection 2, the department shall certify to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. The submittal reports program activities by month for the fourth quarter of fiscal year 2023 for the period beginning April 1, 2023 and ending June 30, 2023. Are there any questions on this item?

Attorney General: None here.

Governor: Douglas County, I see it's planned to be built by 2025. So, can we track that so we don't have a continuance of the use of the intended money? I think we've gone across three separate fiscal years on that, correct?

Clerk of the Board: Correct.

Governor: Alright. No further questions on 16-B.

Secretary of State: No questions, Governor.

Governor: Mr. Ford, any questions?

Attorney General: I'm good. No questions here.

Governor: We'll close this item.

17. Public Comment

This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 906 527 990#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Move to agenda Item 17, second opportunity for public comment. Do we have any public comment identified there to the South?

Secretary of State: Sir, no public comment here.

Governor: Do we have any public comment here in Carson City? Seeing none. Do we have any on the phone? Alright, no public comment. We will close the public comment section.

18. Adjournment **(For possible action)**

Governor: Move for adjournment. Can I have a motion to adjourn?

Secretary of State: Motion to adjourn.

Governor: We have a motion. All those in favor, signify by saying aye. Thank you everybody, appreciate your time.

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 15, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Kelli Lay, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF ADMINISTRATION – FLEET SERVICES DIVISION

Agenda Item Write-up:
Pursuant to NRS 334.010, the Department of Administration, Fleet Services Division requests approval to purchase 127 new fleet vehicles and 241 replacement fleet vehicles for a total amount not to exceed $12,771,112 during fiscal year 2024.

Additional Information:
During the 2023 Legislative Session, the division was approved to purchase new and replacement vehicles in decision units E712 and E720 for a total dollar amount of $12,771,112 based on requests from the using agencies, including upgrades. Due to supply chain issues, vehicles can now only be purchased as soon as they become available. This request is for the approval to purchase these 368 vehicles as they become available throughout the remainder of the year.

Statutory Authority:
NRS 334.010

REVIEWED: _____

ACTION ITEM: _____

Joe Lombardo
Governor

Jack Robb
Director

Matthew Tuma
Deputy Director

Robbie Burgess
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
FLEET SERVICES DIVISION

750 E King St | Carson City, Nevada 89701
Phone: (775) 684-1880 | www.fleetservices.nv.gov | Fax: (775) 684-1888

Date: August 3, 2023

To: Bruce McDaniel
Budget Analyst

From: Robbie Burgess
Administrator

Subject: September BOE Agenda Item Request

Please put the attached Board of Examiners (BOE) vehicle request on the September BOE agenda. This request is to purchase additional and replacement vehicles approved in the FY24 & FY25 budget.

Due to continued scarcity caused by supply chain problems, new vehicles must be purchased as soon as they become available. Approving this request will give Fleet Services the flexibility to do just that. Since the Board of Examiners will be approving the future purchase of vehicles the "prior written consent" requirement of NRS 334.010 will be satisfied.

Attachments:

- BOE vehicle purchase form
- Requesting Agency Budget Accounts with Vehicle Type

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Fleet Services	**Budget Account #:** 1356
Contact Name: Robbie Burgess	**Telephone Number:** 775 684-1883

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 368 **Amount of the request:** $12,771,112.00

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:

intermediate sedan, compact sedan, SUV and Trucks

Mission of the requested vehicle(s):

Various depending on agency mission

Were funds legislatively approved for the request? ☒ **Yes** ☐ **No**	**If yes, please provide the decision unit number:** E711 & E720 **If no, please explain how the vehicles will be funded?**

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

☒ 127 **Addition(s)** ☒ 241 **Replacement(s)**

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1314? If not, please explain.

yes

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.
Current Vehicle Information: Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:	If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	
Please attach an additional sheet if necessary	

APPOINTING AUTHORITY APPROVAL:

Agency Appointing Authority	Title	Date
	Administrator	8/3/2023

BOARD OF EXAMINERS' APPROVAL:

☐ Approved for Purchase ☐ Not Approved for Purchase

Board of Examiners — Date

Revised 12/26/17

Additonal List

B/A	Agency	Loc	Rate Tier	Qty
1037	AG-MEDICAID FRAUD	CARSON CITY	INTERMEDIATE	1
1037	AG-MEDICAID FRAUD	CARSON CITY	INTERMEDIATE	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	LAS VEGAS	INTERMEDIATE	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	LAS VEGAS	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	LAS VEGAS	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	LAS VEGAS	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	SPECIALTY	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	SPECIALTY	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	SPECIALTY	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	SPECIALTY	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	SPECIALTY	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	LAS VEGAS	SPECIALTY	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	LAS VEGAS	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	LAS VEGAS	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	LAS VEGAS	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	LAS VEGAS	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	PREMIUM	1
1349	ADMINISTRATION-BUILDINGS AND GROUNDS	CARSON CITY	PREMIUM	1
1388	EITS-NTS	LAS VEGAS	SPECIALTY	1
1388	EITS-NTS	CARSON CITY	SPECIALTY	1
1388	EITS-NTS	ELKO	SPECIALTY	1
1388	EITS-NTS	ELKO	SPECIALTY	1
1388	EITS-NTS	ELKO	SPECIALTY	1
1499	INDIGENT DEFENSE SERVICES	ELKO	PREMIUM	1
1499	INDIGENT DEFENSE SERVICES	CARSON CITY	INTERMEDIATE	1
2361	DEPARTMENT OF TAXATION	LAS VEGAS	PREMIUM	1
2560	DEPT OF VETERAN SERVICES	LAS VEGAS	PREMIUM	1

3101	DHHS-DPBH-RADIOLOGICAL HEALTH	CARSON CITY	PREMIUM	1
3161	DHHS-DPBH-SNAMHS	LAS VEGAS	COMPACT	1
3161	DHHS-DPBH-SNAMHS	LAS VEGAS	COMPACT	1
3161	DHHS-DPBH-SNAMHS	LAS VEGAS	COMPACT	1
3161	DHHS-DPBH-SNAMHS	LAS VEGAS	COMPACT	1
3161	DHHS-DPBH-SNAMHS	LAS VEGAS	COMPACT	1
3161	DHHS-DPBH-SNAMHS	LAS VEGAS	SPECIALTY	1
3161	DHHS-DPBH-SNAMHS	LAS VEGAS	PREMIUM	1
3161	DHHS-DPBH-SNAMHS	LAS VEGAS	SPECIALTY	1
3161	DHHS-DPBH-SNAMHS	LAS VEGAS	LAW ENFORCEMENT	1
3161	DHHS-DPBH-SNAMHS	LAS VEGAS	LAW ENFORCEMENT	1
3161	DHHS-DPBH-SNAMHS	LAS VEGAS	LAW ENFORCEMENT	1
3194	DHHS-DPBH-ENVIRONMENTAL HEALTH	RENO	PREMIUM	1
3235	DHHS-DPBH-EMS	CARSON CITY	PREMIUM	1
3235	DHHS-DPBH-EMS	CARSON CITY	PREMIUM	1
3272	DETR-OPERATIONS MANAGEMENT	CARSON CITY	SPECIALTY	1
3279	HHS-SIERRA REGIONAL CENTER	LAS VEGAS	PREMIUM	1
3280	HHS-SIERRA REGIONAL CENTER	RENO	SPECIALTY	1
3281	DHHS-DCFS	RENO	PREMIUM	1
3281	DHHS-DCFS	RENO	SPECIALTY	1
3281	DHHS-DCFS	RENO	SPECIALTY	1
3281	DHHS-DCFS	RENO	COMPACT	1
3281	DHHS-DCFS	RENO	COMPACT	1
3281	DHHS-DCFS	RENO	PREMIUM	1
3281	DHHS-DCFS	RENO	PREMIUM	1
3646	DHHS-DCFS	LAS VEGAS	PREMIUM	1
3646	DHHS-DCFS	LAS VEGAS	COMPACT	1
3646	DHHS-DCFS	LAS VEGAS	COMPACT	1
3646	DHHS-DCFS	LAS VEGAS	COMPACT	1
3800	DPS-PAROLE BOARD	CARSON CITY	PREMIUM	1
3922	B&I-NEVADA TRANSPORTATION AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
3922	B&I-NEVADA TRANSPORTATION AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
3922	B&I-NEVADA TRANSPORTATION AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
4130	TAXI CAB AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
4130	TAXI CAB AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
4130	TAXI CAB AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
4130	TAXI CAB AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
4130	TAXI CAB AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1

4130	TAXI CAB AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
4130	TAXI CAB AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
4130	TAXI CAB AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
4130	TAXI CAB AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
4130	TAXI CAB AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
4130	TAXI CAB AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
4130	TAXI CAB AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
4130	TAXI CAB AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
4130	TAXI CAB AUTHORITY	LAS VEGAS	LAW ENFORCEMENT	1
4545	AGRI-PLANT HEALTH AND COMPLIANCE	RENO	PREMIUM	1
4550	AGRICULTURE-ANIMAL INDUSTRY	RENO	SPECIALTY	1
4550	AGRICULTURE-ANIMAL INDUSTRY	RENO	SPECIALTY	1
4551	AGRI-CONSUMER EQUITIBILITY	LAS VEGAS	SPECIALTY	1
4551	AGRI-CONSUMER EQUITIBILITY	RENO	SPECIALTY	1
4554	AGRI-ADMINISTRATIVE SERVICES	RENO	SPECIALTY	1
4554	AGRI-ADMINISTRATIVE SERVICES	RENO	PREMIUM	1
4554	AGRI-ADMINISTRATIVE SERVICES	RENO	PREMIUM	1
4680	B&I - DIVISION OF INDUSTRIAL RELATIONS	CARSON CITY	INTERMEDIATE	1
4682	B&I - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	LAS VEGAS	INTERMEDIATE	1
4682	B&I - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	LAS VEGAS	INTERMEDIATE	1
4682	B&I - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	LAS VEGAS	INTERMEDIATE	1
4682	B&I - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	LAS VEGAS	INTERMEDIATE	1
4682	B&I - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	LAS VEGAS	INTERMEDIATE	1
4682	B&I - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	LAS VEGAS	PREMIUM	1
4682	B&I - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	RENO	INTERMEDIATE	1
4682	B&I - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	RENO	PREMIUM	1
4682	B&I - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	RENO	PREMIUM	1
4682	B&I - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	RENO	PREMIUM	1
4682	B&I - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	RENO	PREMIUM	1
4685	B&I - SAFETY CONSULTATION AND TRAINING	LAS VEGAS	PREMIUM	1
4685	B&I - SAFETY CONSULTATION AND TRAINING	LAS VEGAS	PREMIUM	1
4685	B&I - SAFETY CONSULTATION AND TRAINING	RENO	PREMIUM	1
4685	B&I - SAFETY CONSULTATION AND TRAINING	RENO	PREMIUM	1
4686	B&I - MINE SAFETY & TRAINING	CARSON CITY	PREMIUM	1
4686	B&I - MINE SAFETY & TRAINING	CARSON CITY	PREMIUM	1
4686	B&I - MINE SAFETY & TRAINING	CARSON CITY	PREMIUM	1
4686	B&I - MINE SAFETY & TRAINING	CARSON CITY	PREMIUM	1
4686	B&I - MINE SAFETY & TRAINING	LAS VEGAS	PREMIUM	1

4735	DMV-FIELD SERVICES	LAS VEGAS	PREMIUM	1
4740	DMV-COMPLIANCE ENFORCEMENT DIVISION	LAS VEGAS	PREMIUM	1
4740	DMV-COMPLIANCE ENFORCEMENT DIVISION	RENO	PREMIUM	1
4745	DMV-ADMINISTRATIVE SERVICES	CARSON CITY	SPECIALTY	1
4745	DMV-ADMINISTRATIVE SERVICES	CARSON CITY	PREMIUM	1
4745	DMV-ADMINISTRATIVE SERVICES	LAS VEGAS	SPECIALTY	1
901103	UNR	RENO	COMPACT	1
901103	UNR	RENO	COMPACT	1
901103	UNR	RENO	COMPACT	1
901103	UNR	RENO	COMPACT	1
901103	UNR	RENO	COMPACT	1
901103	UNR	RENO	COMPACT	1
901103	UNR	RENO	COMPACT	1
901103	UNR	RENO	COMPACT	1
901103	UNR	RENO	COMPACT	1
901103	UNR	RENO	COMPACT	1

Replacement List

B/A	Agency	Loc	Rate Tier	Current Vehicle Year and Type	Current Vehicle Odometer	Qty
1030-030	ATTORNEY GENERAL	LV	INTERMEDIATEMEC	2011-CHE-MALI	95566	1
1030-030	ATTORNEY GENERAL (AG FORD)	LV	PREMIUM	2008-TOY-RAV4	92355	1
1030-030	ATTORNEY GENERAL	LV	COMPACT	2009-CHE-COBA	82634	1
1031-030	ATTY GEN:SPECIAL LITIGATION AC	LV	INTERMEDIATE	2009-CHE-MALI	100988	1
1033-030	ATTY GEN:WRKS COMP FRAUD UNIT	CARSON	INTERMEDIATE	2010-FOR-FUSI	99795	1
1033-030	ATTY GEN:WRKS COMP FRAUD UNIT	LV	INTERMEDIATE	2009-CHE-MALI	89550	1
1033-030	ATTY GEN:WRKS COMP FRAUD UNIT	LV	COMPACT	2012-FOR-FOCU	89520	1
1033-030	ATTY GEN:WRKS COMP FRAUD UNIT	LV	INTERMEDIATE	2008-CHR-SEBR	83746	1
1037-030	ATTY GEN:MEDICAID	LV	INTERMEDIATE	2013-TOY-CAM	88321	1
1045-030	ATTY GEN:NATL SETTLEMENT	LV	COMPACT	2009-CHE-COBA	85378	1
1045-030	ATTY GEN:NATL SETTLEMENT	LV	COMPACT	2013-TOY-COR	85677	1
1045-030	ATTY GEN:NATL SETTLEMENT	LV	COMPACT	2010-TOY-PRIU	83830	1
1330-171	LCB: LEGAL DIVISION PRINTING	CARSON	PREMIUM	2000-GMC-BOX	93130	1
1346-079	STATE MAIL SERVICE DIVISION	CARSON	PREMIUM	2014-FORD-TRANSIT CONNECT	152253	1
1346-079	STATE MAIL SERVICE DIVISION	CARSON	PREMIUM	2014-FORD-TRANSIT CONNECT	125147	1
1346-079	STATE MAIL SERVICE DIVISION	CARSON	PREMIUM	2008-FOR-BOX	73031	1
1349-082	ADMIN:BUILDINGS & GROUNDS	LV	PREMIUM	2011-CHEVROLET-SILVERADO 1500	130562	1
1349-082	ADMIN:BUILDINGS & GROUNDS	LV	PREMIUM	2011-CHEVROLET-EXPRESS VAN	122853	1
1349-082	ADMIN:BUILDINGS & GROUNDS	LV	PREMIUM	2006-CHEVROLET-EXPRESS VAN	95184	1
1354-084	ADMIN:FLEET SERVICES	RNOMP	PREMIUM	2012-CHE-CARGO	168972	1
1354-084	ADMIN:FLEET SERVICES	CCMP	INTERMEDIATE	2013-CHEVROLET-MALIBU	128008	1
1354-084	ADMIN:FLEET SERVICES	CCMP	SPECIALTY	2014-FORD-EXPEDITION	141089	1
1354-084	ADMIN:FLEET SERVICES	RNOMP	SPECIALTY	2014-FORD-EXPEDITION	133168	1
1354-084	ADMIN:FLEET SERVICES	RENO	SPECIALTY	2016-RAM-2500	131654	1
1354-084	ADMIN:FLEET SERVICES	RNOMP	SPECIALTY	2014-FORD-EXPEDITION	126284	1
1354-084	ADMIN:FLEET SERVICES	CCMP	INTERMEDIATE	2015-TOYOTA-CAMRY	125839	1
1354-084	ADMIN:FLEET SERVICES	CCMP	INTERMEDIATE	2008-GMC-CANY	104400	1
1354-084	ADMIN:FLEET SERVICES	LVMP	PREMIUM	2004-CHE-EXPR	104372	1
1354-084	ADMIN:FLEET SERVICES	CCMP	PREMIUM	2001-DOD-ACCESS	53053	1
1365-180	EITS:APPLICATION SUPPORT	CARSON	PREMIUM	2008-TOY-RAV4	111863	1
1365-180	EITS:APPLICATION SUPPORT	LV	PREMIUM	2008-TOY-RAV4	86071	1
1365-180	EITS:APPLICATION SUPPORT	CARSON	PREMIUM	2008-TOY-RAV4	74356	1
1365-180	EITS:APPLICATION SUPPORT	ELKO	PREMIUM	2008-TOY-RAV4	70944	1
1386-180	EITS:DATA COMMUNICATION	CARSON	PREMIUM	2008-CHE-TRAI	83439	1
1386-180	EITS:DATA COMMUNICATION	LV	COMPACT	2006-CHE-COLO	71841	1
1493-090	JUDICIAL:SUPPORT GOVERNANCE	ELY	INTERMEDIATE	2010-FOR-FUSI	98565	1
1493-090	JUDICIAL:SUPPORT GOVERNANCE	ELY	INTERMEDIATE	2010-FOR-FUSI	55542	1
1499-111	PUBLCI DEFENDER	CARSON	COMPACT	2008-CHE-COBA	98689	1
1522-101	TOURISM	CARSON	SPECIALTY	2015-CHEVROLET-TAHOE	117634	1
1562-082	PUBLIC WORKS BOARD	RENO	INTERMEDIATE	2015-CHEVROLET-COLORADO	125672	1
1562-082	PUBLIC WORKS BOARD	LV	COMPACT	2009-TOY-PRIU	102832	1
1562-082	PUBLIC WORKS BOARD	LV	INTERMEDIATE	2006-DOD-STRA	91619	1
1562-082	PUBLIC WORKS BOARD	LV	COMPACT	2008-CHE-COBA	87091	1
1562-082	PUBLIC WORKS BOARD	DAYTON	COMPACT	2008-CHE-COBA	80919	1
1562-082	PUBLIC WORKS BOARD	LV	COMPACT	2009-TOY-PRIU	54447	1
2361-130	TAXATION	CARSON	SPECIALTY	2014-FORD-EXPEDITION	117530	1
3101-406	HHS:DPBH-RADIOLOGICAL HEALTH	LV	COMPACT	2010-TOY-PRIU	80877	1
3101-406	HHS:DPBH-RADIOLOGICAL HEALTH	LV	PREMIUM	2006-TOY-HIGH	75361	1
3101-406	HHS:DPBH-RADIOLOGICAL HEALTH	LV	PREMIUM	2012-FOR-F150	70115	1

3101-406	HHS:DPBH-RADIOLOGICAL HEALTH	LV	PREMIUM	2008-TOY-RAV4	69893	1
3101-406	HHS:DPBH-RADIOLOGICAL HEALTH	LV	COMPACT	2009-TOY-PRIU	41550	1
3149-406	HHS:DPBH-CHILD CARE SRVCS	LV	COMPACT	2008-TOY-PRIU	100554	1
3149-406	HHS:DPBH-CHILD CARE SRVCS	LV	COMPACT	2010-TOY-PRIU	81887	1
3161-406	HHS:DPBH-S NV ADLT MNTL HLTH	LV	COMPACT	2008-TOY-PRIU	94245	1
3161-406	HHS:DPBH-S NV ADLT MNTL HLTH	LV	PREMIUM	2009-DOD-CARA	76253	1
3161-406	HHS:DPBH-S NV ADLT MNTL HLTH	LV	COMPACT	2010-TOY-PRIU	79019	1
3161-406	HHS:DPBH-S NV ADLT MNTL HLTH	LV	COMPACT	2010-TOY-PRIU	69147	1
3161-406	HHS:DPBH-S NV ADLT MNTL HLTH	LV	PREMIUM	2009-DOD-CARA	71380	1
3161-406	HHS:DPBH-S NV ADLT MNTL HLTH	LV	COMPACT	2010-TOY-PRIU	73444	1
3161-406	HHS:DPBH-S NV ADLT MNTL HLTH	LV	COMPACT	2008-TOY-PRIU	75365	1
3161-406	HHS:DPBH-S NV ADLT MNTL HLTH	LV	COMPACT	2009-CHE-COBA	65883	1
3161-406	HHS:DPBH-S NV ADLT MNTL HLTH	LV	COMPACT	2010-TOY-PRIU	60789	1
3162-406	HHS:DPBH-N NV ADLT MNTL HLTH	RENO	PREMIUM	2009-DOD-CARA	125243	1
3162-406	HHS:DPBH-N NV ADLT MNTL HLTH	RENO	COMPACT	2012-FOR-FOCU	81507	1
3162-406	HHS:DPBH-N NV ADLT MNTL HLTH	RENO	PREMIUM	2009-DOD-CARA	82246	1
3162-406	HHS:DPBH-N NV ADLT MNTL HLTH	RENO	COMPACT	2009-CHE-COBA	79971	1
3162-406	HHS:DPBH-N NV ADLT MNTL HLTH	RENO	COMPACT	2006-FOR-FOCU	60688	1
3162-406	HHS:DPBH-N NV ADLT MNTL HLTH	RENO	COMPACT	2012-FOR-FOCU	59471	1
3162-406	HHS:DPBH-N NV ADLT MNTL HLTH	RENO	COMPACT	2009-TOY-YARI	57217	1
3162-406	HHS:DPBH-N NV ADLT MNTL HLTH	RENO	COMPACT	2010-TOY-PRIU	47995	1
3162-406	HHS:DPBH-N NV ADLT MNTL HLTH	RENO	INTERMEDIATE	1996-FOR-F250	32175	1
3162-406	HHS:DPBH-N NV ADLT MNTL HLTH	RENO	PREMIUM	1998-FOR-F250	32900	1
3162-406	HHS:DPBH-N NV ADLT MNTL HLTH	RENO	PREMIUM	2001-DOD-1/TON	32787	1
3167-402	HHS:AGING SRVCS RURAL REGIONAL	WINNEM	PREMIUM	2013-FOR-EXPLORER	142148	1
3167-402	HHS:AGING SRVCS RURAL REGIONAL	FERNLEY	COMPACT	2012-FOR-FOCU	98801	1
3167-402	HHS:AGING SRVCS RURAL REGIONAL	WINNEM	COMPACT	2012-FOR-FOCU	92007	1
3194-406	HHS:DPBH CONSUMER PROTECTION	ELY	COMPACT	2011-TOY-RAV4	181838	1
3194-406	HHS:DPBH CONSUMER PROTECTION	FALLON	COMPACT	2008-CHE-COBA	137155	1
3194-406	HHS:DPBH CONSUMER PROTECTION	ELKO	INTERMEDIATE	2008-GMC-CANY	127868	1
3194-406	HHS:DPBH CONSUMER PROTECTION	FALLON	COMPACT	2008-CHE-COBA	85366	1
3208-402	HHS:AGING SRVCS EARLY INTERMEDIATEVENTION	ELKO	PREMIUM	2015-CHEVROLET-TRAVERSE	154416	1
3208-402	HHS:AGING SRVCS EARLY INTERMEDIATEVENTION	ELY	PREMIUM	2013-CHEVROLET-TRAVERSE	148883	1
3208-402	HHS:AGING SRVCS EARLY INTERMEDIATEVENTION	CARSON	PREMIUM	2015-CHEVROLET-TRAVERSE	140844	1
3208-402	HHS:AGING SRVCS EARLY INTERMEDIATEVENTION	RENO	PREMIUM	2013-FOR-EXPLORER	130755	1
3208-402	HHS:AGING SRVCS EARLY INTERMEDIATEVENTION	LV	COMPACT	2010-TOY-PRIU	116217	1
3208-402	HHS:AGING SRVCS EARLY INTERMEDIATEVENTION	LV	COMPACT	2010-TOY-PRIU	113493	1
3208-402	HHS:AGING SRVCS EARLY INTERMEDIATEVENTION	LV	INTERMEDIATE	2011-TOY-CAMRY	103474	1
3208-402	HHS:AGING SRVCS EARLY INTERMEDIATEVENTION	RENO	COMPACT	2016-FORD-FOCUS	121025	1
3208-402	HHS:AGING SRVCS EARLY INTERMEDIATEVENTION	LV	INTERMEDIATE	2008-CHR-SEBR	67927	1
3223-406	HHS:STATE HLTH OFFICE ADMIN	LV	INTERMEDIATE	2006-DOD-DAKO	57489	1
3224-406	HHS:COMMUNITY HLTH SVCS	WINNEM	PREMIUM	2012-TOY-RAV4	101759	1
3224-406	HHS:COMMUNITY HLTH SVCS	DAYTON	COMPACT	2010-CHE-COBA	100640	1
3224-406	HHS:COMMUNITY HLTH SVCS	FERNLEY	COMPACT	2012-FOR-FOCU	88370	1
3224-406	HHS:COMMUNITY HLTH SVCS	HAWTHORN	INTERMEDIATE	2010-FOR-FUSI	81035	1
3224-406	HHS:COMMUNITY HLTH SVCS	YERINGTON	COMPACT	2009-CHE-COBA	91021	1
3228-407	HHS:WLFR ADMINISTRATION	CARSON	COMPACT	2008-GMC-CANY	72249	1
3229-409	HHS:DCFS RURAL CHILD WELFARE	FERNLEY	PREMIUM	2012-CHE-TRAVERSE	183198	1
3229-409	HHS:DCFS RURAL CHILD WELFARE	FALLON	PREMIUM	2013-TOYOTA-RAV4	168992	1
3229-409	HHS:DCFS RURAL CHILD WELFARE	FERNLEY	PREMIUM	2013-CHEVROLET-IMPALA	163710	1
3229-409	HHS:DCFS RURAL CHILD WELFARE	ELKO	PREMIUM	2013-TOYOTA-RAV4	163563	1
3229-409	HHS:DCFS RURAL CHILD WELFARE	FERNLEY	COMPACT	2014-CHEVROLET-CRUZ	136548	1
3229-409	HHS:DCFS RURAL CHILD WELFARE	FERNLEY	PREMIUM	2014-DODGE-GRAND CARAVAN	137343	1

3229-409	HHS:DCFS RURAL CHILD WELFARE	FALLON	INTERMEDIATE	2013-CHEVROLET-MALIBU	136732 1
3229-409	HHS:DCFS RURAL CHILD WELFARE	CARSON	INTERMEDIATE	2013-TOYOTA-CAMRY	127413 1
3229-409	HHS:DCFS RURAL CHILD WELFARE	ELKO	COMPACT	2008-CHE-COBA	116468 1
3229-409	HHS:DCFS RURAL CHILD WELFARE	PAHRUMP	PREMIUM	2009-CHE-IMPA	111049 1
3229-409	HHS:DCFS RURAL CHILD WELFARE	PAHRUMP	COMPACT	2014-FORD-FOCUS	107749 1
3229-409	HHS:DCFS RURAL CHILD WELFARE	FERNLEY	COMPACT	2015-TOYOTA-COROLLA	121154 1
3229-409	HHS:DCFS RURAL CHILD WELFARE	FALLON	PREMIUM	2014-DODGE-GRAND CARAVAN	114276 1
3229-409	HHS:DCFS RURAL CHILD WELFARE	YERINGTON	PREMIUM	2009-CHE-IMPA	112932 1
3229-409	HHS:DCFS RURAL CHILD WELFARE	FALLON	PREMIUM	2014-CHEVROLET-IMPALA	114406 1
3229-409	HHS:DCFS RURAL CHILD WELFARE	FALLON	PREMIUM	2014-CHEVROLET-IMPALA	112250 1
3233-407	HHS:WELFARE FIELD SRVCS	LV	PREMIUM	2016-FORD-TRANSIT 350	120864 1
3233-407	HHS:WELFARE FIELD SRVCS	LV	INTERMEDIATE	2006-FOR-TAUR	105641 1
3233-407	HHS:WELFARE FIELD SRVCS	LV	COMPACT	2009-TOY-PRIU	100716 1
3233-407	HHS:WELFARE FIELD SRVCS	RENO	COMPACT	2012-FOR-FOCU	94621 1
3233-407	HHS:WELFARE FIELD SRVCS	FALLON	COMPACT	2008-CHE-COBA	89791 1
3233-407	HHS:WELFARE FIELD SRVCS	LV	COMPACT	2008-TOY-PRIU	88570 1
3233-407	HHS:WELFARE FIELD SRVCS	LV	COMPACT	2012-FOR-FOCU	86048 1
3233-407	HHS:WELFARE FIELD SRVCS	LV	PREMIUM	2012-DOD-CARA	77656 1
3233-407	HHS:WELFARE FIELD SRVCS	CARSON	COMPACT	2008-CHE-COBA	80039 1
3233-407	HHS:WELFARE FIELD SRVCS	CARSON	INTERMEDIATE	2006-FOR-TAUR	69912 1
3254-901	DETR:BLIND SERVICES	RENO	INTERMEDIATE	2012-TOY-SCION	104341 1
3254-901	DETR:BLIND SERVICES	LV	PREMIUM	2012-DOD-CARA	81248 1
3263-409	HHS:DCFS YOUTH PAROLE SVC	ELKO	PREMIUM	2016-FORD-EXPLORER	172222 1
3263-409	HHS:DCFS YOUTH PAROLE SVC	FALLON	PREMIUM	2015-CHEVROLET-IMPALA	148727 1
3263-409	HHS:DCFS YOUTH PAROLE SVC	LV	PREMIUM	2008-TOY-RAV4	120144 1
3263-409	HHS:DCFS YOUTH PAROLE SVC	FALLON	INTERMEDIATE	2012-FOR-FUSI	112395 1
3263-409	HHS:DCFS YOUTH PAROLE SVC	LV	PREMIUM	2012-DOD-CARA	105294 1
3263-409	HHS:DCFS YOUTH PAROLE SVC	RENO	INTERMEDIATE	2014-CHEVROLET-MALIBU	115356 1
3263-409	HHS:DCFS YOUTH PAROLE SVC	LV	PREMIUM	2010-CHE-IMPA	101502 1
3263-409	HHS:DCFS YOUTH PAROLE SVC	LV	PREMIUM	2010-CHE-IMPA	97866 1
3263-409	HHS:DCFS YOUTH PAROLE SVC	LV	COMPACT	2009-TOY-PRIU	82107 1
3263-409	HHS:DCFS YOUTH PAROLE SVC	LV	PREMIUM	2008-CHE-IMPA	72139 1
3263-409	HHS:DCFS YOUTH PAROLE SVC	LV	COMPACT	2012-FOR-FOCU	72727 1
3263-409	HHS:DCFS YOUTH PAROLE SVC	RENO	PREMIUM	2013-DOD-GRAND CARAVAN	72609 1
3265-901	DETR:VOC REHAB	CARSON	COMPACT	2008-CHE-COBA	103308 1
3265-901	DETR:VOC REHAB	RENO	PREMIUM	2011-TOY-RAV4	72490 1
3265-901	DETR:VOC REHAB	LV	INTERMEDIATE	2006-DOD-STRA	69797 1
3265-901	DETR:VOC REHAB	ELY	PREMIUM	2012-CHE-TRAVERSE	38729 1
3266-402	HHS:AGING AND DISABILITY SRVCS	RENO	COMPACT	2015-TOYOTA-COROLLA	153931 1
3266-402	HHS:AGING AND DISABILITY SRVCS	ELKO	PREMIUM	2016-CHEVROLET-TRAVERSE	155604 1
3266-402	HHS:AGING AND DISABILITY SRVCS	LV	COMPACT	2014-FORD-FOCUS	133927 1
3266-402	HHS:AGING AND DISABILITY SRVCS	LV	COMPACT	2010-TOY-PRIU	109530 1
3266-402	HHS:AGING AND DISABILITY SRVCS	RENO	COMPACT	2017-FORD-FOCUS	123159 1
3266-402	HHS:AGING AND DISABILITY SRVCS	LV	COMPACT	2008-TOY-PRIU	104713 1
3279-402	HHS:DESERT REGIONAL CENTER	LV	PREMIUM	2015-FORD-TRANSIT 350	126855 1
3279-402	HHS:DESERT REGIONAL CENTER	LV	PREMIUM	2014-CHEVROLET-EXPRESS	121085 1
3279-402	HHS:DESERT REGIONAL CENTER	LV	COMPACT	2009-FOR-RANG	38711 1
3280-402	HHS:SIERRA REGIONAL CENTER	RENO	PREMIUM	2006-CHE-TRAI	97908 1
3281-409	HHS:N NV CHILD & ADOL SRV	RENO	COMPACT	2006-CHE-COBA	81738 1
3281-409	HHS:N NV CHILD & ADOL SRV	RENO	COMPACT	2006-FOR-FOCU	82845 1
3281-409	HHS:N NV CHILD & ADOL SRV	WINNEM	COMPACT	2006-FOR-FOCU	79880 1
3281-409	HHS:N NV CHILD & ADOL SRV	ELY	COMPACT	2009-TOY-YARI	75501 1
3281-409	HHS:N NV CHILD & ADOL SRV	RENO	COMPACT	2006-FOR-FOCU	75838 1

3281-409	HHS:N NV CHILD & ADOL SRV	RENO	COMPACT	2012-FOR-FOCU	64542	1
3281-409	HHS:N NV CHILD & ADOL SRV	RENO	COMPACT	2008-CHE-COBA	55477	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	COMPACT	2010-TOY-PRIU	93388	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	COMPACT	2013-TOYOTA-PRIUS	92542	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	COMPACT	2010-TOY-PRIU	91790	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	COMPACT	2008-TOY-PRIU	87921	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	INTERMEDIATE	2006-FOR-TAUR	84768	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	COMPACT	2006-HON-CIVIC	86000	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	INTERMEDIATE	2006-FOR-TAUR	83621	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	COMPACT	2010-TOY-PRIU	81190	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	INTERMEDIATE	2011-FOR-FUSI	82137	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	COMPACT	2010-TOY-PRIU	76555	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	PREMIUM	2008-CHE-IMPA	74324	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	COMPACT	2006-FOR-FOCU	70968	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	COMPACT	2006-HON-CIVIC	70151	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	COMPACT	2012-FOR-FOCU	69419	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	PREMIUM	2008-CHE-IMPA	68131	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	PREMIUM	2001-GMC-12P	64105	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	COMPACT	2010-TOY-PRIU	62419	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	COMPACT	2010-TOY-PRIU	60140	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	COMPACT	2010-TOY-PRIU	53962	1
3646-409	HHS:S NV CHILD & ADOLESCENT	LV	PREMIUM	2008-CHE-EXPR	38465	1
3648-406	HHS:DPBH RURAL CLINICS	LOVELOCK	PREMIUM	2006-DOD-CARA	102227	1
3648-406	HHS:DPBH RURAL CLINICS	CARSON	COMPACT	2008-CHE-COBA	97569	1
3648-406	HHS:DPBH RURAL CLINICS	YERINGTON	COMPACT	2006-TOY-PRIU	104252	1
3648-406	HHS:DPBH RURAL CLINICS	YERINGTON	PREMIUM	2004-CHE-EXPR	78719	1
3648-406	HHS:DPBH RURAL CLINICS	HAWTHORN	COMPACT	2010-CHE-COBA	84482	1
3648-406	HHS:DPBH RURAL CLINICS	ELKO	PREMIUM	2011-TOY-RAV4	70291	1
3648-406	HHS:DPBH RURAL CLINICS	PAHRUMP	PREMIUM	2012-DOD-CARA	64336	1
3648-406	HHS:DPBH RURAL CLINICS	CARSON	COMPACT	2009-CHE-COBA	60189	1
3650-431	MILITARY: NATIONAL GUARD	LV	INTERMEDIATE	2011-TOY-CAMRY	153123	1
3650-431	MILITARY: NATIONAL GUARD	LV	PREMIUM	2006-FOR-EXPL	87254	1
3650-431	MILITARY: NATIONAL GUARD	CARSON	PREMIUM	2005-CHE-EXPR	76239	1
3740-652	PAROLE & PROBATION	CARSON	PREMIUM	2009-DOD-CARA	118851	1
3740-652	PAROLE & PROBATION	CARSON	PREMIUM	2012-CHE-TRAVERSE	123934	1
3740-652	PAROLE & PROBATION	RENO	PREMIUM	2007-CHEVROLET-SILVERADO 1500	122242	1
3740-652	PAROLE & PROBATION	LV	PREMIUM	2006-CHEVROLET-SILVERADO 1500	114386	1
3740-652	PAROLE & PROBATION	CARSON	PREMIUM	2013-CHEVROLET-TRAVERSE	117494	1
3740-652	PAROLE & PROBATION	ELKO	LAW ENFORCEMEN	2016-FORD-UTILITY	114562	1
3740-652	PAROLE & PROBATION	LV	PREMIUM	2008-CHE-IMPA	100374	1
3740-652	PAROLE & PROBATION	LV	INTERMEDIATE	2010-CHE-MALI	102096	1
3740-652	PAROLE & PROBATION	LV	INTERMEDIATE	2010-CHE-MALI	100542	1
3740-652	PAROLE & PROBATION	PAHRUMP	LAW ENFORCEMEN	2016-FORD-UTILITY	100213	1
3740-652	PAROLE & PROBATION	LV	PREMIUM	2013-CHEVROLET-IMPALA	94312	1
3740-652	PAROLE & PROBATION	LV	PREMIUM	2013-CHEVROLET-IMPALA	94133	1
3740-652	PAROLE & PROBATION	RENO	INTERMEDIATE	2010-CHE-MALI	88532	1
3740-652	PAROLE & PROBATION	LV	INTERMEDIATE	2010-CHE-MALI	93080	1
3740-652	PAROLE & PROBATION	LV	INTERMEDIATE	2010-CHE-MALI	87759	1
3740-652	PAROLE & PROBATION	LV	INTERMEDIATE	2010-CHE-MALI	88504	1
3740-652	PAROLE & PROBATION	LV	INTERMEDIATE	2010-CHE-MALI	89929	1
3740-652	PAROLE & PROBATION	LV	INTERMEDIATE	2010-CHE-MALI	82988	1
3740-652	PAROLE & PROBATION	LV	INTERMEDIATE	2011-CHE-MALI	80465	1
3740-652	PAROLE & PROBATION	RENO	INTERMEDIATE	2013-CHEVROLET-MALIBU	83758	1

3740-652	PAROLE & PROBATION	LV	INTERMEDIATE	2011-CHE-MALI	75550	1
3740-652	PAROLE & PROBATION	PAHRUMP	INTERMEDIATE	2012-FOR-FUSI	73401	1
3816-656	PUBLIC SFTY:FIRE MARSHAL	CARSON	PREMIUM	2017-FORD-EXPLORER	135121	1
4061-611	GAMING CONTROL BOARD	RENO	PREMIUM	2011-CHE-TRAV	150515	1
4061-611	GAMING CONTROL BOARD	RENO	INTERMEDIATE	2009-CHE-MALI	135305	1
4061-611	GAMING CONTROL BOARD	CARSON	PREMIUM	2012-CHE-TRAVERSE	115929	1
4061-611	GAMING CONTROL BOARD	LV	INTERMEDIATE	2009-CHE-MALI	99366	1
4061-611	GAMING CONTROL BOARD	LV	INTERMEDIATE	2011-CHE-MALI	103407	1
4061-611	GAMING CONTROL BOARD	LV	INTERMEDIATE	2008-CHE-MALI	87153	1
4061-611	GAMING CONTROL BOARD	LV	PREMIUM	2011-DOD-CARA	84021	1
4061-611	GAMING CONTROL BOARD	LV	INTERMEDIATE	2012-FOR-FUSI	85830	1
4061-611	GAMING CONTROL BOARD	LV	INTERMEDIATE	2010-FOR-FUSI	76053	1
4061-611	GAMING CONTROL BOARD	LV	INTERMEDIATE	2007-CHE-MALI	77805	1
4061-611	GAMING CONTROL BOARD	LV	INTERMEDIATE	2010-FOR-FUSI	74338	1
4061-611	GAMING CONTROL BOARD	LV	INTERMEDIATE	2011-FOR-FUSI	77630	1
4061-611	GAMING CONTROL BOARD	LV	INTERMEDIATE	2011-FOR-FUSI	71446	1
4207-130	CANNABIS COMPLIANCE BOARD	LV	PREMIUM	2009-CHE-IMPA	88532	1
4207-130	CANNABIS COMPLIANCE BOARD	LV	COMPACT	2012-FOR-FOCU	47046	1
4682-742	BUS & IND:OCCUPATIONAL SFTY	RENO	PREMIUM	2014-CHEVROLET-TRAVERSE	104216	1
4682-742	BUS & IND:OCCUPATIONAL SFTY	RENO	PREMIUM	2014-CHEVROLET-TRAVERSE	108415	1
4717-810	DMV:MOTOR CARRIER	CARSON	PREMIUM	2011-TOY-RAV4	80946	1
4722-810	DMV: POLLUTION CONTROL	RENO	PREMIUM	2015-FORD-EXPLORER	142444	1
4722-810	DMV: POLLUTION CONTROL	RENO	PREMIUM	2008-CHE-IMPA	114832	1
4722-810	DMV: POLLUTION CONTROL	RENO	SPECIALTY	2014-FORD-F150	110951	1
4722-810	DMV: POLLUTION CONTROL	LV	INTERMEDIATE	2010-CHE-MALI	98112	1
4740-810	DMV:COMPLIANCE ENFORCEMENT	LV	PREMIUM	2012-CHE-IMPA	117926	1
4740-810	DMV:COMPLIANCE ENFORCEMENT	LV	INTERMEDIATE	2012-FOR-FUSI	42809	1
4740-810	DMV:COMPLIANCE ENFORCEMENT	LV	INTERMEDIATE	2012-FOR-FUSI	37689	1
4745-810	DMV:ADMINISTRATIVE SERVICES	LV	PREMIUM	2005-DOD-CARA	112560	1
4770-902	EMPLOYMENT SECURITY	LV	COMPACT	2008-TOY-PRIU	95697	1
4772-902	EMPLOYMENT SECURITY	LV	COMPACT	2010-TOY-PRIU	63610	1
900403-XXX	BD OF COSMOTOLOGY	LV	INTERMEDIATE	2014-TOYOTA-CAMRY	106263	1
901103-XXX	UNR:CONTROLLER MAIL STOP 124	RNOMP	PREMIUM	2014-FORD-F150	123683	1

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 17, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Richard Jacobs, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF CONSERVATION & NATURAL RESOURCES – DIVISION OF ENVIRONMENTAL PROTECTION

Agenda Item Write-up:

Pursuant to NRS 334.010, the Division of Environmental Protection requests approval to purchase one new vehicle for a total amount not to exceed of $51,004.75 during fiscal year 2024.

Additional Information:

The division is requesting to purchase one new 2023 Ford F150 4X4 Supercrew pickup. Although this new vehicle purchase is above the Legislatively approved cost there is sufficient funding authority in the agency's 2023-2025 legislatively approved budget to cover the additional cost of the new vehicle.

Statutory Authority:
NRS 334.010

REVIEWED: BM

ACTION ITEM: _____

NEVADA DIVISION OF
ENVIRONMENTAL
PROTECTION

STATE OF NEVADA
Department of Conservation & Natural Resources
Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Jennifer L. Carr, *Administrator*

INTEROFFICE MEMORANDUM

TO: RICHARD JACOBS, BUDGET ANALYST, GOV'S OFFICE OF FINANCE, BUDGET DIV
FROM: MARJORIE HILKE, CONTRACT MANAGER, BWQP
SUBJECT: STATE VEHICLE PURCHASE
DATE: AUGUST 17, 2023

The Nevada Department of Conservation and Natural Resources, Division of Environmental Protection, Bureau of Water Quality Planning is seeking approval from the State Board of Examiners to purchase the following vehicle as approved by the Legislative Session.

Once approved, please send back to me through inter-office mail. Should you have any questions, please don't hesitate to call me 687-9444. Thank you!

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Bureau of Water Quality Planning	**Budget Account #:** 3193
Contact Name: Marjorie Hike	**Telephone Number:** 775-687-9444

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 1 **Amount of the request:** $51,004.75

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:

2023 Ford F 150 4x4 Supercrew 145

Mission of the requested vehicle(s):

Field vehicle for the Bureau of Water Quality Planning to conduct water quality assessments and other uses.

Were funds legislatively approved for the request? ☒ **Yes** ☐ **No**	**If yes, please provide the decision unit number:** E721 **If no, please explain how the vehicles will be funded?**

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

☒ 1 **Addition(s)** ☐ ___ **Replacement(s)**

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.

The vehicle will be based in Carson City. Truck will be used for off road field work.

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.
Current Vehicle Information: Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:	
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
Please attach an additional sheet if necessary	

APPOINTING AUTHORITY APPROVAL:

Agency Appointing Authority	Title	Date
	Deputy Administrator	Aug 17, 2023

BOARD OF EXAMINERS' APPROVAL:

☐ Approved for Purchase ☐ Not Approved for Purchase

Board of Examiners	Date

Revised 7/13/10

Capital Ford Bid # 99SWC-S1495

3660 South Carson Street
Carson City, NV 89701
(775) 882-5353
www.capitalfordonline.com

BUYER	Customer #: 316569	CO-BUYER
NDEP		
901 S STEWART ST		
CARSON CITY, NV 89701		
Home #:	Home #:	
Work #:	Work #:	
Cell #: (775) 687-9452	Cell #:	
Email: SALM@NDEP.NV.GOV	Email:	

Deal #:	52934
Stock #:	
Deal Type:	Retail
Deal Date:	07/28/2023
Print Time:	10:01am

Salesperson: ZACHARY LEE WEBER

VEHICLE

Stock #	Description	Color	VIN	Mileage
	2023 FORD F 150			

TRADE

MSRP:	$	52,745.00
Sale Price:	$	50,777.00
Net Sale Price:	$	50,777.00
Documentary Fee:	$	199.50
State & Local Taxes:	$	0.00
Total License and Fees:	$	28.25
Total Trade Allowance:	$	0.00
Total Trade Payoff:	$	0.00
Cash Down Payment:	$	0.00
Total Financed Aftermarkets:	$	0.00
Service Agreement:	$	0.00
Maintenance Agreement:	$	0.00
GAP Insurance:	$	0.00
Unpaid Balance:	$	51,004.75

AFTERMARKETS

Total Aftermarkets:	$	0.00
Rate:		
Amount Financed:	$	0.00

X _____
Customer Signature

Date

X Scott E
Manager Signature

7-28-23
Date

Disclaimer: Our dealership has implemented safeguards to protect your non-public personal information from theft, illegal use and from telemarketing companies that buy information. Our practices follow ALL federal, state and local rules governing privacy and it applies to individuals who are our consumers and customers in connection with financial services, such as leases and installment purchases of vehicles. Upon completion of the sales process you will be provided a thorough copy of our privacy policy for review. You may also request a copy of our policy from a manager.

Preview Order 5555 - W1E - 4x4 SuperCrew: Order Summary Time of Preview: 07/28/2023 10:09:00 Receipt: 7/28/2023

Dealership Name: Capital Ford Sales Code : F72525

Dealer Rep.	ZACH WEBER	Type	Fleet	Vehicle Line	F-150	Order Code	5555
Customer Name	seth alm	Priority Code	J2	Model Year	2023	Price Level	365

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW - 145	$45410	FRONT LICENSE PLATE BRACKET	$0
145 INCH WHEELBASE	$0	50 STATE EMISSIONS	$0
CARBONIZED GRAY METALLIC	$0	INTERIOR WORK SURFACE	$195
CLOTH 40/20/40 FRONT SEAT	$0	TRAILER TOW PACKAGE	$1325
MEDIUM DARK SLATE	$0	.INTEGRATED TRAILER BRAKE CONT	$0
EQUIPMENT GROUP 101A	$0	FX4 OFF-ROAD PACKAGE	$1095
.XL SERIES	$0	.SKID PLATES	$0
.17" SILVER STEEL WHEELS	$0	EXTENDED RANGE 36GAL FUEL TANK	$445
3.5L V6 ECOBOOST	$2735	SPECIAL DEALER ACCOUNT ADJUSTM	$0
ELEC TEN-SPEED AUTO W/TOW MODE	$0	FUEL CHARGE	$0
LT265/70R17C BSW ALL-TERRAIN	$295	NATIONAL FLEET INCENTIVE (56M)	$0
3.31 ELECTRONIC LOCK RR AXLE	$0	NET INVOICE FLEET OPTION (B4A)	$0
7050# GVWR PACKAGE	$0	PRICED DORA	$0
JOB #2 ORDER	$0	ADVERTISING ASSESSMENT	$0
FORD FLEET SPECIAL ADJUSTMENT	$0	DESTINATION & DELIVERY	$1995
FLEET ADVERTISING CREDIT	$0		

	MSRP
TOTAL BASE AND OPTIONS	$53495
XL DISCOUNT	$-750
TOTAL	$52745

ORDERING FIN: QS062 END USER FIN: QS062

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature Date

This order has not been submitted to the order bank.
This is not an invoice.

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2023 Ford F150 4x4 Super Crew 145		
Dealer Name:	Capital Ford		
Delivery Location:	Carson City, NV		
Vehicle Colors:	Exterior: Grey	Interior: Dark Slate	X Cloth ☐ Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	$50,777.00	$50,777.00
SPECIFY OPTIONS: (description)			$
		$	
		$	
		$	
		$	
		$	
		$	
		$	
		$	
Documentation Fee	1	$199.50	$199.50
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		$	$
Total purchase price with options			$
DMV Title and DRS Fee's		$28.25	$28.25
GRAND TOTAL:			$51,004.75

Registered Owner:	Agency Name & Address: NDEP/Bureau of Water Quality Planning 901 S. Stewart St. Suite 4001 Carson City, NV 89701
Legal Owner:	Agency Name & Address: NDEP/Bureau of Water Quality Planning 901 S. Stewart St. Suite 4001 Carson City, NV 89701
County Vehicle Based In:	Carson City
Name & Phone of Person to contact when vehicle is ready for delivery:	Marjorie Hilke / Seth Alm 775-687-9444 / 775-687-9452

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 10, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Kirk Hawkins, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF PUBLIC SAFETY – HIGHWAY PATROL DIVISION

Agenda Item Write-up:
Pursuant to NRS 334.010, the Nevada Highway Patrol Division requests approval to purchase 147 replacement vehicles for a total amount not to exceed $7,291,354.

Additional Information:
The division is requesting the purchase of 108 police interceptor vehicles, 34 pickup trucks, and 5 SUV's for the division to conduct law enforcement activities. This request is funded with Highway Funds provided in AB495, section 1.1, of the 2023 Legislative Session.

Statutory Authority:
NRS 334.010

REVIEWED:_____

ACTION ITEM:_____

Joe Lombardo
Governor

Nevada Department of
Public Safety
Dedication Pride Service

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Patrick J. Conmay
Colonel

Nevada Highway Patrol
Headquarters
555 Wright Way
Carson City, Nevada 89711
Telephone (775) 687-5300 / Fax (775) 684-4379

Memorandum

DATE: August 7th, 2023

TO: Jim Rodriguez, Executive Branch Budget Officer
Governor's Finance Office, Budget Office

THRU: Curtis Palmer, Senior Fiscal Officer
Department of Public Safety, Director's Office

FROM: Jennifer Ramos, ASO III, DPS/Nevada Highway Patrol
Denny Gortari, ASO II, DPS/Nevada Highway Patrol

SUBJECT: Board of Examiners Request for Vehicle Purchase Approval

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The Department of Public Safety (DPS) Nevada Highway Patrol (NHP) is requesting approval from the Board of Examiners (BOE) to purchase 147 one shot replacement vehicles pursuant to Assembly Bill 495 of the 2022-2025 Legislative Session, passed and signed into law. NHP Budget Account 4713 will fund the request. Work Program C64192 (FY24) to receive and balance forward funding for the vehicles in Budget Account 4713, has been approved. DPS is requesting these items be placed on the September 12th, 2023, Board of Examiners, agenda for approval.

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: Nevada Highway Patrol	**Budget Account #:** 4713
Contact Name: Denny Gortari	**Telephone Number:** 775-684-4825

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 147 **Amount of the request:** $7,291,353.75

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:

108 Police Interceptor Utilities, 34 Pickups, and 5 SUVs.

Mission of the requested vehicle(s): Law Enforcement

Were funds legislatively approved for the request? [X] **Yes** [ ] **No**	**If yes, please provide the decision unit number:** E710, AB 495, Section 1.1 of the 2023 Legislative Session **If no, please explain how the vehicles will be funded?**

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

[ ] ____ **Addition(s)** [X] 147 **Replacement(s)**

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.

Yes

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.
Current Vehicle Information: Vehicle #1 Model Year: Odometer Reading: See Exhibit A Type of Vehicle:	Yes
Vehicle #2 Model Year: Odometer Reading: See Exhibit A Type of Vehicle:	If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. NA
Please attach an additional sheet if necessary	

APPOINTING AUTHORITY APPROVAL:

Agency Appointing Authority	Title	Date
[signature]	ASOII	8/8/23

BOARD OF EXAMINERS' APPROVAL:

[ ] Approved for Purchase [ ] Not Approved for Purchase

Board of Examiners	Date

REPLACEMENT EQUIPMENT REQUEST
FISCAL YEAR - YEAR 1 AND YEAR 2

E710- AB495 Legislatively Approved - Schedule P

Budget Account #: 4713
Budget Account Title: Nevada Highway Patrol

Dec. Unit	Cat.	Object Code (GL)	NEBS Location	Equipment Type	Item Requested	2024 Cost	2025 Cost	Item being Replaced	State ID #	Miles	Proj End Life Date	Proj End Life Year	Month /Year Purchased	Condition / Reason for Replacement
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	9241	312467	85,685	8/25/2024	2025	Mar-09	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	14310	337915	75,759	11/17/2024	2025	Jan-14	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		14312	340951	112,772	3/19/2023	2024	Mar-14	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		15111	347065	115,563	2/5/2023	2024	Jul-15	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		15122	347064	100,574	9/24/2023	2024	Jul-15	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		15124	347067	126,429	7/31/2022	2023	Jul-15	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		15229	346024	120,409	10/30/2022	2024	Nov-14	SAM1316
E710	16	8360	Other Amounts	Vehicle	SUV	$ 61,003.25		15236	346952	105,418	8/13/2023	2024	Jul-15	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		15261	349013	107,891	6/4/2023	2024	Feb-15	SAM1316
E710	16	8360	Other Amounts	Vehicle	SUV		$ 61,003.25	15264	346955	61,357	10 years	2025	Jul-15	SAM1316
E710	16	8360	Other Amounts	Vehicle	SUV		$ 61,003.25	15265	346953	70,012	10 years	2025	Jul-15	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		15302	348482	105,291	7/30/2023	2024	Apr-15	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		15318	346035	126,055	8/7/2022	2023	Nov-14	SAM1316
E710	16	8360	Other Amounts	Vehicle	SUV		$ 61,003.25	15403	342372	79,861	10 years	2025	Jun-14	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		16025	353451	110,308	3/12/2023	2024	Aug-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	16027	353449	77,694	1/26/2025	2025	Aug-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		16029	353450	86,418	5/19/2024	2024	Aug-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		16032	353373	92,029	11/26/2023	2024	Aug-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	16101	350650	80,225	9/22/2024	2025	Feb-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		16121	350601	100,964	10/1/2023	2024	Feb-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		16129	353466	113,453	2/19/2023	2024	Aug-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		16144	353317	63,791	6/16/2024	2024	Aug-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		16148	353337	73,351	1/14/2024	2024	Aug-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		16150	353335	70,889	2/18/2024	2024	Aug-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		16159	353326	74,770	12/17/2023	2024	Aug-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		16162	353375	96,694	12/3/2023	2024	Aug-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		16163	353376	97,174	11/19/2023	2024	Aug-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		16164	353377	91,068	3/3/2024	2024	Aug-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		16186	353378	98,742	10/29/2023	2024	Aug-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		16258	350596	126,614	7/31/2022	2023	Feb-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		16266	350733	125,632	8/7/2022	2023	Mar-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		16281	347012	104,898	8/6/2023	2024	Jul-15	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		16432	350734	128,888	6/19/2022	2022	Mar-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		16433	350853	131,826	4/24/2022	2022	Mar-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		16435	350851	105,058	7/23/2023	2024	Mar-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		16454	350854	116,715	1/8/2023	2024	Mar-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		16455	351626	107,269	6/25/2023	2024	May-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	SUV		$ 61,003.25	16491	351003	69,361	6/29/2025	2025	Mar-16	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		17007	356899	90,072	4/21/2024	2024	May-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	17010	357473	85,496	8/25/2024	2025	Jun-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		17011	357477	92,606	2/4/2024	2024	Jun-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	17012	357774	64,463	12/29/2024	2025	Jul-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	17013	357475	66,788	12/1/2024	2025	Jun-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		17108	354898	93,981	2/18/2024	2024	Apr-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	17131	354881	75,787	12/8/2024	2025	Apr-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		17134	354900	110,947	4/9/2023	2024	Apr-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		17139	358109	115,000	12/25/2022	2024	Jun-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		17146	358108	137,688	3/6/2022	2022	Jun-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		17153	355153	101,737	9/17/2023	2024	Apr-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		17156	357476	106,453	6/18/2023	2024	Jun-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		17162	355152	102,131	9/24/2023	2024	Apr-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	17237	358111	63,449	7/7/2024	2025	Jun-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		17238	357415	100,625	9/24/2023	2024	Jun-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	17254	358110	76,883	2/9/2025	2025	Jun-17	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	18016	365957	66,480	4/20/2025	2025	Dec-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		18020	365952	88,752	1/14/2024	2024	Nov-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	18021	365960	75,955	7/21/2024	2025	Dec-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		18022	365947	87,428	2/4/2024	2024	Nov-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		18024	365961	88,965	6/23/2024	2024	Nov-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	18027	365954	62,511	6/29/2025	2025	Nov-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	18036	365958	70,429	10/6/2024	2025	Dec-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	18040	365949	75,951	11/10/2024	2025	Nov-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		18041	365965	99,949	11/26/2023	2024	Dec-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	18046	365955	72,495	1/12/2025	2025	Dec-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup	$ 57,367.25		18047	365964	95,139	2/25/2024	2024	Dec-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18113	362301	70,498	3/9/2025	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18116	362306	100,078	10/15/2023	2024	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18141	362208	118,355	12/4/2022	2024	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18155	361377	111,816	2/5/2023	2024	Apr-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18157	361376	129,216	6/26/2022	2022	Apr-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18158	361374	101,630	6/25/2023	2024	Apr-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18164	361512	99,800	11/5/2023	2024	Apr-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18165	361679	96,660	12/31/2023	2024	May-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18166	361557	90,460	4/14/2024	2024	Apr-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18167	362206	81,922	9/15/2024	2025	Jun-18	SAM1316

REPLACEMENT EQUIPMENT REQUEST
FISCAL YEAR - YEAR 1 AND YEAR 2

E710- AB495 Legislatively Approved - Schedule P

Budget Account #: 4713
Budget Account Title: Nevada Highway Patrol

E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18158	361539	110,998	2/19/2023	2024	Apr-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18170	361537	79,873	4/21/2024	2024	Apr-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18173	361773	68,272	4/20/2025	2025	May-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18175	362205	75,430	1/12/2025	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18177	362321	70,349	3/16/2025	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18178	362327	66,371	5/25/2025	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18183	362209	100,161	10/29/2023	2024	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18188	362319	80,689	3/24/2024	2024	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18189	362307	73,744	1/12/2025	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18192	362199	68,097	5/18/2025	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18195	360689	68,202	5/18/2025	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18252	362050	100,289	7/16/2023	2024	May-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18256	361309	100,245	10/15/2023	2024	Apr-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18260	362322	88,441	5/5/2024	2024	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18263	361310	95,829	12/31/2023	2024	Apr-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18266	361312	91,711	3/10/2024	2024	Apr-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18270	361538	64,338	6/29/2025	2025	Apr-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18273	362323	95,456	1/7/2024	2024	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18278	361678	73,915	2/9/2025	2025	May-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18280	362326	67,963	4/27/2025	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18283	362320	76,147	10/27/2024	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18285	362048	130,182	6/12/2022	2022	May-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18287	362046	88,700	12/24/2023	2024	May-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18288	362207	97,209	8/27/2023	2024	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18298	362212	84,877	7/28/2024	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18381	362316	68,652	4/13/2025	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18382	362315	66,297	5/25/2025	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18385	362314	74,781	12/29/2024	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18386	362313	119,725	11/13/2022	2024	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18388	362312	72,322	2/9/2025	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	18390	362311	83,034	8/4/2024	2025	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		18391	362200	85,061	2/11/2024	2024	Jun-18	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19007	366356	57,946	8/11/2024	2025	Jan-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		19011	366358	61,360	6/16/2024	2024	Jan-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		19012	366359	107,688	7/3/2022	2023	Jan-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		19013	366360	61,824	6/9/2024	2024	Jan-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		19014	366361	75,018	8/6/2023	2024	Jan-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		19026	366352	82,132	8/20/2023	2024	Jan-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		19034	369984	71,013	1/21/2024	2024	Jul-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19048	369901	46,416	3/30/2025	2025	Jul-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19050	370139	52,382	11/3/2024	2025	Jul-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		19051	369003	100,423	10/8/2023	2024	Apr-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		19052	369007	92,268	2/25/2024	2024	Apr-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19059	369022	61,390	1/5/2025	2025	Apr-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		19060	369023	100,829	7/9/2023	2024	Apr-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19061	369004	67,907	4/27/2025	2025	Apr-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19065	369006	82,919	8/11/2024	2025	Apr-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19067	369013	68,619	4/13/2025	2025	Apr-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19068	369011	71,371	2/23/2025	2025	Apr-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19069	369041	70,257	3/16/2025	2025	Apr-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19070	369040	70,650	3/9/2025	2025	Apr-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19072	369012	64,742	6/22/2025	2025	Apr-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19073	369042	76,889	11/24/2024	2025	Apr-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		19104	366350	68,785	3/24/2024	2024	Jan-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19105	366348	59,750	8/18/2024	2025	Jan-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19106	366349	54,538	11/17/2024	2025	Jan-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		19111	366347	81,796	8/27/2023	2024	Jan-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19123	366346	50,149	1/26/2025	2025	Jan-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		19126	366345	68,500	3/31/2024	2024	Jan-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		19135	366344	105,460	8/7/2022	2023	Jan-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		19224	370168	84,610	6/25/2023	2024	Jul-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	19265	366351	41,165	6/22/2025	2025	Jan-19	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility	$ 46,628.25		20029	377121	87,773	6/2/2024	2024	Apr-20	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	20107	377097	68,537	9/29/2024	2025	Apr-20	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	20125	377189	83,313	8/4/2024	2025	Jan-20	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	20130	377188	69,814	3/23/2025	2025	Jan-20	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	20154	377098	72,323	8/4/2024	2025	Apr-20	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	20167	377100	63,228	12/8/2024	2025	Apr-20	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	20172	375494	73,441	4/13/2025	2025	May-20	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	20188	377032	67,842	4/27/2025	2025	Apr-20	SAM1316
E710	16	8360	Other Amounts	Vehicle	Utility		$ 46,628.25	20206	377122	74,828	1/19/2025	2025	Apr-20	SAM1316
E710	16	8360	Other Amounts	Vehicle	Pickup		$ 57,367.25	20290	375447	62,246	6/29/2025	2025	Feb-20	SAM1316
						$ 4,088,560.75	$ 3,202,793.00							
					Total		$ 7,291,353.75							
						2024	2025							

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2023 FORD POLICE INTERCEPTOR UTILITY		
Dealer Name:	Corwin Ford		
Delivery Location:	Nevada Highway Patrol ,357 Hammill Lane Reno, NV 89511		
Vehicle Colors:	Exterior: Iconic Silver	Interior: Black	☒ Cloth ☐ Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	108	$ 46,600.00	$ 5,032,800.00
SPECIFY OPTIONS: (description)			
		$	
		$	
		$	
		$	
		$	
		$	
		$	
		$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		$	$
Total purchase price with options	108	$46,600.00	$5,032,800.00
DMV Title and DRS Fee's	108	$28.25	$3,051.00
		GRAND TOTAL:	$5,035,851.00

Registered Owner:	Agency Name & Address: DPS/ State Police/ Nevada Highway Patrol 555 Wright Way Carson City, Nevada 89711
Legal Owner:	Agency Name & Address: DPS/ State Police/ Nevada Highway Patrol 555 Wright Way Carson City, Nevada 89711
County Vehicle Based In:	Washoe County
Name & Phone of Person to contact when vehicle is ready for delivery:	Denny Gortari Fleet Administrator/ASO II NHP 775-684-4825

Corwin | Ford Reno

3600 Kietzke Lane Reno, NV 89502 Office:775.829.3206 FAX:775.829.3364

08/09/2022 Police Interceptor Utility

QUOTE FOR 2023 INTERCEPTOR WITH 3.0 ECOBOOST ENGINE WHICH INCLUDES TINT FOR PASSENGER AND DRIVERS SIDE FRONT WINDOWS
$46,600 FOR LOCAL DELIVERY OR DELIVERY IN LAS VEGAS
PLUS, TITLE FEE $28.25 = TOTAL $46,628.25

****ADDITIONAL $450 FOR ELKO DELIVERY

*** additional upfitting charge emergency equipment and lights Las Vegas/Reno $3,000.

*** the rear a/c configuration is different than the prior models.
All prices subject to change with no written notice

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2023 F-150 PICKUP		
Dealer Name:	Corwin Ford		
Delivery Location:	Nevada Highway Patrol, 357 Hammill Lane Reno, NV 89511		
Vehicle Colors:	Exterior: Iconic Silver	Interior: Black	☒ Cloth ☐ Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	34	$ 57,339.00	$ 1,949,526.00
SPECIFY OPTIONS: (description)			
TONNEAU COVER AND BED SLIDE – Included		$	
		$	
		$	
		$	
		$	
		$	
		$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		$	$
Total purchase price with options	34	$ 57,339.00	$ 1,949,526.00
DMV Title and DRS Fee's	34	$28.25	$ 960.50
		GRAND TOTAL:	$1,950,486.50

Registered Owner:	Agency Name & Address: DPS/ State Police/ Nevada Highway Patrol 555 Wright Way Carson City, Nevada 89711
Legal Owner:	Agency Name & Address: DPS/ State Police/ Nevada Highway Patrol 555 Wright Way Carson City, Nevada 89711
County Vehicle Based In:	Washoe County
Name & Phone of Person to contact when vehicle is ready for delivery:	Denny Gortari Fleet Administrator/ASO II NHP 775-684-4825

Corwin | Ford Reno

3600 Kietzke Lane Reno, NV 89502 Office:775.829.3206 FAX:775.829.3364

08/09/2022 F-150 PICKUP

QUOTE FOR 2023 F-150 W1E 145 INCH WHEELBASE INCLUDES

- 4X4
- 40/20/40 FRONT SPLIT BENCH MED DARK SLATE CLOTH SEATS
- 302A XLT PACKAGE + XLT CHROME PACKAGE - (SYNC, RUNNING BOARDS CRUISE CONTROL, WINDOW TINTING)
- 3.5 ECOBOOST ENGINE
- 3.55 ELECTRONIC REAR AXLE
- 53A TRAILER TOW PACKAGE
- 76R BACKUP SENSING
- SIDE MIRRORS W LED SIDE LIGHTS
- 617 ADJUSTABLE PEDALS
- TRAILER BRAKE CONTROLLER

SUB TOTAL LOCAL RENO OR LAS VEGAS $52,341.

PLUS: ADDITIONAL EQUIPMENT CUSTOM TRUCK TONNEAU AND SLIDER $4,998.00

NET COST: $ 57,339 PLUS TITLE FEE $ 28.25 = $ 57,367.25.

EMERGENCY EQUIPT UPFITTING ADDITONAL $3,000.

ADDITIONAL $450 FOR ELKO DELIVERY

All prices subject to change with no written notice

***

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2023 SUV_EXPEDITION 4X4		
Dealer Name:	Corwin Ford		
Delivery Location:	Nevada Highway Patrol, 357 Hammill Lane Reno, NV 89511304		
Vehicle Colors:	Exterior: Iconic Silver	Interior: Black	☒ Cloth ☐ Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	5	$ 60,975.00	$ 304,875.00
SPECIFY OPTIONS: (description)			
		$	
		$	
		$	
		$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)			
Total purchase price with options	5	$ 60,975.00	$ 304,875.00
DMV Title and DRS Fee's	5	$ 28.25	$ 141.25
GRAND TOTAL:			$ 305,016.25

Registered Owner:	Agency Name & Address: DPS/ State Police/ Nevada Highway Patrol 555 Wright Way Carson City, Nevada 89711

Legal Owner:	Agency Name & Address: DPS/ State Police/ Nevada Highway Patrol 555 Wright Way Carson City, Nevada 89711
County Vehicle Based In:	Washoe County
Name & Phone of Person to contact when vehicle is ready for delivery:	Denny Gortari Fleet Administrator/ASO II NHP 775-684-4825

Corwin | Ford Reno

3600 Kietzke Lane Reno, NV 89502 Office:775.829.3206 FAX:775.829.3364

2023 EXPEDITION XLT 4X4 QUOTE NHP FORD SUV

ICONIC SILVER EXTERIOR

BLACK ONYX CLOTH INTERIOR

200A EQUIPMENT GROUP- 18" WHEELS, RUNNING BOARDS, AUTO CLIMATE,

AM/FM SIRIUS, REV SENSING SYSTEM, PRIVACY GLASS

3.5 LTR ECOBOOST ENGINE/ 10 SPEED AUTOMATIC

FLOOR LINERS

DAYTIME RUNNING LAMPS

ALL POWER

TOTAL COST $60,975 PLUS $28.25 TITLE FEE

* EMERGENCY EQUIPTMENT UPFITTING AN ADDITONAL $3,000.

** FOR ELKO DELIVERY AN ADDITONAL $450.

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 8, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Kirk Hawkins, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF PUBLIC SAFETY – STATE FIRE MARSHAL

Agenda Item Write-up:
Pursuant to NRS 334.010, the division requests approval to purchase two new vehicles for a total amount not to exceed $55,567.

Additional Information:
The division is requesting the purchase of two new 2024 Chevrolet Equinox for the division to conduct building and construction inspections. This request is funded with reserves as approved in the 2023 Legislative Session budget request.

Statutory Authority:
NRS 334.010

REVIEWED:_____

ACTION ITEM:_____

Joe Lombardo
Governor

Nevada Department of
Public Safety
Dedication Pride Service

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Mike Dzyak
State Fire Marshal

Nevada State Fire Marshal Division
Stewart Facility
107 Jacobsen Way
Carson City, Nevada 89711
Telephone (775) 684-7501 - Fax (775) 684-7518

Memorandum

DATE: July 31, 2023

TO: Kirk Hawkins, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

FROM: Brandi Salisbury, Administrative Services Officer 1
Department of Public Safety, Nevada Highway Patrol

SUBJECT: Request to Purchase Vehicle

Attached are the Board of Examiner Request for Approval to Purchase a State Vehicle forms pursuant to NRS 334.010. In SFY 24, the State Fire Marshal Division was legislatively approved to purchase two vehicles thru decision unit E381 in the amount of $56,628. If you have any questions, please feel free to contact me.

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: DPS - State Fire Marshal Division	**Budget Account #:** 3816
Contact Name: Brandi Salibury	**Telephone Number:** 775-684-4903

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 2 **Amount of the request:** $55,566.25

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
SUV - 2024 Chevrolet Equinox

Mission of the requested vehicle(s):
Vehicle will be utilized to travel to multiple counties conducting State building inspections and construction inspections

Were funds legislatively approved for the request?	**If yes, please provide the decision unit number:**
[X] **Yes** [ ] **No**	E381 **If no, please explain how the vehicles will be funded?**

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

[X] 2 **Addition(s)** [ ] ___ **Replacement(s)**

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.

Yes

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.
Current Vehicle Information: Vehicle #1 Model Year: Odometer Reading: Type of Vehicle:	
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
Please attach an additional sheet if necessary	

APPOINTING AUTHORITY APPROVAL:

Agency Appointing Authority Mike Dayal Title Division Administrator Date 9-31-23

BOARD OF EXAMINERS' APPROVAL:

[ ] Approved for Purchase [ ] Not Approved for Purchase

Board of Examiners Date

Revised 1/2020

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2024 Chevrolet Equinox		
Dealer Name:	Champion Chevrolet		
Delivery Location:	Carson City		
Vehicle Colors:	Exterior: Summit White	Interior: Medium Ash Gray	• Cloth ☐ Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	$ 25,984	$ 51,968
SPECIFY OPTIONS: (description)			$
Deep Tint Glass (Req Power Seat)	2	$ 285.00	
Power Seat (Driver Side)(Req Deep Tint Glass)	2	$ 400.00	
Tire, Spare, Full Size (Shipped Loose)	2	$600.00	
		$	
		$	
		$	
		$	
		$	
		$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)	2	$ 500.00	$ 1,000
Total purchase price with options			$ 55,538
DMV Title and DRS Fee's		$28.25	$ 28.25
GRAND TOTAL:			$ 55,566.25

Registered Owner:	Agency Name & Address: State Fire Marshal Division 107 Jacobsen Way Carson City, NV 89711
Legal Owner:	Agency Name & Address: State Fire Marshal Division 107 Jacobsen Way Carson City, NV 89711
County Vehicle Based In:	Carson
Name & Phone of Person to contact when vehicle is ready for delivery:	Brandi Salisbury 775-684-4903

STANDARD PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 5.1 - *Sport Utility Vehicle: 4X4; 4 Door; Compact; 4-5 Passengers*

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2024 Chevrolet Equinox - 1XX26 All Wheel Drive	*$25,984.00*	*$26,384.00*

State vehicle miles per gallon (MPG): *24 CITY / 30 HIGHWAY*

Manufactures Suggested Retail Price(MSRP): $29,595.00

State manufactures warranty: *3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain*

Specify standard engine size and emission rating: *1.5L Turbo DOHC 4CYL Federal Emission*

Includes Minimum Standard Equipment Listed: _____**Yes** __X___**No If no, state exceptions:**
AM/FM STEREO W/ USB PORTS, AUX JACK, & SD CARD SLOT CD PLAYER - N/A

Exterior Color: List available colors:
Summit White, Mosaic Black Metallic, Riptide Blue Metallic, Sterling Gray Metallic, Lakeshore Blue Metallic

Seats, Cloth: List available colors:
Medium Ash Gray

GVW: N/A **WHEELBASE: 107.30**

OPTION PACKAGE PAGE ~BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - ***Champion Chevrolet***

Vehicle Item Number: 5.1 - ***Sport Utility Vehicle: 4X4; 4 Door; Compact; 4-5 Passengers***
Option Package Name/Code: *LT* *$2,875.00*
List Equipment Features Below:
Deep Tint Glass. Body Color Heated Outside Mirrors.
8-Way Driver Power with Lumbar Seat Adjuster.
Steering Wheel Audio Controls

ITEMIZED OPTION PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 5.1 - *Sport Utility Vehicle: 4X4; 4 Door; Compact; 4-5 Passengers*		
		DEDUCT AMOUNT
ABS Brake System	$ STD	$- N/A
Air Conditioning	$ STD	$- N/A
All Wheel Drive	$ STD	$- N/A
Backup Camera	$ STD	$- N/A
Bluetooth for Phone	$ STD	$- N/A
Cruise Control	$ STD	$- N/A
Deep Tint Glass (Req Power Seat)	$285.00	$- N/A
Engine Block Heater	$88.00	$- N/A
Floor Mats, Carpeted	$STD	$- N/A
Keyless Entry w/Fob	$STD	$- N/A
Keys, Two Additional(4 Total)	$595.00	$- N/A
Paint, Metallic	$STD	$- N/A
Power Mirrors	$STD	$- N/A
Power Locks	$STD	$- N/A
Power Seat(Drivers Side)(Req Deep Tint Glass)	$400.00	$- N/A
Power Windows	$STD	$- N/A
Radio; AM/FM Stereo, CD Player	$- N/A	$- N/A
Rear Window Defogger	$STD	$- N/A
Tilt Steering	$STD	$- N/A
Tire, Spare, Full Size (Shipped Loose)	$600.00	$- N/A
Trailer Tow Package	$- N/A	$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) $ 500.00 flat.

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 15, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Dustin Speed, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF WILDLIFE – DIVERSITY DIVISION

Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Wildlife, Diversity Division requests approval to purchase one replacement vehicle for a total amount not to exceed $57,566 during fiscal year 2023.

Additional Information:

The division is requesting to purchase one new vehicle, which is being replaced due to high mileage and age. There is sufficient funding authority in the agency's 2023-2025 legislatively approved budget to cover the cost of the replacement vehicle.

Statutory Authority:
NRS 334.010

REVIEWED: _____

ACTION ITEM: _____

JOE LOMBARDO
Governor

STATE OF NEVADA
DEPARTMENT OF WILDLIFE
6980 Sierra Center Parkway, Suite 120
Reno, Nevada 89511
Phone (775) 688-1500 • Fax (775) 688-1595

ALAN JENNE
Director

JORDAN GOSHERT
Deputy Director

MICHAEL SCOTT
Deputy Director

MEMORANDUM

Date: July 28, 2023

To: Dustin Speed, Governor's Finance Office

From: Jordan Goshert, Deputy Director

Subject: Request for BOE Approval to Purchase New Vehicles, BA 4466

Pursuant to the requirements in NRS 334.010, the Nevada Department of Wildlife (NDOW) is seeking the Board of Examiners' approval to purchase 1 new vehicle. The agency received funding during the 2023 Legislative Session to replace vehicles eligible for replacement due to high mileage and/or age as follows:

- Vehicle 1 (4466): 2014 Ford F-250 150,590 miles

The agency is requesting to replace the above-listed vehicle with a variety of makes and models based on what the dealership is able to deliver to the agency. The dealership bid sheets have been provided in the attached BOE vehicle purchase approval requests.

Please feel free to contact me if you have any questions.

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Department of Wildlife	**Budget Account #:** 4466
Contact Name: Jordan Goshert	**Telephone Number:** 775-688-1982

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 1 **Amount of the request:** $57,565.25

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
Pickup truck

Mission of the requested vehicle(s):
Replace a vehicle with high mileage

Were funds legislatively approved for the request? ☒ **Yes** ☐ **No**	**If yes, please provide the decision unit number:** E711 **If no, please explain how the vehicles will be funded?**

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

☐ ____ **Addition(s)** ☒ 1 **Replacement(s)**

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.

Yes

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)	Does this request meet the replacement schedule criteria pursuant to SAM 1300? If no, explain why the vehicle is being replaced.
Current Vehicle Information: Vehicle #1 Model Year: 2014 Odometer Reading: 150,590 Type of Vehicle: Ford F250	Yes
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
Please attach an additional sheet if necessary	

APPOINTING AUTHORITY APPROVAL:

Agency Appointing Authority	Title	Date
[signature]	Deputy Director	7/28/23

BOARD OF EXAMINERS' APPROVAL:

☐ Approved for Purchase ☐ Not Approved for Purchase

Board of Examiners _____ Date _____

Revised 12/26/17

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

WD

Vehicle Item No., Make, Model & No.:	RAM 2500 CREW CAB LONG BED		
Dealer Name:	CARSON DODGE		
Delivery Location:	RENO ~~NDOW HQ~~		
Vehicle Colors:	Exterior: GREY/SILVER	Interior: BLACK	Cloth / Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	$ 50400	$ 50400
SPECIFY OPTIONS: (description)			$ 7137
PAINT 4x4	1	$ 272 2700	
TRAILER BRAKE LIMITED SLIP DIFF	1	$ 364 450	
SKID PLATE ELEC MIRRORS	1	$ 133 253	
OFFROAD TIRES 220 ALTERNATOR	1	$ 272 133	
AUX POWER OUTLET SIDE STEP	1	$ 255 409	
DUAL ALTERNATOR TRANSFER CASE	1	$ 364 272	
BACK UP PARK SENSOR	1	$ 133 272	
50 GAL FUEL	1	$ 317	
SPRAY IN LINER	1	$ 552	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		$ 0	$ 0
Total purchase price with options			$ 57537
DMV Title and DRS Fee's	1	$28.25	$ 57565.25
GRAND TOTAL:			$ 57565.25

Registered Owner:	Agency Name & Address: NDOW WILDLIFE DIVERSITY
Legal Owner:	Agency Name & Address: NDOW WILDLIFE DIVERSITY
County Vehicle Based In:	CHURCHILL OR WHITE PINE
Name & Phone of Person to contact when vehicle is ready for delivery:	

WTD

STANDARD PAGE - FLEET VEHICLES 99SWC-S1495

(Use separate page for each package)

DEALER NAME: Carson Dodge Chrysler Jeep

Specify State's Vehicle Item Number:2.14 Ram 2500 Crew Cab Long Bed 4x2-4x4 Gas and Diesel

(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
Ram 2500 Crew Cab LWB, 2024, DJ2L92	$50,400.00	$50,800.00

State vehicle miles per gallon (MPG):N/A HD Truck

State manufactures warranty: 3/36,000 COMPREHNSIVE AND 5/100,000 POWERTRAIN

Specify engine size and emission rating: 6.4 LITER V-8 Gas

Includes Minimum Standard Equipment Listed: __X___Yes _____No If no, state exceptions:

Exterior Color: List available colors:

No Charge-Bright White, Flame Red,

$225.00 Upcharge-Delmonico Red, Diamond Black, Patriot Blue

$272.00 Upcharge-Billet Silver, Granite Crystal

Special production color available for $460.00.00-Call dealer for colors.

Seats, Cloth: List available colors:

Black

GVW: 10,000# (When Applicable)	**WHEELBASE:140.0** (When Applicable)

OPTION PACKAGE PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME: Carson Dodge Chrysler Jeep

Specify State's Vehicle Item Number:2.14 Ram 2500 Crew Cab Long Bed 4x2-4x4 Gas and Diesel
(I.e. 1.1 Sedan: Full size; 4 door; 6 passenger)
Option Package Name/Code:
List Equipment Features Below:
Tradesman Level 2 Group (A6B) Included In Base Price Due To Cloth Seats
Sirius Sat Radio, Rear Window Defroster, Rear Power Sliding Window, Floor Cover Carpet (Can Be Del
Cloth 40/20/40 Bench Seat
Chrome Apperance Group (AMP) $1,519.00
Chrome Front and Rear Bumper, 18x18.0 Steel Chrome Clad Wheels, Chrome Grill
Bed Utility Group (ANT) $777.00
Spray in Bedliner, Deployable Bed Step, LED Bed Lighting
Special Service Vehicle Group (AAP) $768.00 4x4 Only
Aux. IP Mounted Switches, VSIM Module, Dash Pass Thru Wire Circuits, Tow Hooks, Tcase Sheild,
220 AMP Alternator

ITEMIZED OPTION PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME: Carson Dodge Chrysler Jeep

		DEDUCT AMOUNT
ABS Brake System	STD	$-
Air Conditioning	STD	$-
Cruise Control	STD	$-
Diesel Engine	$8,800.00	$-
Engine Block Heater	$133.00	$-
Four Wheel Drive (4x4)	$2,700.00	$-
Heavy Duty Alternator	N/A	$-
Hitch Receiver	STD	$-
Integrated Trailer Brake	$364.00	$-
Keyless Entry w/Fob (must have power door locks)	STD	$-
Limited Slip Differential	$456.00	$-
Paint, Metallic	SEE PAINTS	$-
Power Mirrors	STD	$-
Power Locks	STD	$-
Power Seats	N/A	$-
Power Windows	STD	$-
Radio; AM/FM Stereo, Cassette Player	AM/FM STD	$-
Radio; AM/FM Stereo, Cassette Player, CD	AUX INPUTS	$-
Rear Window Wiper	N/A	$-
Seats, Vinyl Vinyl Colors: Black with Diesel Gray	No Charge, Replaces Cloth	
Skid Plate	$133.00	$-
Tilt Steering	STD	$-
Tire, Spare, Full Size-	STD	$-
Trailer Tow Mirrors-Manual Telescoping	STD	
Trailer Tow Mirrors-Elect Telescoping M/H LV 2	$253.00	$-
Trailer Tow Hitch	STD	$-
Daytime Running Lamps	STD	
Front Fog Lamps	$180.00	
LT 275/70R18E ON OFF ROAD TIRES 4x4 On	$272.00	
Rear Sliding Window	SEE GROUP	
HD Snow Plow Prep Group	$225.00	
Rear Wheelhouse Liners	$180.00	
Uconnect Handsfree 3.0 W/ 5" Screen	STD	
220 Amp Alternator	$133.00	
Park View Back Up Camera	STD	
Aux Switches I/P Mounted	$133.00	

115 V Aux. Power Outlet	$235.00	
Tubular Side Steps- Must Have Chrome Group	$640.00	
Tubular Side Steps- Non Chrome Group-Black	$409.00	
Dual Alt. Rated at 380 Amps	$364.00	
Elect. Transfer Case	$272.00	
Upfitter Electronic Module (VISM)	$317.00	
Rear Back Up Alarm	$133.00	
(2) Additional FOBIK Keys, OEM Provided Only	$249.00	
Rear Park Sense	$272.00	
5th Wheel/Gooseneck Towing Prep Group	$501.00	
50 Gal. Fuel Tank	$317.00	
Spray In Liner	$552.00	$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) $ Call Dealer

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 15, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Dustin Speed, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF WILDLIFE – HABITAT DIVISION

Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Wildlife, Habitat Division requests approval to purchase four replacement vehicles for a total amount not to exceed $180,581 during fiscal year 2023.

Additional Information:

The division is requesting to purchase four new vehicles, which are being replaced due to high mileage and age. There is sufficient funding authority in the agency's 2023-2025 legislatively approved budget to cover the cost of the replacement vehicles.

Statutory Authority:
NRS 334.010

REVIEWED: _____

ACTION ITEM: _____

JOE LOMBARDO
Governor

STATE OF NEVADA
DEPARTMENT OF WILDLIFE
6980 Sierra Center Parkway, Suite 120
Reno, Nevada 89511
Phone (775) 688-1500 • Fax (775) 688-1595

ALAN JENNE
Director
JORDAN GOSHERT
Deputy Director
MICHAEL SCOTT
Deputy Director

MEMORANDUM

Date: July 28, 2023

To: Dustin Speed, Governor's Finance Office

From: Jordan Goshert, Deputy Director

Subject: Request for BOE Approval to Purchase New Vehicles, BA 4467

Pursuant to the requirements in NRS 334.010, the Nevada Department of Wildlife (NDOW) is seeking the Board of Examiners' approval to purchase 4 new vehicles. The agency received funding during the 2023 Legislative Session to replace vehicles eligible for replacement due to high mileage and/or age as follows:

- Vehicle 1 (4467): 2009 Ford F-350 148,635 miles
- Vehicle 2 (4467): 2009 Ford F-250 156,419 miles
- Vehicle 3 (4467): 2008 Ford F-250 141,152 miles
- Vehicle 4 (4467): 2000 Chevrolet Silverado 141,735 miles

The agency is requesting to replace the above-listed vehicles with a variety of makes and models based on what the dealership is able to deliver to the agency. The dealership bid sheets have been provided in the attached BOE vehicle purchase approval requests.

Please feel free to contact me if you have any questions.

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Department of Wildlife	**Budget Account #:** 4467
Contact Name: Jordan Goshert	**Telephone Number:** 775-688-1982

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 4 **Amount of the request:** $180,581

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
Pickup trucks

Mission of the requested vehicle(s):
Replace vehicles with high mileage

Were funds legislatively approved for the request? ☒ **Yes** ☐ **No**	**If yes, please provide the decision unit number:** E711 **If no, please explain how the vehicles will be funded?**

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

☐ ____ **Addition(s)** ☒ 4 **Replacement(s)**

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.

Yes

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) **Current Vehicle Information:** Vehicle #1 Model Year: 2009 Odometer Reading: 148,635 Type of Vehicle: Ford F-350 Vehicle #2 Model Year: 2009 Odometer Reading: 156,419 Type of Vehicle: Ford F-250 *Please attach an additional sheet if necessary*	Does this request meet the replacement schedule criteria pursuant to SAM 1300? If no, explain why the vehicle is being replaced. Yes If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

APPOINTING AUTHORITY APPROVAL:

J. Mowitt — Agency Appointing Authority
Deputy Director — Title
7/28/23 — Date

BOARD OF EXAMINERS' APPROVAL:

☐ Approved for Purchase ☐ Not Approved for Purchase

Board of Examiners — Date

Revised 12/26/17

Current Vehicle Information:

Vehicle #3 Model Year: 2008
Odometer Reading: 141,152
Type of vehicle: Ford F-250

Vehicle #4 Model Year: 2000
Odometer Reading: 141,735
Type of vehicle: Chevrolet Silverado

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed		
Dealer Name:	Champion Chevrolet		
Delivery Location:	Reno		
Vehicle Colors:	Exterior: Sterling Gray Metallic	Interior: Jet black	X Cloth Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	4	$ 44,242	$ 176,968
SPECIFY OPTIONS: (description)			$ 3,500
Bedliner, Spray In	4	$ 545	
Rear Window Defogger	4	$ 198	
Skid Plate	4	$ 132	

DELIVERY COST: (If other than Reno\Carson or Las Vegas)		$	$
Total purchase price with options			$ 180,468
DMV Title and DRS Fee's	4	$ 28.25	$ 113
GRAND TOTAL:			$ 180,581

Registered Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, Nevada 89511
Legal Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, Nevada 89511
County Vehicle Based In:	Washoe County
Name & Phone of Person to contact when vehicle is ready for delivery:	Mark Freese 775-688-1560

STANDARD PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed*

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2024 Chevrolet Silverado - CC20743	*$44,242.00*	*$44,642.00*

State vehicle miles per gallon (MPG): *NOT RATED*

Manufactures Suggested Retail Price(MSRP): *$ 49,020.00*

State manufactures warranty: *3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain*

Specify standard engine size and emission rating: *6.6L V-8 Gas* *Federal Emission*

Includes Minimum Standard Equipment Listed: _____Yes __X___No If no, state exceptions:

AM/FM STEREO W/ BLUETOOTH STREAMING *CD PLAYER - Not Available*

Exterior Color: List available colors:

Red Hot, Summit White, Black,
Sterling Gray Metallic

Seats, Cloth: List available colors:

Jet Black

GVW: 10,150(GAS) 10,800(DIESEL) **WHEELBASE: 158.94**

OPTION PACKAGE PAGE ~BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed*
Option Package Name/Code: *1LT* *(Requires 2WD) $5,509.00* *(Requires 4WD) $5,420.00*
List Equipment Features Below:
17" Machined Aluminum Wheels, Chrome Front/Rear Bumper, Chrome Grille,
Power Mirrors, Power Windows, Remote Keyless Entry, Deep Tint Glass(Except front Windows),
Premium Cloth, Driver Side Lumbar Control, Carpeted Floor, Rubber Floor Mats, Leather Wrapped Steering Wheel,
8" Touch Screen Display, Steering Wheel Audio Controls, Onstar

ITEMIZED OPTION PAGE – BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed*		DEDUCT AMOUNT
ABS Brake System	$ STD	$- N/A
Air Conditioning	$ STD	$- N/A
Backup Camera	$ STD	$- N/A
Battery, Auxiliary (Req HD Alternator)	$135(Std on Diesel)	$- N/A
Bedliner, Spray In	$545.00	$- N/A
Bluetooth for Phone	$ STD	$- N/A
Cruise Control	$ STD	$- N/A
Deep Tint Glass	$176.00	$- N/A
Engine, Alt Size 6.6L V-8 Dmax Diesel(Req Trailer Brake)	$8,954.00	$- N/A
Engine Block Heater	$88.00(Std on Diesel)	$- N/A
Flex Fuel / E85 (Req Integrated Trailer Brake Controller)	$100.00	$- N/A
Four Wheel Drive	$2,485.00	$- N/A
Electronic Transfer Case(Requires 4x4)	$ STD	$- N/A
Heavy Duty Alternator	$132(Gas) $335(Diesel)	$- N/A
Integrated Trailer Brake Controller(Req Power Mirrors)	$242 (Gas) Req on Diesel	$- N/A
Keyless Entry w/Fob (Includes Power Mirrors)	$571.00	$- N/A
Keys, Two Additional(4 Total)	$595.00	$- N/A
Locking Rear Differential	$ STD	$- N/A
Paint, Metallic	$ STD	$- N/A
Power Mirrors (Includes Keyless Entry w/Fob)	$571.00	$- N/A
Power Locks	$STD	$- N/A
Power Seat(Driver Side)(Requires Keyless Entry)	$515.00 (Incl Pwr Outlet)	$- N/A
Power Windows	$ STD	$- N/A
Radio: AM/FM Stereo, CD Player (Incl My Link/Bluetooth)	$- N/A	$- N/A
Rear Window Defogger	$198.00	$- N/A
Seats, Vinyl Vinyl Colors: Jet Black	$ Avail @ no extra charge	$- N/A
Skid Plate	$132.00	$- N/A
Steps, 4" Black Round	$795.00	$- N/A
Tilt Steering	$STD	$- N/A
Tire, Spare, Full Size	$STD	$- N/A
Tires, All Terrain	$200.00	$- N/A
Trailer Tow Mirrors (Not avail with Power Mirrors)	$ STD	$- N/A
Trailer Tow Mirrors-Power (Requires Power Mirrors)	$571.00	$- N/A
Trailer Tow Package (Incl 7 & 4 pin connectors)	$ STD	$- N/A
Upfit Switches Bank of 5 (Shipped Loose)	$150.00	$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) $ 500.00 flat.

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 15, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Dustin Speed, Executive Branch Budget Officer DSP
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF WILDLIFE – FISHERIES MANAGEMENT DIVISION

Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Wildlife, Fisheries Management Division requests approval to purchase two replacement vehicles for a total amount not to exceed $126,133 during fiscal year 2023.

Additional Information:

The division is requesting to purchase two new vehicles, which are being replaced due to high mileage and age. There is sufficient funding authority in the agency's 2023-2025 legislatively approved budget to cover the cost of the replacement vehicles.

Statutory Authority:
NRS 334.010

REVIEWED: _____

ACTION ITEM: _____

JOE LOMBARDO
Governor

STATE OF NEVADA
DEPARTMENT OF WILDLIFE
6980 Sierra Center Parkway, Suite 120
Reno, Nevada 89511
Phone (775) 688-1500 • Fax (775) 688-1595

ALAN JENNE
Director

JORDAN GOSHERT
Deputy Director

MICHAEL SCOTT
Deputy Director

MEMORANDUM

Date: July 28, 2023

To: Dustin Speed, Governor's Finance Office

From: Jordan Goshert, Deputy Director

Subject: Request for BOE Approval to Purchase New Vehicles, BA 4465

Pursuant to the requirements in NRS 334.010, the Nevada Department of Wildlife (NDOW) is seeking the Board of Examiners' approval to purchase 2 new vehicles. The agency received funding during the 2023 Legislative Session to replace vehicles eligible for replacement due to high mileage and/or age as follows:

- Vehicle 1 (4465): 2001 Ford F-250 173,400 miles
- Vehicle 2 (4465): 2009 Ford F-250 150,586 miles

The agency is requesting to replace the above-listed vehicles with a variety of makes and models based on what the dealership is able to deliver to the agency. The dealership bid sheets have been provided in the attached BOE vehicle purchase approval requests.

Please feel free to contact me if you have any questions.

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Department of Wildlife	**Budget Account #:** 4465
Contact Name: Jordan Goshert	**Telephone Number:** 775-688-1982

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 2 **Amount of the request:** $126,132.50

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
Pickup trucks

Mission of the requested vehicle(s):
Replace vehicles with high mileage

Were funds legislatively approved for the request? ☒ **Yes** ☐ **No**	**If yes, please provide the decision unit number:** E711 **If no, please explain how the vehicles will be funded?**

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

☐ ___ **Addition(s)** ☒ 2 **Replacement(s)**

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.

Yes

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) **Current Vehicle Information:** Vehicle #1 Model Year: 2001 Odometer Reading: 173,400 Type of Vehicle: Ford F250 Vehicle #2 Model Year: 2009 Odometer Reading: 150,586 Type of Vehicle: Ford F250 *Please attach an additional sheet if necessary*	Does this request meet the replacement schedule criteria pursuant to SAM 1300? If no, explain why the vehicle is being replaced. Yes If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

APPOINTING AUTHORITY APPROVAL:

Agency Appointing Authority	Title	Date
[signature]	Deputy Directo	7/28/23

BOARD OF EXAMINERS' APPROVAL:

☐ Approved for Purchase ☐ Not Approved for Purchase

Board of Examiners _____ Date _____

Revised 12/26/17

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

FISH

Vehicle Item No., Make, Model & No.:	2024 F SERIES 250		
Dealer Name:	FALLON FORD		
Delivery Location:	FALLON		
Vehicle Colors:	Exterior: GREY/SILVER	Interior: BLACK	☐ Cloth ☒ Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	$ 47760	$ 47760
SPECIFY OPTIONS: (description)			$ 6820
7.3L DEV V8	1	$ 1705	
SIX APPEAR PKG	1	$ 5115	
		$	
		$	
		$	
		$	
		$	
		$	
		$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)	CHARGE NO MATTER WHERE DELIVERED	$ 1995	$ 1995
Total purchase price with options			$ 56,575
DMV Title and DRS Fee's	1	$28.25	$ 28.25
GRAND TOTAL:			$ 56603.25

```
CNGP530                        VEHICLE ORDER CONFIRMATION          07/17/23 17:14:35
==>                                                                  Dealer: F72479
                                   2024 F-SERIES SD                  Page: 1 of 2
Order No: N123    Priority: K4  Ord FIN: QS062  Order Type: 5B Price Level: 415
Ord PEP:  600A Cust/Flt Name: NDOW                 PO Number:
                          RETAIL                                        RETAIL
 F2B  F250 4X4 SD R/C $47760                    .LT275/70BSWAT18
      142" WHEELBASE                            .BLIS
 Z1   OXFORD WHITE                              .BLK ALUM WHL 18
 S    MED DARK SLATE                            .LED BOX LIGHT
600A  PREF EQUIP PKG                           .PAYLOAD UPGRADE
      .XL TRIM                                  .REV SENSING STM
 572  .AIR CONDITIONER     NC                   .360-DEG CAM PKG
      .AMFM/MP3/CLK
 99N  7.3L DEV V8 ENG    1705          TOTAL BASE AND OPTIONS 56575
 44G  10-SPD AUTOMATC      NC          TOTAL                  56575
 X37  3.73 REG AXLE        NC          *THIS IS NOT AN INVOICE*
      JOB #1 BUILD
      FLEET SPCL ADJ       NC
      FRT LICENSE BKT      NC          * MORE ORDER INFO NEXT PAGE *
 17S  STX APPEAR PKG     5115                          F8=Next
 F1=Help                 F2=Return to Order          F3/F12=Veh Ord Menu
 F4=Submit    F5=Add to Library      F6=View Trailers
S006 - MORE DATA IS AVAILABLE.                                      QC07758
                                                    V1DP0071
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CNGP530                        VEHICLE ORDER CONFIRMATION          07/17/23 17:14:57
==>                                                                   Dealer: F72479
                                2024 F-SERIES SD                      Page: 2 of 2
Order No: N123    Priority: K4  Ord FIN: QS062  Order Type: 5B Price Level: 415
Ord PEP:  600A Cust/Flt Name: NDOW                    PO Number:
                        RETAIL                                        RETAIL
      .CLTH 40/20/40                              TOTAL               $56575
      10400# GVWR PKG                             *THIS IS NOT AN INVOICE*
425   50 STATE EMISS          NC
      JACK
794   PRICE CONCESSN
      REMARKS TRAILER
96D   XL DRIVER ASST          NC
      SP DLR ACCT ADJ
      SP FLT ACCT CR
      FUEL CHARGE
B4A   NET INV FLT OPT         NC
      PRICED DORA             NC
      DEST AND DELIV        1995

TOTAL BASE AND OPTIONS 56575                                  F7=Prev
 F1=Help                F2=Return to Order                F3/F12=Veh Ord Menu
 F4=Submit    F5=Add to Library      F9=View Trailers
S099 - PRESS F4 TO SUBMIT                                          QC07758
                                                    V1DP0071              2 6
```

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

FISH

Vehicle Item No., Make, Model & No.:	* 2024 CHEVY SILVERADO 4500 - CL516403		
Dealer Name:	FINLAY CHEVROLET		
Delivery Location:	RENO NV ~~NEVADA HR~~		
Vehicle Colors:	Exterior: GRAPHITE METALLIC	Interior: DARK ASH	(X) Cloth ( ) Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	$ 56826	$ 56826
SPECIFY OPTIONS: (description)			$ 12,675
LT HWD		$ 48160	
ENGINE BLOCK HEATER		$ 90	
4X4		$ 2895	
HD ALTERNATOR		$ 150	
EXTRA KEYS		$ 195	
SKID PLATE		$ 295	
POWER MIRRORS & WINDOWS		$ 645	
CD MP3		$ 50	
DUAL FUEL TANK		$ 1625	
SPARE TIRE		$ 425	
GCWR		$ 1595	
WB 219"		$ 850	
		$	
		$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		$ 0	$ 0
Total purchase price with options			69,501.00
DMV Title and DRS Fee's		$28.25	$ ~~69~~ 28.25
GRAND TOTAL:			$ 69529.25

Findlay CHEVROLET

QUOTE

Date: July 12, 2023
QUOTE # 71223 CK56403

BILL TO:
NEVADA DEPARTMENT OF WILDLIFE
FISHERIES, HABITAT, AND WILDLIFE DIVERSITY
DIVISIONS
6980 SIERRA CENTER PKWY #120
RENO, NV 89511
775-688-1500

PER - STATE OF NEVADA BID 99SWC-S1495 ITEM 3.3 – 4500 SILVERADO REG CAB	PO – TBA
Description	**Total**
2024 CHEVROLET SILVERADO 4500 REG CAB BASE PRICE (SHIPPED TO RENO)	$56,826.00
LT (4WD)	$4,860.00
Engine Block Heater	$90.00
Four Wheel Drive (4x4)	$2895.00
Alternator, 220 amps	$150.00
Extra Keys 2 (total 4)	$195.00
Skid Plate	$295.00
Power Mirrors - Power Windows	$645.00
Single-slot CD/MP3 player	$50.00
Fuel tank, front and rear, 65 gallon total	$625.00
Spare Tire no carrier	$425.00
GVWR 34,000	$1595.00
Wheelbase, 219" (556.3 cm), 138" CA	$850.00
TITLE FEE	28.25
Total Due	$69,529.25

Tax Identification Number – 20-4223895

Make all checks payable to Findlay Chevrolet

Billing Questions - Contact Dawn Yambo – 702-982-4024

6800 S. TORREY PINES, LAS VEGAS, NV, Phone 702-982-4000, Fax 702-982-4420, www.findlaychevy.com

Thank you for your business!

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 15, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Dustin Speed, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF WILDLIFE – LAW ENFORCEMENT DIVISION

Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Wildlife, Law Enforcement Division requests approval to purchase two replacement vehicles for a total amount not to exceed $98,963 during fiscal year 2023.

Additional Information:

The division is requesting to purchase two new vehicles, which are being replaced due to high mileage and age. There is sufficient funding authority in the agency's 2023-2025 legislatively approved budget to cover the cost of the replacement vehicles.

Statutory Authority:
NRS 334.010

REVIEWED: _____

ACTION ITEM: _____

JOE LOMBARDO
Governor

STATE OF NEVADA
DEPARTMENT OF WILDLIFE
6980 Sierra Center Parkway, Suite 120
Reno, Nevada 89511
Phone (775) 688-1500 • Fax (775) 688-1595

ALAN JENNE
Director
JORDAN GOSHERT
Deputy Director
MICHAEL SCOTT
Deputy Director

MEMORANDUM

Date: July 28, 2023

To: Dustin Speed, Governor's Finance Office

From: Jordan Goshert, Deputy Director

Subject: Request for BOE Approval to Purchase New Vehicles, BA 4463

Pursuant to the requirements in NRS 334.010, the Nevada Department of Wildlife (NDOW) is seeking the Board of Examiners' approval to purchase 2 new vehicles. The agency received funding during the 2023 Legislative Session to replace vehicles eligible for replacement due to high mileage and/or age as follows:

- Vehicle 1 (4463): 2009 Ford F-250 189,481 miles
- Vehicle 2 (4463): 2012 Chevrolet Silverado 150,148 miles

The agency is requesting to replace the above-listed vehicles with a variety of makes and models based on what the dealership is able to deliver to the agency. The dealership bid sheets have been provided in the attached BOE vehicle purchase approval requests.

Please feel free to contact me if you have any questions.

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Department of Wildlife	**Budget Account #:** 4463
Contact Name: Jordan Goshert	**Telephone Number:** 775-688-1982

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 2 **Amount of the request:** $98,962.50

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
Pick up trucks

Mission of the requested vehicle(s): Replacing trucks with high mileage.

Were funds legislatively approved for the request? ☒ Yes ☐ No	**If yes, please provide the decision unit number:** E711 **If no, please explain how the vehicles will be funded?**

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

☐ ___ Addition(s) ☒ 2 Replacement(s)

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.

Yes

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) **Current Vehicle Information:** Vehicle #1 Model Year: 2009 Odometer Reading: 189,481 Type of Vehicle: Ford F250 Vehicle #2 Model Year: 2012 Odometer Reading: 150,148 Type of Vehicle: Chevrolet Silverado *Please attach an additional sheet if necessary*	Does this request meet the replacement schedule criteria pursuant to SAM 1300? If no, explain why the vehicle is being replaced. Yes If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

APPOINTING AUTHORITY APPROVAL:

Agency Appointing Authority	Title	Date
J. Goshert	Deputy Director	7/28/23

BOARD OF EXAMINERS' APPROVAL:

☐ Approved for Purchase ☐ Not Approved for Purchase

Board of Examiners _____ Date _____

Revised 12/26/17

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Vehicle Item No., Make, Model & No.:	2024 Chevrolet Silverado – CC20743 ¾ Ton -Crew Cab – Short Bed – Sterling Gray Metallic		
Dealer Name:	Champion Chevrolet		
Delivery Location:	Reno, Nevada		
Vehicle Colors:	Exterior: Sterling Gray Metallic	Interior: Jet Black	X Cloth ☐ Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	$ 44,242.00	$ 88,484.00
SPECIFY OPTIONS: (description)			$ 10,422
Bedliner, Spray In	2	$ 545.00	
Deep Tint Glass	2	$ 176.00	
Four Wheel Drive	2	$ 2,485.00	
Heavy Duty Alternator (Gas)	2	$ 132.00	
Integrated Trailer Brake Controller (Gas)	2	$ 242.00	
Battery, Auxiliary	2	$ 135.00	
Keys, Two Additional (4 Total)	2	$ 595.00	
Power Trailer Mirrors and Key Fob	2	$ 571.00	
Rear Window Defogger	2	$ 198.00	
Skid Plate	2	$ 132.00	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		$ 0	
Total purchase price with options		$ 98,906.00	
DMV Title and DRS Fee's	2	$ 28.25	$ 56.50
GRAND TOTAL:			$ 98,962.50

Registered Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, Nevada 89511
Legal Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Parkway, Suite 120 Reno, Nevada 89511
County Vehicle Based In:	Washoe County
Name & Phone of Person to contact when vehicle is ready for delivery:	Brady Phillips 775-688-1544

STANDARD PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed*

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2024 Chevrolet Silverado - CC20743	*$44,242.00*	*$44,642.00*

State vehicle miles per gallon (MPG): *NOT RATED*

Manufactures Suggested Retail Price(MSRP): $ 49,020.00

State manufactures warranty: *3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain*

Specify standard engine size and emission rating: *6.6L V-8 Gas* *Federal Emission*

Includes Minimum Standard Equipment Listed: _____Yes __X___No If no, state exceptions:

AM/FM STEREO W/ BLUETOOTH STREAMING *CD PLAYER - Not Available*

Exterior Color: List available colors:

Red Hot, Summit White, Black,

Sterling Gray Metallic

Seats, Cloth: List available colors:

Jet Black

GVW: 10,150(GAS) 10,800(DIESEL) | WHEELBASE: 158.94

OPTION PACKAGE PAGE ~BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - ***Champion Chevrolet***

Vehicle Item Number: ***2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed***

Option Package Name/Code: ***1LT*** *(Requires 2WD) $5,509.00* *(Requires 4WD) $5,420.00*

List Equipment Features Below:

17" Machined Aluminum Wheels, Chrome Front/Rear Bumper, Chrome Grille,
Power Mirrors, Power Windows, Remote Keyless Entry, Deep Tint Glass(Except front Windows),
Premium Cloth, Driver Side Lumbar Control, Carpeted Floor, Rubber Floor Mats, Leather Wrapped Steering Wheel,
8" Touch Screen Display, Steering Wheel Audio Controls, Onstar

ITEMIZED OPTION PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: *2.13 - Truck 3/4 Ton; Full Size; Crew Cab; Short Bed*		DEDUCT AMOUNT
ABS Brake System	$ STD	$- N/A
Air Conditioning	$ STD	$- N/A
Backup Camera	$ STD	$- N/A
Battery, Auxiliary (Req HD Alternator)	$135(Std on Diesel)	$- N/A
Bedliner, Spray In	$545.00	$- N/A
Bluetooth for Phone	$ STD	$- N/A
Cruise Control	$ STD	$- N/A
Deep Tint Glass	$176.00	$- N/A
Engine, Alt Size 6.6L V-8 Dmax Diesel(Req Trailer Brake)	$8,954.00	$- N/A
Engine Block Heater	$88.00(Std on Diesel)	$- N/A
Flex Fuel / E85 (Req Integrated Trailer Brake Controller)	$100.00	$- N/A
Four Wheel Drive	$2,485.00	$- N/A
Electronic Transfer Case(Requires 4x4)	$ STD	$- N/A
Heavy Duty Alternator	$132(Gas) $335(Diesel)	$- N/A
Integrated Trailer Brake Controller(Req Power Mirrors)	$242 (Gas) Req on Diesel	$- N/A
Keyless Entry w/Fob (Includes Power Mirrors)	$571.00	$- N/A
Keys, Two Additional(4 Total)	$595.00	$- N/A
Locking Rear Differential	$ STD	$- N/A
Paint, Metallic	$ STD	$- N/A
Power Mirrors (Includes Keyless Entry w/Fob)	$571.00	$- N/A
Power Locks	$STD	$- N/A
Power Seat(Driver Side)(Requires Keyless Entry)	$515.00 (Incl Pwr Outlet)	$- N/A
Power Windows	$ STD	$- N/A
Radio; AM/FM Stereo, CD Player (Incl My Link/Bluetooth)	$- N/A	$- N/A
Rear Window Defogger	$198.00	$- N/A
Seats, Vinyl Vinyl Colors: Jet Black	$ Avail @ no extra charge	$- N/A
Skid Plate	$132.00	$- N/A
Steps, 4" Black Round	$795.00	$- N/A
Tilt Steering	$STD	$- N/A
Tire, Spare, Full Size	$STD	$- N/A
Tires, All Terrain	$200.00	$- N/A
Trailer Tow Mirrors (Not avail with Power Mirrors)	$ STD	$- N/A
Trailer Tow Mirrors-Power (Requires Power Mirrors)	$571.00	$- N/A
Trailer Tow Package (Incl 7 & 4 pin connectors)	$ STD	$- N/A
Upfit Switches Bank of 5 (Shipped Loose)	$150.00	$- N/A

Delivery charge for other than Reno or Las Vegas (i.e. Ely) $ 500.00 flat.

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 15, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Dustin Speed, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF WILDLIFE – GAME MANAGEMENT DIVISION

Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Wildlife, Game Management Division requests approval to purchase one new replacement vehicle for a total amount not to exceed $53,163 during fiscal year 2023.

Additional Information:

The division is requesting to purchase one new vehicle, which is being replaced due to high mileage and age. There is sufficient funding authority in the agency's 2023-2025 legislatively approved budget to cover the cost of the replacement vehicle.

Statutory Authority:
NRS 334.010

REVIEWED: _____

ACTION ITEM: _____

JOE LOMBARDO
Governor

STATE OF NEVADA
DEPARTMENT OF WILDLIFE
6980 Sierra Center Parkway, Suite 120
Reno, Nevada 89511
Phone (775) 688-1500 • Fax (775) 688-1595

ALAN JENNE
Director
JORDAN GOSHERT
Deputy Director
MICHAEL SCOTT
Deputy Director

MEMORANDUM

Date: July 28, 2023

To: Dustin Speed, Governor's Finance Office

From: Jordan Goshert, Deputy Director

Subject: Request for BOE Approval to Purchase New Vehicles, BA 4464

Pursuant to the requirements in NRS 334.010, the Nevada Department of Wildlife (NDOW) is seeking the Board of Examiners' approval to purchase 1 new vehicle. The agency received funding during the 2023 Legislative Session to replace vehicles eligible for replacement due to high mileage and/or age as follows:

- Vehicle 1 (4464): 2012 Ford F-250 176,793 miles

The agency is requesting to replace the above-listed vehicle with a variety of makes and models based on what the dealership is able to deliver to the agency. The dealership bid sheets have been provided in the attached BOE vehicle purchase approval requests.

Please feel free to contact me if you have any questions.

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Department of Wildlife	**Budget Account #:** 4464
Contact Name: Jordan Goshert	**Telephone Number:** 775-688-1982

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 1 **Amount of the request:** $53,162.25

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
Pickup truck

Mission of the requested vehicle(s):
Replace a vehicle with high mileage

Were funds legislatively approved for the request? ☒ Yes ☐ No	**If yes, please provide the decision unit number:** E711 **If no, please explain how the vehicles will be funded?**

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

☐ ___ Addition(s) ☒ 1 Replacement(s)

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.

Yes

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)	Does this request meet the replacement schedule criteria pursuant to SAM 1300? If no, explain why the vehicle is being replaced.
Current Vehicle Information: Vehicle #1 Model Year: 2012 Odometer Reading: 176,793 Type of Vehicle: Ford F-250	Yes
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
Please attach an additional sheet if necessary	

APPOINTING AUTHORITY APPROVAL:

Agency Appointing Authority	Title	Date
[signature]	Deputy Director	7/28/23

BOARD OF EXAMINERS' APPROVAL:

☐ Approved for Purchase ☐ Not Approved for Purchase

Board of Examiners	Date

Revised 12/26/17

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2.5C Ford F-250 4x4		
Dealer Name:	Corwin Ford		
Delivery Location:	Reno, Nevada		
Vehicle Colors:	Exterior: Silver	Interior: Black	X Cloth Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	$51,973.00	$51,973.00
SPECIFY OPTIONS: (description)			$ 1161
Back up Camera	1	$415.00	
FX4 package with skid plates	1	$451.00	
Trailer Brake Controller	1	$295.00	
		$	
		$	
		$	
		$	
		$	
		$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		$0	$0
Total purchase price with options			$53,134.00
DMV Title and DRS Fee's	1	$28.25	$
GRAND TOTAL:			$53,162.25

Registered Owner:	Agency Name & Address: NEVADA DEPARTMENT OF WILDLIFE 6980 SIERRA CENTER PKWY, STE 120 RENO, NV 89511
Legal Owner:	Agency Name & Address: NEVADA DEPARTMENT OF WILDLIFE 6980 SIERRA CENTER PKWY, STE 120 RENO, NV 89511
County Vehicle Based In:	Elko
Name & Phone of Person to contact when vehicle is ready for delivery:	Cassandra Grieve 775-688-1529

Corwin Ford Reno - 3600 Kietzke Lane - Reno, NV	2.5x - 2024 F250 - STD /EXT / CREW CAB, SHORTBED / LONGBED / CHASSIS
FY24 BID #99SWC-S1495 ~ UPDATED	
ANDY LUDEL - 775-829-3206 - Corwin Ford Reno - 3600 Kietzke Lane - Reno, NV	

Drive type / STD. Eng				RENO / CARSON	LAS VEGAS / ELKO
2.5A			STANDARD CAB - LONGBED 8 ft.		
	4X2	V8	FORD F-250 4X2	$52,399	$52,749
	4X4	V8	FORD F-250 4X4	$54,339	$54,689
2.5B			EXTENDED CAB - SHORTBED 6.5 ft		
	4X2	V8	FORD F-250 4X2	$56,660	$57,010
	4X4	V8	FORD F-250 4X4	$56,940	$57,290
			EXTENDED CAB - LONGBED 8 ft.		
	4X2	V8	FORD F-250 4X2	$55,105	$55,455
	4X4	V8	FORD F-250 4X4	$52,250	$52,600
			EXTENDED CAB - CHASSIS - SRW		
2.5C			CREW CAB - SHORTBED 6.5 ft.		
	4X2	V8	FORD F-250 4X2	$48,585	$48,935
	4X4	V8	FORD F-250 4X4	$51,973	$52,323
			CREW CAB - LONGBED 8 ft.		
	4X2	V8	FORD F-250 4X2	$44,889	$45,239
	4X4	V8	FORD F-250 4X4	$52,780	$53,130

Vehicle Warranty: 3 YRS/36000 MILES

STANDARD EQUITMENT INCLUDED

******Included Standard Equipment******

INCLUDES: 6.8 V8, 101A POWER GROUP, POWER LOCKS, POWER WINDOWS, SYNC, CRUISE CONTROLL, STEEL RIMS, SPARE TIRE, REARVIEW CAMERA, EXTRA KEY FOB (3 TOTAL FOB's), DAYTIME RUNNING LIGHTS, ELECTRONIC SOF (4x4 only), WHITE EXTERIOR, CLOTH GRAY INTERIOR

(When Applicable)	(When Applicable)	
Corwin Ford Reno - 3600 Kietzke Lane - Reno, NV (All options not listed: Please contact Corwin Ford Reno for a full options list)		
Additional Options BID #99SWC-S1495 ~ UPDATED	2.5x - 2024 F250 - STD /EXT / CREW CAB, SHORTBED / LONGBED / CHASSIS	
6.7L Diesel Engine	$8,995	
Manual Regen (Diesel Only)	$50	
Block Heater	$100	
7.3L V8 GAS	$2,045	
Backup Camera (required on fwd delete on 250s/350)	$415	
Cab Steps - (Standard Cab)	$320	
Cab Steps - (Extended and Crew Cab)	$445	
Power Take Off (PTO N/A on 250)	$280	
All Terrain Tires	$295	
FX4 package with Skid Plate	$451	
Snow Plow upfit	$250	
Heavy Service Front Suspension package	$125	
Trailer Brake Controller	$299	
Upfitter Switches	$165	
Additional Key Fob(s)	$350	

Please contact Andy Ludel if you require an option not listed here

SEE A FULL LIST OF OPTIONS AND PRICES

Delivery charge for other than Reno or Las Vegas (i.e. Ely) $ 450 per unit mile.

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 15, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Dustin Speed, Executive Branch Budget Officer DS
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF WILDLIFE – CONSERVATION EDUCATION DIVISION

Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Wildlife, Conservation Education Division requests approval to purchase one replacement vehicle for a total amount not to exceed $66,597 during fiscal year 2024.

Additional Information:

The division is requesting to purchase one new vehicle which is being replaced due to high mileage and age. There is partial funding authority in the agency's 2023-2025 legislatively approved budget to cover the cost of the replacement vehicle. The purchase will be contingent upon approval of work program C64663.

Statutory Authority:
NRS 334.010

REVIEWED: BM

ACTION ITEM: _____

JOE LOMBARDO
Governor

STATE OF NEVADA

DEPARTMENT OF WILDLIFE

6980 Sierra Center Parkway, Suite 120
Reno, Nevada 89511
Phone (775) 688-1500 • Fax (775) 688-1595

ALAN JENNE
Director

JORDAN GOSHERT
Deputy Director

MICHAEL SCOTT
Deputy Director

MEMORANDUM

Date: July 28, 2023

To: Dustin Speed, Governor's Finance Office

From: Jordan Goshert, Deputy Director

Subject: Request for BOE Approval to Purchase New Vehicles, BA 4462

Pursuant to the requirements in NRS 334.010, the Nevada Department of Wildlife (NDOW) is seeking the Board of Examiners' approval to purchase 1 new vehicle. The agency received funding during the 2023 Legislative Session to replace vehicles eligible for replacement due to high mileage and/or age as follows:

- Vehicle 1 (4462): 2010 Ford F-250 167,954 miles

The agency is requesting to replace the above-listed vehicle with a variety of makes and models based on what the dealership is able to deliver to the agency. The dealership bid sheets have been provided in the attached BOE vehicle purchase approval requests.

Please feel free to contact me if you have any questions.

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: Department of Wildlife	**Budget Account #:** 4462
Contact Name: Jordan Goshert	**Telephone Number:** 775-688-1982

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 1 **Amount of the request:** $66,596.25

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:
SUV

Mission of the requested vehicle(s):
Replace a vehicle with high mileage

Were funds legislatively approved for the request? ☒ **Yes** ☐ **No**	**If yes, please provide the decision unit number:** E711 **If no, please explain how the vehicles will be funded?**

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

☐ ___ **Addition(s)** ☒ 1 **Replacement(s)**

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.

Yes

Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)	Does this request meet the replacement schedule criteria pursuant to SAM 1300? If no, explain why the vehicle is being replaced.
Current Vehicle Information: Vehicle #1 Model Year: 2010 Odometer Reading: 167,954 Type of Vehicle: Ford F250	Yes
Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
Please attach an additional sheet if necessary	

APPOINTING AUTHORITY APPROVAL:

Agency Appointing Authority	Title	Date
[signature]	Deputy Director	7/28/23

BOARD OF EXAMINERS' APPROVAL:

☐ Approved for Purchase ☐ Not Approved for Purchase

Board of Examiners _____ Date _____

Revised 12/26/17

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	7947 2023 Sequoia SR5 4WD 8-Passenger		
Dealer Name:	Carson City Toyota		
Delivery Location:	6980 Sierra Center Pkwy #120, Reno, NV 89511		
Vehicle Colors:	Exterior: Silver	Interior: Graphite	× Cloth Vinyl

	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	$ 64,460	$64,460
SPECIFY OPTIONS: (description)			$2,108
TRD Off-Road Package	1	$1,750	
All Weather Mats	1	$358	
		$	
		$	
		$	
		$	
		$	
		$	
		$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		$	$
Total purchase price with options			$66,568
DMV Title and DRS Fee's	1	$28.25	$
GRAND TOTAL:			$66,596.25

Registered Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Pkwy #120 Reno, NV 89511
Legal Owner:	Agency Name & Address: Nevada Department of Wildlife 6980 Sierra Center Pkwy #120 Reno, NV 89511
County Vehicle Based In:	Elko County
Name & Phone of Person to contact when vehicle is ready for delivery:	Amanda Perez 775-688-1915

TOYOTA

Carson City Toyota
2590 South Carson Street
Carson City NV 89701
775-882-8211

2023 Sequoia SR5

Sequoia SR5 4WD i-FORCE MAX Twin Turbo V6 Hybrid

Model: 7947E
Engine: i-FORCE MAX Hybrid
Transmission: 10AT



EXTERIOR
Ice Cap

INTERIOR
Black SofTex®

Fuel Economy

20 MPG Combined | 19 MPG CITY | 22 MPG Highway

TOTAL INSTALLED PACKAGES & ACCESSORIES

50 State Emissions

PIO

TRD Off-Road Package

TRD Off-Road Package—Includes 18-in. TRD Off-Road alloy wheels with all-terrain tires, "TRD OFF-ROAD" badging, off-road suspension with Bilstein® shocks, skid plate, red TRD engine start button, red front-axle drive shafts, TRD leather shift knob, aluminum sport pedals, electronically controlled locking rear differential, Multi-Terrain Select (MTS), Crawl Control (CRAWL), and Downhill Assist Control (DAC).

PIO

SR5 Premium Package

Includes 14-in. Audio Multimedia, SofTex®-trimmed seats, power folding third row seats, hands-free power liftgate, 400W/120V rear-cabin AC power supply and 400W/120V cargo-area AC power supply.

PIO

All-Weather Floor Liner Package

All- Weather Floor Liner Package includes:. All-Weather Floor Liners. All-Weather Cargo Mat.

PIO

TRD Air Filter

For optimal engine protection and performance, the TRD air filter offers superb filtration and enhanced airflow. Four-ply filter element features durable, epoxy-coated mesh enclosure and elastomeric seal to help optimize a precise, leak-free fit . Washable and reusable-regular cleaning and recoiling ensures free airflow and top performance. TRD air filter cleaning kit also available.

PIO

Dick Campagni's
CARSON CITY TOYOTA
CAMPAGNI AUTO GROUP

Specify State's Vehicle Item Number:		
(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	**Base Price for RENO/CARSON CITY**	**Base Price for LAS VEGAS**
2023 7947 Sequoia SR5 4WD 8 Passenger	$64,460	$64,960

State vehicle miles per gallon (MPG):

State manufactures warranty: basic 36months/36,000 miles powertrain 60months 60,000miles

Specify engine size and emission rating:

Includes Minimum Standard Equipment Listed: ___x__Yes _____No If no, state exceptions:

SEE ATTACHED DOCUMENT FOR STANDARD EQUIPTMENT

Exterior Color: List available colors:

Midnight Black Metallic, Shoreline Blue Pearl, Sizzling Crimson Mica, Toasted Walnut Pearl, Silver Sky Mettalic, Blizzard Pearl, Super White, magnetic gray metallic,

Interior color

Graphite, Beige

GVW:	**WHEELBASE**

(When Applicable) (When Applicable)

OPTION PACKAGE PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME_____

Specify State's Vehicle Item Number:		
(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)		
Option Package Name/Code:		$
List Equipment Features Below:		
FE	50 State Emissions	NO CHARGE
OF	Off Road Package	$1750
CF	Carpet Floor Mats	$ 358
2T	All Weather Mats	$ 358
PC	Special Color	$ 425
RD	TRD Sport Packge	$ 2195
SV	SR5 Premium Package	$ 2635

CONTACT DANA WHALEY FOR CURRENT REBATES TO BE DEDUCTED FROM PRICE

DANAWHALEY@CARSONCITYTOYOTA.COM

ITEMIZED OPTION PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME_____

		DEDUCT AMOUNT
ABS Brake System	$	$-
Air Conditioning	$	$-
Cruise Control	$	$-
Diesel Engine	$	$-
Engine Block Heater	$	$-
Four Wheel Drive (4x4)	$	$-
Heavy Duty Alternator	$	$-
Hitch Receiver	$	$-
Integrated Trailer Brake (3/4 ton only)	$	$-
Keyless Entry w/Fob (must have power door locks)	$	$-
Limited Slip Differential	$	$-
Paint, Metallic	$	$-
Power Mirrors	$	$-
Power Locks	$	$-
Power Seats	$	$-
Power Windows	$	$-
Radio; AM/FM Stereo, CD	$	$-
Rear Window Wiper	$	$-
Seats, Vinyl Vinyl Colors:		
Skid Plate	$	$-
Tilt Steering	$	$-
Tire, Spare, Full Size	$	$-
Trailer Tow Mirrors	$	$-
Trailer Tow Package	$	$-
Other:	$	$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) $ 600

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 9, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Budd Milazzo, Executive Branch Budget Officer BM
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Clark Leslie to assist with updating the intranet library database for the Department of Business and Industry, Division of Nevada Attorney for Injured Workers through statewide contract #23928 with HAT LTD Partnership dba Manpower.

Additional Information:
Mr. Leslie retired from NAIW on July 2, 2023, and is receiving pension benefits. Mr. Leslie's previous experience as a Senior Deputy Attorney with the division, his daily use of the intranet library and specialized knowledge and experience with worker's compensation statues and case law allows him to comprehend and organize the content of the database. The division intends to contract with Mr. Leslie from the date of approval through December 29, 2023, on a part-time basis averaging 20 hours per week.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: BM
ACTION ITEM: _____

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

August 8, 2023

MEMORANDUM

To: Budd Milazzo

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Clark Leslie who Manpower wants to hire. Clark has recently left state service and will be collecting PERS.

Manpower is aware that this request will need September BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

JOE LOMBARDO
Governor

TERRY REYNOLDS
Director

STATE OF NEVADA

DEPARTMENT OF BUSINESS AND INDUSTRY
DIRECTOR'S OFFICE
FISCAL SERVICES

Date: August 7, 2023

To: Annette Morfin
Purchasing Officer II

From: Terry Reynolds, Director
Department of Business and Industry

Subject: Authorization to Contract with a Former Employee - Clark Leslie

---

The Department of Business and Industry, Nevada Attorney for Injured Workers is requesting to contract with a former employee. Clark Leslie through the use of the Manpower Staffing agency. This request is made in accordance with the State Administrative Manual Chapter 0323.

In his previous position, Mr. Leslie planned. gathered updated cases. statues. and rules to recreate the library in an updated program. He will work from September 18- December 29, 2023 and we anticipate paying him $58.33 per hour.

Mr. Leslie will be instrumental in the update to the agency's intranet library which can later be maintained by staff once it is developed. Only an attorney with experience with the worker's compensation statues and case laws in Nevada can comprehend and organize the content of the database. The library program went down during the pandemic and despite continuing efforts to fill the vacant positions. the agency has no attorney to assign this task.

Upon completion of the library. attorney's will further be enabled to help clients navigate the complex legal process. gather evidence, and build a strong case to ensure fair benefits are received. In addition. the agency will be adequately prepared for court hearings which can lead their goal to protect the injured worker's interest and ensure they receive the appropriate compensation for their injuries and losses.

Please contact me if additional information or clarification is needed. My phone number is 775-684-2995 or I can be contacted via email at trevnolds@business.nv.gov

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Clark G. Leslie			
Former Employee ID Number:	39521			
Former Job Title:	Senior Deputy Attorney			
Former Employee Agency:	Nevada Attorney for Injured Workers/Department of Business & Industry			
Former Class and Grade:	**Class:**	Unclassified	**Grade:**	
Former Employment Dates:	**From:**	07/30/2007	**To:**	07/02/2022
Requesting Agency:	Nevada Attorney for Injured Workers			
Vendor:	Manpower			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.**
	This position will provide primary responsibility for re-creation and update of the agency's intranet law library specific to the agency's workers' compensation practice.
B	**Document former job description.**
	Former employee's position was Senior Deputy Attorney and in that position he was responsible for representing clients at all levels of litigation, and he was using his knowledge of the law and legal research to assist with the agency's intranet law library at the time of his retirement.
C	**Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?**
	Yes. Mr. Leslie developed specialized knowledge of the agency's daily use of its intranet library during his tenure with the agency and it is anticipated that he will have direct access to the data base for the library and his task shall be complete within six months.
D	**Explain why existing State employees within your agency cannot perform this function.**

	The agency's intranet law library can be maintained by staff once it is developed but only an attorney with experience with workers' compensation statutes and case law in Nevada can digest and organize the content of the database. The library program went down during the pandemic and despite continuing efforts to fill vacant attorney positions, the agency has no attorney to assign this task and if the vacant position were to be filled that attorney would need to immediately apply himself/herself to representing clients and not be used for developing the intranet library.
E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**
	There is no relationship.
F	**List contractors' hourly rate.**
	$58.33
G	**List the range of comparable State employee rates.**
	$58.33 per hour. SR. Deputy Attorney, U3709
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?**
	The contract rate does not exceed the maximum rate.
I	**Document justification for hiring contractor.**
	The former employee possesses the required expertise and experience to develop the agency's intranet law library so it can once again be utilized within the agency. Getting the library updated and operational will be his sole task. The agency administrator is unaware of any other person available to complete this task.
J	**Will the employee be collecting PERS at any time during the contract?**
	Yes.
K	**What is the duration of the contract with the former employee? (Include start and end date)**
	Upon September BOE approval to December 29, 2023
L	**Will the former employee be working full time or part time? If part time, how many hours?**
	Part-time: 20 hours per week.
M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	No.

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Signature of Agency Head Authorizing Request	Date: 8-8-2023
Purchasing Administrator Signature (if a Statewide Contract)	Date: 8/8/2023
Budget Analyst Signature	Date: 8/9/23
Clerk of the Board of Examiners Signature	Date

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 17, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Budd Milazzo, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Matthew Tomich to assist with finalizing the documentation on programing databases to encompass duties and accounting rules for the transition to the new Modernize Your Nevada Tax database system for the Department of Taxation through statewide contract #21167 with Guidesoft, Inc. DBA Knowledge Services, IT Staffing Augmentation.

Additional Information:
Mr. Tomich retired from the department on November 12, 2022 and is receiving pension benefits. During Mr. Tomich's previous experience as a Management Analyst III with the department, he helped develop the functionality required to adhere to the state's numerous tax collection requirements including changes. The department intends to contract with Mr. Tomich from the date of approval through December 31, 2023, on a full-time basis.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

August 9, 2023

MEMORANDUM

To: Budd Milazzo

From: Ryan Vradenburg, Purchasing Officer II

Subject: CETS 21167 – Guidesoft, Inc. DBA Knowledge Services, IT Staffing Augmentation Services.

Attached is the copy of the request and form "Authorization to Contract with a Former Employee: for Matthew Tomich. Mr. Tomich will be supporting Taxation as a Business Analysts with Knowledge Services. Mr. Tomich has left state service and be collecting PERS.

If you have any questions, please contact me at 684-0197 or rvradenburg@admin.nv.gov

STATE OF NEVADA
DEPARTMENT OF TAXATION
Web Site: https://tax.nv.gov
Call Center: (866) 962-3707

LAS VEGAS OFFICE
700 E. Warm Springs Rd, Suite 200
Las Vegas, Nevada 89119
Phone (702) 486-2300
Fax (702) 486-2373

JOE LOMBARDO
Governor
TONY WREN
Chair, Nevada Tax Commission
SHELLIE HUGHES
Executive Director

CARSON CITY OFFICE
1550 College Parkway, Suite 115
Carson City, Nevada 89706-7937
Phone: (775) 684-2000
Fax: (775) 684-2020

RENO OFFICE
4600 Kietzke Lane, Suite L235
Reno, NV 89502
Phone: (775) 687-9999
Fax: (775) 688-1303

MEMORANDUM

Date: **August 8, 2023**

To: **Gideon Davis, Administrator, State of Nevada, Purchasing Division**

From: **Joy Grimmer, ASO IV**

Subject: **Authorization to Contract with a Former Employee**

The Department of Taxation is requesting to contract with former state employee, Matthew Tomich, through the use of Knowledge Services. This request is made in accordance with the State Administrative Manual Chapter 0323. In his previous position, Mr. Tomich was responsible for duties at all levels in the Local Government Services Division (LGS). Some of these duties included overseeing the training of Division staff as well as providing training to County Assessors. Mr. Tomich had the unique skill set of accounting and programming to be able to bring the State many efficiencies in developing the current billing, collection and distribution system by LGS. The hiring of the contractor is needed and justified to ensure the billing, collection and distribution of the Net Proceeds of Minerals Tax and the Centrally Assessed Property taxes are done correctly and timely and to integrate into the Unified Tax System as part of Project MYNT.

Through this contract, Mr. Tomich will act as a Local Government Services subject matter expert for Project MYNT. The expertise and specialized knowledge that he possesses will be utilized and documented as part of Project MYNT. It will be invaluable in keeping the timeline for the project without creating any disruptions to the Division's daily functions.

Please contact me if additional information or clarification is needed. My phone number is 775-684-2136, or I can be contacted by email at grimmerj@tax.state.nv.us.

Thank you,

Joy Grimmer, Administrative Services Officer IV
Nevada Department of Taxation

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Matthew Tomich			
Former Employee ID Number:	50427			
Former Job Title:	Management Analyst III			
Former Employee Agency:	Taxation			
Former Class and Grade:	**Class:**	7.624	**Grade:**	37
Former Employment Dates:	**From:**	October 22, 2012	**To:**	November 12, 2022
Requesting Agency:	Taxation			
Vendor:	Knowledge Services			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.**
	Matthew Tomich will finalize documentation on programming Databases to encompass duties and accounting rules for varying tax types to transition to MYNT (Modernize Your Nevada Tax) and ensure proper programming and rules are in place for the correct billing, collection and distribution of complicated taxes. This position will be a Business Analyst II position as he will no longer be overseeing training of County Assessors or Department Staff but will be documenting the intricate programming and processes of the billing and distribution databases to ensure the smooth transition of tax types into the new MYNT database.
B	**Document former job description.**
	Matthew Tomich worked with the State of Nevada for over ten years, starting in October of 2012 and retired on November 12, 2022. Former position: He oversaw the training of Department staff as well as providing training to County Assessors. When Mr. Tomich started, much of the billing, collection and distribution of taxes were kept in primitive software applications. Mr. Tomich had the unique skill set of accounting and programming to be able to bring the State many efficiencies in developing the current billing, collection, and distribution system. He was the architect of the development of these systems. Because of his unique knowledge, his ability to provide Ad Hoc reporting and in maintaining the programming of the databases in which these tax types are stored and worked from, was exemplary. He also developed and maintained

	financial reports which Local Governments used to develop their annual budget. He provided projections and developed reports for various State Agencies.
C	**Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?**
	Yes, both specialized knowledge and skill set. Yes, Knowledge will be documented and readied for transfer and transition into new billing system.
D	**Explain why existing State employees within your agency cannot perform this function.**
	Employees in the Division have been learning and training on these topics for a period of time. There has been a lot of knowledge transfer, but the maintenance of the programming and adjusting the program to adopt to recent legislative changes has been difficult. Staff do not have the current programming knowledge and the history of the functionality of the taxes to be able to document the database to ensure a smooth and successful transition into the new Unified Tax System.
E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**
	Not Applicable.
F	**List contractors' hourly rate.**
	$54.05
G	**List the range of comparable State employee rates.**
	The hourly wage for Management Analyst III on the employee/employer paid retirement is $62.80. (Salary $94,335.84 + Fringe of approx. $36,789.32 = Total $131,125.16/2088 hours = $62.80 per hour)
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?**
	It is within 10%. The contract has not been limited as a result.
I	**Document justification for hiring contractor.**
	The hiring of the contractor is needed and justified to ensure the billing, collection, and distribution of the Net Proceeds of Minerals Tax and the Centrally Assessed Property taxes are done correctly and timely and to integrate into the Unified Tax System as part of Project MYNT. The previous employee has intimate knowledge and ability to make sure this is a successful transition.
J	**Will the employee be collecting PERS at any time during the contract?**
	Yes.
K	**What is the duration of the contract with the former employee? (Include start and end date)**
	September 15th through December 31, 2023.
L	**Will the former employee be working full time or part time? If part time, how many hours?**
	Full time.
M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	No.

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:



Signature of Agency Head Authorizing Request — Date: 08/08/2023



Purchasing Administrator Signature (if a Statewide Contract) — Date: 8/9/2023



Budget Analyst Signature — Date: 8/17/23

Clerk of the Board of Examiners Signature — Date

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 17, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Budd Milazzo, Executive Branch Budget Officer BM
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Rebecca Wheeler to assist with multiple internal human resources investigations required by law for the Department of Employment, Training and Rehabilitation (DETR) through statewide contract #23928 with HAT LTD Partnership dba Manpower.

Additional Information:

Ms. Wheeler retired from the Department of, Health and Human Services, Division of Welfare and Support Services (DWSS) on October 28, 2021, and is receiving pension benefits. During Ms. Wheeler's previous experience as a Supervisory Compliance Investigator with both DWSS and DETR, she developed an extensive knowledge of the laws and processes required during investigations. The department intends to contract with Ms. Wheeler from the date of approval through March 13, 2024 on a part-time basis of approximately 15 hours per week both in office and via telecommuting.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: BM
ACTION ITEM: _____

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

August 14, 2023

MEMORANDUM

To: Budd Milazzo

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Rebecca Wheeler who Manpower wants to hire. Rebecca has recently left state service and will be collecting PERS.

Manpower is aware that this request will need September BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

JOE LOMBARDO
GOVERNOR

DETR
Nevada Department of Employment, Training and Rehabilitation

DIRECTOR'S OFFICE

CHRISTOPHER SEWELL
DIRECTOR

JOSHUA MARHEVKA
DEPUTY DIRECTOR

TROY JORDAN
DEPUTY DIRECTOR

Date: August 14, 2023

To:

From: Christopher Sewell, Director
Department of Employment, Training and Rehabilitation

Subject: Authorization to Contract with Former Employee – Rebecca Wheeler

The Department of Employment, Training and Rehabilitation is requesting to contract with a former employee, Rebecca Wheeler, through the use of Manpower Temporary Services. The request is made in accordance with the State Administrative Manual Chapter 0323. In her previous position, Ms. Wheeler investigated many types of cases to identify the facts and legitimacy of the case and to determine what the steps would be required.

Through this contract, Ms. Wheeler will assist with multiple investigation required by law.

Please contact me if additional information or clarification is needed.

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Rebecca Wheeler			
Former Employee ID Number:	04794			
Former Job Title:	Supervisory Compliance Investigator			
Former Employee Agency:	DWSS – I&R			
Former Class and Grade:	**Class:**	11.354	**Grade:**	34/10
Former Employment Dates:	**From:**	8/12/1991	**To:**	10/28/2021
Requesting Agency:	DETR			
Vendor:	ManPower			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.**
	Assist with internal HR investigations
B	**Document former job description.**
	Review initial complaints, assign cases to lower level investigators and monitor and direct investigative staff regarding procedures and appropriate courses of action. Incumbents conduct the more complex or difficult case assignments characterized by their sensitive or high-profile nature that may involve multiple program violations requiring an extensive knowledge of program rules and regulations as well as federal and State laws and guidelines. This class is distinguished from lower level investigators by supervisory responsibility for a staff of investigators that perform compliance/regulatory duties for a specific program area such as public assistance, real estate, insurance, employment discrimination or sexual harassment. Incumbents provide training to new investigators, prepare performance reviews, supervise and coordinate the investigative process and make final recommendations to the Chief or Program Administrator regarding investigative reports.
C	**Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?**

	Yes, the contractor has an investigative background
D	**Explain why existing State employees within your agency cannot perform this function.**
	Current EEO Officer needs assistance due to the increase of investigations.
E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**
	No relation
F	**List contractors' hourly rate.**
	$46.00 per hour, original acceptance by incumbent was made before the FY24 pay scale was adjusted down for PERS
G	**List the range of comparable State employee rates.**
	$30.32 to $45.18 EQUAL EMPLOYMENT OPPORTUNITY OFFICER 37 Step 10
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?**
I	**Document justification for hiring contractor.**
	Need assistance as soon as possible
J	**Will the employee be collecting PERS at any time during the contract?**
	Yes
K	**What is the duration of the contract with the former employee? (Include start and end date)**
	09/13/2023 – 03/13/2024
L	**Will the former employee be working full time or part time? If part time, how many hours?**
	Part time, 15 +/- per week
M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Signature of Agency Head Authorizing Request — Date: 8/4/23

Linda DeLoach for Gideon Davis — 08-14-23

Purchasing Administrator Signature (if a Statewide Contract) — Date

Budget Analyst Signature — Date: 8/7/23

Clerk of the Board of Examiners Signature — Date

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 28, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Kirk Hawkins, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Joseph W. Crawford to provide material compliance services for HDR Engineering, Inc. through its subcontractor Quality Construction Testing Services.

Additional Information:

Mr. Crawford retired from the department May 12, 2023 and will be receiving pension benefits. He has specialized knowledge of agency operations and testing procedures gained through his service with the department. The department intends to contract with him from September 12, 2023, through November 30, 2024 on a full time basis with seasonal layoff basis.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____

DocuSign Envelope ID: 02A5C210-D33E-49E7-B883-064A89BA5797

1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

August 7, 2023

To: **State of Nevada Board of Examiner**

From: **Tracy Larkin Thomason, PE, Director**

Subject: **Authorization to Contract with a Former Employee – Joseph Crawford**

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with a retired state employee, Mr. Crawford. Mr. Crawford retired from state service on May 12, 2023. Quality Construction Testing Services (QCTS) has hired Mr. Crawford to work as one of QCTS's Material Testers on NDOT Agreement P539-19-040, NDOT Betterments District II.

BACKGROUND

NDOT District Betterment projects allow for small projects to be designed and constructed to repair small maintenance problems that do not require a full NDOT Design squad to design but can be designed and constructed in a short period of time using state funds. These projects typically range in cost around $1,000,000 and can be completed in 20 (+/-) working days. NDOT consults the construction management of these projects to Service Providers since our own construction crews do not have the staff or time to administer these projects. Typically, each District has about 7 to 10 Betterment projects annually.

The goal of this agreement is to assist the Department in administering the construction of these Betterment contracts per State of Nevada Transportation Standards. Through a Request for Proposal (RFP) process, QCTS was selected to perform the required material testing services for the Betterment Projects in District II. Upon his start, QCTS has requested to use Mr. Crawfords expertise to assist their services since QCTS has been given six Betterment projects for 2023 to complete. Mr. Crawford spent 25 years working for NDOT Department of Transportation and brings tremendous value and expertise related to Betterment material testing services that QCTS would supply.

At no time during Mr. Crawford's State Service was he involved in the RFP procurement and selection of QCTS for the required design services for the Betterments project.

RECOMMENDATION

We respectfully request your consideration for approval for NDOT to allow the addition of Mr. Crawford to the QCTS team to provide material testing for the District 2 Betterment projects associated with Agreement P539-19-040.

DocuSigned by:
Tracy Larkin Thomason
8[illegible]

Tracy Larkin Thomason, P.E., Director

DocuSign Envelope ID: 02A5C210-D33E-49E7-B883-064A89BA5797

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

RECEIVED
AUG 09 2023
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Joseph W. Crawford			
Former Employee ID Number:	06426			
Former Job Title:	Program Officer III			
Former Employee Agency:	Nevada Department of Transportation			
Former Class and Grade:	**Class:**	7.643	**Grade:**	35
Former Employment Dates:	**From:**	4/28/1998	**To:**	5/12/2023
Requesting Agency:	Nevada Department of Transportation			
Vendor:	QCTS			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.**
	Consultant Material Tester Level IV monitoring NDOT's contractors to assure material compliance with the project plans and specifications.
B	**Document former job description.**
	The Program Officer III is charged with the responsibility of four stockrooms including purchases of fixed assets and general purchases to support Maintenance, Repair Shop, Information Technology, and Materials sections. This position is also responsible for the daily fuel operation department wide this includes retrofit, upgrade, and new equipment and fueling facilities. This position supervises professional and administrative support positions. The class specification for this position is 7.643 and the NDOT position control number is 757018.
C	**Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?**
	Yes, the former employee has some specialized knowledge of agency operations. He is familiar with NDOT material testing procedures, specifications, and Standard Plans. Due to his 25 years with the he has knowledge of construction project requirements and is familiar with NDOT'S reporting system.

D	**Explain why existing State employees within your agency cannot perform this function.**
	Manpower shortage due to increasing size of the NDOT work program.
E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**
	N/A no relationship exists.
F	**List contractors' hourly rate.**
	$35.00 to $42.00 per hour depending on assignment.
G	**List the range of comparable State employee rates.**
	Program Officer III: $27.79 to $41.26 per hour (Grade 35)
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?**
	The contract rate exceeds the maximum rate for Mr. Crawford's previous rate. The contract employee is seasonal with layoffs during the winter when project work is suspended, and work locations vary throughout the state with temporary assignments. Benefits like sick leave and retirement in the private sector are also different. The consultant rates are also comparable to the same rates required by prevailing wage for the contractor doing this type of work.
I	**Document justification for hiring contractor.**
	Limited quality staff are currently available.
J	**Will the employee be collecting PERS at any time during the contract?**
	Yes
K	**What is the duration of the contract with the former employee? (Include start and end date)**
	Start Date: September 12, 2023 End Date: November 30, 2024
L	**Will the former employee be working full time or part time? If part time, how many hours?**
	Full time with seasonal layoff
M	**Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	Lyon County Advisory Board for Wildlife.

Comments – Provide any additional comments:

DocuSign Envelope ID: 02A5C210-D33E-49E7-B883-064A89BA5797

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:
Tracy Larkin Thomason
832[illegible]

08/07/2023

Signature of Agency Head Authorizing Request — Date

Purchasing Administrator Signature (if a Statewide Contract) — Date

Budget Analyst Signature — 8/10/23 — Date

Clerk of the Board of Examiners Signature — Date

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 25, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE ATTORNEY GENERAL

Agenda Item Write-up:

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: Stacey Richards
Claim No: TC20689
Settlement Amount: $2,250,000
Date of Loss: April 21, 2015

Payment of this claim to be made to Claimant's counsel:

Law Offices of John Burton
128 North Fair Oaks Ave
Pasadena CA 91103

Additional Information:

A settlement agreement and full and final release of further claims has been entered for the total amount of $2,250,000. Due to the amount of this claim and pursuant to NRS 353.264, the Attorney Generals Office is requesting $1,999,500 be paid from the Statutory

Contingency Fund, with the remaining $500.00 being paid by the Nevada Department of Corrections.

Statutory Authority:
NRS 293.253

REVIEWED: _____

ACTION ITEM: _____

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
100 North Carson Street
Carson City, Nevada 89701

TERESA BENITEZ-THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Jennifer Hamilton, Executive Branch Budget Officer

From: Nancy Katafias, State Tort Claims Manager

Date: July 20, 2023

Subject: BOE Agenda Submittal and Request for SCF Processing

Please place the following item on the September 12, 2023, Board of Examiner's agenda for approval. Upon approval, it is requested that this payment be processed through the Statutory Contingency Fund.

Plaintiff: Stacey Richards

Claim No.: TC 20689

Payment: $2,250,000

The NDOC will pay $500.00 (pursuant to NRS 209.243), the statutory contingency fund will pay $1,999,500 and AIG Claims, Inc. (the excess insurer) will pay $250,000.

Payable to: Law Offices of John Burton
128 North Fair Oaks Ave
Pasadena CA 91103

RECEIVED
JUL 20 2023
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

TORT CLAIM RECOMMENDATION

DATE:	July 19, 2023
CLAIMANT:	Stacey Richards
CLAIM NUMBER:	TC20689
DATE OF LOSS:	April 21, 2015
AGENCY:	NDOC/ESP

RECEIVED
JUL 20 2023
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

DISCUSSION

In the lawsuit filed against the NDOC, through counsel, the inmate alleged he was subjected to excessive force while incarcerated at Ely State Prison. Within the complaint, it is alleged that the NDOC employees did not fire birdshot in a good faith effort to restore order but rather did so for the purpose of harming inmates. Mr. Richards was hit in the eye.

The Office of the Attorney General has vigorously defended this action and the litigation has included the Federal Court and the 9th Circuit of Appeals. The case was set for a jury trial and was settled prior to conclusion of the trial.

Had a jury found liability against the NDOC, a request for attorney fees and costs from opposing counsel would most likely have been granted. The case has been in litigation since 2015 and counsel for the plaintiff has amassed a large amount of attorney fees. Additionally, had a jury found liability, there was the potential for punitive damages against the individual defendants.

To avoid the cost of continued litigation possible adverse judgment against the NDOC and avoidance of attorney fees, the case was settled in the amount of $2,250,000.

Pursuant to NRS 353.264, regarding the Statutory Contingency Fund, payment of a claim which is an obligation pursuant to NRS 41 will be paid by the Statutory Contingency Fund if the money in the Fund for Insurance premiums is insufficient to pay the claim. Category 15 of Budget 1348 currently has $4,487,788 in funding and category 86, the reserve category has $2,454,901. Early projections for spending in this budget lead to a shortfall of $73,535. This projection does not consider the tort fund paying this current settlement. Based on these projections, there will not be sufficient funding without having to complete a work program to pull funds from the reserve category.

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RECOMMENDATION

It is recommended that the claim be paid in the amount of $2,250,000 with the NDOC to pay $500.00 (pursuant to NRS 209.243), the statutory contingency fund to pay $1,999,500 and AIG Claims, Inc. (the excess insurer) to pay $250,000.

RECOMMENDATION: PAY

G/L **7357**

Law Offices of John Burton
128 North Fair Oaks Ave
Pasadena CA 91103

Approved:

Nancy Katafias NK — July 19, 2023

NANCY KATAFIAS, CLAIMS MANAGER — DATE

Leslie Nino Piro — July 19, 2023

LESLIE NINO PIRO, GENERAL COUNSEL — DATE

Settlement Agreement and Full and Final Release of Claims

Case Name: Stacey M. Richards v. Greg Cox, Renee Baker and Eric Boardman

Case No.: 2:16-cv-01794-JCM-BNW, hereinafter referred to as:

"The Matter"

Plaintiff:	Defendants:
STACEY M. RICHARDS	GREG COX, RENEE BAKER and ERIC BOARDMAN

This Settlement Agreement and Full and Final Release of Claims ("Agreement") is made and entered into by, Plaintiff STACEY M. RICHARDS (the "Plaintiff") and the State of Nevada *ex rel.* Nevada Department of Corrections, on behalf of Defendants GREG COX, RENEE BAKER and ERIC BOARDMAN (jointly referred to as "NDOC"). This Agreement is being entered into by Plaintiff and NDOC (collectively, the "Parties") because each of them have determined that resolving this Matter by way of settlement is preferable than continuing to litigate this Matter before the U.S. District Court for the District of Nevada ("Court").

Plaintiff and NDOC have agreed to resolve all claims raised in this Matter on the following terms:

1. NDOC and Plaintiff have agreed to the following non-monetary terms:

    a. This settlement agreement is public and not confidential. Plaintiff agrees to refrain from seeking any publicity regarding this settlement.

    b. The STATE OF NEVADA and NDOC will be released from any past, current, or future lien asserted on behalf of Plaintiff for any Medicare benefits that may be payable on Plaintiff's behalf regarding this Matter and Plaintiff will be responsible for fulfilling any lien imposed by Medicare regarding this Matter.

    c. Plaintiff further releases the STATE OF NEVADA and NDOC from any past, current, or future lien asserted on Plaintiff's behalf for any other insurance benefits, including, but not limited to private health insurance that may be payable on behalf of Plaintiff regarding this Matter and Plaintiff will be responsible for fulfilling any lien imposed by any other insurer regarding this Matter.

2. NDOC will, upon approval from the Board of Examiners (BOE) for the State of Nevada, pay the Plaintiff the sum of TWO MILLION, TWO HUNDRED AND FIFTY THOUSAND DOLLARS AND ZERO CENTS ($2,250,000.00), ("Settlement Amount") to be paid as follows:

a. FIVE HUNDRED DOLLARS and ZERO CENTS ($500) to be paid to Plaintiff from NDOC as further set forth in Paragraph 5.

b. ONE MILLION NINE HUNDRED NINETY-NINE THOUSAND FIVE HUNDRED DOLLARS and ZERO CENTS ($1,999,500) to be paid to Plaintiff and/or his counsel (as referenced in Paragraph 5) from the State of Nevada Tort Fund.

c. TWO HUNDRED FIFTY THOUSAND AND ZERO CENTS ($250,000) to be paid to Plaintiff and/or his counsel (as referenced in Paragraph 5) from The Insurance Company of the State of Pennsylvania.

3. As this Agreement requires payment of more than $100,000, this Agreement must be approved by the BOE. NDOC will present this Settlement to the BOE for approval at the next available meeting following the signatures of all Parties, which will be the September 2023 BOE meeting. NDOC's counsel shall promptly notify Plaintiff's counsel of whether the BOE approved, denied, or otherwise acted upon the Agreement.

   a. In the event the BOE does not approve this Agreement, neither Party is bound by any term in this Agreement.

   b. In the event the BOE does not approve this Agreement before the September 22, 2023 status conference presently on calendar, the Parties shall announce ready for trial and request the first available jury trial date.

4. In consideration of the Agreement, the Plaintiff has, contemporaneously with this Agreement, agreed to permit his counsel to sign a Stipulation to Dismiss the entire action with prejudice, which shall be considered part of this Agreement. Counsel for either Plaintiff or NDOC shall file the signed Stipulation to Dismiss into the docket in this matter after NDOC has complied with the terms set forth in Paragraph 2 of this Agreement. This will terminate all claims raised in this Matter.

   a. NDOC will comply with the terms set forth in Paragraphs 2(a)-(c) of this Agreement within thirty (30) days of BOE approval as set forth in Paragraph 3 of this Agreement.

   b. Plaintiff agrees that if NDOC has not complied with the terms of this Agreement by the time set forth in paragraph 4(a), Plaintiff's counsel will notify NDOC's counsel prior to filing any Motion to Enforce this Agreement and For Sanctions. Plaintiff also agrees that any Motion to Enforce and For Sanctions will only be filed an additional fourteen (14) days after notice to comply with the terms of this Agreement. Should the NDOC not comply with the Agreement, the U.S. District Court will retain total control over any and all rulings until such time as the Stipulation to Dismiss is filed and entered by the court.

   c. The signed Stipulation to Dismiss will be filed by Plaintiff's or NDOC's counsel within seven (7) days of NDOC's compliance with the terms set forth in paragraph 4(a). This will terminate all claims raised in the Matter.

5. Plaintiff is represented in this Matter by John Burton of The Law Offices of John Burton and Richard Schonfeld of Chesnoff & Schonfeld ("Plaintiff's counsel"). Plaintiff and Plaintiff's counsel have a 40 percent contingency fee agreement. NDOC will disburse the Settlement Amount to The Law Offices of John Burton Client Trust Account and mailed to The Law Offices of John Burton, 128 North Fair Oaks Avenue, Pasadena, CA 91103. The following apportionment of the Settlement Amount is reported to fulfill the Parties' obligations under NRS 41.0375(1)(b):

    a. $2,250,000.00 total Settlement Amount

    b. $1,319,502.28 to be disbursed to Plaintiff via Plaintiff's counsel's trust account.

    c. $$900,000.00 (40%) in attorney's fees to be disbursed to counsel.

    d. $30,497.62 in costs to be disbursed directly to counsel.

6. This Agreement represents a mutual release of all claims related to or arising out of this Matter, or any facts pertinent to or underlying this Matter. The Plaintiff and NDOC understand that they are entering into a comprehensive settlement that is meant to represent a complete release of all claims related to the Matter.

7. The Plaintiff understands that the Dismissal of this Matter applies to: (a) all claims that were or could have been raised; and (b) all Defendants that were or could have been named in the Matter, whether those Defendants are current or former employees of the State of Nevada or NDOC.

8. The Plaintiff understands that by entering this Agreement, neither NDOC nor any of the individually named defendants are making any admission of liability for the claims raised in the Matter.

9. The Plaintiff understands that he is not entitled to any other payments, including but not limited to attorney fees and costs, filing fees, copy costs or postage.

10. This Agreement shall be construed and interpreted in accordance with the laws of the State of Nevada. Should any court declare or determine any provision of this Agreement to be illegal or invalid, the validity of the remaining parts, terms, or provisions shall not be affected thereby said illegal or invalid part, term, or provision shall be deemed not to be a part of this Agreement. The Parties acknowledge that the Agreement has been drafted by both Parties and therefore any ambiguity in the Agreement will not be construed in favor or against either Party.

11. The Plaintiff and NDOC understand that the Court retains jurisdiction over the Matter for purposes of enforcing this Settlement Agreement until the Stipulation to Dismiss is granted. Upon dismissal of this action, the Court will no longer have jurisdiction over this case.

Plaintiff:	On behalf of NDOC:
By: _____	By: _____
Name: STACEY M. RICHARDS	Name: _____
Date: 7.19.23	Title: _____
	Date: _____

11. The Plaintiff and NDOC understand that the Court retains jurisdiction over the Matter for purposes of enforcing this Settlement Agreement until the Stipulation to Dismiss is granted. Upon dismissal of this action, the Court will no longer have jurisdiction over this case.

Plaintiff:	On behalf of NDOC:
By: _____	By: James E. Dzurenda
Name: STACEY M. RICHARDS	Name: JAMES E. DZURENDA
Date: _____	Title: DIRECTOR
	Date: 7/18/2023

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 18, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Bridgette Garrison, Executive Budget Officer
Governor's Finance Office – Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

OFFICE OF THE STATE CONTROLLER

Agenda Item Write-up:

Pursuant to NRS 353C.220, the State Controller requests on behalf of state agencies, the Board of Examiners to designate a total of 50,624 accounts receivable debts as bad debts as they have been determined to be impossible or impractical to collect.

Additional Information:

The State Controller Office (SCO) private collection agency has been unable to recover any of the outstanding debts listed in the attached. Upon approval, SCO shall direct the removal of the debt from the books of account of the State of Nevada. A bad debt that is removed remains a legal and binding obligation owed by the debtor to the State of Nevada. The SCO shall keep a master file of all debts removed.

Statutory Authority:

NRS 353C.220

REVIEWED: _____

ACTION ITEM: _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

RECEIVED
JUN 2 6 2023
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is a summary of delinquent accounts that have been referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	50,624	$85,254,593.35

The Board of Examiners _____ Date _____

Submitted to the Board of Examiners 2023

State Agency Name	Amount Sent to BOE	# of Accounts
ADM-ADM_Administration - Administration	**1,884.78**	**8**
A. Receivables	1,884.78	8
ADM-BG_Administration - Buildings and Grounds	**3,570.00**	**1**
A. Receivables	3,570.00	1
ADM-CP_Administration - Central Payroll	**454,390.75**	**369**
A. Overpayment-2DAY NDOT	334.32	2
B. Overpayment-Antiweek	2,733.77	7
C. Overpayment-Child Support	51.70	1
D. Overpayment-Military retirement contribution credit	992.08	1
E. Overpayment-Other	2,749.45	10
F. Overpayment-Payroll	434,812.29	326
G. Overpayment-PERS Audit	251.02	3
H. Overpayment-Retirement contribution	2,983.51	3
I. Overpayment-Wages	9,482.61	16
ADM-LIB_Administration - Library and Archives Administrator	**45.00**	**1**
A. Fine-Other	45.00	1
AG-ADM_Attorney General - Administration	**1,964,821.93**	**1690**
A. Fee-Attorney	102,732.38	71
B. Fee-Extradition	999,433.37	1163
C. Fee-Other	623,434.18	260
D. Fee-Restitution	90,720.80	88
E. Fine-Civil Penalty	3,660.00	1
F. Fine-Court	85,849.20	97
G. Fine-Other	25,243.27	2
H. Receivables	33,748.73	8
AG-MFCU_Attorney General - Medicaid Fraud Control Unit	**5,464,688.86**	**32**
A. Fee-Extradition	4,100.00	1
B. Fee-Other	25,000.00	1
C. Fee-Restitution	5,435,588.86	30
AGRI-AGRI_Agriculture - Agriculture	**31,495.64**	**85**
A. Fee-Assessment	970.20	1
B. Fee-Brand Inspection	10,336.62	9
C. Fee-Inspection	1,619.10	2
D. Fee-Laboratory	750.00	9
E. Fee-Weights & Measures	10,589.50	43
F. Fine-Other	1,323.22	1
G. License-Other	276.50	1
H. License-Weights & Measures	5,630.50	19
AGRI-JR_Agriculture - Junior Livestock Show Board	**554.40**	**1**
A. Receivables	554.40	1

State Agency Name	Amount Sent to BOE	# of Accounts
BD-ARC_Nevada State Board of Architecture, Interior Design, and Residential Design	**30,000.00**	**1**
A. Receivables	30,000.00	1
BDC-PILB_Attorney General - Private Investigator's Licensing Board	**84,031.11**	**27**
A. Fine-Citation	68,881.11	21
B. Fine-Other	10,150.00	4
C. License-Weights & Measures	5,000.00	2
BI-FID_Business and Industry - Financial Institutions Division	**6,033.66**	**9**
A. Fee-Examination	735.00	2
B. Fee-Other	700.90	1
C. Fine-Administrative	1,711.84	4
D. Receivables	2,885.92	2
BI-INS_Business and Industry- Insurance	**2,031,921.89**	**115**
A. Fee-Administration	180,541.32	27
B. Fee-Annual	550.00	2
C. Fee-Examination	29,907.62	20
D. Fee-Other	1,300.00	1
E. Fee-Renewal	36,100.00	19
F. Fine-Administrative	236,222.95	15
G. License-Other	300.00	1
H. Receivables	1,490,550.00	8
I. Taxes-Other	10,000.00	4
J. Taxes-Annual Premium	15,000.00	6
K. Fee-Application	4,000.00	1
L. Tax-Premium	25,000.00	10
M. Fee-Certification	2,450.00	1
BI-LC_Business and Industry - Labor Commissioner	**12,201,439.75**	**1926**
A. Fine-Administrative	45,000.00	5
B. Fine-Other	483,003.20	83
C. Unpaid Wages	11,673,436.55	1838
BI-MH_Business and Industry - Manufactured Housing	**85,556.39**	**4**
A. Fee-Other	3,573.00	1
B. Receivables	81,983.39	3
BI-MLD_Business and Industry - Mortgage Lending Division	**2,013,318.48**	**526**
A. Fee-Administration	122,471.00	12
B. Fee-Assessment	141,355.69	271
C. Fee-Attorney	28,654.96	65
D. Fee-Examination	145,842.83	70
E. Fee-Other	23,675.22	4
F. Fine-Administrative	156,337.35	10
G. Fine-Other	1,369,877.89	86
H. License-Business	10,000.00	1
I. License-Other	10,000.00	1
J. Receivables	5,103.54	6

State Agency Name	Amount Sent to BOE	# of Accounts
BI-RED_Business and Industry - Real Estate	**8,849,601.29**	**157**
A. Fee-NSF	45.00	1
B. Fee-Other	325,363.75	2
C. Fine-Administrative	20,819.20	3
D. Fine-Other	8,450,167.50	145
E. Receivables	53,205.84	6
BI-TA_Business and Industry - Transportation Authority	**1,895,754.81**	**547**
A. Fee-Legal Noticing	1,157.40	7
B. Fee-Other	10,201.09	3
C. Fine-Citation	711,402.35	264
D. Fine-Impound	5,500.00	4
E. Fine-Limousine	6,500.00	3
F. Fine-Other	1,131,189.65	263
G. Other-Fine	29,804.32	3
CCR-CCRB_Certified Court Reporters - Certified Court Reporters Board	**99,770.00**	**2**
A. Fee-Restitution	33,870.00	1
B. Fine-Other	65,900.00	1
CNR-EP_Conservation and Natural Resources - Environmental Protection	**986,650.18**	**2087**
A. Fee-Annual	477,380.10	1607
B. Fee-Other	462,538.08	464
C. Fee-Permit	2,147.00	5
D. Fee-Renewal	3,000.00	2
E. License-Other	650.00	5
F. Receivables	40,935.00	4
CNR-FTY_Conservation and Natural Resources - Forestry	**15,610.49**	**13**
A. Receivables	15,610.49	13
CNR-NHP_Conservation and Natural Resources - Natural Heritage	**152.00**	**3**
A. Fee-Other	101.00	2
B. Receivables	51.00	1
CNR-SP_Conservation and Natural Resources - Parks	**2,456.00**	**14**
A. Fee-NSF	1,230.00	12
B. Fee-Permit	1,226.00	2
CNR-WR_Conservation- Water Resources	**595.00**	**1**
A. Fee-Annual	595.00	1
CONT-BD_Contractors Board - Contractors Board	**4,454,461.23**	**546**
A. Fee-Investigation	2,151.00	1
B. Fee-NSF	275.00	1
C. Fine-Board Decision/Order	208,060.55	32
D. Fine-Other	4,243,974.68	512
CORR-CORR_Corrections - Corrections	**5,693,650.74**	**7246**
A. Fee-Other	5,238,682.07	4296

State Agency Name	Amount Sent to BOE	# of Accounts
B. Fee-Other A	52,210.57	2464
C. Fee-Other B	50.29	4
D. Fee-Other C	54.09	2
E. Fine-Other	402,653.72	480
CORR-PRIIND_Corrections - Silver State Industries- Prison Industries	**1,412,615.97**	**31**
A. Fee-NSF	125.82	1
B. Fee-Other	6,899.77	1
C. Receivables	1,384,371.02	28
D. Unpaid Wages	21,219.36	1
CP-CPBN_Chiropractic Physicians - Chiropractic Physicians' Board of Nevada	**186,893.69**	**6**
A. Fee-Attorney	114,614.24	1
B. Fine-Administrative	30,000.00	1
C. Fine-Board Decision/Order	3,757.34	1
D. Fine-Other	38,522.11	3
DHHS-AGE_Health and Human Services - Aging and Disability Services Division	**1,226.77**	**2**
A. Receivables	1,226.77	2
DHHS-DHCFP_Health and Human Services - Health Care Financing and Policy	**4,697,230.09**	**465**
A. Fee-Other	25,942.45	2
B. Overpayment	996,474.24	61
C. Overpayment-Medicaid	3,072,975.68	301
D. Overpayment-Other	410,102.79	64
E. Receivables	191,734.93	37
DHHS-DPBH_Health and Human Service - Division of Public and Behavioral Health	**9,977,867.27**	**4761**
A. Fee-Registration	836,678.19	623
B. Fee-Service	7,517,581.47	3259
C. Receivables	1,623,607.61	879
DHHS-HCQC_Health and Human Services - Health Care Quality Compliance	**19,348.63**	**7**
A. Fee-Other	8,513.63	5
B. Fine-Other	10,835.00	2
DHHS-WSS_Health and Human Services - Welfare and Supportive Services	**9,741,635.16**	**5450**
A. Fee-Other	538.54	1
B. Loan-TANF	3,714,864.03	1697
C. Overpayment	672,529.21	359
D. Overpayment-Child Care	1,495,335.89	1642
E. Overpayment-Child Support	150,487.28	137
F. Overpayment-Energy Assistance	8,636.12	11
G. Overpayment-Medicaid	1,414,626.76	543
H. Overpayment-Other	1,658,994.53	820
I. Receivables	625,622.80	240
DMV-MC_Motor Vehicles - Motor Carrier	**4,149,513.94**	**1730**
A. Fee-Administration	1,600.00	2

State Agency Name	Amount Sent to BOE	# of Accounts
B. Fee-Assessment	55,719.82	11
C. Fee-NSF	5,886.05	3
D. Fee-Other	306,423.16	180
E. Fee-Registration	2,592.21	2
F. Fee-Trip Permit Citation	25,607.15	36
G. Fine-Administrative	9,828.21	6
H. Fine-Audit Assessment	78,536.93	38
I. Fine-Audit Citation	142,391.40	171
J. Fine-Citation	166,600.96	224
K. Fine-Citation Audit Assessment	20,804.04	18
L. Fine-Civil Penalty	853.00	1
M. Fine-IFTA Administrative	43,213.78	35
N. Fine-IFTA Audit	308,165.70	57
O. Fine-IFTA Citation Audit Assessment	8,683.46	9
P. Fine-IRP Citation Audit	36,144.60	41
Q. Fine-IRP Citation Audit Assessment	16,848.05	22
R. Fine-IRP Registration	18,609.83	8
S. Fine-Other	1,615,553.37	755
T. Fine-Registration	9,044.69	5
U. Fine-Registration Citation	523.99	1
V. Receivables	104,360.83	27
W. Registration	8,778.68	4
X. Taxes-Fuel	1,031,574.69	16
Y. Taxes-IFTA Taxes	40,438.97	17
Z. Taxes-Other	90,730.37	41
DMV-MV_Motor Vehicles - Motor Vehicles	**130,824.01**	**425**
A. Dishonored Payment	74,772.23	191
B. Receivables	56,051.78	234
DMV-REC_Motor Vehicles - Records	**629.00**	**2**
A. Fee-Service	629.00	2
EC-ETHICS_Ethics Commission - Ethics Commission	**1,000.00**	**1**
A . Fine-Civil Penalty	1,000.00	1
ED-CED_Economic Development - Economic Development, Commission	**1,800.00**	**1**
A . Fee-Advertising	1,800.00	1
ED-ED_Education - Education	**28,830.55**	**1**
A. Receivables	28,830.55	1
ETR-DETR_Employment, Training and Rehabilitation - Employment, Training and Rehabilitation	**19,868.06**	**7**
A. Loan-Other	6,666.00	3
B. Receivables	13,202.06	4
GOV-EGY_Governors Office of Energy	**340,872.99**	**2**
A. Loan-Other	340,872.99	2

State Agency Name	Amount Sent to BOE	# of Accounts
LP-LPGAS_Liquefied Petroleum Gas - Liquefied Petroleum Gas, Nevada Board	**1,205.00**	**17**
A. Fee-Inspection	1,205.00	17
LTCA-LTC_Long Term Care Administrators - Long Term Care Administrators	**37,649.87**	**10**
A. Fee-Legal Noticing	11,393.17	1
B. Fee-Other	1,305.67	1
C. Receivables	24,951.03	8
MBE-MBE_Nevada State Board of Medical Examiner	**39,706.91**	**7**
A. Fine-Other	39,706.91	7
MHD-MHD_Museums and History Division	**82.30**	**1**
A. Receivables	82.30	1
NSBC-NSBC_Nevada State Board of Cosmetology	**16,000.00**	**1**
A. Fine-Citation	16,000.00	1
NSBMT-LMT_Nevada State Board of Massage Therapists	**111,845.97**	**70**
A. Fee-Testing	65.00	2
B. Fine-Other	111,447.64	67
C. License-Other	333.33	1
OP-OPB_Opticians - Optical Board	**750.00**	**1**
A. Fine-Other	750.00	1
PEBP-PEBP_Public Employees Benefit Program - Public Employees Benefit Program	**165,410.46**	**443**
A. Premium-Health Insurance	165,410.46	443
PS-HP_Public Safety - Highway Patrol	**6,649.47**	**3**
C. Fee-Other	6,316.82	2
D. Receivables	332.65	1
PS-LVSC_Public Safety - Parole and Probation-LV Small Claims	**5,249.00**	**8**
A. Fee-Supervision	5,249.00	8
PS-PP_Public Safety - Parole and Probation	**7,225,784.50**	**21313**
A. Fee-NSF	50.00	2
B. Fee-Other	251,693.17	659
C. Fee-Service	1,320.00	3
D. Fee-Supervision	6,805,086.17	20068
E. Fee-Testing	950.00	2
F. Loan-Other	4,985.08	26
G. Fee-DNA	46,456.00	401
H. Fee-Psych	115,244.08	152
PS-SERC_Public Safety - Emergency Response Commission	**400.00**	**1**
A. Fee-Other	400.00	1
PS-SFMD_Public Safety - Fire Marshall Division	**29,507.06**	**273**
A. Fee-HazMat	20,460.00	184
B. Fee-NSF	113.50	2

State Agency Name	Amount Sent to BOE	# of Accounts
C. Fee-Other	2,480.70	30
D. Fee-Service	2,142.30	14
E. License-Other	3,110.56	30
F. Receivables	1,200.00	13
PUC-PUC_Public Utilities - Public Utilities Commission	**285,977.92**	**145**
A. Fee-Assessment	1,600.00	8
B. Fee-Other	800.00	4
C. Fine-Administrative	277,495.00	123
D. License-Other	1,400.00	7
E. Premium-Health Insurance	4,682.92	3
TOUR-MAG_Tourism Commission - Magazine	**12,805.00**	**7**
A. Fee-Advertising	12,410.00	6
B. Fine-Registration	395.00	1
TRES-TRES_Treasurer's Office	**228,253.19**	**16**
A. Receivables	228,253.19	16
VMEB-VMEB_Veterinary Medical Examiners, State Board - Veterinary Medical Examiners, State Board	**938.24**	**2**
A. Fine-Other	438.24	1
B. Receivables	500.00	1
WILD-WILD_Wildlife - Wildlife	**3,767.95**	**4**
A. License-Other	3,297.95	2
B. Receivables	470.00	2
Grand Total	$ 85,254,593.35	50624

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

RECEIVED
JUN 26 2023
7 MP
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Administration - Administration (ADM-ADM)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Administration - Administration referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	8	$1,884.78
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Administration - Buildings and Grounds (ADM-BG)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Administration - Buildings and Grounds referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1	$3,570.00
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Administration - Central Payroll (ADM-CP)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Administration - Central Payroll referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	357	$454,031.82
The Clerk of the Board	12	$358.93

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Administration - Library and Archives Administrator (ADM-LIB)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Administration - Library and Archives Administrator referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners		
The Clerk of the Board	1	$45.00

The Board of Examiners _____

Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Attorney General - Administration (AG-ADM)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Attorney General - Administration referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1,676	$1,964,444.73
The Clerk of the Board	14	$377.20

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Attorney General - Medicaid Fraud Control Unit (AG-MFCU)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Attorney General - Medicaid Fraud Control Unit referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	32	$5,464,688.86
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Agriculture - Agriculture (AGRI-AGRI)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Agriculture - Agriculture referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	85	$31,495.64
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Agriculture - Junior Livestock Show Board (AGRI-JR)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Agriculture - Junior Livestock Show Board referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1	$554.40
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Nevada State Board of Architecture, Interior Design, and Residential Design (BD-ARC)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Nevada State Board of Architecture, Interior Design, and Residential Design referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1	$30,000.00
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Attorney General - Private Investigator's Licensing Board (BDC-PILB)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Attorney General - Private Investigator's Licensing Board referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	27	$84,031.11
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Business and Industry - Financial Institutions Division (BI-FID)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Business and Industry - Financial Institutions Division referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	9	$6,033.66
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Business and Industry- Insurance (BI-INS)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Business and Industry- Insurance referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	115	$2,031,921.89
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Business and Industry - Labor Commissioner (BI-LC)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Business and Industry - Labor Commissioner referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1,925	$12,201,423.87
The Clerk of the Board	1	$15.88

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Business and Industry - Manufactured Housing (BI-MH)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Business and Industry - Manufactured Housing referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	4	$85,556.39
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Business and Industry - Mortgage Lending Division (BI-MLD)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Business and Industry - Mortgage Lending Division referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	526	$2,013,318.48
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Business and Industry - Real Estate (BI-RED)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Business and Industry - Real Estate referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	156	$8,849,556.29
The Clerk of the Board	1	$45.00

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Business and Industry - Transportation Authority (BI-TA)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Business and Industry - Transportation Authority referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	544	$1,895,679.20
The Clerk of the Board	3	$75.61

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Certified Court Reporters - Certified Court Reporters Board (CCR-CCRB)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Certified Court Reporters - Certified Court Reporters Board referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	2	$99,770.00
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Conservation and Natural Resources - Environmental Protection (CNR-EP)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Conservation and Natural Resources - Environmental Protection referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	2087	$986,650.18
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Conservation and Natural Resources - Forestry (CNR-FTY)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Conservation and Natural Resources - Forestry referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	13	$15,610.49
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Conservation and Natural Resources - Natural Heritage (CNR-NHP)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Conservation and Natural Resources - Natural Heritage referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	3	$152.00
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Conservation and Natural Resources - Parks (CNR-SP)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Conservation and Natural Resources - Parks referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	14	$2,456.00
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Conservation- Water Resources (CNR-WR)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Conservation- Water Resources referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1	$595.00
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Contractors Board - Contractors Board (CONT-BD)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Contractors Board - Contractors Board referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	544	$4,454,411.11
The Clerk of the Board	2	$50.12

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Corrections - Corrections (CORR-CORR)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Corrections - Corrections referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	4,626	$5,650,023.58
The Clerk of the Board	2,620	$43,627.16

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Corrections - Silver State Industries- Prison Industries (CORR-PRIIND)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Corrections - Silver State Industries-Prison Industries referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	31	$1,412,615.97
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Chiropractic Physicians - Chiropractic Physicians' Board of Nevada (CP-CPBN)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Chiropractic Physicians - Chiropractic Physicians' Board of Nevada referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	6	$186,893.69
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Health and Human Services - Aging and Disability Services Division (DHHS-AGE)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Health and Human Services - Aging and Disability Services Division referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	2	$1,226.77
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Health and Human Services - Health Care Financing and Policy (DHHS-DHCFP)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Health and Human Services - Health Care Financing and Policy referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	384	$4,695,153.68
The Clerk of the Board	81	$2,076.41

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Health and Human Service - Division of Public and Behavioral Health (DHHS-DPBH)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Health and Human Service - Division of Public and Behavioral Health referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	4,239	$9,965,470.95
The Clerk of the Board	522	$12,396.32

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Health and Human Services - Health Care Quality Compliance (DHHS-HCQC)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Health and Human Services - Health Care Quality Compliance referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	7	$19,348.63
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Health and Human Services - Welfare and Supportive Services (DHHS-WSS)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Health and Human Services - Welfare and Supportive Services referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	5,445	$9,741,462.43
The Clerk of the Board	5	$172.73

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Motor Vehicles - Motor Carrier (DMV-MC)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Motor Vehicles - Motor Carrier referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1,727	$4,149,418.34
The Clerk of the Board	3	$95.60

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Motor Vehicles - Motor Vehicles (DMV-MV)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Motor Vehicles - Motor Vehicles referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	280	$125,458.93
The Clerk of the Board	145	$5,365.08

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Motor Vehicles - Records (DMV-REC)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Motor Vehicles - Records referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	2	$629.00
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Ethics Commission - Ethics Commission (EC-ETHICS)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Ethics Commission - Ethics Commission referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1	$1,000.00
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Economic Development - Economic Development, Commission (ED-CED)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Economic Development - Economic Development, Commission referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1	$1,800.00
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Education - Education (ED-ED)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Education - Education referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1	$28,830.55
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Employment, Training and Rehabilitation - Employment, Training and Rehabilitation (ETR-DETR)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Employment, Training and Rehabilitation - Employment, Training and Rehabilitation referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	7	$19,868.06
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Governors Office of Energy (GOV-EGY)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Governors Office of Energy referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	2	$340,872.99
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Liquefied Petroleum Gas - Liquefied Petroleum Gas, Nevada Board (LP-LPGAS)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Liquefied Petroleum Gas - Liquefied Petroleum Gas, Nevada Board referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	17	$1,205.00
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Long Term Care Administrators - Long Term Care Administrators (LTCA-LTC)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Long Term Care Administrators - Long Term Care Administrators referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	10	$37,649.87
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Nevada State Board of Medical Examiner (MBE-MBE)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Nevada State Board of Medical Examiner referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	7	$39,706.91
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Museums and History Division (MHD-MHD)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Museums and History Division referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1	$82.30
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Nevada State Board of Cosmetology (NSBC-NSBC)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Nevada State Board of Cosmetology referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1	$16,000.00
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Nevada State Board of Massage Therapists (NSBMT-LMT)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Nevada State Board of Massage Therapists referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	67	$111,749.47
The Clerk of the Board	3	$96.50

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Opticians - Optical Board (OP-OPB)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Opticians - Optical Board referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1	$750.00
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Public Employees Benefit Program - Public Employees Benefit Program (PEBP-PEBP)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Public Employees Benefit Program - Public Employees Benefit Program referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	233	$157,636.91
The Clerk of the Board	210	$7,773.55

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Public Safety - Highway Patrol (PS-HP)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Public Safety - Highway Patrol referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	3	$6,649.47
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Public Safety - Parole and Probation-LV Small Claims (PS-LVSC)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Public Safety - Parole and Probation-LV Small Claims referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	8	$5,249
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Public Safety - Parole and Probation (PS-PP)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Public Safety - Parole and Probation referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	17,900	$7,125,722.38
The Clerk of the Board	3,413	$100,062.12

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Public Safety - Emergency Response Commission (PS-SERC)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Public Safety - Emergency Response Commission referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	1	$400.00
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Public Safety - Fire Marshall Division (PS-SFMD)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Public Safety - Fire Marshall Division referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	273	$29,507.06
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Public Utilities - Public Utilities Commission (PUC-PUC)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Public Utilities - Public Utilities Commission referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	145	$285,977.92
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Tourism Commission - Magazine (TOUR-MAG)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Tourism Commission - Magazine referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	7	$12,805.00
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Treasurer's Office (TRES-TRES)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Treasurer's Office referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	16	$228,253.19
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Veterinary Medical Examiners, State Board - Veterinary Medical Examiners, State Board (VMEB-VMEB)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Veterinary Medical Examiners, State Board - Veterinary Medical Examiners, State Board referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	2	$938.24
The Clerk of the Board		

The Board of Examiners _____ Date _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller

OFFICE OF THE
STATE CONTROLLER

MEMORANDUM

Date: June 27, 2023

To: State Budget Division – The Board of Examiners
Budget Analyst – Bridgette Mackey-Garrison
From: State Controller's Office
Subject: Request for Designation of Bad Debt
CC: Wildlife - Wildlife (WILD-WILD)

NRS 353C.220 delegates authority to the State Controller to request, on behalf of state agencies, that the State Board of Examiners (or Clerk of the Board) designate certain debts as bad debts. This includes the uncollectible accounts receivable submitted to the Controller's Office for collections from all state agencies and departments.

Enclosed is the list of delinquent accounts the Wildlife - Wildlife referred to the Controller's Office for collections and to write off. Our private collection agency has been unable to recover any of the outstanding debts listed. Please review these accounts and write them off accordingly if you concur.

Request Summary:

To	# Accounts	Amount
Board of Examiners	3	$3,722.95
The Clerk of the Board	1	$45.00

The Board of Examiners _____ Date _____

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 17, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Michael Rankin, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

OFFICE OF THE CHIEF INFORMATION OFFICER

Agenda Item Write-up:

Pursuant to NRS 281.160, the Office requests approval of an agency specific travel policy which includes an employee reimbursement rate for camping.

Additional Information:

Due to the nature of work for various units within the Office, it is often more efficient for an employee to camp when working in a rural area.

Statutory Authority:

NRS 281.160

REVIEWED: _____

INFO ITEM: _____

Joe Lombardo
Governor

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO / COO

David Axtell
Deputy CIO / CTO

Robert "Bob" Dehnhardt
Deputy CIO / CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer
Office of Information Security
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | it.nv.gov | infosec@it.nv.gov

MEMORANDUM

TO: Amy Stephenson, Clerk of the Board of Examiners
State of Nevada Board of Examiners

FROM: Darla Dodge
Deputy CIO / COO

DATE: August 24, 2023

SUBJECT: OCIO Camping Policy Approval

The Office of the CIO (OCIO) seeks approval from the Board of Examiners to implement a Camping Policy within the OCIO's travel policy pursuant to SAM 0206.8.

The OCIO employees often travel to rural areas to service mountain tops and work on Microwave towers. These remote areas are miles away from a hotel and requires employees to leave sites early to commute down the mountain and into the nearest town for the night. This camping policy will provide employees with a more efficient and economical means of lodging allowing them to stay on or near the mountain they are working on.

State of Nevada
Office of the Governor
Office of the CIO

Camping Policy

The OCIO received approval from BOE on XXX for this special circumstance and to define camping rates pursuant to SAM 0206.8.

Camp status refers to an employee who is in travel status but is camping, and they do not stay in a motel or hotel. Similar to regular travel status, the destination determines the meal rate, not actual location. Employees in camp status are expected to use their own personal gear, including sleeping bag, cot, sleeping pads, tent, camp stove, trailers, cooking utensils, etc.

Camping/Personal Gear Reimbursement - $10/night

Employees in camp status may claim $10 per night for maintenance and long-term replacement of the employee's personal gear. This reimbursement rate applies to one or all personal gear items, and not to each individual item.

For example, if an employee used his or her tent, sleeping bag, and cot the reimbursable camp rate would still be $10 total per day. The rate is to be entered in the lodging column on the Travel Expense Reimbursement Claim form. In the "purpose" section, indicate "camp status" along with the destination and name of campsite if applicable.

Camping Meal Reimbursement

Meals are reimbursable if the employee is at least 50 or more miles from the duty station and the meals are eaten at an out-of-pocket expense to the employee. Meals will be reimbursed at the Full M&IE rate when in Camp Status.

Meals are allowable only if employee is on uninterrupted camp status during the hours indicated below:

Allowable Time	Starts at or before	Ends at or after
Breakfast	7:00 a.m.	9:00 a.m.
Lunch	11:00 a.m.	2:00 p.m.
Dinner	4:00 p.m.	7:00 p.m.

An employee is eligible to receive reimbursement for breakfast, lunch, and dinner including incidentals if in travel status for a minimum 12 hours.

LEASES SUMMARY

BOE #	LESSEE			LESSOR	AMOUNT
1.	DEPARTMENT OF BUSINESS AND INDUSTRY – DIVISION OF INSURANCE			F ABRUZZO, LLC DBA BLUNT TRAUMA, LLC	$2,162,003
		This is an extension of an existing lease.			
		Term of Lease:	**10/01/2023 – 09/30/2028**	**Located in Carson City**	
2.	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – BUREAU OF DISABILITY ADJUDICATION			S. AND A. FRESHMAN FAMILY PROPERTIES, LLC	$1,642,527
		This is an extension of an existing lease.			
		Term of Lease:	**10/01/2023 – 09/30/2026**	**Located in Carson City**	
3.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF WELFARE AND SUPPORTIVE SERVICES			GREENBRAE CENTER PARTNER, LLC	$362,160
		This is an addition to current facilities.			
		Term of Lease:	**08/01/2023 – 01/31/2028**	**Located in Reno**	
4.	OFFICE OF THE MILITARY			SHELLBOURNE GLOBAL, LLC	$55,590
		This is an extension of an existing lease.			
		Term of Lease:	**03/01/2023 – 02/28/2025**	**Located in Sparks**	

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency on agency's copy.

For Budget Division Use Only	
Reviewed by:	HF 08/14/2023
Reviewed by:	DK 8-21-23
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Business and Industry
Division of Insurance
1818 East College Parkway, Suite 103
Carson City, Nevada 89706
Stephanie B. McGee
T: 775-687-0758 E: sbmcgee@doi.nv.gov

Remarks: Lease renewal of existing lease to house the Business and Industry, Division of Insurance. Carson City Staff. Lease approved for renewal by Director.

Exceptions/Special notes: Current rate $1.63 Market Rate $2.04 Negotiated Rate $1.66
2% increase year 1 and 4% increases years two and four. No Tenant Improvements.

2. Name of Lessor: Blunt Trauma, LLC, F. Abruzzo, LLC, Gregory Errico, and Robert Entwistle

3. Address of Lessor: C/O F Abruzzo LLC
1717 Powell Street, Suite 210
San Francisco, California 94133

4. Property contact: NAI Alliance, Alliance Commercial Real Estate Management Services
5345 Kietzke Lane, Suite 100
Reno, Nevada 89511
Marcus Clark
T: 775-336-4600 Direct 775-336-4675 E: mclark@naialliance.com

5. Address of Lease property: 1818 East College Parkway, Suites 103, 103A, 200
Carson City, Nevada 89706

a. Square Footage: ☑ Rentable ☐ Usable 20,700

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
2%	$ 34,362.00	12	$ 412,344.00	October 1, 2023 - September 30, 2024	$0.00	$0.00	$1.66
4%	$ 35,736.48	12	$ 428,837.76	October 1, 2024 - September 30, 2025	$0.00	$0.00	$1.72
	$ 35,736.48	12	$ 428,837.76	October 1, 2025 - September 30, 2026	$0.00	$0.00	$1.72
4%	$ 37,165.94	12	$ 445,991.28	October 1, 2026 - September 30, 2027	$0.00	$0.00	$1.79
	$ 37,165.94	12	$ 445,991.28	October 1, 2027 - September 30, 2028	$0.00	$0.00	$1.79

c. Total Lease Consideration: 60 $2,162,002.08 $1.74

d. Total Improvement Cost: $0.00

e. Option to renew: ☑ Yes ☐ No 365 Renewal terms: One Identical Term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Five Years

h. Pass-thrus/CAM/Taxes ☑ Landlord ☐ Tenant

i. Utilities: ☑ Landlord ☐ Tenant

j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)

k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant

l. Comparable Area Market Rate Average: Market Rate $2.04 Current $1.63 Negotiated $1.66 at 81%

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3813/3818/4684

6. This lease constitutes:
- ☑ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimated expenses)
- ☐ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes X No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

_____

7-11-23
Authorized Agency Signature Date
69

For Public Works Information:

7. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES		☐ NO
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES		☑ NO
c.	Does the Lessor have a current Nevada State Business License? **If No, explain....	☑ YES		☐ NO
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☑	INC ☐	CORP ☐ LP ☐
e.	Ownership Type (Domestic, Foreign, Government, etc..):			
f.	Nevada Business ID Number: NV20161165430		Exp: 3/31/2023	
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	☑ YES		☐ NO
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES		☐ NO
i.	State of Nevada Vendor number: T29037715			
j.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES		☐ NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

7/18/23.
Authorized Signature Date
Public Works Division
RG
For Board of Examiners ☑ YES ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Employment, Training and Rehabilitation
Rehabilitation Division, Bureau of Disability Adjudication
500 East Third Street
Carson City, Nevada 89701
Miles Bruinekool
T: 775-684-3854 E: mgbruinekool@detr.nv.gov

Remarks: Lease Renewal of Existing Lease

Exceptions/Special notes: Lease approved to renew by Agency store front. No Tenant Improvements.
Market Rate $2.50 Current Rate $2.02 Negotiated rate $2.02 with no increases for term of lease.
Director Josh from DETR requested 3 year lease renewal.

2. Name of Lessor: S&A Freshman Family Properties, LLC DBA
3. Address of Lessor: Standard Management Company
2245 Campus Dr El Segundo, CA 90245
4. Property contact: Robert Fleischer
T: 310-410-2300 E: rfleischer@standardmanagement.com
5. Address of Lease property: 2527 North Carson Street, Suites 150 (6,388 sq. ft.) 190 (6,144 sq. ft.) 275 (4,729 sq. ft.)
2531 North Carson Street (5,326 sq. ft.)
Carson City, Nevada 89706

a. Square Footage: ☐ Rentable ☑ Usable 22,587

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	**Improvement** cost per square foot	**Base Rent** cost per square foot	**Actual** cost per square foot
0%	$ 45,625.74	12	$ 547,508.88	October 1, 2023 - September 30, 2024	$0.00	$0.00	$2.02
0%	$ 45,625.74	12	$ 547,508.88	October 1, 2024 - September 30, 2025	$0.00	$0.00	$2.02
0%	$ 45,625.74	12	$ 547,508.88	October 1, 2025 - September 30, 2026	$0.00	$0.00	$2.02
c. Total Lease Consideration:		36	$1,642,526.64				$2.02
d. Total Improvement Cost:					$0.00		

e. Option to renew: ☑ Yes ☐ No 365 Renewal terms: One Identical Term
f. Holdover notice: # of Days required 30 Holdover terms: 5%/90
g. Term: Three Year Term
h. Pass-thrus/CAM/Taxes ☑ Landlord ☐ Tenant
i. Utilities: ☑ Landlord ☐ Tenant
j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: Market rate $2.50 Current $2.02 Negotiated at the current rate for term of lease.
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 3269

6. This lease constitutes:
- ☑ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimated expenses)
- ☐ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes_____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

8-7-2023

Authorized Agency Signature — Date

117

For Public Works Information:

7. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES		☐ NO	
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES		☑ NO	
c.	Does the Lessor have a current Nevada State Business License? **If No, explain....	☑ YES		☐ NO	
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☑	INC ☐	CORP ☐	LP ☐
e.	Ownership Type (Domestic, Foreign, Government, etc..):	Domestic			
f.	Nevada Business ID Number: NV19991099231			Exp: 12/31/2023	
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	☑ YES		☐ NO	
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES		☐ NO	
i.	State of Nevada Vendor number: T27027378				
j.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES		☐ NO	

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

8/8/23

Authorized Signature — Date

Public Works Division

RG

For Board of Examiners ☑ YES ☐ NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	ARF 8-21-23
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:

Department of Health and Human Services
Division of Welfare and Supportive Services
1470 College Parkway
Carson City, Nevada 89706
Karen Killian
T: (702) 538-2833 E: kkillian@dwss.nv.gov

Remarks: Expansion to current lease for additional approved space.

Exceptions/Special notes: Created this new lease for expansion of current tenant agency and will have lease expire on the same date as current lease for DHHS-DWSS to allow opportunity to combine leases. All requested Tenant Improvements (TI) in the space request have been pre-approved and will be paid by lessor, unless there is an excessive extra cost. If so, agency will be notified prior to completing TI. Lease retroactively to start August 1, 2023. $2.05 market analysis - current $1.67 - negotiated rate $1.64 with a 2% increase.

2. Name of Lessor: Greenbrae Center Partner, LLC
3. Address of Lessor: c/o 1st Commerical Realty Group, Inc.
2009 Porterfield Way, Suite P
Upland, California 91786
4. Property contact: Nevada Commercial Services, Inc.
1475 Terminal Way, Suite A
Reno, NV 89502
Jennifer Stein, CPM
T: (775) 851-3666 E: Jstein@NCSReno.com
5. Address of Lease property: 630 Greenbrae Drive
Sparks, Nevada 89431

a. Square Footage: ☐ Rentable ☑ Usable 4,000

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	$ 6,560.00	12	$ 78,720.00	August 1, 2023 - July 31, 2024	$0.00	$0.00	$1.64
2%	$ 6,691.20	12	$ 80,294.40	August 1, 2024 - July 31, 2025	$0.00	$0.00	$1.67
	$ 6,691.20	12	$ 80,294.40	August 1, 2025 - July 31, 2026	$0.00	$0.00	$1.67
2%	$ 6,825.02	12	$ 81,900.24	August 1, 2026 - July 31, 2027	$0.00	$0.00	$1.71
	$ 6,825.02	6	$ 40,950.12	August 1, 2027 - January 31, 2028	$0.00	$0.00	$1.71

c. Total Lease Consideration: 54 $ 362,159.16
d. Total Improvement Cost: $0.00
e. Option to renew: ☑ Yes ☐ No 365 Renewal terms: One identical term
f. Holdover notice: # of Days required 30 Holdover terms: 5% / 90
g. Term: 4 years 6 months
h. Pass-thrus/CAM/Taxes ☑ Landlord ☐ Tenant
i. Utilities: ☑ Landlord ☐ Tenant
j. Janitorial: ☑ Landlord ☐ Tenant ☐ 3 day ☑ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: $2.05 market analysis - current $1.67 - negotiated rate $1.64 with a 2% increase
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 3233

6. This lease constitutes:
- ☐ An extension of an existing lease
- ☑ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimated expenses)
- ☐ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

RECEIVED
AUG 07 2023
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes_____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

07/06/2023
Authorized Agency Signature Date

Staff Count 55

For Public Works Information:

7. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES	☐ NO
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES	☑ NO
c.	Does the Lessor have a current Nevada State Business License? **If No, explain....	☑ YES	☐ NO
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☑ INC ☐ CORP ☐ LP ☐	
e.	Ownership Type (Domestic, Foreign, Government, etc..):	Foreign Limited-Liability Company	
f.	Nevada Business ID Number:	NV20151469667 Exp: 8/31/2023	
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	☑ YES	☐ NO
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
i.	State of Nevada Vendor number:	T32012857	
j.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES	☐ NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

8-7-23
Authorized Signature Date
Public Works Division

E.G.
For Board of Examiners ☑ YES ☐ NO

Joe Lombardo
Governor

Jack Robb
Director

Matthew Tuma
Deputy Director

Kent A. LeFevre
Administrator

Carson City Office:
515 East Musser Street, Suite 102
Carson City, Nevada 89701
Phone: (775) 684-4141

Buildings & Grounds Section
Phone: (775) 684-1800

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
2300 McLeod Street
Las Vegas, Nevada 89104
Phone: (702) 486-5115

Buildings & Grounds Section
Phone: (702) 486-4300

MEMORANDUM

Date: August 30, 2023

To: Nima Rezaie, Executive Branch Budget Officer

From: Jenna Styles, Public Works Division, Leasing Services

Subject: For placement on August's 2023 BOE agenda

Projected BOE Date: September 12th, 2023 BOE Deadline Date: August 8th, 2023

Lessor: Greenbrae Center Partner, LLC

Tenant: Department of Health and Human Services - Division of Welfare Supportive Services Property
Location: 630 Greenbrae Drive Sparks, Nevada 89502

This memo is to clarify the retroactive start date of August 1, 2023 for the lease referenced above.

Leasing Services received the required documents to move forward with the renewal on 6/01/2023. Negotiations started on 6/09/2023. The signature process and the timeframe in which Leasing Services received the required documents all caused a delay in the process. We submitted the lease to extend the timeframe to the Budget Analyst on August 7th, 2023 to be placed on the September 12, 2023 Board of Examiners meeting with an August 1, 2023 start date.

Thank you for your time,

Jenna Styles

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:

Office of the Military
2460 Fairview Drive
Carson City, Nevada 89701
Devin Earl
T: (775) 887-7280 E: devin.m.earl.nfg@army.mil

Remarks: This is a renewal of a current lease.

Exceptions/Special notes: Market rate $1.83 - Current rate is $1.63 - New rate $1.63 with a 3% increase on year two. This lease has been approved to move forward with the renewal. This lease has been approved by the Director to move forward with the renewal.

2. Name of Lessor: Shellbourne Global, LLC

3. Address of Lessor: 915 Schellbourne Street
Reno, Nevada 89511

4. Property contact: Nevada Commercial Services
1475 Terminal Way, Suite A
Reno, Nevada 89502
Brittany Diehl
T: (775) 737-7302 E: BDiehl@NCSReno.com

5. Address of Lease property: 1450 East Prater Way, Suite 106
Sparks, Nevada 89434

a. Square Footage: ☐ Rentable ☑ Usable 1,400

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	$ 2,282.00	12	$ 27,384.00	March 1, 2023 - February 29, 2024	$0.00	$0.00	$1.63
3%	$ 2,350.46	12	$ 28,205.52	March 1, 2024 - February 28, 2025	$0.00	$0.00	$1.68
c. Total Lease Consideration:		24	$ 55,589.52				
d. Total Improvement Cost:					$0.00		

e. Option to renew: ☑ Yes ☐ No 365 Renewal terms: One (1) identical term
f. Holdover notice: # of Days required 30 Holdover terms: 5% / 90
g. Term: Two (2) Years
h. Pass-thrus/CAM/Taxes: ☑ Landlord ☐ Tenant
i. Utilities: ☑ Landlord ☐ Tenant
j. Janitorial: ☐ Landlord ☑ Tenant ☑ 3 day ☐ 5 day ☐ Rural 3 day ☐ Rural 5 day ☐ Other (see special notes)
k. Repairs: Major: ☑ Landlord ☐ Tenant Minor: ☑ Landlord ☐ Tenant
l. Comparable Area Market Rate Average: Market rate $1.83 - Current rate is $1.63 - New rate $1.63 with a 3% increase on year two.
m. Specific termination clause in lease: Breach/Default lack of funding
n. Lease will be paid for by Agency Budget Account Number: 3650

6. This lease constitutes:
- ☑ An extension of an existing lease
- ☐ An addition to current facilities (requires estimated expenses)
- ☐ A relocation (requires estimated expenses)
- ☐ A new location (requires estimated expenses)
- ☐ Remodeling only
- ☐ Other

a. Estimated Expenses: Moving: $0.00 Furnishings: $0.00 Data/Phones: $0.00

RECEIVED
AUG 07 2023
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes____ No____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

_____

G-1L 7/26/23

Authorized Agency Signature Date

staff count 4

For Public Works Information:

7. State of Nevada Business License Information:

a.	Is the Lessor a Nevada based business?	☑ YES	☐ NO
b.	Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	☐ YES	☑ NO
c.	Does the Lessor have a current Nevada State Business License? **If No, explain....	☑ YES	☐ NO
d.	The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC ☑ INC ☐ CORP ☐ LP ☐	
e.	Ownership Type (Domestic, Foreign, Government, etc..):	Domestic Limited-Liability Company	
f.	Nevada Business ID Number: NV19971039124	Exp: 10/1/2037	
g.	Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	☑ YES	☐ NO
h.	Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	☑ YES	☐ NO
i.	State of Nevada Vendor number: T29036881		
j.	Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	☑ YES	☐ NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a.	I/we have considered the reasonableness of the terms of this lease, including cost	☑ YES	☐ NO
b.	I/we have considered other state leased or owned space available for use by this agency	☑ YES	☐ NO

8-7-23

Authorized Signature Date
Public Works Division
E.G.
For Board of Examiners ☑ YES ☐ NO

STATE OF NEVADA OFFICE OF THE MILITARY

Office of the Adjutant General
2460 Fairview Drive
Carson City, Nevada 89701-6807

JOE LOMBARDO
Governor

ONDRA L. BERRY
Major General
The Adjutant General

August 28, 2023

MEMORANDUM

To: Budd Milazzo, Executive Branch Budget Officer
Governor's Finance Office, Budget Office

From: Cheryl Tyler, ASO IV
State Administrative Office

Subject: Justification for Retroactive Approval

The following justification is provided to request retroactive approval of the attached lease between Shellbourne Global LLC and the State of Nevada, Office of the Military, effective March 1, 2023.

The Nevada National Guard and Leasing Services were in negotiations with Shellbourne Global LLC with an agreed upon rate for the recruitment office. Unfortunately, the negotiations took a little longer than anticipated and there was an email address issue which slowed down the process.

Your favorable approval of the retroactive start date enables us to pay the landlord rent at the agreed upon price and not at a higher holdover rate.

If you need additional information or explanation, please contact me at 775-884-8478.

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	010	GOVERNOR'S OFFICE - ATHLETIC COMMISSION	YEE ADVANCED ORTHOPEDICS AND SPORTS MEDICINE, PLLC	FEE: GATE	$300,000	
	Contract Description:	This is a new contract to provide ongoing medical records review and research related to unarmed combat.				
		Term of Contract:	11/01/2023 - 10/31/2027	Contract # 27907		
2.	012	GOVERNOR'S OFFICE - NUCLEAR PROJECTS OFFICE	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL	FEDERAL	$400,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide activities required for planning and operations associated with shipments of transuranic waste.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27947		
3.	014	GOVERNOR'S OFFICE - OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	TEL/LOGIC, INC.	GENERAL 95% FEDERAL 5%	$110,592	
	Contract Description:	This is the third amendment to the original contract which provides ongoing broadband technical support, project management, and consulting services to support the planning, mapping, and procurement of broadband services. This amendment increases the maximum amount from $2,420,940 to $2,531,532 due to the increase in costs to provide these services.				
		Term of Contract:	07/13/2021 - 06/30/2025	Contract # 24507		
4.	015	GOVERNOR'S OFFICE OF FINANCE - CORE.NV	CGI TECHNOLOGIES AND SOLUTIONS, INC.	GENERAL 81% HIGHWAY 19%	$90,225,000	
	Contract Description:	This is a new contract to provide systems integrations for the state's financial and HR systems.				
		Term of Contract:	Upon Approval - 09/30/2028	Contract # 28160		
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	HOUGLAND PILS, INC. DBA HPA CONSULTING ENGINEERS	FEDERAL	$177,400	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Southern Nevada Adult Mental Health Services - Surveillance Cameras and Access Controls CIP Project to include design development, construction documents, plan checking, bidding, and construction administration services to replace the existing surveillance camera system: CIP Project No. 23-M02-14; SPWD Contract No. 115676.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28080		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	KGA, INC. DBA KGA ARCHITECTURE	FEDERAL	$333,756	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Stein Hospital - Anti-Ligature Rehabilitation CIP Project to include schematic design, construction documents, bid documents, and construction administration services to redesign and upgrade the clients' areas: CIP Project No. 23-M02-04; SPWD Contract No. 115616.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28022		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	KNIT	GENERAL	$375,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Rawson-Neal Psychiatric Hospital - Anti-Ligature Rehabilitation CIP Project to include schematic design, construction documents, bidding services, and construction administration services to redesign and upgrade the client bedrooms, restrooms, and showers as well as replace flooring in the gymnasium and therapy rooms: CIP Project No. 23-M02-02; SPWD Contract No. 115607.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28004		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	AFFINITI STUDIOS (LUONG), PLLC	GENERAL	$156,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center - Install Fiber Optic Loop CIP Project to include design development, construction documents, bidding services, and construction administration services to replace the Category 5 Network Cabling: CIP Project No. 23-M17; SPWD Contract No. 115626.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28062		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	ARRINGTON WATKINS ARCHITECTS, LLC	GENERAL	$1,412,521	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center ¿ Door Replacement, Locks, and Security Glazing CIP Project to include schematic design, design development, construction documents, plan review, bidding services, and construction administration services to replace and upgrade exterior and cell housing doors and associated security electronics: CIP Project No. 23-M04; SPWD Contract No. 115639.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28075		
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	DLR GROUP ARCHITECTURE & ENGINEERING, INC.	GENERAL	$568,300	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center - Perimeter Security Fence Upgrade CIP Project to include architectural, electrical, and security design services to replace the fencing and associated security electronics: CIP Project No. 23-M44; SPWD Contract No. 115705.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28078		
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	DLR GROUP ARCHITECTURE & ENGINEERING, INC.	GENERAL	$103,600	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center - Communications Room Expansion CIP Project to include architectural, electrical, information technology, mechanical, and structural engineering services to complete a technology expansion of the Central Control building including the addition of a heating, air conditioning and ventilation system: CIP Project No. 23-C14; SPWD Contract No. 115706.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28079		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	VERUS ASSOCIATES NEVADA, LLC	GENERAL	$483,485	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the High Desert State Prison - Security Cameras Installation CIP Project to include design development, construction documents, bidding services, and construction administration services to install upgraded security camera equipment in all common inmate and visitor areas of the facility: CIP Project No. 23-M08; SPWD Contract No. 115628.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28051		
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERANS/ MILITARY CIP PROJECTS - NON-EXEC	CORE WEST, INC.	BONDS 57% FEDERAL 43%	$38,724,468	Professional Service
	Contract Description:	This is a new contract to provide owner-construction manager at risk services for the Harry Reid Training Center - Nevada Army National Guard - Washoe County Training Center Addition CIP Project to design and construct a 55,000 ft. addition to the existing facility: CIP Project No. 21-C03; SPWD Contract No. 115625.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28028		
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERANS/ MILITARY CIP PROJECTS - NON-EXEC	WOOD RODGERS, INC.	BONDS 57% FEDERAL 43%	$282,400	Professional Service
	Contract Description:	This is a new contract to provide professional civil testing and special inspection services for the Harry Reid Training Center - Nevada Army National Guard - Washoe County Training Center Addition CIP Project to include on site and civil testing, density testing and grading, electric installation, asphalt paving and administrative support services to support the design and construction of a 55,000 ft. addition to the existing facility: CIP Project No. 21-C03; SPWD Contract No. 115612.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28009		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF MOTOR VEHICLES CIP PROJECTS - NON-EXEC	HOUGLAND PILS, INC. DBA HPA CONSULTING ENGINEERS	HIGHWAY	$134,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Flamingo Department of Motor Vehicles - Surveillance Camera Replacement, Door Access Controls, and Security System CIP Project to include design development, construction documents, plan checking, bidding services, and construction administration services to replace security cameras and the security door access system: CIP Project No. 23-M28; SPWD Contract No. 115679.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28081		
16.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	CARPENTER SELLERS DEL GATTO ARCHITECTS, PC	GENERAL	$200,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Las Vegas Purchased Building Improvements CIP Project to include architecture and interior design, structural engineering, mechanical, plumbing, electrical, telecom services, and cost estimating services to support the design and construction of multiple tenant improvements for the State of Nevada owned building at the McCarran Center in Las Vegas: CIP Project No. 23-C36; SPWD Contract No. 115630.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28054		
17.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT, LLC	BONDS	$1,198,600	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional architectural/engineering services for the Carson City - State Mail Services Building CIP Project to include schematic design and development, construction documents, bidding assistance, and construction administration services to design and construct a 13,500 square foot Mail Services Building within the Capitol Complex site: CIP Project No. 23-C01; SPWD Contract No. 115611.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28006		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
18.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	SGF ENGINEERING, LLC	GENERAL 75% BONDS 25%	$187,700	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Stewart Facility - Building 17 HVAC Systems Renovation CIP Project to include mechanical, electrical, and structural systems design services to replace the facility's central plant and associated support systems/infrastructure: CIP Project No. 23-M03-07; SPWD Contract No. 115609.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28030		
19.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	CFBR STRUCTURAL GROUP, LLC	OTHER: CAPITAL PROJECT FUNDS	$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional structural plan checking services for CIP Projects: CIP Contract No. 115435.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27919		
20.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	CHARLES ABBOTT ASSOCIATES, INC.	OTHER: CAPITAL PROJECT FUNDS	$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional code plan checking services for CIP Projects: SPWD Contract No. 115594.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27962		
21.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD	OTHER: AGENCY FUNDED CIP	$191,138	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada National Guard - Army Aviation Support Facility Ground Support Equipment Shop CIP project to include schematic design, design development, construction documents, and bidding services to design and construct an unheated 3,200 square foot Ground Support Equipment Shop: CIP Project No. 23-A015; SPWD Contract No. 115622.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 28040		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	JENSEN HUGHES, INC.	OTHER: CAPITAL PROJECT FUNDS	$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional code plan checking services for CIP Projects: SPWD Contract No. 115548.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27912		
23.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	KGA, INC. DBA KGA ARCHITECTURE	OTHER: AGENCY FUNDED CIP	$267,400	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Casa Grande Transitional Housing - Housing Unit 1 & 2 Restroom Remodel CIP Project to include schematic design, construction documents, bidding services, and construction administration services to design and remodel eight restrooms: CIP Project No. 23-A030; SPWD Contract No. 115563				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 27882		
24.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	MO MON TAI, INC. DBA TERPCONSULTING	OTHER: CAPITAL PROJECT FUNDS	$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional code plan checking services for CIP projects: SPWD Contract No. 115486.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27914		
25.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	RSACX, LLC	OTHER: CAPITAL PROJECT FUNDS	$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional third-party commissioning services for CIP Projects: SPWD Contract No. 115549.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27916		
26.	111	DEPARTMENT OF INDIGENT DEFENSE SERVICES	PS TECHNOLOGIES, INC.	GENERAL	$98,017	Sole Source
	Contract Description:	This is the first amendment to the original contract which provides subscription services for access and use of LegalServer software. This amendment extends the termination date from December 31, 2023 to December 31, 2027 and increases the maximum amount from $45,000 to $143,017 due to the continued need for these services.				
		Term of Contract:	08/05/2022 - 12/31/2027	Contract # 26434		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	180	OFFICE OF THE CHIEF INFORMATION OFFICER - DATA COMMUNICATIONS AND NETWORK ENGINEERING	DB DATA CENTER LAS VEGAS, LP	OTHER: IT ASSESSMENTS	$906,640	Sole Source
	Contract Description:	This is a new contract to provide fiber optic connectivity and establish server storage for the new state buildings in Las Vegas.				
		Term of Contract:	09/12/2023 - 09/12/2026	Contract # 28113		
28.	300	DEPARTMENT OF EDUCATION - ASSESSMENTS AND ACCOUNTABILITY	EMETRIC, LLC	GENERAL 75% FEDERAL 25%	$10,717,500	
	Contract Description:	This is a new contract to provide for the development, maintenance, and enhancements of the State Report Card and ensure that interpretable education data is available to public users.				
		Term of Contract:	Upon Approval - 09/30/2029	Contract # 27928		
29.	300	DEPARTMENT OF EDUCATION - OTHER STATE EDUCATION PROGRAMS	JOBS FOR NEVADA'S GRADUATES, INC.	GENERAL	$7,855,416	
	Contract Description:	This is the fourth amendment to the original contract which provides training to improve outcomes of public education, provide work opportunities for high school students and increase college enrollment for high-risk youth populations. This amendment increases the maximum amount from $7,731,026 to $15,586,442 due to the increased need for these services.				
		Term of Contract:	07/01/2021 - 06/30/2025	Contract # 24704		
30.	300	DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS	FEDERAL	$300,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide an updated statewide comprehensive needs assessment of Nevada's early childhood care and education system.				
		Term of Contract:	Upon Approval - 12/30/2025	Contract # 27745		
31.	300	DEPARTMENT OF EDUCATION - OFFICE OF EARLY LEARNING AND DEVELOPMENT	WESTED	FEDERAL	$100,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide early childhood studies to assist in defining the plan for universal pre-kindergarten.				
		Term of Contract:	Upon Approval - 12/30/2025	Contract # 27876		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
32.	300	DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT	INSTRUCTURE, INC.	GENERAL 25% FEDERAL 75%	$2,521,634	
	Contract Description:	This is the second amendment to the original contract which provides consulting services and support for Canvas, a learning management platform, in order to provide teachers, students, and families with equitable access to high-quality instruction and continuous learning. This amendment extends the termination date from September 30, 2023 to June 30, 2024 and increases the maximum amount from $6,081,750 to $8,603,384 due to the addition of a part-time learning consultant and instructional design.				
		Term of Contract:	07/01/2020 - 06/30/2024	Contract # 23323		
33.	315	STATE PUBLIC CHARTER SCHOOL AUTHORITY	INSIGHT PUBLIC SECTOR, INC.	FEDERAL	$1,403,541	
	Contract Description:	This is a new service agreement under statewide contract 99SWC-NV18-413 which provides cloud services. This service agreement provides for fixes, enhancements, and continuous improvement services for the agency's grants management system.				
		Term of Contract:	09/12/2023 - 09/10/2024	Contract # 28109		
34.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	TJ HUNT MED SERVICES, PLLC	GENERAL 51% FEDERAL 49%	$166,842	Sole Source
	Contract Description:	This is a new contract to provide ongoing medical director services.				
		Term of Contract:	10/01/2023 - 03/31/2025	Contract # 27975		
35.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BEHAVIORAL HEALTH PREVENTION AND TREATMENT	IRIYE MEDICAL GROUP, PLLC	FEDERAL	$132,240	Sole Source
	Contract Description:	This is a new contract to provide psychiatry and medication for pregnant women with a opioid substance use disorder.				
		Term of Contract:	Upon Approval - 02/29/2024	Contract # 27871		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
36.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - HEALTH CARE FACILITIES REGULATION	IA, LLC	FEE: HEALTH FACILITY LICENSES	$309,120	Sole Source
	Contract Description:	This is a new contract to provide ongoing maintenance and support for the Nevada Automated Background Checks System.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27859		
37.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - OFFICE OF HEALTH ADMINISTRATION	INSIGHT PUBLIC SECTOR, INC.	FEDERAL	$113,266	
	Contract Description:	This is a new contract to provide a secure, cloud-based repository to manage policies and procedures across each document's lifecycle.				
		Term of Contract:	Upon Approval - 09/15/2026	Contract # 28042		
38.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - COMMUNITY HEALTH SERVICES	LYON COUNTY	OTHER: REVENUE	$318,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing public health services to meet the health needs of the rural and frontier communities.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27815		
39.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - ADMINISTRATION	DELOITTE CONSULTING, LLP	FEDERAL	$8,437,776	
	Contract Description:	This is the second amendment to the original contract which provides system changes that allows users to apply for Supplemental Nutrition Assistance Program, Temporary Assistance for Needy Families, and medical benefits in one unified application. This amendment increases the maximum amount from $66,969,618 to $75,407,394 due to the addition of the No Wrong Door functionality in Access Nevada.				
		Term of Contract:	08/09/2022 - 06/30/2026	Contract # 26545		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
40.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - INFORMATION SERVICES	CARAHSOFT TECHNOLOGY CORP	GENERAL 54% FEDERAL 46%	$125,340	
	Contract Description:	This is the fourth amendment to the original service agreement under statewide contract 99SWC-NV23-13299 which provides cloud services. This amendment extends the termination date from September 30, 2023 to September 30, 2024 and increases the maximum amount from $412,892.12 to $538,232.20 due to the continued need for these services.				
		Term of Contract:	08/11/2020 - 09/30/2024	Contract # 23368		
41.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - YOUTH ALTERNATIVE PLACEMENT	CLARK COUNTY	GENERAL	$1,000,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing residential living care for boys who have been adjudicated delinquent and committed by the Juvenile Division of the District Court to Spring Mountain Youth Camp.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27752		
42.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	CHURCHILL COUNTY	OTHER: REVENUE	$790,094	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing child protective services.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27931		
43.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	LYON COUNTY	OTHER: REVENUE	$1,633,550	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing child protective services.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27935		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
44.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	UNIVERSITY OF SOUTH FLORIDA	GENERAL 67% FEDERAL 33%	$133,000	Exempt
	Contract Description:	This is the fourth amendment to the original interlocal agreement which provides ongoing website maintenance for the Quality Parenting Initiative in Nevada/Just in Time training website. This amendment extends the termination date from September 30, 2023 to September 30, 2025 and increases the maximum amount from $129,051 to $342,051 due to the continued need for these services.				
		Term of Contract:	10/01/2018 - 09/30/2025	Contract # 21246		
45.	440	DEPARTMENT OF CORRECTIONS - PRISON MEDICAL CARE	NAPHCARE, INC.	GENERAL	$4,617,355	
	Contract Description:	This is a new contract to provide ongoing inmate dialysis treatments and equipment.				
		Term of Contract:	10/01/2023 - 09/30/2027	Contract # 28008		
46.	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	CLARK COUNTY SCHOOL DISTRICT	FEDERAL	$323,699	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing educational and vocational services to assist young adult offenders incarcerated at High Desert State Prison in obtaining a high school equivalency or high school diploma.				
		Term of Contract:	07/01/2022 - 10/31/2023	Contract # 27646		
47.	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	PERSHING COUNTY SCHOOL DISTRICT	FEDERAL	$200,377	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing educational and vocational services to assist young adult offenders incarcerated at Lovelock Correctional Center in obtaining a high school equivalency or high school diploma.				
		Term of Contract:	07/01/2022 - 10/31/2023	Contract # 27647		
48.	440	DEPARTMENT OF CORRECTIONS - CARLIN CONSERVATION CAMP	S.P. & B. UTILITIES SERVICES, INC.	GENERAL	$122,021	Sole Source
	Contract Description:	This is a new contract to provide wastewater treatment and water distribution services at Carlin Conservation Camp, Ely State Prison, High Desert Prision, Humbolt Conservation Camp, Jean Conservation Camp, Lovelock Correctional Center, Pioche Conservation Camp, Southern Desert Correctional Center, Tonopah Conservation Camp, and Wells Conservation Camp.				
		Term of Contract:	07/01/2023 - 03/31/2024	Contract # 27872		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
49.	500	COMMISSION ON MINERAL RESOURCES - DIVISION OF MINERALS	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO - UNIVERSITY OF NEVADA, RENO	FEE: MINING CLAIMS	$187,367	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing publication and curation services of mineral industry reports and associated database management of oil, gas, and geothermal drill cuttings.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 28069		
50.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	OUT OF THE SHELL, LLC	FEDERAL	$2,220,926	
	Contract Description:	This is the second amendment to the original contract which provides ongoing food purchasing services to local school districts throughout Nevada for the National School Lunch and Breakfast programs. This amendment increases the maximum amount from $4,314,320 to $6,535,246 due to an increase in food prices.				
		Term of Contract:	07/08/2021 - 06/14/2025	Contract # 24285		
51.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	SCHWAN'S FOOD SERVICE, INC.	FEDERAL	$1,478,580	
	Contract Description:	This is the first amendment to the original contract which provides ongoing food purchasing services to local school districts for the National School Lunch and Breakfast Programs. This amendment increases the maximum amount from $3,067,283 to $4,545,863 due to an increase in food prices.				
		Term of Contract:	08/09/2022 - 06/30/2024	Contract # 26516		
52.	611	GAMING CONTROL BOARD	HTC GLOBAL SERVICES, INC.	GENERAL	$13,201,959	
	Contract Description:	This is the tenth amendment to the original contract which provides ongoing assistance in developing custom applications to replace the Digital Equipment Corp/Virtual Memory System. This amendment extends the termination date from September 15, 2023 to September 15, 2025 and increases the maximum amount from $20,884,350 to $34,086,309 due to a revision of the project rate schedule and deliverables.				
		Term of Contract:	03/11/2014 - 09/15/2025	Contract # 15317		
53.	651	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL DIVISION	WASHOE COUNTY SHERIFF'S OFFICE - FORENSICS SCIENCE DIVISION	GENERAL 37% HIGHWAY 59% FEE: DNA TESTING 4%	$1,920,800	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing DNA testing, forensic laboratory analysis, and toxicology analysis services.				
		Term of Contract:	07/01/2023 - 06/30/2026	Contract # 28034		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
54.	654	OFFICE OF THE MILITARY - DIVISION OF EMERGENCY MANAGEMENT	WISE OAK CONSULTING, LLC	FEDERAL	$241,136	
	Contract Description:	This is a new contract to provide project management support and outreach services related to the Threat and Hazard Identification and Risk Assessment and Stakeholder Preparedness Review reports for the state and Las Vegas Urban Area Security Initiative authorities.				
		Term of Contract:	Upon Approval - 09/11/2027	Contract # 27834		
55.	690	COLORADO RIVER COMMISSION - POWER DELIVERY PROJECT	LAS VEGAS VALLEY WATER DISTRICT	OTHER: POWER OPERATIONS	$800,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing services for operations and maintenance assistance for solar facilities.				
		Term of Contract:	Upon Approval - 07/17/2027	Contract # 27978		
56.	702	DEPARTMENT OF WILDLIFE - WILDLIFE CIP - NON-EXEC	MCMILLEN, INC.	BONDS	$135,070	Professional Service
	Contract Description:	This is a new contract to provide an evaluation of the current hatchery program and develop a new hatchery biological program that utilizes Partial Recirculating Aquaculture System technology.				
		Term of Contract:	Upon Approval - 03/15/2024	Contract # 27920		
57.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	EUREKA COUNTY	OTHER: REVENUE	$120,578	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing wildland fire services.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 28031		
58.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	LANDER COUNTY	OTHER: REVENUE	$212,502	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing wildland fire services.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27979		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
59.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	TRUCKEE MEADOWS FIRE PROTECTION DISTRICT	OTHER: REVENUE	$409,004	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing wildland fire services.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 28027		
60.	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE REGULATION	EXAMINATION RESOURCES, LLC	FEE: EXAMINATION	$2,500,000	
	Contract Description:	This is a new contract to provide ongoing statutory analysis and examination services of insurance companies' operations.				
		Term of Contract:	Upon Approval - 08/31/2026	Contract # 28012		
61.	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE REGULATION	S.K.E. CONSULTING, LLC DBA EXAM360	FEE: EXAMINATION	$2,500,000	
	Contract Description:	This is a new contract to provide ongoing statutory analysis and examination services of insurance companies' operations.				
		Term of Contract:	Upon Approval - 08/31/2026	Contract # 28024		
62.	810	DEPARTMENT OF MOTOR VEHICLES - SYSTEM TECHNOLOGY APPLICATION REDESIGN	CARAHSOFT TECHNOLOGY CORPORATION	HIGHWAY	$2,972,682	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-13299 which provides cloud services. This service agreement will implement a content management solution, content migration, and advisement of content management practices.				
		Term of Contract:	Upon Approval - 09/08/2026	Contract # 28086		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
63.	810	DEPARTMENT OF MOTOR VEHICLES - MOTOR CARRIER DIVISION	EXPLORE INFORMATION SERVICES, LLC	HIGHWAY	$560,250	Sole Source
	Contract Description:	This is a new contract to provide ongoing software maintenance for the Explore Motor Carrier Connect International Registration Plan system.				
		Term of Contract:	Upon Approval - 09/10/2027	Contract # 28049		
64.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	SMARTLING	FEDERAL	$119,286	Sole Source
	Contract Description:	This is a new contract to provide real-time Spanish to English and English to Spanish translation services for claimants using the online Unemployment Insurance system.				
		Term of Contract:	05/31/2023 - 05/31/2025	Contract # 27946		
65.	960	SILVER STATE HEALTH INSURANCE EXCHANGE - SILVER STATE HEALTH INSURANCE EXCHANGE ADMINISTRATION	BERRY, DUNN, MCNEIL, & PARKER, LLC DBA BERRYDUNN	FEE: CARRIER PREMIUM	$190,000	
	Contract Description:	This is the second amendment to the original contract which provides annual independent financial and programmatic audit services. This amendment extends the termination date from November 1, 2023 to November 1, 2025 and increases the maximum amount from $228,198 to $418,198 due to the continued need for these services.				
		Term of Contract:	11/01/2020 - 11/01/2025	Contract # 23385		
66.	960	SILVER STATE HEALTH INSURANCE EXCHANGE - SILVER STATE HEALTH INSURANCE EXCHANGE ADMINISTRATION	VIMO, INC. DBA GETINSURED	FEE: CARRIER PREMIUM	$10,779,751	
	Contract Description:	This is the first amendment to the original contract which provides the design, development, and implementation as well as ongoing support of an integrated online health insurance exchange platform and associated consumer assistance center to facilitate the purchase of Qualified Health Plans under the Affordable Care Act. This amendment extends the termination date from January 31, 2024 to January 31, 2026 and increases the maximum amount from $24,404,401.93 to $35,184,152.93 due to the continued need for these services.				
		Term of Contract:	08/14/2018 - 01/31/2026	Contract # 20454		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27907**

Agency Name: **GOVERNOR'S OFFICE**

Agency Code: **010**

Appropriation Unit: **3952-04**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: YEE ADVANCED ORTHOPEDICS AND SPORTS MEDICINE, PLLC

Contractor Name: **YEE ADVANCED ORTHOPEDICS AND SPORTS MEDICINE, PLLC**

Address: **7195 ADVANCED WAY**

City/State/Zip **LAS VEGAS, NV 89113-3691**

Contact/Phone: 702/740-5327

Vendor No.: T27018898A

NV Business ID: NV20232723228

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 % Gate**
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 01GO-S2378 JS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Medical Records Rev**

5. Purpose of contract:

This is a new contract to provide ongoing medical records review and research related to unarmed combat.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$300,000.00**

Payment for services will be made at the rate of $6,250.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

A medical physician is required for all unarmed combat competitions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Giovanniello Law Group
Global Solutions Group
Timothy Trainor, Yee Advanced Orthopedics

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #01GO-S2378, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 06/21/2023 Anticipated re-bid date: 06/21/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current contract with Nevada State Athletic Commission, #22368, expires 10/31/2023. Performance is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	07/12/2023 16:02:55 PM
Division Approval	jkidd	07/13/2023 12:02:35 PM
Department Approval	ssands	07/13/2023 13:32:27 PM
Contract Manager Approval	ssands	07/13/2023 13:32:31 PM
Budget Analyst Approval	jhelto1	08/09/2023 14:41:02 PM
BOE Agenda Approval	stilley	08/17/2023 17:00:27 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27947**

		Legal Entity Name:	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL
Agency Name:	**NUCLEAR PROJECTS OFFICE**	Contractor Name:	**DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL**
Agency Code:	**012**	Address:	**555 Wright Way**
Appropriation Unit:	**1005-14**		
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89711**
If "No" please explain:	Not Applicable	Contact/Phone:	775-684-4650
		Vendor No.:	
		NV Business ID:	GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 303 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Transuranic Waste**

5. Purpose of contract:

This is a new interlocal agreement to provide activities required for planning and operations associated with shipments of transuranic waste.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$400,000.00**

Payment for services will be made at the rate of $100,000.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

U. S. Department of Energy plans to transport transuranic waste through Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 Interlocal

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	07/12/2023 16:02:16 PM
Division Approval	jkidd	07/19/2023 15:24:42 PM
Department Approval	ssands	07/19/2023 15:26:27 PM
Contract Manager Approval	ssands	07/19/2023 15:26:30 PM
Budget Analyst Approval	vmilazz1	08/04/2023 16:30:53 PM
BOE Agenda Approval	vmilazz1	08/04/2023 16:30:56 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24507**

Amendment Number: **3**

Legal Entity Name: Tel/Logic, Inc.

Agency Name: **OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY**

Contractor Name: **Tel/Logic, Inc.**

Agency Code: **014**

Address: **dba E-Rate Central**

Appropriation Unit: **1003-11**

400 POST AVE STE 410

Is budget authority available?: **Yes**

City/State/Zip **WESTBURY, NY 11590-2291**

If "No" please explain: Not Applicable

Contact/Phone: Melinda Van Patten 518-801-7828

Vendor No.: T29039669

NV Business ID: NV20171445786

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**95.00 %**	Fees	0.00 %
X	Federal Funds	**5.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP # 01GO-S1463

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2021**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 353 days**

4. Type of contract: **Contract**

Contract description: **Broadband Consulting**

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing broadband technical support, project management, and consulting services to support the planning, mapping, and procurement of broadband services. This amendment increases the maximum amount from $2,420,940 to $2,531,532 due to the increase in costs to provide these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$2,211,840.00	$2,211,840.00	$2,211,840.00	Yes - Action
	a. Amendment 1:	$159,100.00	$159,100.00	$159,100.00	Yes - Action
	b. Amendment 2:	$50,000.00	$50,000.00	$50,000.00	Yes - Info
2.	Amount of current amendment (#3):	$110,592.00	$110,592.00	$160,592.00	Yes - Action
3.	New maximum contract amount:	$2,531,532.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 223.610 requires OSIT to coordinate activities in the State relating to the planning, mapping, and procurement of broadband service

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #01GO-S1463 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/14/2021 Anticipated re-bid date: 01/15/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

OSIT, Agency satisfied

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	08/02/2023 16:56:03 PM
Division Approval	jkidd	08/07/2023 15:36:06 PM
Department Approval	ssands	08/07/2023 15:52:43 PM

Contract Manager Approval	ssands	08/07/2023 16:47:56 PM
Budget Analyst Approval	vfajota	08/21/2023 16:17:20 PM
BOE Agenda Approval	dlenzner	08/21/2023 16:38:45 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28160**

		Legal Entity Name:	CGI Technologies and Solutions, Inc.
Agency Name:	**GOVERNOR'S FINANCE OFFICE**	Contractor Name:	**CGI Technologies and Solutions, Inc.**
Agency Code:	**015**	Address:	**400 Capitol Mall, Suite 1500**
Appropriation Unit:	**1325-09**		
Is budget authority available?:	**No**	City/State/Zip	**Sacramento, CA 95814**
If "No" please explain:	pending IFC approval and pursuant to Assembly Bill 468	Contact/Phone:	Greg Hussey 916-300-6403
		Vendor No.:	pending
		NV Business ID:	pending

To what State Fiscal Year(s) will the contract be charged? **2024-2029**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**81.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
X	Highway Funds	**19.00 %**	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2028**

Contract term: **5 years and 31 days**

4. Type of contract: **Contract**

Contract description: **Systems Intergrator**

5. Purpose of contract:

This is a new contract to provide systems integrations for the state's financial and HR systems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$90,225,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The State financial system and the HR systems are outdated and approaching end of life.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to complete this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mranki1	08/29/2023 11:36:53 AM
Division Approval	mranki1	08/29/2023 11:36:55 AM
Department Approval	mranki1	08/29/2023 11:36:57 AM
Contract Manager Approval	mranki1	08/29/2023 11:37:00 AM
EITS Approval	mranki1	08/30/2023 07:46:39 AM
Budget Analyst Approval	dlenzner	09/05/2023 13:18:15 PM
BOE Agenda Approval	dlenzner	09/05/2023 13:18:21 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
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M E M O R A N D U M

TO: Brian Bowles, Administrator, OPM, GFO
Timothy Baguley, IT Manager II, OPM, GFO

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
Cameron Carey, Network Services Unit, OCIO
Jason Benshoof, Client Services Unit, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – OPM – TIN 751 – *CORE.NV ERP Implementation Project* – BA 1325

DATE: August 17, 2023

We have completed our review for the Governor's Finance Office (GFO), Office of Project Management's (OPM) – *CORE.NV ERP Implementation Project* – TIN 751.

The submitted TIN, for an estimated value of $166,340,630.00 in the FY24/FY25 biennium (76% General Fund, 18% Highway Fund, 6% Federal - ARPA Funding), is to procure and implement a unified, state-wide Enterprise Resource Planning (ERP) solution.

The CORE.NV project represents an ambitious effort to successfully procure and implement a unified, state-wide ERP solution, supplanting the aging and inconsistent systems presently in use for HR, Finance,

Payroll, and other related functions.

Historically, the state's investment in an off-the-shelf ERP solution in 1998 led to difficulties. Extensive customization to align with the state's unique business requirements resulted in vendor reluctance to provide support, leading the state to take full control of support functions. Over time, various departments developed in-house ERP-related systems, causing a fragmented landscape. Even though payroll continued to be processed through the purchased system, the application became increasingly challenging to support, particularly due to its antiquated COBOL codebase. The state's current critical shortage of qualified COBOL programmers and a 2014 benchmark study demonstrating excessive spending, insufficient technology, and manual processes in several areas further underscored the need for reform.

The directives of the CORE.NV ERP Project are well-defined, focusing on implementing a modern cloud-hosted Software as a Service (SAAS) solution with no customization permitted. The state will also adapt to the contemporary ERP solution's functionality and workflow methodologies.

The CORE.NV ERP project's implementation carries significant implications for the security and integrity of the state's data and processes which requires upholding rigorous cybersecurity standards. Ensuring the confidentiality, availability, and integrity of sensitive information requires a strategic alignment with current best practices in cybersecurity. OPM will need to coordinate with the Office of Information Security to schedule and conduct required pre- and post-implementation security reviews of the new ERP platform. This alignment encompasses comprehensive risk assessments, secure configuration management, and ongoing monitoring to detect and respond to potential threats. Careful consideration of these factors will be essential to the project's success, maintaining the public's trust in the state's capacity to securely manage its digital resources.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28080**

		Legal Entity Name:	HOUGLAND PILS, INC. DBA HPA CONSULTING ENGINEERS
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**HOUGLAND PILS, INC. DBA HPA CONSULTING ENGINEERS**
Agency Code:	**082**	Address:	**6280 S. VALLEY VIEW BLVD. #416**
Appropriation Unit:	**1535-55**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89118-3892**
If "No" please explain:	Not Applicable	Contact/Phone:	702-685-8890
		Vendor No.:	T29039677
		NV Business ID:	NV20121298770

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115676

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Southern Nevada Adult Mental Health Services - Surveillance Cameras and Access Controls CIP Project to include design development, construction documents, plan checking, bidding, and construction administration services to replace the existing surveillance camera system: CIP Project No. 23-M02-14; SPWD Contract No. 115676.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$177,400.00**
   Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

   2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Jon Foster, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/08/2023 14:54:49 PM
Division Approval	nmann	08/08/2023 14:54:51 PM
Department Approval	nmann	08/08/2023 14:54:53 PM
Contract Manager Approval	lwildes	08/08/2023 15:06:32 PM
Budget Analyst Approval	klay0	08/10/2023 15:12:36 PM
BOE Agenda Approval	bmacke1	08/17/2023 21:35:59 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28022**

		Legal Entity Name:	KGA, INC. DBA KGA ARCHITECTURE
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**KGA, INC. DBA KGA ARCHITECTURE**
Agency Code:	**082**	Address:	**9075 W. DIABLO DR., STE. 300**
Appropriation Unit:	**1535-55**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89148-7604**
If "No" please explain:	Not Applicable	Contact/Phone:	702-367-6900
		Vendor No.:	T80931708
		NV Business ID:	NV20201742190

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115616

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Stein Hospital - Anti-Ligature Rehabilitation CIP Project to include schematic design, construction documents, bid documents, and construction administration services to redesign and upgrade the clients areas: CIP Project No. 23-M02-04; SPWD Contract No. 115616.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$333,756.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Justus Pang, Project Manager Ph: 775-684-411

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/08/2023 07:59:51 AM
Division Approval	nmann	08/08/2023 07:59:53 AM
Department Approval	nmann	08/08/2023 07:59:55 AM
Contract Manager Approval	lwildes	08/08/2023 10:18:44 AM
Budget Analyst Approval	klay0	08/09/2023 15:24:57 PM
BOE Agenda Approval	bmacke1	08/17/2023 21:57:09 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28004**

		Legal Entity Name:	KNIT
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**KNIT**
Agency Code:	**082**	Address:	**7250 PEAK DR., STE. 216**
Appropriation Unit:	**1535-55**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89128-9029**
If "No" please explain:	Not Applicable	Contact/Phone:	702-363-2222
		Vendor No.:	T29033716
		NV Business ID:	NV19851015692

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115607

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Rawson-Neal Psychiatric Hospital - Anti-Ligature Rehabilitation CIP Project to include schematic design, construction documents, bidding services, and construction administration services to redesign and upgrade the client bedrooms, restrooms, and showers as well as replace flooring in the gymnasium and therapy rooms: CIP Project No. 23-M02-02; SPWD Contract No. 115607.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$375,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Justus Pang, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/07/2023 14:01:23 PM
Division Approval	nmann	08/07/2023 14:01:26 PM
Department Approval	nmann	08/07/2023 14:01:29 PM
Contract Manager Approval	lwildes	08/07/2023 14:52:35 PM
Budget Analyst Approval	klay0	08/09/2023 08:12:46 AM
BOE Agenda Approval	bmacke1	08/17/2023 21:59:43 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28062**

		Legal Entity Name:	AFFINITI STUDIOS (LUONG), PLLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**AFFINITI STUDIOS (LUONG), PLLC**
Agency Code:	**082**	Address:	**1027 S. RAINBOW BLVD.,**
Appropriation Unit:	**1550-37**		**STE. 288**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS , NV 89145**
If "No" please explain:	Not Applicable	Contact/Phone:	702-3382612
		Vendor No.:	T29047371
		NV Business ID:	NV20171098536

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115626

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center - Install Fiber Optic Loop CIP Project to include design development, construction documents, bidding services, and construction administration services to replace the Cat-5 Network Cabling: CIP Project No. 23-M17; SPWD Contract No. 115626.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$156,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Jon Foster, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/08/2023 13:58:22 PM
Division Approval	nmann	08/08/2023 13:58:24 PM
Department Approval	nmann	08/08/2023 13:58:27 PM
Contract Manager Approval	lwildes	08/08/2023 14:22:33 PM
Budget Analyst Approval	klay0	08/11/2023 11:52:09 AM
BOE Agenda Approval	bmacke1	08/17/2023 21:45:52 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28075**

		Legal Entity Name:	ARRINGTON WATKINS ARCHITECTS, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**ARRINGTON WATKINS ARCHITECTS, LLC**
Agency Code:	**082**	Address:	**600 S. LAS VEGAS BLVD.,**
Appropriation Unit:	**1550-33**		**STE. 6C**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89101**
If "No" please explain:	Not Applicable	Contact/Phone:	725-867-9980
		Vendor No.:	T29047494
		NV Business ID:	NV20041116632

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115639

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center ¿ Door Replacement, Locks, and Security Glazing CIP Project to include schematic design, design development, construction documents, plan review, bidding services, and construction administration services to replace and upgrade exterior and cell housing doors and associated security electronics: CIP Project No. 23-M04; SPWD Contract No. 115639.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$1,412,521.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Jon Foster, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/08/2023 15:14:47 PM
Division Approval	nmann	08/08/2023 15:14:49 PM
Department Approval	nmann	08/08/2023 15:14:51 PM
Contract Manager Approval	lwildes	08/08/2023 15:28:12 PM
Budget Analyst Approval	klay0	08/11/2023 14:55:57 PM
BOE Agenda Approval	bmacke1	08/15/2023 13:29:57 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28078**

		Legal Entity Name:	DLR GROUP ARCHITECTURE & ENGINEERING, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**DLR GROUP ARCHITECTURE & ENGINEERING, INC.**
Agency Code:	**082**	Address:	**6225 N. 24TH ST., STE. 250**
Appropriation Unit:	**1550-47**		
Is budget authority available?:	**Yes**	City/State/Zip	**PHOENIX, AZ 85016**
If "No" please explain:	Not Applicable	Contact/Phone:	720-904-0440
		Vendor No.:	T32009274
		NV Business ID:	NV20121109037

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115705

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center - Perimeter Security Fence Upgrade CIP Project to include architectural, electrical, and security design services to replace the fencing and associated security electronics: CIP Project No. 23-M44; SPWD Contract No. 115705.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$568,300.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Jon Foster, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/08/2023 14:19:26 PM
Division Approval	nmann	08/08/2023 14:19:28 PM
Department Approval	nmann	08/08/2023 14:19:30 PM
Contract Manager Approval	lwildes	08/08/2023 14:30:27 PM
Budget Analyst Approval	klay0	08/10/2023 14:23:07 PM
BOE Agenda Approval	bmacke1	08/17/2023 21:47:42 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28079**

		Legal Entity Name:	DLR GROUP ARCHITECTURE & ENGINEERING, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**DLR GROUP ARCHITECTURE & ENGINEERING, INC.**
Agency Code:	**082**	Address:	**6225 N. 24TH ST., STE. 250**
Appropriation Unit:	**1550-31**		
Is budget authority available?:	**Yes**	City/State/Zip	**PHOENIX, AZ 85016**
If "No" please explain:	Not Applicable	Contact/Phone:	720-904-0440
		Vendor No.:	T32009274
		NV Business ID:	NV20121109037

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115706

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Southern Desert Correctional Center - Communications Room Expansion CIP Project to include architectural, electrical, information technology, mechanical, and structural engineering services to complete a technology expansion of the Central Control building including the addition of a heating, air conditioning and ventilation system: CIP Project No. 23-C14; SPWD Contract No. 115706.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$103,600.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Mark Labaj, Project Manger Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/08/2023 14:30:54 PM
Division Approval	nmann	08/08/2023 14:30:57 PM
Department Approval	nmann	08/08/2023 14:30:59 PM
Contract Manager Approval	lwildes	08/08/2023 15:05:57 PM
Budget Analyst Approval	klay0	08/10/2023 14:57:04 PM
BOE Agenda Approval	bmacke1	08/17/2023 21:32:45 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28051**

		Legal Entity Name:	VERUS ASSOCIATES NEVADA, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**VERUS ASSOCIATES NEVADA, LLC**
Agency Code:	**082**	Address:	**9210 PROTOTYPE DR., STE. 101**
Appropriation Unit:	**1550-34**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89521**
If "No" please explain:	Not Applicable	Contact/Phone:	775-870-1004
		Vendor No.:	T29038999
		NV Business ID:	NV20161620968

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115628

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the High Desert State Prison - Security Cameras Installation CIP Project to include design development, construction documents, bidding services, and construction administration services to install upgraded security camera equipment in all common inmate and visitor areas of the facility: CIP Project No. 23-M08; SPWD Contract No. 115628.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$483,485.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Jon Foster, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/08/2023 13:05:35 PM
Division Approval	nmann	08/08/2023 13:05:38 PM
Department Approval	nmann	08/08/2023 13:05:41 PM
Contract Manager Approval	lwildes	08/08/2023 15:41:47 PM
Budget Analyst Approval	klay0	08/10/2023 15:47:08 PM
BOE Agenda Approval	bmacke1	08/17/2023 21:40:47 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28028**

		Legal Entity Name:	CORE WEST, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**CORE WEST, INC.**
Agency Code:	**082**	Address:	**7150 CASCADE VALLEY CT.**
Appropriation Unit:	**1577-46**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89128-0455**
If "No" please explain:	Not Applicable	Contact/Phone:	702-794-0550
		Vendor No.:	T81092744
		NV Business ID:	NV19861002524

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**43.00 %**	**X**	Bonds	**57.00 %**
	Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 115625

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **OWNER-CMAR**

5. Purpose of contract:

   This is a new contract to provide owner-construction manager at risk (CMAR) services for the Nevada Army National Guard (Harry Reid Training Center) - Washoe County Training Center Addition CIP Project to design and construct a 55,000 ft. addition to the existing facility: CIP Project No. 21-C03; SPWD Contract No. 115625.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$38,724,468.00**
   Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

   23 Leg. approved CIP Projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Marc Burgess, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/08/2023 09:11:12 AM
Division Approval	nmann	08/08/2023 09:11:15 AM
Department Approval	nmann	08/08/2023 09:11:17 AM
Contract Manager Approval	lwildes	08/08/2023 10:22:06 AM
Budget Analyst Approval	klay0	08/09/2023 13:50:57 PM
BOE Agenda Approval	bmacke1	08/17/2023 21:52:46 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28009**

		Legal Entity Name:	WOOD RODGERS, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**WOOD RODGERS, INC.**
Agency Code:	**082**	Address:	**1361 CORPORATE BLVD.**
Appropriation Unit:	**1577-46**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89502**
If "No" please explain:	Not Applicable	Contact/Phone:	775-823-4068
		Vendor No.:	T29006428A
		NV Business ID:	NV20031304987

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**43.00 %**	**X**	Bonds	**57.00 %**
	Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 115612

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional civil testing and special inspection services for the Nevada Army National Guard (Harry Reid Training Center) - Washoe County Training Center Addition CIP Project to include on site and civil testing, density testing and grading, electric installation, asphalt paving and administrative support services to support the design and construction of a 55,000 ft. addition to the existing facility: CIP Project No. 21-C03; SPWD Contract No. 115612.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$282,400.00**
   Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

   2021 Leg. approved CIP project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Marc Burgess, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/07/2023 11:23:19 AM
Division Approval	nmann	08/07/2023 11:23:21 AM
Department Approval	nmann	08/07/2023 11:23:23 AM
Contract Manager Approval	lwildes	08/07/2023 12:04:07 PM
Budget Analyst Approval	klay0	08/08/2023 15:08:39 PM
BOE Agenda Approval	bmacke1	08/17/2023 21:55:10 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28081**

		Legal Entity Name:	HOUGLAND PILS, INC. DBA HPA CONSULTING ENGINEERS
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**HOUGLAND PILS, INC. DBA HPA CONSULTING ENGINEERS**
Agency Code:	**082**	Address:	**6280 S. VALLEY VIEW BLVD. #416**
Appropriation Unit:	**1593-33**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89118-3892**
If "No" please explain:	Not Applicable	Contact/Phone:	702-685-8890
		Vendor No.:	T29039677
		NV Business ID:	NV20121298770

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
X	Highway Funds	**100.00 %**	Other funding	0.00 %

Agency Reference #: 115679

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Flamingo Department of Motor Vehicles - Surveillance Camera Replacement, Door Access Controls, and Security System CIP Project to include design development, construction documents, plan checking, bidding services, and construction administration services to replace security cameras and the security door access system: CIP Project No. 23-M28; SPWD Contract No. 115679.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$134,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Jon Foster, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/08/2023 15:26:21 PM
Division Approval	nmann	08/08/2023 15:26:24 PM
Department Approval	nmann	08/08/2023 15:26:26 PM
Contract Manager Approval	lwildes	08/08/2023 16:03:10 PM
Budget Analyst Approval	klay0	08/10/2023 15:25:15 PM
BOE Agenda Approval	bmacke1	08/17/2023 21:37:16 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28054**

		Legal Entity Name:	CARPENTER SELLERS DEL GATTO ARCHITECTS, PC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**CARPENTER SELLERS DEL GATTO ARCHITECTS, PC**
Agency Code:	**082**	Address:	**8882 SPANISH RIDGE AVE.**
Appropriation Unit:	**1594-35**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89148-1303**
If "No" please explain:	Not Applicable	Contact/Phone:	702-251-8896
		Vendor No.:	T80997582
		NV Business ID:	NV19871041301

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115630

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Las Vegas Purchased Building Improvements CIP Project to include architecture and interior design, structural engineering, mechanical, plumbing, electrical, telecom services, and cost estimating services to support the design and construction of multiple tenant improvements for the State of Nevada owned building at the McCarran Center in Las Vegas: CIP Project No. 23-C36; SPWD Contract No. 115630.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$200,000.00**
   Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

   2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Will Lewis, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/08/2023 13:14:39 PM
Division Approval	nmann	08/08/2023 13:14:42 PM
Department Approval	nmann	08/08/2023 13:14:44 PM
Contract Manager Approval	lwildes	08/08/2023 14:26:00 PM
Budget Analyst Approval	klay0	08/15/2023 10:13:59 AM
BOE Agenda Approval	bmacke1	08/17/2023 21:42:49 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28006**

		Legal Entity Name:	PAUL CAVIN ARCHITECT, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**PAUL CAVIN ARCHITECT, LLC**
Agency Code:	**082**	Address:	**1575 DELUCCHI LN., STE. 120**
Appropriation Unit:	**1594-25**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89502-6581**
If "No" please explain:	Not Applicable	Contact/Phone:	775-284-7083
		Vendor No.:	T29033842
		NV Business ID:	NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 115611

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide ongoing professional architectural/engineering services for the Carson City - State Mail Services Building CIP Project to include schematic design and development, construction documents, bidding assistance, and construction administration services to design and construct a 13,500 sq. ft. Mail Services Building within the Capitol Complex site: CIP Project No. 23-C01; SPWD Contract No. 115611..

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$1,198,600.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Marc Burgess, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/07/2023 14:29:08 PM
Division Approval	nmann	08/07/2023 14:29:11 PM
Department Approval	nmann	08/07/2023 14:29:13 PM
Contract Manager Approval	lwildes	08/07/2023 15:22:19 PM
Budget Analyst Approval	klay0	08/09/2023 08:30:38 AM
BOE Agenda Approval	bmacke1	08/17/2023 21:49:39 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28030**

		Legal Entity Name:	SGF ENGINEERING, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**SGF ENGINEERING, LLC**
Agency Code:	**082**	Address:	**9500 PROTOTYPE COURT**
Appropriation Unit:	**1594-37**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89521**
If "No" please explain:	Not Applicable	Contact/Phone:	775-591-4123
		Vendor No.:	T27042760
		NV Business ID:	NV20181807757

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**75.00 %**		Fees	0.00 %
	Federal Funds	0.00 %	**X**	Bonds	**25.00 %**
	Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 115609

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Stewart Facility - Building 17 HVAC Systems Renovation CIP Project to include mechanical, electrical, and structural systems design services to replace the facility¿s central plant and associated support systems/infrastructure: CIP Project No. 23-M03-07; SPWD Contract No. 115609.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$187,700.00**
   Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

   23 Leg. approved CIP project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Courtney Leitner, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/08/2023 12:02:59 PM
Division Approval	nmann	08/08/2023 12:03:01 PM
Department Approval	nmann	08/08/2023 12:03:04 PM
Contract Manager Approval	lwildes	08/08/2023 14:27:21 PM
Budget Analyst Approval	klay0	08/11/2023 13:55:07 PM
BOE Agenda Approval	bmacke1	08/17/2023 21:44:17 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27919**

		Legal Entity Name:	CFBR STRUCTURAL GROUP, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**CFBR STRUCTURAL GROUP, LLC**
Agency Code:	**082**	Address:	**5425 LOUIE LN., STE. 2C**
Appropriation Unit:	**All Appropriations**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89511-1877**
If "No" please explain:	Not Applicable	Contact/Phone:	775-525-1113
		Vendor No.:	T27041395
		NV Business ID:	NV20131002820

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Capital Project Funds**

Agency Reference #: 115435

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **Structural Pln Ck**

5. Purpose of contract:

   This is a new contract to provide ongoing professional structural plan checking services for CIP Projects: CIP Contract No. 115435.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$250,000.00**
   Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Structural plan checking services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    TJ Dobson, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/04/2023 15:58:36 PM
Division Approval	nmann	08/04/2023 15:58:39 PM
Department Approval	nmann	08/04/2023 15:58:41 PM
Contract Manager Approval	lwildes	08/07/2023 08:47:44 AM
Budget Analyst Approval	klay0	08/08/2023 14:38:41 PM
BOE Agenda Approval	bmacke1	08/17/2023 21:01:19 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27962**

		Legal Entity Name:	CHARLES ABBOTT ASSOCIATES, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**CHARLES ABBOTT ASSOCIATES, INC.**
Agency Code:	**082**	Address:	**8537 STONE HARBOR AVE.**
Appropriation Unit:	**All Appropriations**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89145**
If "No" please explain:	Not Applicable	Contact/Phone:	702-340-7774
		Vendor No.:	T29031774
		NV Business ID:	NV20071306494

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Capital Project Funds**

Agency Reference #: 115594

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **Code Plan Ck**

5. Purpose of contract:

   This is a new contract to provide ongoing professional code plan checking services for CIP Projects: SPWD Contract No. 115594.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$250,000.00**
   Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Code plan checking services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Justus Pang, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/07/2023 10:05:41 AM
Division Approval	nmann	08/07/2023 10:05:44 AM
Department Approval	nmann	08/07/2023 10:05:47 AM
Contract Manager Approval	lwildes	08/07/2023 10:20:11 AM
Budget Analyst Approval	klay0	08/08/2023 13:32:23 PM
BOE Agenda Approval	bmacke1	08/17/2023 21:23:04 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28040**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Agency Code: **082**

Appropriation Unit: **All Appropriations**

Is budget authority available?: **No**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 10, Army Facilities.

Legal Entity Name: HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD

Contractor Name: **HERSHENOW + KLIPPENSTEIN ARCHITECTS, LTD**

Address: **5485 RENO CORPORATE DR., STE. 100**

City/State/Zip **RENO, NV 89511-2262**

Contact/Phone: 775-332-6640

Vendor No.: T80984709

NV Business ID: NV19941047730

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Agency Funded CIP**

Agency Reference #: 115622

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Nevada National Guard - Army Aviation Support Facility Ground Support Equipment Shop CIP project to include schematic design, design development, construction documents, and bidding services to design and construct an unheated 3,200 sq. ft. Ground Support Equipment Shop: CIP Project No. 23-A015; SPWD Contract No. 115622.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$191,138.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency submitted application - Nevada Army National Guard

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

   Demonstrated the required expertise for work on this project.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Marc Burguss, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/08/2023 12:57:10 PM
Division Approval	nmann	08/08/2023 12:57:13 PM
Department Approval	nmann	08/08/2023 12:57:16 PM
Contract Manager Approval	lwildes	08/08/2023 15:42:41 PM
Budget Analyst Approval	klay0	08/11/2023 15:13:19 PM
BOE Agenda Approval	bmacke1	08/17/2023 20:55:48 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27912**

		Legal Entity Name:	JENSEN HUGHES, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**JENSEN HUGHES, INC.**
Agency Code:	**082**	Address:	**76 E. WARM SPRINGS RD.,**
Appropriation Unit:	**All Appropriations**		**STE. 210**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89119**
If "No" please explain:	Not Applicable	Contact/Phone:	702-669-5391
		Vendor No.:	
		NV Business ID:	NV20051813793

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Capital Project Funds**

Agency Reference #: 115548

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **CODE PLN CK**

5. Purpose of contract:

   This is a new contract to provide ongoing professional code plan checking services for CIP Projects: SPWD Contract No. 115548.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$250,000.00**
   Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Code Plan Checking Services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Justus Pang, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/04/2023 14:36:44 PM
Division Approval	nmann	08/04/2023 14:36:48 PM
Department Approval	nmann	08/04/2023 14:36:51 PM
Contract Manager Approval	lwildes	08/07/2023 08:49:44 AM
Budget Analyst Approval	klay0	08/08/2023 13:45:33 PM
BOE Agenda Approval	bmacke1	08/17/2023 21:24:59 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27882**

		Legal Entity Name:	KGA, INC. DBA KGA ARCHITECTURE
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**KGA, INC. DBA KGA ARCHITECTURE**
Agency Code:	**082**	Address:	**9075 W. DIABLO DR., STE. 300**
Appropriation Unit:	**All Appropriations**		
Is budget authority available?:	**No**	City/State/Zip	**LAS VEGAS, NV 89148-7604**
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3710, expenditure category 18, Microwave Channels		Contact/Phone:	702-367-6900
		Vendor No.:	T80931708
		NV Business ID:	NV20201742190

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Agency Funded CIP**

Agency Reference #: 115563

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**
   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **1 year and 303 days**

4. Type of contract: **Contract**
   Contract description: **Arch/Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for the Casa Grande Transitional Housing - Housing Unit 1 & 2 Restroom Remodel CIP Project to include schematic design, construction documents, bidding services, and construction administration services to design and remodel eight restrooms: CIP Project No. 23-A030; SPWD Contract No. 115563

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$267,400.00**
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Agency submitted application - Nevada Dept. of Corrections

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Labaj, Mark, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/07/2023 15:46:43 PM
Division Approval	nmann	08/07/2023 15:46:46 PM
Department Approval	nmann	08/07/2023 15:46:48 PM
Contract Manager Approval	lwildes	08/08/2023 10:19:33 AM
Budget Analyst Approval	klay0	08/09/2023 15:02:55 PM
BOE Agenda Approval	bmacke1	08/17/2023 20:59:41 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27914**

		Legal Entity Name:	MO MON TAI, INC. DBA TERPCONSULTING
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**MO MON TAI, INC. DBA TERPCONSULTING**
Agency Code:	**082**	Address:	**1604 S. MARYLAND PRKWY.**
Appropriation Unit:	**All Appropriations**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89104**
If "No" please explain:	Not Applicable	Contact/Phone:	702-953-9436
		Vendor No.:	T32013988
		NV Business ID:	NV20081045963

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Capital Project Funds**

Agency Reference #: 115486

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **Code Plan Ck**

5. Purpose of contract:

   This is a new contract to provide ongoing professional code plan checking services for CIP projects: SPWD Contract No. 115486.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$250,000.00**
   Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Code Plan Checking Services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Justus Pang, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/04/2023 14:56:50 PM
Division Approval	nmann	08/04/2023 14:56:53 PM
Department Approval	nmann	08/04/2023 14:56:55 PM
Contract Manager Approval	lwildes	08/07/2023 08:49:06 AM
Budget Analyst Approval	klay0	08/08/2023 14:01:35 PM
BOE Agenda Approval	bmacke1	08/16/2023 10:45:48 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27916**

		Legal Entity Name:	RSACX, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**RSACX, LLC**
Agency Code:	**082**	Address:	**1420 HOLCOMB AVE., STE. 120**
Appropriation Unit:	**All Appropriations**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89502-3084**
If "No" please explain:	Not Applicable	Contact/Phone:	775/323-8866
		Vendor No.:	T27047086
		NV Business ID:	NV20222584832

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Capital Project Funds**

Agency Reference #: 115549

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **3 years and 303 days**

4. Type of contract: **Contract**
   Contract description: **THIRD PRTY PLN CK**

5. Purpose of contract:

   This is a new contract to provide ongoing professional third-party commissioning services for CIP Projects: SPWD Contract No. 115549.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$250,000.00**
   Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Third-Party commissioning services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Justus Pang, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/04/2023 15:34:07 PM
Division Approval	nmann	08/04/2023 15:34:10 PM
Department Approval	nmann	08/04/2023 15:34:12 PM
Contract Manager Approval	lwildes	08/07/2023 08:48:24 AM
Budget Analyst Approval	klay0	08/08/2023 14:12:14 PM
BOE Agenda Approval	bmacke1	08/17/2023 21:19:51 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26434**

Amendment Number: **1**

Legal Entity Name: PS Technologies, INC.

Agency Name: **INDIGENT DEFENSE**

Contractor Name: **PS Technologies, INC.**

Agency Code: **111**

Address: **P.O. Box 221154**

Appropriation Unit: **1008-04**

Is budget authority available?: **Yes**

City/State/Zip **Chicago, IL 60622-1154**

If "No" please explain: Not Applicable

Contact/Phone: Aaron Krause 773-459-5582

Vendor No.: T32009884

NV Business ID: NV20201807145

To what State Fiscal Year(s) will the contract be charged? **2023-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/05/2022**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2023**

Contract term: **5 years and 149 days**

4. Type of contract: **Contract**

Contract description: **LegalServer Subscrip**

5. Purpose of contract:

This is the first amendment to the original contract which provides subscription services for access and use of LegalServer software. This amendment extends the termination date from December 31, 2023 to December 31, 2027 and increases the maximum amount from $45,000 to $143,017 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$45,000.00	$45,000.00	$45,000.00	Yes - Info
2.	Amount of current amendment (#1):	$98,017.00	$98,017.00	$143,017.00	Yes - Action
3.	New maximum contract amount:	$143,017.00			
	and/or the termination date of the original contract has changed to:	12/31/2027			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board on Indigent Defense Services Regulations and the Davis Stipulated Consent Judgment require the collection of indigent defense data. The subscription agreement to LegalServer allows the Department to provide a case management system to indigent defense providers so that they may input the required information.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department does not have the technological experience to independently provide a case management system for data collection.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
   Approval #: 220608
   Approval Date: 06/21/2022

   c. Why was this contractor chosen in preference to other?

Only LegalServer is able to perform the update of the NOC Codes. No other vendor has access to the LegalServer system.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

9/8/2020-12/31/2021, Department of Indigent Defense Services, Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarlso4	08/07/2023 16:57:42 PM
Division Approval	jkidd	08/08/2023 12:17:03 PM
Department Approval	ssands	08/08/2023 14:07:12 PM

Contract Manager Approval	ssands	08/08/2023 14:11:40 PM
EITS Approval	ljean	08/10/2023 13:43:51 PM
Budget Analyst Approval	bmacke1	08/21/2023 17:00:48 PM
BOE Agenda Approval	bmacke1	08/21/2023 17:00:58 PM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval #:	5016

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	**Agency Contact Information:** Note: Approved copy will be sent to only to the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	*Department of Indigent Defense Services*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Marcie Ryba, Executive Director	*775-687-8493*	*mryba@dids.nv.gov*

2	**Contractor Information:**	
	Contractor Name:	*P.S. Technologies, Inc ("PSTI")*
	Contact Name:	*Aaron Krause*
	Complete Address: City, State and Zip Code	*PO Box 221154, Chicago, IL 60622-1154*
	Phone Number:	(773) 782-1021 x313
	Email Address:	akrause@legalserver.org

3	**List *all previous* Contract Information for which the agency has contracted with this vendor (contract history):**				
	Solicitation Type, if applicable:	*Request to Use another Gov't Solicitaion*		#:	*G20-0802*
	Enter CETS Number:	*#23485*			
	Contract Amount:	*$110,425*			
	Contract Term:	Start Date:	*09/08/2020*	End Date:	*12/31/2021*

Purchasing Use Only:	
Approval #:	501 (CA)

4	**Current Contract Information:**				
	Solicitation Type, if applicable:	*Solicitation Waiver*		#:	*220608*
	Enter CETS Number:	*#26434*			
	Initial Contract Amount:	*$45,000*			
	Contract Term:	Start Date:	*08/05/2022*	End Date:	*12/31/2023*

5	**Amendment Information – List *all previously* approved amendments:**			
	Amd #:	*Brief Synopsis of What Amendment Accomplished:*	*Dollar Change in Contract Amount*	*Change in End Date*

6	***Proposed* Amendment Information:**			
	Amd #:	*Brief Synopsis of What the Requested Amendment will Accomplish*	*Dollar Change in Contract Amount*	*Change in End Date*
	1	***Continued use of the LegalServer case management system for another 4 years.***	*$98,017*	*12/31/2027*

7	**What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?**
	Pursuant to NAC 180, Sec. 45, indigent defense services providers shall use the data collection and case management system provided by the Department for caseload and time reporting required by NAC 180, Section 43 and 44. ***The Department is requesting to continue to use LegalServer as (1) it is used to collect data and publish quarterly reports (as is required by a Davis Stipulated Consent Judgment; (2) the department has spent a substantial amount of time to build the system and train attorneys on its use; (3) the department is working to integrate LegalServer with Tibera (the E-filing system) which may be used by each judicial district.*** ***The continued use of LegalServer is preferred because building a new system will be extremely costly and time consuming.***

8	**What are the potential consequences to the State if the contract extension request is denied?**
	The Department will prepare an RFP.

Purchasing Use Only:	
Approval #:	501 (2)

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Signature of Agency Representative Initiating Request

Peter Handy — 5/16/23

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Marcie Ryba — 5/10/23

Print Name of Agency Head Authorizing Request — Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Signed:

Administrator, Purchasing Division or Designee — 5/30/23

Date

#501 (C)

Joe Lombardo
Governor

Jack Robb
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Marcie Ryba, Executive Director, DIDS
Peter Dingee, IT Manager I, EITS, DOA
Jaime Hamtak, Management Analyst II, DIDS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DIDS – TIN 136 – *LegalServer* – Update A – BA 1008

DATE: May 24, 2023

We have completed our review for the Department of Indigent Defense Services' (DIDS) – *LegalServer* – TIN 136, Update A.

The submitted TIN update, for an estimated value of $34,800.00 in the FY22/FY23 biennium, $41,541.00 in the FY24/FY25 biennium, and an additional $50,476.00 for the FY26/FY27 biennium (100% General Fund), is to update cost information for the continued use of LegalServer to collect required time and caseload data that will be used to create weighted caseload recommendations.

LegalServer is designed to streamline the process of case management, allowing lawyers and legal aid workers to handle their caseloads and provide better services to their clients more effectively. It has been widely adopted in the legal aid community due to its flexibility, as it can be customized to meet the unique needs of different organizations.

The adoption of LegalServer is necessary to effectively advocate for indigent defense representation and workload creation. Also, it helps policymakers to gauge workloads and ensure there are no economic disincentives or impairments of defense attorneys to provide effective representation under NRS

#501(a)

180.320(2)(a).

While LegalServer is a reputable software provider that employs numerous strategies to mitigate common risks, regular audits and assessments of the system can help identify and address potential risks and ensure continued compliance with applicable regulations.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28113**

		Legal Entity Name:	DB DATA CENTER LAS VEGAS, LP
Agency Name:	**ADMIN - ENTERPRISE IT SERVICES**	Contractor Name:	**DB DATA CENTER LAS VEGAS, LP**
Agency Code:	**180**	Address:	**400 South Akard, Suite 100**
Appropriation Unit:	**1386-26**		
Is budget authority available?:	**Yes**	City/State/Zip	**Dallas, TX 75202**
If "No" please explain:	Not Applicable	Contact/Phone:	General Counsel 720-256-3759
		Vendor No.:	T32014458
		NV Business ID:	NV20222524499

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**IT Assessments**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/12/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/12/2026**

Contract term: **3 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Colocation Facility**

5. Purpose of contract:

This is a new contract to provide fiber optic connectivity and establish server storage for the new state buildings in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$906,640.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

There is no work we can perform as the State does not own the Databank Facility we are utilizing provided services. Databank will be responsible for installing and constructing a secure cage around the 500 square foot area to accommodate the state's equipment. The scope of work includes the setup of 12 racks, implementation of security fencing, and provision of customized power solutions to meet the specific requirements of each individual rack.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state currently lacks such a service environment, and constructing this kind of infrastructure would impose a significantly high financial burden on the taxpayers.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 230801
Approval Date: 08/02/2023

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LP

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:
Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mlynn	08/17/2023 16:49:24 PM
Division Approval	jkidd	08/17/2023 17:02:07 PM
Department Approval	ssands	08/17/2023 17:05:47 PM
Contract Manager Approval	ssands	08/18/2023 13:07:32 PM
EITS Approval	ljean	08/18/2023 13:12:24 PM
Budget Analyst Approval	mranki1	08/18/2023 13:29:06 PM
BOE Agenda Approval	dlenzner	08/20/2023 12:47:40 PM
BOE Final Approval	Pending	

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230801 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**			
	STATE AGENCY NAME REQUIRED:	*Governor's office, Office of the CIO*		
	Contact Name and Title		*Phone Number*	*Email Address*
	Steve Botelho		*7756845802*	*Sbotelho@admin.nv.gov*

1b	**Vendor Information:**	
	Vendor Name:	*Databank dba. DB Data Center Las Vegas, LP*
	Contact Name:	*Rebecca Shaffer*
	Complete Address: City, State, and Zip Code	*7185 Pollock Drive Las Vegas, NV 89119*
	Telephone Number:	858-735-5635
	Email Address:	*RShaffer@databank.com*

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*X*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	*X*	No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	*X*
	Contract: 36 Months	Start Date:	*8/1/23*	End Date:	*8/1/26*

1f	**Funding:**	
	State Appropriated:	*X*
	Federal Funds:	
	Grant Funds:	

	Other (Explain):	

Purchasing Use Only:	
Approval #:	230801 (2)

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	The contract amount is $906,640, payable over a period of 36 months, with the possibility of renewal for an additional 3-year term.

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	Under this contract, Databank will be responsible for installing and constructing a secure cage around the 500 square foot area to accommodate the state's equipment. The scope of work includes the setup of 12 racks, implementation of security fencing, and provision of customized power solutions to meet the specific requirements of each individual rack.

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	The uniqueness of this datacenter lies in its exclusive location within the McCarren Center, making it the only facility of its kind in the vicinity. Furthermore, this datacenter currently serves as the central hub for the fiber infrastructure that supports all the buildings within the McCarren Center. These specific features and qualifications set it apart from any other vendor, as no other provider can offer the same level of proximity and integration with the McCarren Center's fiber infrastructure. The datacenter's exclusive location and its role in supporting the McCarren Center's connectivity needs make it uniquely qualified to deliver the required services and goods that are not available from any other vendor.

4	**Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:**
	The reason why these services with goods cannot be competitively bid and why this purchase is economically only available from a single source is because OSIT, in collaboration with OCIO, has concluded that the chosen facility is the exclusive provider of colocation services within the McCarren Center. Moreover, this vendor has the capability to provide the required services without the need for additional fiber infrastructure installation. ***Other potential providers lack the existing fiber infrastructure within the McCarren Center, and to utilize their services, considerable costs would be incurred by the State to establish state-owned fiber optic cable connections to those locations. This significant expense would not only lead to higher upfront costs but also result in long installation lead times, making it economically unfeasible to competitively bid the services.*** ***As a result, the chosen facility stands as the sole option for providing the required services without the need for additional fiber infrastructure, making it the only economically viable choice for the State to fulfill its needs efficiently and cost-effectively.***

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No

#230801(a)

		X	
	a. ***If yes**, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	Switch Communications was evaluated but they do not have a location in this McCarren Center and will require the installation of costly infrastructure to utilize services, also Switch is not able to meet State of Nevada stringent CJIS security requirements without significant build out cost and relocation with down time of state essential services.		
	b. ***If not**, why were alternatives not evaluated?*		

Purchasing Use Only:	
Approval #:	230801 @

6	**Has the agency purchased these services/services with goods in the past? Check One:** ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST</u>.***	**Yes**	**No**
			X

a. *If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each</u>:*

Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
Start Date	*End Date*				
		$			
		$			
		$			
		$			
		$			

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?**

If the waiver request is denied and the services with goods are competitively bid, the State could face several potential consequences:

1. ***Disruption of Silvernet connectivity: Denying the waiver request would prevent the State from using the Databank facility as the termination point for all fiber optic connections from the acquired buildings. As a result, the State would be unable to offer Silvernet connectivity to the new building without significant infrastructure installation or acquisition. This could lead to delays in connectivity deployment and hinder the smooth operation of government services and communication.***

2. ***Substantial additional expenses: Without utilizing the Databank facility, the State would have to invest in installing and/or acquiring new infrastructure to establish fiber optic connections. Such a move could result in substantial additional expenses for the State, as it would have to bear the costs of infrastructure procurement, installation, and related maintenance.+***

3. ***Delayed consolidation of operations: Securing the contract for the Databank facility would enable the State to consolidate its operations and reduce costs associated with other datacenters in the Las Vegas area. If the waiver request is denied and the State has to competitively bid for alternative services, the process could lead to delays in consolidating operations and achieving cost savings.***

Overall, the denial of the waiver request and the competitive bidding process could potentially create financial burdens, connectivity issues, and operational delays for the State, making it crucial to secure the Databank facility contract to avoid these consequences.

#230801 (2)

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**
	Efforts were made to substantiate the absence of competition for the services and to ensure that the price for this purchase is fair and reasonable. These efforts include: 1. *Collaboration with relevant departments: OSIT collaborated with the Office of the Chief Information Officer (OCIO) and the awarded vendor responsible for the southern fiber installation contract. By involving multiple departments, the decision-making process becomes more transparent and involves experts in the field, which helps in validating the need for the service and vendor selection.* 2. *Evaluation of the best location: OSIT, OCIO, and the awarded vendor jointly determined that the chosen location was the best one to run additional fiber optic cabling to support the new McCarren campus. This indicates that a thorough assessment was conducted to identify the most suitable solution based on technical requirements and connectivity needs.* 3. *Comparison of quotes: To ensure the fairness and reasonability of the price, the State compared quotes provided by Databank, the selected datacenter vendor, with bills from the current datacenter vendor in the Clark County area. This comparison allowed the State to gauge the cost-effectiveness of the proposed facility.* 4. *Cost-to-square-foot ratio analysis: The assessment concluded that the Databank facility offered a better cost-to-square-foot ratio, making it a more favorable choice. This indicates that the State took measures to analyze the financial aspects of the purchase, ensuring that they get the best value for their investment.* 5. *Financial analysis: Databank's proposal offered twice the amount of square footage for 7 percent less than the current vendor's bill per month. This financial analysis shows that the State thoroughly evaluated the pricing structure and negotiated a competitive deal, demonstrating their efforts to obtain fair and reasonable terms.* *By taking these steps, the State sought to validate the necessity of the service, assess various options, and ensure that the selected vendor's pricing was competitive and provided good value for money. These efforts aimed to establish a fair and reasonable procurement process for the services and goods required for the McCarren campus.*

9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** ***NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***	**Yes** *X*	**No**

	a. *If yes, please provide details regarding future obligations or needs.*
	If the number of devices hosted in this facility continues to increase, there will be a need to include additional services, such as power, cabinets, and cross-connects, in the existing contract. These future obligations or needs are essential to accommodate the expanding requirements of state systems. Furthermore, as the facility becomes an integral part of the Nevada network infrastructure, ongoing services will be needed to support the broader network.

Purchasing Use Only:	
Approval #:	230801@

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Signature of Agency Representative Initiating Request

Steve Botelho — 08/01/23

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Timothy D. Galluzi - State CIO — 08/01/2023

Print Name of Agency Head Authorizing Request — Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

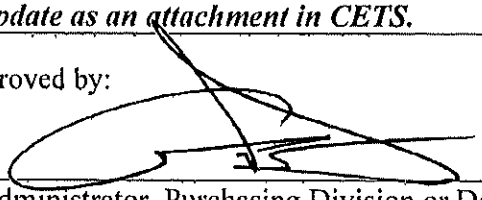
Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

#230801@

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:



Administrator, Purchasing Division or Designee	08/02/2023 Date

Joe Lombardo
Governor

Timothy Galluzi
State CIO

Darla Dodge
Deputy CIO/COO

Robert W. Dehnhardt
CISO

STATE OF NEVADA
OFFICE OF THE CHIEF INFORMATION OFFICER
WITHIN THE OFFICE OF THE GOVERNOR

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Steve Botelho, IT Manager, OCIO
Darla Dodge, Deputy CIO/COO, OCIO

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Cameron Carey, IT Chief, Network Transport Services Unit, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – OCIO – TIN 740 – *Databank Co-location Services* – BA 1386, 1385

DATE: August 2, 2023

We have completed our review for the Office of the CIO within the Office of the Governor's (OCIO) – *Databank Co-location Services* – TIN 740.

The submitted TIN, for an estimated value of $906,640.00 in the FY24/FY25 biennium (100% General Fund), is for co-location of equipment for the McCarren Center Building purchases.

This mission critical contract supports the McCarren Center purchases to provide a secure cage, security fencing, and power solutions for each equipment rack including fiber infrastructure, Silvernet routers and switches, and disaster recovery hardware.

The OCIO considers the implementation a low security risk; however, personal identification information will be transported, stored, and/or processed using the solution and it is subject to federal and/or other security standards.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27928**

		Legal Entity Name:	EMETRIC, LLC
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**EMETRIC, LLC**
Agency Code:	**300**	Address:	**211 N LOOP 1604 STE 170**
Appropriation Unit:	**2697-45**		
Is budget authority available?:	**Yes**	City/State/Zip	**SAN ANTONIO, TX 78232**
If "No" please explain:	Not Applicable	Contact/Phone:	210/496-6500
		Vendor No.:	T27000846A
		NV Business ID:	NV20101526272

To what State Fiscal Year(s) will the contract be charged? **2024-2030**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**75.00 %**	Fees	0.00 %
X	Federal Funds	**25.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2029**

Contract term: **6 years and 31 days**

4. Type of contract: **Contract**

Contract description: **State Report Card**

5. Purpose of contract:

This is a new contract to provide for the development, maintenance, and enhancements of the State Report Card and ensure that interpretable education data is available to public users.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$10,717,500.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Report Card is necessary to implement the Nevada Department of Education Consolidated State Plan under Every Student Succeeds Act and revisions in 2019. and proposed 2022 revisions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Education does not have the expertise or staff to complete this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Resultant, LLC
The Canton Group
DB Driven.net

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 30 DOE-S2269 and in accordance with NRS 333, the selected vendor was the highest-scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/07/2023 Anticipated re-bid date: 01/15/2029

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	07/20/2023 16:13:20 PM
Division Approval	carnol1	07/20/2023 16:13:22 PM
Department Approval	carnol1	07/20/2023 16:13:25 PM
Contract Manager Approval	strongc7	08/04/2023 08:51:13 AM
EITS Approval	ljean	08/04/2023 08:51:50 AM
Budget Analyst Approval	mranki1	08/08/2023 14:12:53 PM
BOE Agenda Approval	dlenzner	08/20/2023 11:24:39 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Timothy Galluzi
State CIO

Darla Dodge
Deputy CIO/COO

Robert W. Dehnhardt
CISO

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M E M O R A N D U M

TO: Peter Zutz, Administrator ADAM, NDE
Glenn Meyer, IT Director, NDE
Cynthia Strong, Management Analyst, NDE
Gunes Kaplan, EPM, NDE

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – NDE – TIN 045 – *E-Metric Amendment* – Update A – BA 2697

DATE: August 2, 2023

We have completed our review for the Nevada Department of Education's (NDE) – *E-Metric Amendment* – TIN 045, Update A.

The submitted TIN, for an estimated value of $5,358,750.00 in the FY24/FY25 biennium and $2,679,375 in the FY26/FY27 biennium (100% General Fund), is to update contract cost information.

This update reflects a four-year contract renewal with two additional year extension options. There is no significant change in scope.

E-Metric will continue to provide services to enhance the Nevada Report Card and Nevada Accountability Portal to include school financial transparency reporting that provides detailed visualizations and explanatory information of financial data for schools, LEAs, and the State.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid

integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24704**

Amendment Number: **4**

Legal Entity Name: JOBS FOR NEVADA'S GRADUATES, INC.

Agency Name: **NDE - DEPARTMENT OF EDUCATION**

Contractor Name: **JOBS FOR NEVADA'S GRADUATES, INC.**

Agency Code: **300**

Address: **4045 S BUFFALO DR STE A101-128**

Appropriation Unit: **2699-25**

Is budget authority available?: **Yes**

City/State/Zip **LAS VEGAS, NV 89145**

If "No" please explain: Not Applicable

Contact/Phone: RENE CANTU 702-810-3068

Vendor No.: T32002801A

NV Business ID: NV20131697401

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **NV JAG**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides training to improve outcomes of public education, provide work opportunities for high school students and increase college enrollment for high-risk youth populations. This amendment increases the maximum amount from $7,731,026 to $15,586,442 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$7,226,830.00	$7,226,830.00	$7,226,830.00	Yes - Action
	a. Amendment 1:	$252,098.00	$252,098.00	$252,098.00	Yes - Action
	b. Amendment 2:	$252,098.00	$252,098.00	$252,098.00	Yes - Action
	c. Amendment 3:	$0.00	$0.00	$0.00	No
2.	Amount of current amendment (#4):	$7,855,416.00	$7,855,416.00	$7,855,416.00	Yes - Action
3.	New maximum contract amount:	$15,586,442.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Jobs for America's Graduates (JAG) is a state-based national non-profit organization dedicated to preventing dropouts among young people who are mot at-risk. This contract will enable the Department of Education to fulfill its obligation to this program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Jobs for America's Graduates model requires the state to contract with a qualified non-profit organization to administer this program. Jobs for America's Graduates operates in school districts throughout the state and includes funding from private partnerships.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

Pursuant to SB 503 Section 8.7 (A), an allocation has been made directly to JAG therefore no waiver is required and no other vendors were solicited.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Education- 7/1/17-6/30/21 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	07/24/2023 16:39:47 PM
Division Approval	carnol1	07/24/2023 16:39:50 PM

Department Approval	carnol1	07/24/2023 16:39:53 PM
Contract Manager Approval	strongc7	07/24/2023 16:41:57 PM
Budget Analyst Approval	mranki1	07/27/2023 11:27:51 AM
BOE Agenda Approval	mranki1	08/29/2023 11:10:42 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27745**

		Legal Entity Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS**
Agency Code:	**300**	Address:	**UNLV OFFICE OF THE CONTROLLER**
Appropriation Unit:	**2709-64**		**4505 S MARYLAND PKWY MS 1005**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89154**
If "No" please explain:	Not Applicable	Contact/Phone:	702/895-3957
		Vendor No.:	D35000813B
		NV Business ID:	GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/30/2025**

Contract term: **2 years and 121 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Needs Assessment**

5. Purpose of contract:

This is a new interlocal agreement to provide an updated statewide comprehensive needs assessment of Nevada's early childhood care and education system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal Preschool Development Grant Birth -5 (PDG B-5) Renewal grant requires an updated, statewide comprehensive needs assessment under Activity 1 of the grant. The needs assessment will provide direction and inform the work of the grant to ensure it meets the most pressing needs of the early childhood community and families in Nevada. The grant further requires the use of information gained in Activity 1 to drive the work of Activities 2-6 to maximize alignment with early childhood initiatives and reduce data fragmentation and duplicative work. Goal 5 of the PDG B-5 supports the justification of this project: Data-informed decision-making and evaluation inform the continuous quality improvement of all components of the ECCE system, including the statewide strategic plan, with a central focus on equity and equitable outcomes for vulnerable populations. This work connects directly with the NDE STIP and the Nevada Early Childhood Advisory Council's Strategic Plan and will inform efforts to increase positive outcomes for children ages 0-8. Furthermore, this project will provide grant implementation activities with the essential data to ensure the work is meaningful and impactful.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State workers do not have the expertise to complete this assessment.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Exempt (Per statute)**
   c. Why was this contractor chosen in preference to other?

Interlocal Agreement

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

36%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity
16. Not Applicable
17. Not Applicable
18. Not Applicable
19. Agency Field Contract Monitor:
20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	07/20/2023 16:09:53 PM
Division Approval	carnol1	07/20/2023 16:09:55 PM
Department Approval	carnol1	07/20/2023 16:09:57 PM
Contract Manager Approval	strongc7	07/20/2023 16:15:08 PM
Budget Analyst Approval	mranki1	07/24/2023 09:29:58 AM
BOE Agenda Approval	dlenzner	08/20/2023 10:41:02 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27876**

		Legal Entity Name:	WestED
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**WestED**
Agency Code:	**300**	Address:	**730 Harrison Street**
Appropriation Unit:	**2709-64**		
Is budget authority available?:	**Yes**	City/State/Zip	**San Francisco, CA 90088**
If "No" please explain:	Not Applicable	Contact/Phone:	Brianne Dotson 734-548-5419
		Vendor No.:	T81012500
		NV Business ID:	NV20111743662

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/30/2025**

Contract term: **2 years and 152 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Universal Pre-K Path**

5. Purpose of contract:

This is a new interlocal agreement to provide early childhood studies to assist in defining the plan for universal pre-kindergarten.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$100,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal Preschool Development Grant, Birth -5 (PDG B-5) requires an updated, statewide comprehensive needs assessment under Activity 1 of the grant. The Nevada Pathway to Universal Pre&#65533;Kindergarten plan developed by WestEd through this contract will support Activity 1 by providing&#65533; the early childhood care and education (ECCE) field clear pathways to increase access to high-quality pre&#65533;kindergarten seats. This road map will be used to inform additional grant projects and serve as an advocacy support to create new policies or legislation for years to come as we align early childhood initiatives across the state, seek innovative solutions, reduce data fragmentation and reduce duplicative work. Goal 4 and Goal 5 of the PDG B-5 support the justification of this project: 4) Access to high-quality ECCE settings enable children to thrive in developmentally appropriate care and learning environments throughout the early learning continuum; and 5) Data-informed decision-making and evaluation inform the continuous quality improvement of all components of the ECCE system, including the statewide strategic plan, with a central focus on equity and equitable outcomes for vulnerable populations. This work connects directly with the NDE STI P and the Early Childhood Advisory Council's Strategic Plan and will inform efforts to increase positive outcomes for children ages 0-8. Furthermore, this project will provide grant implementation activities with the essential data to ensure the subsequent years of the grant work is meaningful and impactful.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State workers do not have the time or expertise to complete this study.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Exempt (Per statute)**
   c. Why was this contractor chosen in preference to other?

Governmental Entity

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity
16. Not Applicable
17. Not Applicable
18. Not Applicable
19. Agency Field Contract Monitor:
20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	07/20/2023 16:10:47 PM
Division Approval	carnol1	07/20/2023 16:10:49 PM
Department Approval	carnol1	07/20/2023 16:10:52 PM
Contract Manager Approval	strongc7	07/20/2023 16:13:14 PM
Budget Analyst Approval	mranki1	08/18/2023 15:14:03 PM
BOE Agenda Approval	dlenzner	08/18/2023 15:49:25 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23323**

Amendment Number: **2**

Legal Entity Name: INSTRUCTURE, INC.

Agency Name: **NDE - DEPARTMENT OF EDUCATION**

Contractor Name: **INSTRUCTURE, INC.**

Agency Code: **300**

Address: **6330 South 3000 East, Ste 700**

Appropriation Unit: **2712-19**

Is budget authority available?: **Yes**

City/State/Zip **SALT LAKE CITY, UT 84121**

If "No" please explain: Not Applicable

Contact/Phone: Eric Spencer 949-909-0002

Vendor No.: PUR0005712

NV Business ID: NV20121738582

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**25.00 %**	Fees	0.00 %
X	Federal Funds	**75.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2023**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Consulting Servcies**

5. Purpose of contract:

This is the second amendment to the original contract which provides consulting services and support for Canvas, a learning management platform, in order to provide teachers, students, and families with equitable access to high-quality instruction and continuous learning. This amendment extends the termination date from September 30, 2023 to June 30, 2024 and increases the maximum amount from $6,081,750 to $8,603,384 due to the addition of a part-time learning consultant and instructional design.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$4,081,750.00	$4,081,750.00	$4,081,750.00	Yes - Action
	a. Amendment 1:	$2,000,000.00	$2,000,000.00	$2,000,000.00	Yes - Action
2.	Amount of current amendment (#2):	$2,521,634.00	$2,521,634.00	$2,521,634.00	Yes - Action
3.	New maximum contract amount:	$8,603,384.00			
	and/or the termination date of the original contract has changed to:	06/30/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

On March 15, 2020 Governor Sisolak issued Emergency Directive 001, closing Nevada Schools due to COVID-19 pandemic. He followed this with Emergency Directive 005 on March 20, 2020, in which he directed county school districts and charter schools implement emergency programs of distance education in accordance with guidance provided by the Superintendent of Public Instruction. It has become apparent that many districts in this State lack the capacity and supportive resources to prepare their educators to successfully teach students remotely during this state of emergency and to properly support them in doing so. In light of this reality it is proposed by the Superintendent of Public Instruction to enter into an emergency contract with Instructure, Inc. which is designed to work in concert with the other distance learning contracts to provide both high quality content aligned to Nevada Standards and differentiated professional development offerings to meet the diverse needs of over 700 schools across the state. This aligns with the Governor's focus on education as a priority, and will help to ensure that Nevada's students do not suffer as a result of the emergency measures being taken to minimize potential infectious exposure to COVID-19.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Instructure, Inc. is a proprietary software product only available through the vendor. This contract will license a cloud based product that has no impact on the technology resources of the State.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per NAC 333-114 This is an emergency contract due to COVID-19 pandemic emergency directive 005 and was selected by the Superintendent of Public Instruction and Leadership.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:
20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	08/08/2023 15:22:35 PM
Division Approval	carnol1	08/08/2023 15:22:39 PM
Department Approval	carnol1	08/08/2023 15:22:42 PM
Contract Manager Approval	strongc7	08/08/2023 15:24:30 PM
EITS Approval	ljean	08/10/2023 13:44:14 PM
Budget Analyst Approval	mranki1	08/10/2023 15:57:07 PM
BOE Agenda Approval	dlenzner	08/21/2023 12:18:07 PM

Joe Lombardo
Governor

Timothy Galluzi
State CIO

Darla Dodge
Deputy CIO/COO

Robert W. Dehnhardt
CISO

STATE OF NEVADA
OFFICE OF THE CHIEF INFORMATION OFFICER
WITHIN THE OFFICE OF THE GOVERNOR
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Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Dave Brancamp, Director, Standards and Instructional Support, NDE
Glenn Meyer, Director, Information Technology, NDE
Cynthia Strong, Management Analyst, NDE
Jayne Malorni, Education Programs Professional, NDE

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – NDE – TIN 155 – *Canvas Learning Management* – Update B – BA 2673

DATE: July 26, 2023

We have completed our review for the Nevada Department of Education's (NDE) – *Canvas Learning Management* – TIN 155, Update B.

The submitted TIN, for an estimated value of $3,654,250.00 in the FY22/FY23 biennium and $2,521,633.66 in the FY24/FY25 biennium (100% Federal Funding), is to reflect updated cost information.

Canvas is a statewide Learning Management System (LMS) capable of delivering digital learning tools to all Nevada teachers and students. This TIN has been updated to align with a contract amendment to extend services through FY2024. There is no change in scope.

The LMS enables students to access assignments, take exams, collaborate with peers, track their progress, and communicate with educators. It also allows for the passing of roster and grade information to and from the statewide Student Information System (SIS), Infinite Campus. This system will be in use in all 17 Nevada School Districts and schools within the State Public Charter School Authority, serving

500,000+ users. This system will not be built on State infrastructure and will have no impact on the State's technology infrastructure.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28109**

		Legal Entity Name:	INSIGHT PUBLIC SECTOR, INC.
Agency Name:	**STATE PUBLIC CHARTER SCHOOL AUTHORITY**	Contractor Name:	**INSIGHT PUBLIC SECTOR, INC.**
Agency Code:	**315**	Address:	**2701 East Insight Way**
Appropriation Unit:	**2711-28**		
Is budget authority available?:	**Yes**	City/State/Zip	**Chandler, AZ 85286-1930**
If "No" please explain:	Not Applicable	Contact/Phone:	Crystal McBride 501/505-4155
		Vendor No.:	T80982984A
		NV Business ID:	NV20021477454

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/12/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/10/2024**

Contract term: **364 days**

4. Type of contract: **Other (include description): MSA Work Plan**

Contract description: **GMS Support**

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV18-413 which provides cloud services. This service agreement provides for fixes, enhancements, and continuous improvement services for the agency's grants management system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$1,403,541.00**

Other basis for payment: In accordance with the Statement of Work

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Public Charter School Authority requires software support of the agency's Grants Management System (GMS) to provide break/fix and enhancement services to the system the agency uses to pass through more than $100 million in federal funding to Nevada charter schools.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Although the GMS is based off the Dynamics 365 platform, it's new enough that there are not state employees with the knowledge of this software to provide the technical services needed.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is a service agreement subordinate to the State's Participating Addendum from a NASPO Value Point Master Agreement.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor and authorized fulfillment partner provide services to other agencies, including NDE. The services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Todd Carl, BPA II Ph: 775-687-9105

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbauer	08/11/2023 15:07:16 PM
Division Approval	jbauer	08/11/2023 15:07:19 PM
Department Approval	jbauer	08/11/2023 15:07:21 PM
Contract Manager Approval	jbauer	08/11/2023 15:32:18 PM
EITS Approval	ljean	08/14/2023 13:49:09 PM
Budget Analyst Approval	vfajota	08/14/2023 15:04:41 PM
BOE Agenda Approval	dlenzner	08/20/2023 12:56:28 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David 'Ax' Axtell
Deputy CIO – CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

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M E M O R A N D U M

TO: Rebecca Feiden, Executive Director, SPCSA
Jennifer Bauer, Administrative Services Officer III, SPCSA
Todd Carl, Business Process Analyst II, SPCSA

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – SPCSA – TIN 46 – *SPCSA Grant Management System* – Update E – BA 2711

DATE: August 14, 2023

We have completed our review for the State Public Charter School Authority (SPCSA) – *SPCSA Grant Management System* – TIN 46, Update E.

The submitted TIN, for an estimated value of $1,403,541.00 in the FY24/FY25 biennium (100% Federal Funding), is to update cost information and to reflect the new termination date of September 30, 2023.

The solution mitigates risks in the management and pass-through of federal/state grant funds that are currently inherent in manual processes. Additionally, the solution allows the SPCSA to achieve and maintain compliance with federal requirements under Uniform Grant Guidance and Education Department General Administration Regulations (EDGAR) more fully. Mitigating risk and achieving compliance with the requirements of a pass-through entity are paramount for the SPCSA.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27975**

		Legal Entity Name:	TJ HUNT MED SERVICES, PLLC
Agency Name:	**DHHS - AGING AND DISABILITY SERVICES DIVISION**	Contractor Name:	**TJ HUNT MED SERVICES, PLLC**
Agency Code:	**402**	Address:	**7512 DRY PINE CIRCLE**
Appropriation Unit:	**3279-08**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89129**
If "No" please explain:	Not Applicable	Contact/Phone:	THOMAS J. HUNT 702-577-8683
		Vendor No.:	T32010657
		NV Business ID:	NV20151496325

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**51.00 %**	Fees	0.00 %
X	Federal Funds	**49.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2025**
   Contract term: **1 year and 182 days**

4. Type of contract: **Contract**
   Contract description: **Medical Director**

5. Purpose of contract:

This is a new contract to provide ongoing medical director services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$166,842.00**

Other basis for payment: As Invoiced per Attachment BB

II. JUSTIFICATION

7. What conditions require that this work be done?

Per the Code of Federal Regulations Title 42, Chapter 4, Part 483.40 Physician Services: A physician must personally approve in writing a recommendation that an individual be admitted to a facility. Each resident must remain under the care of a physician.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Desert Regional Center does not have a physician on staff.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 230704
Approval Date: 07/24/2023

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date: 03/01/2024

10. a. Does the contract contain any IT components? No
    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Dr. Hunt has been the Medical Director of the ICF since 2007 with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	07/24/2023 09:24:41 AM
Division Approval	ecreceli	07/24/2023 11:09:52 AM
Department Approval	dschmid5	07/26/2023 11:08:11 AM
Contract Manager Approval	maceved1	07/27/2023 12:18:43 PM
Budget Analyst Approval	khal5	08/02/2023 16:40:02 PM
BOE Agenda Approval	afrantz	08/04/2023 12:12:02 PM
BOE Final Approval	Pending	

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230704@

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	ADSD	
	Contact Name and Title	*Phone Number*	*Email Address*
	Gary M. Winder, ASO III	*(702) 486-6205*	*gmwinder@adsd.nv.gov*
	Mariana Acevedo, Contract Manager	*(775) 687-0545*	*macevedo@adsd.nv.gov*

1b	**Vendor Information:**	
	Vendor Name:	*TJ Hunt Med Services, PLLC*
	Contact Name:	*Dr. Thomas J. Hunt*
	Complete Address: City, State, and Zip Code	*7512 Dry Pine Circle, Las Vegas, NV 89129*
	Telephone Number:	*(702) 577-5683*
	Email Address:	*huntmedservices@gmail.com*

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	
	Professional Service Exemption:	*x*

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	*x*	No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	X
	Contract:	Start Date:	*October 1, 2023*	End Date:	*March 31, 2025*

1f	**Funding:**	
	State Appropriated:	*44.87%*
	Federal Funds:	*55.13%*

#230704C

	Grant Funds:	
	Other (Explain):	

Purchasing Use Only:	
Approval #:	

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$166,842.00

	Provide a description of work/services to be performed or services with goods to be purchased:
2	***Medical Director services at Desert Regional Center's (DRC) Intermediate Care Facility for Individuals with Intellectual Disabilities (ICF). These services include the oversight and monitoring of general health care and safety needs of all individuals; provide professional consultation to physicians, psychiatrists, and nursing services; participate in the development of applicable policies and procedures; attend meetings as needed for administrative and clinical issues; and actively participate in staff development. The Medical Director will also provide pre-employment medical examinations as requested by DRC.***

	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
3	***The code of Federal Regulations for Intermediate Care Facilities Title 42, Chapter 4, Part 483.40, Physician Services states a physician must personally approve in writing a recommendation that an individual be admitted to a facility. Each resident must remain under the care of a physician.*** ***The current Medical Director, Dr. Thomas Hunt, has served DRC for approximately 15 years, currently through a contract with T. J. Hunt Med Services, PLLC assigned from Roseman Medical Research Institute dba Roseman Medical Group and through Intrastate Interlocal Contracts Between Public Agencies between the Department of Health and Human Services, Aging and Disability Services Division, DRC and the University of Nevada School of Medicine Integrated Clinical Services, Inc. (ICS) and the University of Nevada School of Medicine Multispecialty Group Practice South, Inc., dba Medschool Associates South (MSAS).*** ***The current Medical Director was employed by the University of Nevada School of Medicine and had opened his own Limited Liability Corporation T. J. Hunt Med Services, PLLC, assigned to Roseman Medical Research Institute dba Roseman Medical Group to provide services. DRC wishes to continue the long-standing professional relationship with this physician.***

	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
4	***DRC's ICF is the only large ICF in the State of Nevada making the Medical Director at this facility a very specialized service. Compounding the situation are the number and complexity of applicable Federal and State regulations governing medical care at an ICF which the Medical Director must comply with while providing clinical oversight, medical examinations, diagnosis, treatment plans, and referrals to specialists when needed.*** ***The Medical Director does <u>not</u> supervise or evaluate the work performance of any state staff, nor make recommendations for the hiring or termination of state staff.***

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	It is anticipated the Medical Director would provide an average of 40 consulting hours per month. This translates to 0.24 of an FTE if this service were to be provided by a state position, which would make this position difficult to be competitively sourced. ***For the residents, continuity-of-care by the Medical Director is essential which would also be in the best interest of the State.***

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
			x
	a. ***If yes****, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	b. ***If not****, why were alternatives not evaluated?*		
	Alternatives were not evaluated as DRC's Agency Manager stated the current Medical Director's services are exemplary, and the Medical Director wishes to continue his services. He has a working relationship with all direct-care staff, departmental managers and supervisors. The long-standing history provided by the current Medical Director is invaluable to DRC.		

Purchasing Use Only:	
Approval #:	230704@

	Has the agency purchased these services/services with goods in the past? Check One: ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST</u>.***	**Yes**	**No**
		x	

a. *If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each</u>:*

	Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
	Start Date	*End Date*				
6	*2/25/21*	*9/30/23*	*$352,176.00*	*Medical Director Services*	*Contract Amendment 1 – Assignment from Roseman Medical Research Institute to TJ Hunt Med Services PLLC*	*22078*
	10/1/19	*9/30/23*	*$352,176.00*	*Medical Director Services*	*New Contract - Roseman Medical Research Institute*	*22078*
	10/13/15	*9/30/19*	*$224,125.00*	*Medical Director Services*	*Contract Amendment 3 – Roseman Medical Research Institute*	*17016*
	10/13/15	*9/30/19*	*$224,125.00*	*Medical Director Services*	*Contract Amendment 2 – Roseman Medical Research Institute Waiver #150802B*	*17016*
	10/13/15	*9/30/17*	*$106,854.00*	*Medical Director Services*	*Contract Amendment 1 – Assignment from TJ Hunt to Roseman Medical Research Institute*	*17016*
	10/13/15	*9/30/17*	*$96,060.00*	*Medical Director Services*	*New Contract – TJ Hunt Waiver #150802*	*17016*
	~~Upon Approval~~	*~~09/30/17~~*	*~~$$96,060.00~~*	*~~Medical Director Services~~*	*Waiver #150701 Rescinded by Greg Smith on 8/17/15*	
	07/01/15	*~~06/30/17~~ (terminated 10/13/15)*	*$96,060.00*	*Medical Director Services*	*Interlocal Contract – University of Nevada School of Medicine*	*16533*
	08/15/11	*06/30/15*	*$192,120.00*	*Medical Director Services*	*Amendment 1 - Interlocal Contract – University of Nevada School of Medicine*	*12387*
	08/15/11	*06/30/13*	*$96,060.00*	*Medical Director Services*	*Interlocal Contract – University of Nevada School of Medicine*	*12387*
	07/01/09	*06/30/11*	*$96,060.00*	*Medical Director Services*	*Interlocal Contract – University of Nevada School of Medicine*	
	07/01/07	*06/30/09*	*$95,760.00*	*Medical Director Services*	*Interlocal Contract – University of Nevada School of Medicine*	

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7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?**
	The potential consequences to DRC's residents should the waiver be denied would be the lack of familiarity and continuity-of-care provided by the Medical Director. This would be detrimental to the residents and the agency. Fiscally, the cost of these services has remained the same for years and it is unknown what the cost would be by a new provider.

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**		
	Due to the unique requirements of a Medical Director for DRC's residents, it has been difficult in past years to find such a physician willing to perform the duties required on a continual basis. The current Medical Director is dedicated to the Center and its residents, and both parties wish to continue the professional relationship. The fees charged by the Medical Director have been determined to be fair and reasonable by the Director of Nursing.		

9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** ***NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***	**Yes**	**No**
			x
	a. *If yes, please provide details regarding future obligations or needs.*		
	Although this contract/purchase will not obligate the State to this vendor for new future contracts, it is DRC's desire to continue the relationship with this Medical Director, provided services continue at the quality level experienced over the past years to current.		

Purchasing Use Only:	
Approval #:	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Signature of Agency Representative Initiating Request

Gary M. Winder — 7/19/2023

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Jessica Adams — 7/19/2023

Print Name of Agency Head Authorizing Request — Date

#230704

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

Administrator, Purchasing Division or Designee — 7/24/23 Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27871**

		Legal Entity Name:	Iriye Medical Group, PLLC
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**Iriye Medical Group, PLLC**
Agency Code:	**406**	Address:	**2011 Pinto Lane Ste 300**
Appropriation Unit:	**3170-27**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89106**
If "No" please explain:	Not Applicable	Contact/Phone:	Janine Baumert 702-940-3266
		Vendor No.:	T32012413
		NV Business ID:	NV20212066191

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C18203

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/29/2024**
   Contract term: **181 days**

4. Type of contract: **Contract**
   Contract description: **Opioid Treatment**

5. Purpose of contract:

This is a new contract to provide psychiatry and medication for pregnant women with a opioid substance use disorder.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$132,239.76**

Other basis for payment: Monthly upon receipt of invoice and acceptance by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The opioid epidemic impacts the lives of many Nevadans, including those who are pregnant. Pregnant people require specialized care for OUD.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Under the 2021 NOFO, High Risk Pregnancy Center was the highest scoring applicant that offered these goods and services to the priority population.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 230602
Approval Date: 06/13/2023

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor with DPBH since 2022, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	06/22/2023 08:07:22 AM
Division Approval	ttilto1	07/25/2023 15:12:39 PM
Department Approval	ttilto1	07/25/2023 15:12:44 PM
Contract Manager Approval	ttilto1	07/25/2023 15:18:26 PM
Budget Analyst Approval	khal5	08/21/2023 09:33:20 AM
BOE Agenda Approval	afrantz	08/22/2023 07:32:37 AM
BOE Final Approval	Pending	

Raised start date on 08/29/23

BA 3170
C18203

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:
Approval#: 230602

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:

1a	*STATE AGENCY NAME REQUIRED:*	*Division of Public and Behavioral Health, Bureau of Behavioral Health Wellness and Prevention*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Abigail Hatefi- Health Program Specialist	*775-431-7098*	*ahatefi@health.nv.gov*
	Ronda Miller, MA III	*775-684-5932*	*rondamiller@health.nv.gov*

1b	**Vendor Information:**	
	Vendor Name:	*High Risk Pregnancy Center*
	Contact Name:	*Janine Baumert*
	Complete Address:	*2011 Pinto Lane, Suite 200*
	City, State, and Zip Code	*Las Vegas, NV 89106*
	Telephone Number:	*702-940-3266*
	Email Address:	*jbaumert@hrpregnancy.com*

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*Single Source*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	*x*	No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes: *x*		No:	
	Contract: x	Start Date: ~~*March 1, 2023*~~		End Date: *February 29, 2024*	

1f	**Funding:**	
	State Appropriated:	
	Federal Funds:	*x*
	Grant Funds:	
	Other (Explain):	

OPEN APPROVAL 8/29/23

Rcd 9/12/23 llaw

Purchasing Use Only:	
Approval #:	230602@

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$132,239.76

	Provide a description of work/services to be performed or services with goods to be purchased:
2	***The MOTHER Program is an outpatient treatment program designed specifically for pregnant women with opioid use disorders (OUDs). This program consists of a patient-centered team of physicians and behavioral health specialists providing collaborative, personalized care for women with high-risk pregnancies resulting from opioid misuse. Therefore, this service does not fall within the State's Direct Client Service contract.***

	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
3	***With the opioid epidemic impacting the lives of so many Nevadans, the High Risk Pregnancy Center specializes in filling the gap in treatment through the innovative MOTHER Program to ensure this special population has the services and supports within the community.***

	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
4	***Under the 2021 Notice of Funding Opportunity (NOFO) the Bureau competitively bid and the High Risk Pregnancy Center was the chosen vendor. Also, with the opioid epidemic impacting the lives of so many Nevadans, the High Risk Pregnancy Center specializes in filling the gap in treatment through the innovative MOTHER Program to ensure this special population has the services and supports within the community.***

	Were alternative services or commodities evaluated?	**Check One:**	
		Yes	No
		x	
	a. *<u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
5	***In the 2021 NOFO applications were submitted, and we identified the highest scoring applicants. High Risk Pregnancy Center was among the highest scoring applications. High Risk Pregnancy Center was at a point in their MOTHER program that set them above the other applicants. Due to High Risk Pregnancy Center being a for-profit company a contract must be issued under the Federal grant used to fund these services. This solicitation waiver is meant to correct that.***		
	b. *<u>If not</u>, why were alternatives not evaluated?*		

Purchasing Use Only:	
Approval #:	230602@

6	**Has the agency purchased these services/services with goods in the past? Check One:** ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>***	**Yes** *X*	**No**

a. *If yes, starting with the most **<u>recent contract</u>** and working backward, for the **<u>entire relationship with this vendor, or any other vendor</u>** for these services/services with goods, the following information **<u>must be provided along with the CETS contract number(s) associated with each</u>**:*

Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
Start Date	*End Date*				
4/1/22	*2/28/23*	*$320,681.00*	*Opioid treatment*	*Subgrant SG 25654*	*n/a*
		$			
		$			
		$			
		$			

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?** ***High Risk Pregnancy Center was funded under a subaward inappropriately. To pull funding now would cause the MOTHER program and its participants to suffer as the MOTHER program provides services that prevent infants from being born with Neonatal Abstinence Syndrome (NAS). According to the 2020 epidemiological reports from the office of analytics, NAS occurs at a rate of 8.1 per 1,000 live births in Southern Nevada and 6.2 per 1,000 live births in Clark County. The MOTHER program prioritizes the use of buprenorphine for the treatment of opioid use disorder which per 20,000 patients results in 3,187 less cases of NAS.***

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?** ***The MOTHER Program is a very specialized program aimed to assist with treatment and recovery support for pregnant women with opioid use disorders. After receiving confirmation from Nevada State Purchasing that these services do not fall within Direct Client Services, as the clients receiving treatment are not actual clients of the Bureau. The clients belong to High Risk Pregnancy Center, which holds the client records and all associated documents. High Risk Pregnancy Center would be providing these services within their scope of practice for the target population that the Bureau will fund them to do.***

Purchasing Use Only:	
Approval #:	230602@

9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** ***NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***	**Yes**	**No**
			X
	a. *If yes, please provide details regarding future obligations or needs.*		

Purchasing Use Only:	
Approval #:	230602@

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Ronda Miller
Signature of Agency Representative Initiating Request

Ronda Miller
Print Name of Agency Representative Initiating Request

6/12/23
Date

Signature of Agency Head Authorizing Request

for Kelly Quintero
Print Name of Agency Head Authorizing Request

6/12/23
Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, **State Purchasing** may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

Administrator, Purchasing Division or Designee

6/13/23
Date

REVISED 6/29/23

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27859**

		Legal Entity Name:	IA, LLC
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**IA, LLC**
Agency Code:	**406**	Address:	**IMPROVING ATLANTA**
Appropriation Unit:	**3216-04**		**5445 LEGACY DR STE 100**
Is budget authority available?:	**Yes**	City/State/Zip	**PLANO, TX 75024-3371**
If "No" please explain:	Not Applicable	Contact/Phone:	770/623-5734
		Vendor No.:	T32003226A
		NV Business ID:	NV20151021381

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**HEALTH FACILITY LICENSES**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: C 18197

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
   Anticipated BOE meeting date 09/2023

   Retroactive? **Yes**

   If "Yes", please explain

   This contract was delayed due to State Purchasing rejecting our first Solicitation Waiver request in April 2023. EITS provided a TIN approval April 2023 with the incorrect amount and that had to be resubmitted and did not get the updated approval until June 2023.

3. Termination Date: **06/30/2027**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **Software Maintenance**

5. Purpose of contract:

   This is a new contract to provide ongoing maintenance and support for the Nevada Automated Background Checks System.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$309,120.00**
   Payment for services will be made at the rate of $140.00 per hour
   Other basis for payment: Upon receipt of invoice and approval of services

II. JUSTIFICATION

7. What conditions require that this work be done?

   This is an existing system used to carry out the background check requirements in NRS/NAC Chapters 449 and childcare facilities in NRS/NAC Chapter 432A. This contract is required for the continued vendor software maintenance support.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a proprietary system the State does not have the expertise to perform this service.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 230702
Approval Date: 07/05/2023

c. Why was this contractor chosen in preference to other?

Proprietary software

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ijanssen	08/15/2023 15:46:54 PM
Division Approval	ijanssen	08/15/2023 15:47:05 PM
Department Approval	ijanssen	08/15/2023 15:47:13 PM
Contract Manager Approval	ttilto1	08/15/2023 15:57:27 PM
EITS Approval	ljean	08/16/2023 06:56:49 AM
Budget Analyst Approval	nrezaie	08/17/2023 10:28:25 AM
BOE Agenda Approval	afrantz	08/17/2023 10:29:09 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

NEVADA DIVISION of PUBLIC and BEHAVIORAL HEALTH

Cody Phinney, MPH
Administrator

Ihsan Azzam, Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: June 20, 2023

TO: Nima Rezaie, Budget Officer
Governor's Finance Office

THROUGH: Kitty DeSocio, Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL –CETS #27859 Contract C#18197

Contract – C 18197 has a start date of July 1, 2023, as it was originally thought that we would be able to make the June 2023 Board of Examiners, but State Purchasing rejected our first Solicitation Waiver request, so it had to be redone and resubmitted for approval. In addition, EITS provided a TIR approval memo with an incorrect amount (did not match the amount listed in the TIN); therefore, delaying this even further as a corrected TIN approval memo needed to be obtained. The vendor's quote is based on a July 1, 2023, start date; therefore, the need to go to August 2023 Board of Examiners with a July 1, 2023, contract start date. This is to avoid any potential increase in rates by the vendor due to the delay.

Thank-you for your consideration.

4150 Technology Way, Suite 300 ● Carson City, NV 89706 ● (775) 684-4200 ● Fax (775) 687-7570 ● dpbh.nv.gov

Rescinded: 07/06/23
Replaced w/: #230702 (2)

BA 3716
C18197

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Resubmitted

Purchasing Use Only:	
Approval#:	230604 (2)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	*Division of Public and Behavioral Health*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Leticia Metherell, Health Program Manager III	*775-684-1045*	*lmetherell@health.nv.gov*
	Ronda Miller, MA III	*775-684-5932*	*rondamiller@health.nv.gov*

1b	**Vendor Information:**	
	Vendor Name:	*Innovative Architects, LLC*
	Contact Name:	*Allison Dudziak*
	Complete Address:	*11675 Rainwater Drive, Suite 100*
	City, State, and Zip Code	*Alpharetta, GA 30009*
	Telephone Number:	*770-596-1161*
	Email Address:	*Allison.Dudziak@improving.com*

1c	**Type of Waiver Requested Check the appropriate type:**	
	Sole or Single Source:	*X*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	X	No:	~~X~~
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	*X*
	Contract:	Start Date:	*Upon approval*	End Date:	*9/30/27*

1f	**Funding:**	
	State Appropriated:	*X*
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Resub. 06/01/2023

Purchasing Use Only:	
Approval #:	230604

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$229,080.00

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	Improving will provide continued maintenance and support services to the Division's Nevada Automated Background Check System (NABS). This includes: • *Support and Enhancements* *Status meetings* *Responding to emailed questions* *Problem resolution* *Development of fixes or new functionality as requested* *Installation onto the NABS UAT and Productions servers as requested* *Review of release notes/new functionality each month or as requested* *Other technical tasks as directed by NABS staff* *Source code management*

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	Improving built the NABS system and has been providing on-going support and maintenance to both health care facilities (agency to provide personal care services in the home, an employment agency that contracts with persons to provide nonmedical services related to personal care to elderly persons or persons with disabilities in the home, an agency to provide nursing in the home, a community health worker pool, a facility for intermediate care, a facility for skilled nursing, a provider of community-based living arrangement services, a hospital described in 42 U.S.C. § 1395ww(d)(1)(B)(iv), a psychiatric hospital that provides inpatient services to children, a psychiatric residential treatment facility, a peer support recovery organization, a residential facility for groups, a program of hospice care, a home for individual residential care, a facility for the care of adults during the day, a facility for hospice care, a nursing pool, the distinct part of a hospital which meets the requirements of a skilled nursing facility or nursing facility pursuant to 42 C.F.R. § 483.5, a hospital that provides swing-bed services as described in 42 C.F.R. § 482.58 or, if residential services are provided to children, a medical facility or facility for the treatment of alcohol or other substance use disorders) and childcare facilities system since its inception. 1) *Improving is the sole developer of the NABS system, which is based on the Core BCS platform. No other vendor has knowledge of the internal workings of the Core BCS / NABS system.* 2) *NABS is currently the sole source of background checks used by the Nevada Department of Health and Human Services, Division of Public and Behavioral Health/Bureau of Health Care Quality and Compliance (HCQC).* 3) *Improving works with 30 plus other state agencies to continuously improve the Core BCS platform. Enhancements made for other states are automatically provided to the HCQC at no addition cost through the NABS maintenance agreement. No other vendor can provide those enhancements from other state agencies.*

#230604@

	4) *Improving has a team of 20 plus dedicated staff members who support the Core BCS platform in all its variation, with 60 plus years of experience. No other vendor has experience in supporting this platform.* *Since the inception of NABS, Improving has provided on-going support and maintenance to the NABS system directly to HCQC. The initial cost to build this system was more than $3 million dollars shared across multiple states and the Centers for Medicare and Medicaid Services.*

	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
4	*NABS was developed and maintained by Improving. It has the required code and interfaces to maintain this system. This purchase is only economically available from this source because all of the required components are already established, and this would be a continuation of current services. In addition, we receive free enhancements to NABS through Improving's work with other states that use the same core platform. These free enhancements are only available from this vendor.*

	Were alternative services or commodities evaluated?	**Check One:**	
		Yes	No
			X
	a. *If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
5			
	b. *If not, why were alternatives not evaluated?*		
	This system was developed by the vendor through a Federal Grant. After the federal grant dollars no longer supported the system, a maintenance agreement (#15697) was put in place September of 2016 and has been renewed several times with the most current maintenance agreement (#17611) expiring September 30, 2025. *This system is currently being used by the Division and continued maintenance and support of the system is required.*		

Purchasing Use Only:	
Approval #:	230604 (2)

	Has the agency purchased these services/services with goods in the past? Check One:	Yes	No
	NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.	X	

6 a. *If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:*

Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
Start Date	End Date				
9/29/2016	9/28/2017	$243,000	NABS Software Maintenance	MA 15697	n/a
10/01/2017	9/30/2018	$70,000	NABS Technical Support	MA 16209	n/a
10/01/2018	9/30/2020	$145,608	NABS Technical Support	MA 16209	n/a
10/01/2020	9/30/2025	$369,168	NABS Technical Support	MA 17611	n/a

Note: The Centers for Medicare & Medicaid Services contracted with CAN Analysis & Solutions to provide technical assistance support for the National Background Check Program (NBCP). CAN in conjunction with Innovative Architects developed this system as part of a grant they received. DPBH did not receive funds to pay for the actual development of the system by the vendor so there was no contract. Once the development was completed, DPBH entered into maintenance agreements with the vendor for all ongoing maintenance and support of their system.

What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?

7 *This is proprietary to this vendor due to the source code and needed connections/access that can provide maintenance and support for NABS without interruptions in services. A break in service can have multiple negative consequences, including but not limited to, severe delays in returning background checks for vulnerable residents/patients, thus creating a public safety issue, severe disruptions to DPS, DPBH and providers that rely on NABS for processing background checks and the potential of not meeting statutorily required background check requirements.*

Purchasing Use Only:	
Approval #:	230604

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?** *As part of the federal grant the vendor developed this baseline system for several States. No other vendor is known to have the source code and all the required connections to service this system. Based on the cost to support other website systems, the purchase price has been found to be both fair and reasonable.* *The vendor is the sole developer of the NABS system, which is based on the Core BCS platform. No other vendor has knowledge of the internal workings of the Core BCS / NABS system.* *NABS is currently the sole source of background checks used by the Nevada Department of Health and Human Services, Division of Public and Behavioral Health/Health Care Quality. NABS is also used by the Department of Public Safety.* *The vendor works with 30 plus other state agencies to continuously improve the Core BCS platform. Enhancements made for other states are automatically providers to Nevada Department of Health and Human Services, Division of Public and Behavioral Health/Health Care Quality at no addition cost through the NABS maintenance agreement. No other vendor can provide those enhancements from other state agencies.* *The vendor has a team of 20 plus dedicated staff members who support the Core BCS platform in all its variations with 60 plus years of experience. No other vendor has experience in supporting this platform.*

9	Will this purchase obligate the State to this vendor for future purchases? Check One: *NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.*	**Yes** *X*	**No**
	a. *If yes, please provide details regarding future obligations or needs.* *DPBH will need ongoing maintenance and support as long as funding is available.*		

Purchasing Use Only:	
Approval #:	2306040

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Ronda Miller

Signature of Agency Representative Initiating Request

Ronda Miller

Print Name of Agency Representative Initiating Request

6/1/23

Date

Signature of Agency Head Authorizing Request

Kelli Quintero

Print Name of Agency Head Authorizing Request

6/1/23

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	X

Approved by:

Administrator, Purchasing Division or Designee

6/13/23

Date

#230604@

Joe Lombardo
Governor

Jack Robb
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Richard Whitley, Director, DHHS
Erin Williams, IT Manager III, DPBH, DHHS
Brian Vezina, Administrative Services Officer I, DPHB, DHHS
Leticia Metherell, Health Program Manager III, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 701 – *Innovative Architects, LLC d/b/a Improving Atlanta, LLC. NABS Maintenance Contract*– Update A - BA 3216

DATE: May 5, 2023

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Innovative Architects, LLC d/b/a Improving Atlanta, LLC. NABS Maintenance Contract*– TIN 701, Update A.

The submitted TIN, for an estimated value of $149,040.00 in the FY24/FY25 biennium and $80,040.00 in the FY26/FY27 biennium (100% State Fees), is to update the title of the investment to include the full name of the vendor. The investment is for the renewal of the maintenance agreement for the Nevada Automated Background Check System (NABS).

NABS is an existing system currently hosted by EITS that is used by DPBH, the Department of Public Safety and all licensed health care providers to conduct background checks in accordance with NRS/NAC Chapter 449 and childcare providers in accordance with NRS/NAC Chapter 432A.

#230604

The agency considers the investment and final implementation to have an ongoing low security risk, as the solution is hosted by EITS and is protected by EITS security measures.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

BA 3216
C18197

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230702@

Replaces waiver #230604

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**			
	STATE AGENCY NAME REQUIRED:	*Division of Public and Behavioral Health*		
	Contact Name and Title		*Phone Number*	*Email Address*
	Leticia Metherell, Health Program Manager III		*775-684-1045*	*lmetherell@health.nv.gov*
	Ronda Miller, MA III		*775-684-5932*	*rondamiller@health.nv.gov*

1b	**Vendor Information:**	
	Vendor Name:	*Innovative Architects, LLC*
	Contact Name:	*Allison Dudziak*
	Complete Address: City, State, and Zip Code	*11675 Rainwater Drive, Suite 100 Alpharetta, GA 30009*
	Telephone Number:	*770-596-1161*
	Email Address:	*Allison.Dudziak@improving.com*

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*X*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:		No:	*X*
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	*X*
	Contract:	Start Date:	*Upon approval*	End Date:	*9/30/27*

1f	**Funding:**	
	State Appropriated:	*X*
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Waiver #230604 rescinded/Replaced w/this waiver, effective 07/06/2023@

Purchasing Use Only:	
Approval #:	230702-@

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$309,120.00 updated

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	Improving will provide continued maintenance and support services to the Division's Nevada Automated Background Check System (NABS). This includes: • *Support and Enhancements* *Status meetings* *Responding to emailed questions* *Problem resolution* *Development of fixes or new functionality as requested* *Installation onto the NABS UAT and Productions servers as requested* *Review of release notes/new functionality each month or as requested* *Other technical tasks as directed by NABS staff* *Source code management*

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	Improving built the NABS system and has been providing on-going support and maintenance to both health care facilities (agency to provide personal care services in the home, an employment agency that contracts with persons to provide nonmedical services related to personal care to elderly persons or persons with disabilities in the home, an agency to provide nursing in the home, a community health worker pool, a facility for intermediate care, a facility for skilled nursing, a provider of community-based living arrangement services, a hospital described in 42 U.S.C. § 1395ww(d)(1)(B)(iv), a psychiatric hospital that provides inpatient services to children, a psychiatric residential treatment facility, a peer support recovery organization, a residential facility for groups, a program of hospice care, a home for individual residential care, a facility for the care of adults during the day, a facility for hospice care, a nursing pool, the distinct part of a hospital which meets the requirements of a skilled nursing facility or nursing facility pursuant to 42 C.F.R. § 483.5, a hospital that provides swing-bed services as described in 42 C.F.R. § 482.58 or, if residential services are provided to children, a medical facility or facility for the treatment of alcohol or other substance use disorders) and childcare facilities system since its inception. 1) *Improving is the sole developer of the NABS system, which is based on the Core BCS platform. No other vendor has knowledge of the internal workings of the Core BCS / NABS system.* 2) *NABS is currently the sole source of background checks used by the Nevada Department of Health and Human Services, Division of Public and Behavioral Health/Bureau of Health Care Quality and Compliance (HCQC).* 3) *Improving works with 30 plus other state agencies to continuously improve the Core BCS platform. Enhancements made for other states are automatically provided to the HCQC at no addition cost through the NABS maintenance agreement. No other vendor can provide those enhancements from other state agencies.*

#230702@

	4) *Improving has a team of 20 plus dedicated staff members who support the Core BCS platform in all its variation, with 60 plus years of experience. No other vendor has experience in supporting this platform.* *Since the inception of NABS, Improving has provided on-going support and maintenance to the NABS system directly to HCQC. The initial cost to build this system was more than $3 million dollars shared across multiple states and the Centers for Medicare and Medicaid Services.*

	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
4	*NABS was developed and maintained by Improving. It has the required code and interfaces to maintain this system. This purchase is only economically available from this source because all of the required components are already established, and this would be a continuation of current services. In addition, we receive free enhancements to NABS through Improving's work with other states that use the same core platform. These free enhancements are only available from this vendor.*

	Were alternative services or commodities evaluated?	**Check One:**	
		Yes	No
			X
	a. ***If yes**, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
5			
	b. ***If not**, why were alternatives not evaluated?*		
	This system was developed by the vendor through a Federal Grant. After the federal grant dollars no longer supported the system, a maintenance agreement (#15697) was put in place September of 2016 and has been renewed several times with the most current maintenance agreement (#17611) expiring September 30, 2025. ***This system is currently being used by the Division and continued maintenance and support of the system is required.***		

Purchasing Use Only:	
Approval #:	230702@

6	**Has the agency purchased these services/services with goods in the past? Check One:** ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>***	**Yes** *X*	**No**

a. *If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each</u>:*

Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
Start Date	*End Date*				
9/29/2016	*9/28/2017*	*$243,000*	*NABS Software Maintenance*	*MA 15697*	*n/a*
10/01/2017	*9/30/2018*	*$70,000*	*NABS Technical Support*	*MA 16209*	*n/a*
10/01/2018	*9/30/2020*	*$145,608*	*NABS Technical Support*	*MA 16209*	*n/a*
10/01/2020	*9/30/2025*	*$369,168*	*NABS Technical Support*	*MA 17611*	*n/a*

<u>Note:</u> The Centers for Medicare & Medicaid Services contracted with CAN Analysis & Solutions to provide technical assistance support for the National Background Check Program (NBCP). CAN in conjunction with Innovative Architects developed this system as part of a grant they received. DPBH did not receive funds to pay for the actual development of the system by the vendor so there was no contract. Once the development was completed, DPBH entered into maintenance agreements with the vendor for all ongoing maintenance and support of their system.

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?** ***This is proprietary to this vendor due to the source code and needed connections/access that can provide maintenance and support for NABS without interruptions in services. A break in service can have multiple negative consequences, including but not limited to, severe delays in returning background checks for vulnerable residents/patients, thus creating a public safety issue, severe disruptions to DPS, DPBH and providers that rely on NABS for processing background checks and the potential of not meeting statutorily required background check requirements.***

Purchasing Use Only:	
Approval #:	230702 (2)

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**
	As part of the federal grant the vendor developed this baseline system for several States. No other vendor is known to have the source code and all the required connections to service this system. Based on the cost to support other website systems, the purchase price has been found to be both fair and reasonable. *The vendor is the sole developer of the NABS system, which is based on the Core BCS platform. No other vendor has knowledge of the internal workings of the Core BCS / NABS system.* *NABS is currently the sole source of background checks used by the Nevada Department of Health and Human Services, Division of Public and Behavioral Health/Health Care Quality. NABS is also used by the Department of Public Safety.* *The vendor works with 30 plus other state agencies to continuously improve the Core BCS platform. Enhancements made for other states are automatically providers to Nevada Department of Health and Human Services, Division of Public and Behavioral Health/Health Care Quality at no addition cost through the NABS maintenance agreement. No other vendor can provide those enhancements from other state agencies.* *The vendor has a team of 20 plus dedicated staff members who support the Core BCS platform in all its variations with 60 plus years of experience. No other vendor has experience in supporting this platform.*

9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** ***NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***	**Yes** *X*	**No**
	a. *If yes, please provide details regarding future obligations or needs.*		
	DPBH will need ongoing maintenance and support as long as funding is available.		

Purchasing Use Only:	
Approval #:	230702@

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Ronda Miller

Signature of Agency Representative Initiating Request

Ronda Miller — 7-5-23

Print Name of Agency Representative Initiating Request — Date

Kelli Quintero

Signature of Agency Head Authorizing Request

Kelli Quintero — 7/5/23

Print Name of Agency Head Authorizing Request — Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	*X*

Approved by:

Administrator, Purchasing Division ~~or Designee~~ — 7/5/23

Date

#230702 (C)

Joe Lombardo
Governor

Jack Robb
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Richard Whitley, Director, DHHS
Erin Williams, IT Manager III, DPBH, DHHS
Brian Vezina, Administrative Services Officer I, DPHB, DHHS
Leticia Metherell, Health Program Manager III, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 701 – *Innovative Architects, LLC d/b/a Improving Atlanta, LLC. NABS Maintenance Contract*– Update A (corrected) - BA 3216

DATE: June 21, 2023

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Innovative Architects, LLC d/b/a Improving Atlanta, LLC. NABS Maintenance Contract*– TIN 701, Update A.

The submitted TIN, for an estimated value of $149,040.00 in the FY24/FY25 biennium and $160,080.00 in the FY26/FY27 biennium (100% State Fees), is to update the title of the investment to include the full name of the vendor. The investment is for the renewal of the maintenance agreement for the Nevada Automated Background Check System (NABS).

NABS is an existing system currently hosted by EITS that is used by DPBH, the Department of Public Safety and all licensed health care providers to conduct background checks in accordance with NRS/NAC Chapter 449 and childcare providers in accordance with NRS/NAC Chapter 432A.

Joe Lombardo
Governor

Jack Robb
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Richard Whitley, Director, DHHS
Erin Williams, IT Manager III, DPBH, DHHS
Brian Vezina, Administrative Services Officer I, DPHB, DHHS
Leticia Metherell, Health Program Manager III, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 701 – *Innovative Architects, LLC d/b/a Improving Atlanta, LLC. NABS Maintenance Contract*– Update A (corrected) - BA 3216

DATE: June 21, 2023

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Innovative Architects, LLC d/b/a Improving Atlanta, LLC. NABS Maintenance Contract*– TIN 701, Update A.

The submitted TIN, for an estimated value of $149,040.00 in the FY24/FY25 biennium and $160,080.00 in the FY26/FY27 biennium (100% State Fees), is to update the title of the investment to include the full name of the vendor. The investment is for the renewal of the maintenance agreement for the Nevada Automated Background Check System (NABS).

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The agency considers the investment and final implementation to have an ongoing low security risk, as the solution is hosted by EITS and is protected by EITS security measures.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28042**

		Legal Entity Name:	INSIGHT PUBLIC SECTOR, INC.
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**INSIGHT PUBLIC SECTOR, INC.**
Agency Code:	**406**	Address:	**2701 E. Insight Way**
Appropriation Unit:	**3223-10**		
Is budget authority available?:	**Yes**	City/State/Zip	**Chandler, AZ 85286-1930**
If "No" please explain:	Not Applicable	Contact/Phone:	Crystal McBride 5015054155
		Vendor No.:	PUR0004545
		NV Business ID:	NV20021477454

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C18232

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/15/2026**

Contract term: **3 years and 15 days**

4. Type of contract: **Contract**

Contract description: **Policy Management**

5. Purpose of contract:

This is a new contract to provide a secure, cloud-based repository to manage policies and procedures across each documents' lifecycle.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$113,266.39**

Other basis for payment: Upon receipt of invoice and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

DPBH programs are currently using PolicyTech which has proven to be inadequate for program policy workflows. PolicyTech is not used by all the programs who have developed policy processes using Word and OneDrive. This has resulted in DPBH management being unable to obtain a comprehensive active policy report for the division.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current employees current cannot perform services required.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	08/08/2023 16:39:38 PM
Division Approval	ttilto1	08/08/2023 16:39:41 PM
Department Approval	ttilto1	08/08/2023 16:39:44 PM
Contract Manager Approval	ttilto1	08/08/2023 16:39:46 PM
EITS Approval	ljean	08/10/2023 13:43:14 PM
Budget Analyst Approval	nrezaie	08/16/2023 07:09:28 AM
BOE Agenda Approval	afrantz	08/17/2023 11:29:17 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Jack Robb
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Cody Phinney, Deputy Administrator, DPBH, DHHS
Philene O'Keefe, Administrative Services Officer III, DPBH, DHHS
Erin Williams, Chief IT Manager, DPBH, DHHS
Kathleen Nojima, IT Professional II, DPBH, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPBH – TIN 727 – *PowerDMS Policy Management System* – BA 3223

DATE: June 29, 2023

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *PowerDMS Policy Management System* – TIN 727.

The submitted TIN, for an estimated value of $23,567.62 in the FY22/FY23 biennium, $58,217.10 in the FY24/FY25 biennium, and an additional $31,481.67 for the FY26/FY27 biennium (100% Federal Grant), is to support a secure, cloud-based repository to manage policies and procedures across their entire lifecycle.

PowerDMS is a secure, cloud-based platform for managing policies and procedures throughout their life cycle. It enables users to develop, review, approve, distribute, and track each policy, ensuring a single official version exists. PowerDMS fosters compliance, promotes effective communication, and holds staff accountable through features such as 24/7 access to policies, verification of policy reading, and signature tracking.

Currently, DPBH programs use PolicyTech, which has proven inadequate. Some programs even use Word and OneDrive, leading to inconsistent policy management. The PowerDMS solution will integrate with Joint Commission Accreditation and Public Health Accreditation Board standards, keeping DPBH policies up-to-date and facilitating the attainment of PHAB accreditation.

DPBH's Information Security Office will conduct pre- and post-implementation security reviews; however, since the solution handles personal identification information and is subject to federal and/or other security standards, the agency should conduct periodic audits and assessments of the system to help identify and address potential risks and ensure continued compliance with applicable regulations.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27815**

		Legal Entity Name:	Lyon County
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**Lyon County**
Agency Code:	**406**	Address:	**27 S. Main Street**
Appropriation Unit:	**3224-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Yerington, NV 89447**
If "No" please explain:	Not Applicable	Contact/Phone:	Shayla Holmes 775-463-6531
		Vendor No.:	T40156600
		NV Business ID:	Governmental Entitiy

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

Agency Reference #: C 18226

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
   Anticipated BOE meeting date 08/2023

   Retroactive? **Yes**

   If "Yes", please explain

   Due to high staff vacancies, the proposed contract was not completed by County Supervisors in a timely fashion.

3. Termination Date: **06/30/2025**
   Contract term: **2 years**

4. Type of contract: **Revenue Contract**
   Contract description: **Public Health**

5. Purpose of contract:

   This is a new revenue interlocal agreement to provide ongoing public health services to meet the health needs of the rural and frontier communities.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$318,000.00**
   Payment for services will be made at the rate of $13,250.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Division of Public and Behavioral Health, Community Health Services has been designated to receive funding from the county in the form of a monthly assessment to provide mandated public health services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   These services are provided by Community Health Nurses (state employees) and contracted Registered Nurses when necessary.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 430 and 441A the State is required to provide ongoing assessments to each county for the assessed cost of public health services.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ijanssen	07/21/2023 16:36:47 PM
Division Approval	ttilto1	07/21/2023 16:43:29 PM
Department Approval	ttilto1	07/21/2023 16:43:57 PM
Contract Manager Approval	ijanssen	07/31/2023 16:20:45 PM
Budget Analyst Approval	nrezaie	08/14/2023 14:17:42 PM
BOE Agenda Approval	afrantz	08/14/2023 16:36:49 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

Helping people. It's who we are and what we do.

Cody Phinney
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: June 8, 2023

TO: Nima Rezaie, Budget Officer
Governor's Finance Office

THROUGH: Kitty DeSocio, Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL – Lyon County CETS #24152 Contract C# 18226

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor: Lyon County
- Services to be provided: Mandatory and optional services to the public, including but not limited to public health preparedness services; STI testing and treatment; TB testing, screening, and treatment; and immunization services for individuals that are uninsured or underinsured.
- Additional family planning services will be provided. This may include preconception and conception counseling, contraception, pregnancy testing, and counseling.
- Funding source and expenditure category: BA 3224 – CAT 19
- Requested start date of work:7/1/2023
- Expected execution date of agreement:
- Detailed explanation as to why a retroactive agreement is necessary, including:
    - Reason(s) why the agreement was not submitted timely:
        - The amendment to the previous contract was not returned from the county supervisors for approval in time.
        - The lack of timeless has been compounded by high staff vacancies
    - Describe the impact to the program/services if this work is not started prior to the execution of the agreement:
      Community Health Nursing provides essential services for the county and in turn relies on the assessments received monthly to assist with the expenses to operate clinics within rural and frontier Nevada.
    - Explain how the program/bureau will prevent future retroactive requests:
      The goal of Community Health Services is to ensure appropriate staffing levels to create the budgets and county contracts more timely going forward to ensure time for all levels of approvals. Program management will meet internally before the end of the calendar year prior to the contract nearing expiration to submit contracts ahead of schedule.

If you have any questions, please contact Nicole Batien at (775) 684-5022 or nibatien@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26545**

Amendment Number: **2**

Legal Entity Name: Deloitte Consulting, LLP

Agency Name: **DHHS - WELFARE AND SUPPORTIVE SERVICES**

Contractor Name: **Deloitte Consulting, LLP**

Agency Code: **407**

Address: **1633 BROADWAY**

Appropriation Unit: **3228-53**

Is budget authority available?: **Yes**

City/State/Zip **NEW YORK, NY 10019-6754**

If "No" please explain: Not Applicable

Contact/Phone: Rakesh Duttagupta 916-288-3100

Vendor No.: T27024237

NV Business ID: NV20081436471

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/09/2022**

Anticipated BOE meeting date 09/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **3 years and 326 days**

4. Type of contract: **Contract**

Contract description: **Eligibility System**

5. Purpose of contract:

This is the second amendment to the original contract which provides system changes that allows users to apply for Supplemental Nutrition Assistance Program, Temporary Assistance for Needy Families, and medical benefits in one unified application. This amendment increases the maximum amount from $66,969,618 to $75,407,394 due to the addition of the No Wrong Door functionality in Access Nevada.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$18,459,290.00	$18,459,290.00	$18,459,290.00	Yes - Action
	a. Amendment 1:	$48,510,328.00	$48,510,328.00	$48,510,328.00	Yes - Action
2.	Amount of current amendment (#2):	$8,437,776.00	$8,437,776.00	$8,437,776.00	Yes - Action
3.	New maximum contract amount:	$75,407,394.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

During the recent legislative session, several changes to the Medicaid program were adopted. These changes are mandated to be developed and implemented no later than July 2022. Along with these changes, the Division is requesting additional enhancements to the different eligibility systems. The system enhancements/changes will improve client access to services, such as access to electronic communication which will allow them to have correspondence sent electronically, ability to access their notice and other documentation from their case manager.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Division staff does not possess the expertise required to perform these enhancements to the existing systems.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Computer Systems West, Inc.
Deloitte
Multichain Ventures, Inc.

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S1833 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 02/09/2022 Anticipated re-bid date: 12/01/2025

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	apereira	08/03/2023 11:58:08 AM
Division Approval	cbuscay	08/03/2023 12:34:35 PM
Department Approval	rthomps1	08/07/2023 14:44:34 PM
Contract Manager Approval	ajin0922	08/07/2023 14:54:39 PM
EITS Approval	ljean	08/07/2023 15:25:32 PM
Budget Analyst Approval	nrezaie	08/16/2023 07:39:46 AM
BOE Agenda Approval	afrantz	08/17/2023 11:59:25 AM

Steve Sisolak
Governor

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Robert Thompson, Administrator, DWSS, DHHS
Lisa Swearingen, Deputy Administrator Field Ops Support, DWSS, DHHS
Crystal Buscay, Chief Financial Officer, DWSS, DHHS
Bart London, Chief IT Manager, DWSS, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA
Frederick Springer, Interim IT Chief, Communication, EITS, DOA
Jason Benshoof, IT Chief, Agency IT Services, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DWSS – TIN 620 – *No Wrong Door (NWD)* – BA 3228

DATE: September 29, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Welfare and Supportive Services' (DWSS) – *No Wrong Door (NWD)* – TIN 620.

The submitted TIN, for an estimated value of $3,112,296.00 in the FY22/FY23 biennium, $7,623,829.00 in the FY24/FY25 biennium, and $1,763,875.00 for FY26 (100% Federal Grant - ARPA), is to support the project management, design, development, implementation, maintenance and operation services of a No Wrong Door (NWD) cloud-based solution.

Many of the division's current programs and services operate on antiquated systems or through paper and manual processes that were identified as technology gaps during the COVID-19 pandemic creating barriers to eligibility and access to state services. The NWD solution will benefit Nevada's low-income

population by creating visibility and access to services and supports through a single online point of entry with high system availability.

This funding will modernize the legacy Access Nevada on-premises infrastructure to a single web portal platform as part of the NWD solution. The "no wrong door" approach will provide DHHS clientele with a single web portal to apply for assistance, view case information, and to self-report demographic and life event changes. Individuals will be automatically routed to the appropriate DHHS agency office(s) for eligibility determination and needed services and supports. This system will be scalable for other state agencies and counties to be added in the future.

The EITS Identity unit should be included in discussions with vendors regarding transition to the AWS cloud environment, as cloud solutions can impact statewide identity if agencies plan on using single sign on due to domain collisions. Additionally, the agency should keep EITS updated quarterly on progress as changes to agency infrastructure needs can impact EITS revenues. With proper planning, EITS and DWSS can anticipate infrastructure needs and scale down resources appropriately.

EITS embraces a vision of a state constituent identity system and looks forward to DHHS' progress on this foundational program.

EITS recommends that the agency consider the following technology and integration concerns:

- Include the names of department/division-level systems that will receive automated referrals from the NWD system.
- Conduct a realistic assessment of backend systems to ensure they are capable of receiving automated referrals.
- Integrate core exchange technology to facilitate the real-time exchange of information between participating DHHS systems.
- Ensure the NWD business model can associate each citizen-user with one unique and persistent identifier.
- Ensure future scalability is achievable as additional backend systems are added to the NWD system.
- Assess project resource levels across the department to help ensure adequate capacity exists to make any necessary modifications on backend systems.

The agency considers the investment and final implementation to have an ongoing low security risk, as the solution will include separate portals for customers and DHHS workers; however personal identification information will be transported, stored, and processed using the solution and it is subject to federal and/or other security standards.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23368**

Amendment Number: **4**

Legal Entity Name: CARAHSOFT TECHNOLOGY CORP

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**

Contractor Name: **CARAHSOFT TECHNOLOGY CORP**

Agency Code: **409**

Address: **NV20151127305**

Appropriation Unit: **3143-11**

11493 SUNSET HILLS RD, STE 100

Is budget authority available?: **Yes**

City/State/Zip **RESTON, VA 20191**

If "No" please explain: Not Applicable

Contact/Phone: STEPHEN FINK 703/230-7586

Vendor No.: T27011089

NV Business ID: NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**54.00 %**	Fees	0.00 %
X	Federal Funds	**46.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/11/2020**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2023**

Contract term: **4 years and 51 days**

4. Type of contract: **Other (include description): MSA Work Order**

Contract description: **UNITY Data Exchange**

5. Purpose of contract:

This is the fourth amendment to the original service agreement under statewide contract 99SWC-NV23-13299 which provides cloud services. This amendment extends the termination date from September 30, 2023 to September 30, 2024 and increases the maximum amount from $412,892.12 to $538,232.20 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$180,000.00	$180,000.00	$180,000.00	Yes - Action
	a. Amendment 1:	$28,401.49	$28,401.49	$28,401.49	Yes - Info
	b. Amendment 2:	$85,204.46	$85,204.46	$113,605.95	Yes - Action
	c. Amendment 3:	$119,286.17	$119,286.17	$119,286.17	Yes - Action
2.	Amount of current amendment (#4):	$125,340.08	$125,340.08	$125,340.08	Yes - Action
3.	New maximum contract amount:	$538,232.20			
	and/or the termination date of the original contract has changed to:	09/30/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

The UNITY Data Exchange Modernization project TIN will enhance the UNITY system to support secure bi-directional data exchanges with child welfare contributing agencies or other external systems used to collect or use child welfare data. This project will allow the UNITY system to more fully comply with the newly enacted federal Comprehensive Child Welfare Information System requirements while improving the child welfare program to meet evolving constituent expectations in a way that will increase the speed of data-sharing efforts while improving security and reducing costs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not have the staff to complete this Cloud Solution.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

State Purchasing provided several permissive Statewide contracts to allow for the purchase of Cloud Services (Software-as-a-Service [SaaS], Platform-as-a-Service [PaaS], and Infrastructure-as-a-Service [IaaS]) from contracted vendors and their fulfillment partners.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Carahsoft Technology has provided satisfactory services to the Aging and Disability Services Division (6/27/18 - 7/31/19) and the Division of Public and Behavioral Health (7/31/18 - 7/31/21) as well as to the Division since 8/11/2020.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	08/03/2023 10:03:59 AM
Division Approval	rjon21	08/08/2023 16:11:13 PM
Department Approval	cpitlock	08/10/2023 07:49:31 AM
Contract Manager Approval	sknigge	08/16/2023 15:27:04 PM
EITS Approval	ljean	08/18/2023 10:26:17 AM
Budget Analyst Approval	twollan1	08/21/2023 14:11:54 PM
BOE Agenda Approval	afrantz	08/21/2023 14:12:21 PM

File Name: TIN Completion Memo - DCFS - 744 - UNITY Data Exchange Mod. Amendme PDF Conversion Status is Warning: File type not supported

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27752**

		Legal Entity Name:	Clark County
Agency Name:	**DHHS - DIVISION OF CHILD AND FAMILY SERVICES**	Contractor Name:	**Clark County**
Agency Code:	**409**	Address:	**Dept of Juvenile Justice Svcs**
Appropriation Unit:	**3147-11**		**601 N. Pecos Rd**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89101-2408**
If "No" please explain:	Not Applicable	Contact/Phone:	Eboni Washington 702-455-4960
		Vendor No.:	T81026920C
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

This interlocal agreement is retroactive due to the need for final legislative approval and the subsequent need for the County Board of Commissioners to review and approve the contract.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Spring Mt Youth Camp**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing residential living care for boys who have been adjudicated, delinquent, and committed by the Juvenile Division of the District Court to Spring Mountain Youth Camp.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$1,000,000.00**

Payment for services will be made at the rate of $500,000.00 per Fiscal Year

II. JUSTIFICATION

7. What conditions require that this work be done?

Legislative appropriation for the operation of Spring Mountain Youth Camp, a regional juvenile detention facility as defined in NRS 62A.280.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State operates the correctional facilities, and this facility is an alternative to State placement and is run by Clark County.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been contracted with the Division since 2017. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Sharon Anderson, Deputy Administrator Ph: 702-486-6707

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bdahlber	06/01/2023 16:22:32 PM
Division Approval	myoun3	06/06/2023 10:35:18 AM
Department Approval	cpitlock	08/02/2023 07:45:58 AM
Contract Manager Approval	knielsen	08/02/2023 11:59:33 AM
Budget Analyst Approval	twollan1	08/16/2023 17:49:59 PM
BOE Agenda Approval	afrantz	08/17/2023 09:56:48 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES

Helping people. It's who we are and what we do.

Cindy Pitlock, DNP
Administrator

DATE: June 1, 2023

TO: Theresa Bawden, Executive Branch Budget Officer I
Governor's Finance Office, Budget Division

THROUGH: Heather Bugg, Administrative Services Officer IV
Division of Child and Family Services

FROM: Brian Dahlberg, Management Analyst III
Division of Child and Family Services

RE: Retroactive Interlocal Contract Request – Clark County Spring Mountain Youth Camp

A retroactive effective date of July 1, 2023 is requested for an Interlocal Contract between the Division of Child and Family Services (DCFS) and the Clark County Spring Mountain Youth Camp Facility in order to continue to provide financial support to this regional facility for the detention of children who have been adjudicated delinquent by Nevada courts under the statutory authority of NRS 62B.150.

This interlocal contract is retroactive due to the need for final Legislative Approval and the subsequent need for the County Board of Commissioners to review and approve the contract.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4462.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27931**

		Legal Entity Name:	Churchill County
Agency Name:	**DHHS - DIVISION OF CHILD AND FAMILY SERVICES**	Contractor Name:	**Churchill County**
Agency Code:	**409**	Address:	**155 Taylor Street**
Appropriation Unit:	**3229-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Fallon, NV 89406**
If "No" please explain:	Not Applicable	Contact/Phone:	Shannon Ernst 775-423-4092
		Vendor No.:	T81032440
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

The Division is requesting a retroactive contract due to the need for the assessment amount to be determined through the legislative process and the subsequent need for the County Board of Commissioners to review and approve the contract.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **CPS Assessments**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing child protective services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$790,094.00**

Other basis for payment: SFY 2024 = $389,575 & SFY 2025 = $400,519

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a revenue interlocal agreement pursuant to NRS 432B.326.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue interlocal agreement pursuant to NRS 432B.326.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This is a revenue interlocal agreement for which we have had similar agreements in place at least since July 1, 2013.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Keli Roberts, MA II Ph: 775-684-4482

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bkizer	07/07/2023 10:22:57 AM
Division Approval	myoun3	08/03/2023 09:28:02 AM
Department Approval	cpitlock	08/08/2023 15:45:52 PM
Contract Manager Approval	knielsen	08/08/2023 15:58:46 PM
Budget Analyst Approval	twollan1	08/16/2023 16:06:57 PM
BOE Agenda Approval	afrantz	08/17/2023 09:51:13 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES

Helping people. It's who we are and what we do.

Cindy Pitlock, DNP
Administrator

MEMORANDUM

TO: Theresa Bawden, Executive Branch Budget Officer I
Governor's Finance Office, Budget Division

FROM: Heather Bugg, Administrative Services Officer IV
Division of Child and Family Services

DATE: July 6, 2023

SUBJECT: Retroactive Revenue Contract Request – CETS #27931 Churchill County Child Protective Services Assessments

A retroactive date of July 1, 2023 is requested for the revenue contract between the Division of Child and Family Services (DCFS) and Churchill County in order to issue an assessment for child protective services to the County pursuant to NRS 432B.3262.

DCFS is requesting the retroactive contract due to the need for the assessment amount to be determined through the legislative process and the subsequent need for the County Board of Commissioners to review and approve the contract.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4462.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27935**

		Legal Entity Name:	Lyon County
Agency Name:	**DHHS - DIVISION OF CHILD AND FAMILY SERVICES**	Contractor Name:	**Lyon County**
Agency Code:	**409**	Address:	**27 South Main Street**
Appropriation Unit:	**3229-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Yerington, NV 89447-2571**
If "No" please explain:	Not Applicable	Contact/Phone:	Andrew Haskin 775-463-6531
		Vendor No.:	T40156600
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

The Division is requesting a retroactive contract due to the need for the assessment amount to be determined through the legislative process and the subsequent need for the County Board of Commissioners to review and approve the contract.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **CPS Assessments**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing child protective services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$1,633,550.00**

Other basis for payment: SFY 2024 = $803,591 & SFY 2025 = $829,959

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a revenue contract pursuant to NRS 432B.326.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract pursuant to NRS 432B.326.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This is a revenue interlocal agreement for which we have had similar agreements in place at least since July 1, 2013.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Keli Roberts, MA II Ph: 775-684-4482

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bkizer	07/07/2023 10:27:36 AM
Division Approval	myoun3	08/03/2023 09:27:43 AM
Department Approval	cpitlock	08/08/2023 11:18:15 AM
Contract Manager Approval	knielsen	08/08/2023 14:08:21 PM
Budget Analyst Approval	twollan1	08/16/2023 15:58:00 PM
BOE Agenda Approval	afrantz	08/17/2023 10:01:01 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES

Helping people. It's who we are and what we do.

Cindy Pitlock, DNP
Administrator

MEMORANDUM

TO: Theresa Bawden, Executive Branch Budget Officer I
Governor's Finance Office, Budget Division

FROM: Heather Bugg, Administrative Services Officer IV HB for HB
Division of Child and Family Services

DATE: July 6, 2023

SUBJECT: Retroactive Revenue Contract Request – CETS #27935 Lyon County Child Protective Services Assessments

A retroactive date of July 1, 2023 is requested for the revenue contract between the Division of Child and Family Services (DCFS) and Lyon County in order to issue an assessment for child protective services to the County pursuant to NRS 432B.3262.

DCFS is requesting the retroactive contract due to the need for the assessment amount to be determined through the legislative process and the subsequent need for the County Board of Commissioners to review and approve the contract.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4462.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **21246**

Amendment Number: **4**

Legal Entity Name: UNIVERSITY OF SOUTH FLORIDA

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**

Contractor Name: **UNIVERSITY OF SOUTH FLORIDA**

Agency Code: **409**

Address: **Attn: USF Business Payments**

Appropriation Unit: **3229-44**

PO Box 947568

Is budget authority available?: **Yes**

City/State/Zip **Atlanta, GA 30394-7568**

If "No" please explain: Not Applicable

Contact/Phone: Pamela Menendez 813/974-3256

Vendor No.: T29023332A

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2019-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**67.00 %**	Fees	0.00 %
X	Federal Funds	**33.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2018**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2023**

Contract term: **7 years and 1 day**

4. Type of contract: **Interlocal Agreement**

Contract description: **Website Maintenance**

5. Purpose of contract:

This is the fourth amendment to the original interlocal agreement which provides ongoing website maintenance for the Quality Parenting Initiative in Nevada/Just in Time training website. This amendment extends the termination date from September 30, 2023 to September 30, 2025 and increases the maximum amount from $129,051 to $342,051 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$20,000.00	$20,000.00	$20,000.00	Yes - Info
	a. Amendment 1:	$20,000.00	$20,000.00	$40,000.00	Yes - Info
	b. Amendment 2:	$40,000.00	$40,000.00	$80,000.00	Yes - Action
	c. Amendment 3:	$129,051.00	$129,051.00	$129,051.00	Yes - Action
2.	Amount of current amendment (#4):	$133,000.00	$133,000.00	$133,000.00	Yes - Action
3.	New maximum contract amount:	$342,051.00			
	and/or the termination date of the original contract has changed to:	09/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

This service provides all Nevada foster caregivers advanced training through the use of the internet. This training can be accessed at any time, 24 hours a day. This service supports foster caregivers to receive needed training on the caregiver's time schedule or, more immediately, when an issue or situation arises.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This service provides training at all hours to caregivers from their home computers. It would be prohibitive to attempt to provide this level of training by Division employees based on geography and caregivers' time availability.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

26%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

An interlocal agreement has been in place since October 1, 2018 - services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bkizer	07/25/2023 16:32:57 PM
Division Approval	hbugg	07/25/2023 16:58:28 PM
Department Approval	cpitlock	07/26/2023 14:22:07 PM

Contract Manager Approval	knielsen	07/26/2023 14:50:55 PM
Budget Analyst Approval	twollan1	08/21/2023 13:32:13 PM
BOE Agenda Approval	afrantz	08/21/2023 13:38:15 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28008**

		Legal Entity Name:	NaphCare, Inc.
Agency Name:	**DEPARTMENT OF CORRECTIONS**	Contractor Name:	**NaphCare, Inc.**
Agency Code:	**440**	Address:	**2090 Columbiana Road**
Appropriation Unit:	**3706-50**		**Suite 4000**
Is budget authority available?:	**Yes**	City/State/Zip	**Birmingham, AL 35216**
If "No" please explain:	Not Applicable	Contact/Phone:	Amber Leckenby 205-536-8481
		Vendor No.:	T29017962
		NV Business ID:	NV20021509357

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2023**

Anticipated BOE meeting date 09/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2027**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **Inmate Dialysis**

5. Purpose of contract:

This is a new contract to provide ongoing inmate dialysis treatments and equipment.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$4,617,355.41**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Corrections is required by Statute to provide medical care to incarcerated inmates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department does not have the expertise and/or equipment necessary to perform hemodialysis treatments.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

NaphCare, Inc.
CharDonnay Dialysis Inc.
NMS Labs

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #44DOC-S2274, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/30/2023 Anticipated re-bid date: 03/15/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    null, null Ph: null

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bweisent	08/01/2023 15:11:00 PM
Division Approval	ralfano	08/01/2023 15:12:25 PM
Department Approval	kshe1	08/02/2023 09:34:21 AM
Contract Manager Approval	blewalle	08/02/2023 10:22:43 AM
Budget Analyst Approval	vmilazz1	08/09/2023 13:28:49 PM
BOE Agenda Approval	vmilazz1	08/09/2023 13:28:53 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27646**

		Legal Entity Name:	Clark County School District
Agency Name:	**DEPARTMENT OF CORRECTIONS**	Contractor Name:	**Clark County School District**
Agency Code:	**440**	Address:	**CCSD Adult Education Programs**
Appropriation Unit:	**3711-21**		**2701 E St. Louis Avenue**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89104**
If "No" please explain:	Not Applicable	Contact/Phone:	Kimberly Dauterive 702-799-5434
		Vendor No.:	T40231800
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 09/2024

Retroactive? **Yes**

If "Yes", please explain

Retroactive due to the following of NDOC and PCSD policies and procedures and approval from the Board of Trustees.

3. Termination Date: **10/31/2023**
   Contract term: **1 year and 122 days**

4. Type of contract: **Interlocal Agreement**
   Contract description: **Re-entry Programs**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing educational and vocational services to assist young adult offenders incarcerated at High Desert State Prison in obtaining a high school equivalency or high school diploma.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$323,699.46**

II. JUSTIFICATION

7. What conditions require that this work be done?

NDOC houses over 2,400 inmates from the ages of 16-26. The vast majority of these inmates have not obtained a High School Equivalency or High School Diploma. This contract will provide the necessary education and tools for employment upon release from incarceration.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC is contracting with Clark County School District to obtain the teachers required to provide educational services to the youthful offenders. No other State agency offers this service with accessibility to High Desert State Prison, and NDOC does not employ personnel certified to teach these courses.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

The Nevada Department of Education awarded the Department with the Title I-Part D Grant program funds to be used for the purpose of this contract.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjacob	07/13/2023 12:53:35 PM
Division Approval	zhoeflin	07/18/2023 15:41:02 PM
Department Approval	kshe1	08/01/2023 13:01:25 PM
Contract Manager Approval	blewalle	08/01/2023 16:03:56 PM
Budget Analyst Approval	vmilazz1	08/04/2023 16:39:40 PM
BOE Agenda Approval	vmilazz1	08/04/2023 16:39:42 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor

James E. Dzurenda
Director

Kristina Shea
Deputy Director



Northern Administration
5500 Snyder Ave.
Carson City, NV 89701o
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

MEMORANDUM

Date: July 13, 2023

To: GFO

Subject: Retro Contract Request- Clark County School District

This Memo is to inform you that NDOC is asking for Contract #27646 to be approved retroactively for Clark County School District, our contract expired on 9/30/2022. We need the contract approved from 7/1/2022 to 10/31/2023, this is due to the process of following NDOC and CCSD policies and procedures and getting Board of Trustees approval for a grant reimbursement.

This service is for adult education programs at High Desert State Prison.

Thank you,

Kristina Shea

Deputy Director of Support Services
Nevada Department of Corrections
Office 775.977.5007

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27647**

		Legal Entity Name:	PERSHING COUNTY SCHOOL DISTRICT
Agency Name:	**DEPARTMENT OF CORRECTIONS**	Contractor Name:	**PERSHING COUNTY SCHOOL DISTRICT**
Agency Code:	**440**	Address:	**PO BOX 389**
Appropriation Unit:	**3711-21**		
Is budget authority available?:	**Yes**	City/State/Zip	**LOVELOCK, NV 89419**
If "No" please explain:	Not Applicable	Contact/Phone:	Neil Gallagher 775-273-4994
		Vendor No.:	T40234400
		NV Business ID:	GOVERNMENTAL AGENCY

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 09/2024

Retroactive? **Yes**

If "Yes", please explain

Retroactive due to the process of following NDOC and PCSD policies and procedures and getting approval from the Board of Trustees.

3. Termination Date: **10/31/2023**

Contract term: **1 year and 122 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Re-Entry Programs**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing educational and vocational services to assist young adult offenders incarcerated at Lovelock Correctional Center in obtaining a high school equivalency or high school diploma.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$200,376.75**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department houses over 2,400 inmates from the ages 16-26. The vast majority of these inmates have not obtained a High School Equivalency or High School Diploma. This contract will provide the necessary education and tools for employment upon release from incarceration.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department is contracting with Pershing County School District to obtain the teachers required to provide educational services to the youthful offenders. No other state agency offers this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

The Nevada Department of Education awarded the Department with the Title I-Part D Grant program funds to be used for the purpose of this contract.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjacob	06/01/2023 14:00:34 PM
Division Approval	zhoeflin	07/18/2023 15:34:26 PM
Department Approval	kshe1	08/01/2023 12:59:30 PM
Contract Manager Approval	blewalle	08/02/2023 09:22:24 AM
Budget Analyst Approval	vmilazz1	08/04/2023 16:44:47 PM
BOE Agenda Approval	vmilazz1	08/04/2023 16:44:49 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor

James E. Dzurenda
Director

Kristina Shea
Deputy Director



Northern Administration
5500 Snyder Ave.
Carson City, NV 89701o
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

MEMORANDUM

Date: May 31, 2023

To: Amy Stephenson, Director
Governors Finance Office

Subject: Retro Contract Request- Pershing County School District

This Memo is to inform you that NDOC is asking for Contract #27647 to be approved retroactively for Pershing County School District, our contract expired on 9/30/2022. We need the contract approved from 7/1/2022 to 10/31/2023, this is due to the process of following NDOC and CCSD policies and procedures and getting Board of Trustees approval for a grant reimbursement.

This service is for adult education programs at Lovelock Correctional Center.

Thank you,

Kristina Shea
Deputy Director of Support Services
Nevada Department of Corrections
Office 775.977.5007

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27872**

		Legal Entity Name:	S.P. & B. Utilities Services, Inc.
Agency Name:	**DEPARTMENT OF CORRECTIONS**	Contractor Name:	**S.P. & B. Utilities Services, Inc.**
Agency Code:	**440**	Address:	**DBA SPB Utility Services, Inc.**
Appropriation Unit:	**3752-09**		**430 Stoker Ave., Suite 207**
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89503**
If "No" please explain:	Not Applicable	Contact/Phone:	Linda Peterson 775-329-7757
		Vendor No.:	T80794830
		NV Business ID:	NV19831010170

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

This will be a short term contract to bridge the gap in coverage while State Purchasing does an RFP for future services.

3. Termination Date: **03/31/2024**
   Contract term: **274 days**

4. Type of contract: **Contract**
   Contract description: **Water Treatments**

5. Purpose of contract:

This is a new contract to provide wastewater treatment and water distribution services at Carlin Conservation Camp, Ely State Prison, High Desert Prision, Humbolt Conservation Camp, Jean Conservation Camp, Lovelock Correctional Center, Pioche Conservation Camp, Southern Desert Correctional Center, Tonopah Conservation Camp, and Wells Conservation Camp.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$122,021.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

To preserve State property, and to ensure the health and safety of staff and inmates at correctional facilities are maintained.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Technical expertise and certification required by Nevada Division of Environmental Protection to monitor and test water distribution systems and waste water treatment. Employees for the Department do not have the necessary qualifications or equipment to provide these services. No other State agency offers these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 230606
Approval Date: 06/13/2023

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mschobe2	07/06/2023 12:08:47 PM
Division Approval	zhoeflin	07/18/2023 15:41:54 PM
Department Approval	kshe1	08/01/2023 13:02:05 PM
Contract Manager Approval	blewalle	08/07/2023 09:11:18 AM
Budget Analyst Approval	vmilazz1	08/07/2023 11:30:03 AM
BOE Agenda Approval	vmilazz1	08/07/2023 11:30:07 AM
BOE Final Approval	Pending	

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230606@

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	*Nevada Department of Corrections*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Brandon Lewallen, Contract Manager (MA2)	*775-977-5673*	*blewallen@doc.nv.gov*

1b	**Vendor Information:**	
	Vendor Name:	*S.P.&B. Utilities Services, Inc. DBA SPB Utility Services, Inc.*
	Contact Name:	*Linda Peterson*
	Complete Address: City, State, and Zip Code	*430 Stoker Avenue, Suite 207* *Reno NV, 89503*
	Telephone Number:	*775-329-7757*
	Email Address:	*Linda@spbutilityservices.com*

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*X*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	*X*	No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term: 9 Months**				
	One (1) Time Purchase? Check One:	Yes:		No:	
	Contract: **X**	Start Date:	*July 1, 2023*	End Date:	*March 31, 2024*

1f	**Funding:**	
	State Appropriated:	*X*
	Federal Funds:	
	Grant Funds:	

Rec'd 06/07/23 // auto ✓

	Other (Explain):	

Purchasing Use Only:	
Approval #:	230606 (5)

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$129,372.50

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	This is a new contract that continues ongoing monitoring and management of water distribution systems and wastewater distribution systems, alerts and advises the Department on issues of concern and performs testing and reporting in accordance with all operational standards and guidelines mandated by the Nevada Division of Environmental Protection at correctional facilities statewide.

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	Technical expertise and certification required by Nevada Division of Environmental Protection to monitor and test water distribution systems and waste water treatment. Employees in the Department do not have the necessary qualifications or equipment to provide these services. *SPB Utilities was the only respondent to the previous RFP.*

4	**Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:**
	This short-term contract will provide the NDOC time to perform a new RFP for these services. SPB Utilities is the current vendor and has everything in place to continue services until an RFP can be done.

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
			X
	a. *<u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	N/A		
	b. *<u>If not</u>, why were alternatives not evaluated?*		
	SBP Utilities Services is the current vendor for these services. Our contract expires at the end of June 2023. SPB Utilities Services was the only respondent to previous RFP, they have the experience and knowledge to perform the job until a new RFP is completed.		

Purchasing Use Only:	
Approval #:	230606(6)

6	**Has the agency purchased these services/services with goods in the past? Check One:** *NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>*	**Yes** *X*	**No**

a. *If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each</u>:*

Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
Start Date	*End Date*				
7/1/2013	*6/30/17*	*$626,403*	*Water & Wastewater Distribution*	*RFP#201317*	*14306*
7/1/2017	*6/30/23*	*$1,130,150.54*	*Water & Wastewater Distribution*	*RFP #3405*	*18625*
		$			
		$			
		$			

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?**
	The NDOC may not be in compliance with EPA standards for wastewater and drinking water at NDOC facilities.

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**
	SPB Utilities was the only respondent to the last RFP and they are already in place to provide service.

9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** *<u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>*	**Yes**	**No** *X*

a. *If yes, please provide details regarding future obligations or needs.*

Purchasing Use Only:	
Approval #:	230606@

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Signature of Agency Representative Initiating Request

Brandon Lewallen — 6/7/23

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request — 6/6/23

Kristina Shea — 6/6/23

Print Name of Agency Head Authorizing Request — Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

Administrator, Purchasing Division or Designee — 6/13/23

Date

Joe Lombardo
Governor

James E. Dzurenda
Director

Kristina Shea
Deputy Director



Northern Administration
5500 Snyder Ave.
Carson City, NV 89701o
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 8911s
(725) 216-6000

MEMORANDUM

Date: July 5, 2023

To: GFO

Subject: Retro Contract #27872 Request

This Memo is to inform you that NDOC is asking for Contract #27872 to be approved retroactively for SPB Utilities Services INC., our contract expired on 6/30/2023. We need the contract approved from 7/1/2023 to 3/31/2023, in order to complete the RFP process by State Purchasing.

This service is for water treatment and water distribution services. This is a critical service for health and wellbeing of all, to make sure drinking water and wastewater is up to appropriate standards. These services are needed at High Desert State Prison, Ely State Prison, Lovelock Correctional Center, Carlin Conservation Camp, Humboldt Conservation Camp, Jean Conservation Camp, Pioche Conservation Camp, Southern Desert Correctional Center, Tonopah Conservation Camp and Wells Conservation Camp.

Thank you,

K Rae Shea

Kristina Shea

Deputy Director of Support Services
Nevada Department of Corrections
Office 775-977-5007

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28069**

		Legal Entity Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO - UNIVERSITY OF NEVADA, RENO
Agency Name:	**COMMISSION ON MINERAL RESOURCE**	Contractor Name:	**BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO - UNIVERSITY OF NEVADA, RENO**
Agency Code:	**500**	Address:	**1664 N. Virginia St.**
Appropriation Unit:	**4219-09**		**MAIL STOP 0325**
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89557**
If "No" please explain: Not Applicable		Contact/Phone:	Thomas Landis 775/784-4040
		Vendor No.:	D35000816B
		NV Business ID:	NV20161295653

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Mining Claims**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 303 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Industry Reports 25**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing publication and curation services of mineral industry reports and associated database management of oil, gas, and geothermal drill cuttings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$187,367.00**

Other basis for payment: NTE price: $66,528 for Fiscal Year 2024 and $120,839 for Fiscal Year 2025

II. JUSTIFICATION

7. What conditions require that this work be done?

Under the authority of NRS 522.040 and pursuant to NAC 522.215 and NAC 522.510 two sets of drill cuttings and one copy of all logging surveys are to be filed by oil and gas operators with the Nevada Bureau of Mines and Geology (NBMG) to be made available for public inspection when the records are no longer confidential. Similar requirements exist for geothermal operators under the authority of NRS 534A.090 and pursuant to NAC 534A.310 and NAC 534A.550. The curation and public availability of these records are critical to further exploration of oil, gas and geothermal resources in Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

For curation and public availability of oil, gas, and geothermal records, the Nevada Bureau of Mines and Geology (NBMG) utilizes the same staff, student resources, scanning equipment, tracking software, online services and warehouse space as is currently utilized for general geological information, maps, samples and reports. The Division does not have sufficient staff, expertise, and resources necessary to publish mineral industry and exploration reports and certain special reports which may be requested from the Commission on Mineral Resources.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Exempt (Per statute)**

   c. Why was this contractor chosen in preference to other?

Per NRS 277 Interlocal Contracts exempt from solicitation.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

8%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vkneefel	08/04/2023 13:21:40 PM
Division Approval	vkneefel	08/04/2023 13:21:44 PM
Department Approval	vkneefel	08/04/2023 13:21:48 PM
Contract Manager Approval	rghiglie	08/04/2023 13:22:37 PM
Budget Analyst Approval	vmilazz1	08/06/2023 18:22:45 PM
BOE Agenda Approval	vmilazz1	08/06/2023 18:22:48 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24285**

Amendment Number: **2**

Legal Entity Name: OUT OF THE SHELL, LLC

Agency Name: **DEPARTMENT OF AGRICULTURE**

Agency Code: **550**

Appropriation Unit: **1362-21**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Contractor Name: **OUT OF THE SHELL, LLC**

Address: **DBA YANGS 5TH TASTE**
9658 REMER ST

City/State/Zip **SOUTH EL MONTE, CA 91733**

Contact/Phone: 9094516565

Vendor No.: T27031199

NV Business ID: NV20121391639

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 55AGR-S1377 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2021**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/14/2025**

Contract term: **3 years and 342 days**

4. Type of contract: **Contract**

Contract description: **USDA Food Processor**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing food purchasing services to local school districts throughout Nevada for the National School Lunch and Breakfast programs. This amendment increases the maximum amount from $4,314,320 to $6,535,246 due to an increase in food prices.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$4,314,320.00	$4,314,320.00	$4,314,320.00	Yes - Action
	a. Amendment 1:	$0.00	$0.00	$0.00	No
2.	Amount of current amendment (#2):	$2,220,926.00	$2,220,926.00	$2,220,926.00	Yes - Action
3.	New maximum contract amount:	$6,535,246.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

School districts and other agencies use process food products in their lunch program which creates this necessity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only USDA approved manufacturers may do so.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Out of the Shell LLC dba Yang's 5th Taste
Integrated Food Service
Bongards Creameries
Asian Food Solutions

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

Pursuant to RFP #55AGR-S1377, and in accordance with NRS 333, the selected vendor was one of the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 01/08/2021 Anticipated re-bid date: 01/08/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Agriculture -2016-Present Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dpoppeng	06/22/2023 11:06:18 AM
Division Approval	mmarkovi	06/23/2023 17:04:55 PM
Department Approval	avigi1	06/26/2023 11:50:42 AM

Contract Manager Approval	cprasa1	06/26/2023 12:07:16 PM
Budget Analyst Approval	dspeed1	07/12/2023 16:32:53 PM
BOE Agenda Approval	vmilazz1	08/17/2023 19:29:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26516**

Amendment Number: **1**

Legal Entity Name: SCHWAN'S FOOD SERVICE, INC.

Agency Name: **DEPARTMENT OF AGRICULTURE**

Contractor Name: **SCHWAN'S FOOD SERVICE, INC.**

Agency Code: **550**

Address: **PO Box 860544**

Appropriation Unit: **1362-21**

Is budget authority available?: **Yes**

City/State/Zip **Minneapolis, MN 55486**

If "No" please explain: Not Applicable

Contact/Phone: LESLIE NAPOLITANO 507-537-8504

Vendor No.: T32012636A

NV Business ID: NV20071402897

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 55AGR-S1856 PSM: tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/09/2022**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **1 year and 326 days**

4. Type of contract: **Contract**

Contract description: **USDA Food Pizza Prod**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing food purchasing services to local school districts for the National School Lunch and Breakfast Programs. This amendment increases the maximum amount from $3,067,283 to $4,545,863 due to an increase in food prices.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$3,067,283.00	$3,067,283.00	$3,067,283.00	Yes - Action
2.	Amount of current amendment (#1):	$1,478,580.00	$1,478,580.00	$1,478,580.00	Yes - Action
3.	New maximum contract amount:	$4,545,863.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

School districts and other agencies use processed food products in their lunch program which creates this necessity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies and employees do not have the ability to process USDA food. Only USDA approved manufacturers may do so.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Richandre, Inc. dba Ardella's
   Nardone Brothers Baking Co.
   Schwan's Food Service

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Pursuant to RFP #55AGR-S1856, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 03/10/2022 Anticipated re-bid date: 03/10/2024

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Department of Agriculture - 2012 through 2016 - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dpoppeng	07/07/2023 12:50:25 PM
Division Approval	mmarkovi	07/07/2023 16:08:30 PM
Department Approval	avigi1	07/12/2023 13:42:50 PM
Contract Manager Approval	cprasa1	07/12/2023 15:09:05 PM
Budget Analyst Approval	dspeed1	08/14/2023 17:22:57 PM
BOE Agenda Approval	vmilazz1	08/17/2023 19:35:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15317**

Amendment Number: **10**

Legal Entity Name: HTC GLOBAL SERVICES, INC.

Agency Name: **GCB - GAMING CONTROL BOARD**

Contractor Name: **HTC GLOBAL SERVICES, INC.**

Agency Code: **611**

Address: **3270 WEST BIG BEAVER RD**

Appropriation Unit: **4061-50**

Is budget authority available?: **Yes**

City/State/Zip **TROY, MI 48084**

If "No" please explain: Not Applicable

Contact/Phone: Sutbir Randhawa 248-786-2500

Vendor No.: T27041852A

NV Business ID: NV20222348616

To what State Fiscal Year(s) will the contract be charged? **2014-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3081

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/11/2014**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/15/2023**

Contract term: **11 years and 191 days**

4. Type of contract: **Contract**

Contract description: **Application Develop**

5. Purpose of contract:

This is the tenth amendment to the original contract which provides ongoing assistance in developing custom applications to replace the Digital Equipment Corp/Virtual Memory System. This amendment extends the termination date from September 15, 2023 to September 15, 2025 and increases the maximum amount from $20,884,350 to $34,086,309 due to a revision of the project rate schedule and deliverables.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$1,472,147.00	$1,472,147.00	$1,472,147.00	Yes - Action
	a. Amendment 1:	$452,697.00	$452,697.00	$452,697.00	Yes - Action
	b. Amendment 2:	$3,375,217.00	$3,375,217.00	$3,375,217.00	Yes - Action
	c. Amendment 3:	$739,474.00	$739,474.00	$739,474.00	Yes - Action
	d. Amendment 4:	$2,216,498.00	$2,216,498.00	$2,216,498.00	Yes - Action
	e. Amendment 5:	$0.00	$0.00	$0.00	No
	f. Amendment 6:	$7,218,698.00	$7,218,698.00	$7,218,698.00	Yes - Action
	g. Amendment 7:	$0.00	$0.00	$0.00	No
	h. Amendment 8:	$5,409,619.00	$5,409,619.00	$5,409,619.00	Yes - Action
	i. Amendment 9:	$0.00	$0.00	$0.00	No

2.	Amount of current amendment (#10):	$13,201,959.00	$13,201,959.00	$13,201,959.00	Yes - Action
3.	New maximum contract amount:	$34,086,309.00			
	and/or the termination date of the original contract has changed to:	09/15/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Boards existing DEC/VMS COBOL based system is out-dated as it was initially developed in 1982. The Boards system is in need of updating to a SQL Server or similar database platform in order to effectively manage the data and applications used by the Board to carry out its functions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board does not have enough staff or resources to undertake a project of this magnitude.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3081, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/23/2013 Anticipated re-bid date: 10/01/2017

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes
19. Agency Field Contract Monitor:
20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tfrank	08/03/2023 16:39:10 PM
Division Approval	tfrank	08/03/2023 16:39:16 PM
Department Approval	tfrank	08/03/2023 16:39:24 PM
Contract Manager Approval	tfrank	08/03/2023 16:39:36 PM
EITS Approval	ljean	08/04/2023 07:56:41 AM
Budget Analyst Approval	bmacke1	08/21/2023 16:39:00 PM
BOE Agenda Approval	bmacke1	08/21/2023 16:52:46 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28034**

Agency Name: **DPS-HIGHWAY PATROL**

Agency Code: **651**

Appropriation Unit: **4713-09**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: WASHOE COUNTY SHERIFF'S OFFICE - FORENSICS SCIENCE DIVISION

Contractor Name: **WASHOE COUNTY SHERIFF'S OFFICE - FORENSICS SCIENCE DIVISION**

Address: **911 PARR BLVD**

City/State/Zip **RENO, NV 89512-1000**

Contact/Phone: Steven Johnson 775-328-8721

Vendor No.: T40283400R

NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**37.00 %**	**X**	Fees	**4.00 %**	**DNA Testing**
	Federal Funds	0.00 %		Bonds	0.00 %	
X	Highway Funds	**59.00 %**		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

DPS originally intended for this contract to be completed by July 1, 2023. However, due to delays in responses from Washoe County Sheriff's Office and contract negotiations, we were not able to complete the contract by the original deadline.

3. Termination Date: **06/30/2026**

Contract term: **3 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **DNA, Forensic, Toxic**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing DNA testing, forensic laboratory analysis, and toxicology analysis services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$1,920,800.16**

Other basis for payment: Total amount for DNA Testing Services is not to exceed $60,000.00; Total amount for Forensic Analysis Services not to exceed $1,380,800.16; Total amount for Toxicology Laboratory Analysis not to exceed $480,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 176.0916 requires the Parole and Probation division to arrange for a biological specimen to be obtained from certain probationers and/or parolees: collect the fees for obtaining the biological specimens and for testing; all identifying DNA information is to be submitted to the central repository. NRS 484C.110-484C.190 requires preliminary and evidentiary forensic and toxicology analysis of certain samples.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State of Nevada does not have a laboratory nor does it employ the expertise to perform these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

N/A

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Department of Public Safety has contracted with Washoe County Sheriff's Office in the past and the service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdefe1	07/27/2023 15:32:02 PM
Division Approval	cjackson	07/28/2023 09:36:18 AM
Department Approval	mcosenti	07/31/2023 15:16:57 PM
Contract Manager Approval	mcosenti	07/31/2023 15:17:00 PM
Budget Analyst Approval	khawkin1	08/03/2023 09:15:16 AM
BOE Agenda Approval	bmacke1	08/21/2023 12:33:45 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Nevada Department of
Public Safety
Dedication Pride Service

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Director's Office

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4808 - Fax (775) 684-4809

Memorandum

DATE: July 31, 2023

TO: Amy Stephenson, Director, Governor's Finance Office

THRU: Kirk Hawkins, Executive Branch Budget Officer, Governor's Finance Office

FROM: Curtis Palmer, DPS ASOIV Senior Fiscal Officer

RE: Retroactive Contract

Attached is a new contract between the Department of Public Safety (DPS) and Washoe County Sheriff's Office Forensic Science Division.

DPS originally intended for this contract to be completed by July 1, 2023. However, due to delays in responses from WCSO and contract negotiations, we were not able to complete the contract by the original deadline.

Based on this occurrence, DPS requests the BOE's consideration for the approval of this retroactive contract. Please contact me if you have any questions or if I can be of any assistance.

Sincerely,

Curtis Palmer, DPS ASOIV Senior Fiscal Officer

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27834**

		Legal Entity Name:	WISE OAK CONSULTING, LLC
Agency Name:	**OFFICE OF THE MILITARY - EMERGENCY MANAGEMENT**	Contractor Name:	**WISE OAK CONSULTING, LLC**
Agency Code:	**654**	Address:	**8338 Sandowne Lane**
Appropriation Unit:	**3673-53**		
Is budget authority available?:	**Yes**	City/State/Zip	**HUNTERSVILLE, NC 28078-8219**
If "No" please explain:	Not Applicable	Contact/Phone:	Randy Brawley 704-572-7333
		Vendor No.:	T29042236
		NV Business ID:	NV20191407912

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 43ADG-S2344

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 08/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **09/11/2027**
   Contract term: **4 years and 42 days**

4. Type of contract: **Contract**
   Contract description: **THIRA/SPR**

5. Purpose of contract:

   This is a new contract to provide project management support and outreach services related to the Threat and Hazard Identification and Risk Assessment and Stakeholder Preparedness Review reports for the state and Las Vegas Urban Area Security Initiative authorities.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$241,136.00**
   Other basis for payment: per the consideration section of the contract

II. JUSTIFICATION

7. What conditions require that this work be done?

   The THIRA and SPR consequence analysis are required to be completed for Nevada to be eligible for all federal preparedness grants.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   DEM staff as well as staff at local and tribal jurisdictions do participate in the overall effort to collect data required by these reports, however, neither DEM nor local or tribal jurisdictions have the technical expertise or manpower available each year to do the complex research needed to meet the level of detail required for these reports.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Geosyntec Consulting
Tidal Basin Government Consulting
Haystax

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #43ADG-S21344, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    William Elliott, EMPM Ph: 775-687-0300
    Judith Lyman, ASO I Ph: 775-687-0300

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlyma2	06/15/2023 11:51:22 AM
Division Approval	csnido1	07/13/2023 13:45:38 PM
Department Approval	csnido1	07/13/2023 13:45:41 PM
Contract Manager Approval	csnido1	07/13/2023 13:47:35 PM
Budget Analyst Approval	bmacke1	08/21/2023 17:22:59 PM
BOE Agenda Approval	bmacke1	08/21/2023 17:23:05 PM

BOE Final Approval	Pending

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27978**

		Legal Entity Name:	Las Vegas Valley Water District
Agency Name:	**COLORADO RIVER COMMISSION**	Contractor Name:	**Las Vegas Valley Water District**
Agency Code:	**690**	Address:	**1001 S Valley View Boulevard**
Appropriation Unit:	**4501-10**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89153**
If "No" please explain:	Not Applicable	Contact/Phone:	Scott Krantz 702-691-5240
		Vendor No.:	T11944800
		NV Business ID:	Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Power Operations**

Agency Reference #: CRCPDP-600

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

Due to board and commission meetings and approvals, the time to finalize the contract was delayed. Retroactive approval will allow the new contract to start when the previous contract ended.

3. Termination Date: **07/17/2027**
   Contract term: **3 years and 320 days**

4. Type of contract: **Interlocal Agreement**
   Contract description: **Governmental Service**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing services for operations and maintenance assistance for solar facilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$800,000.00**

Payment for services will be made at the rate of $200,000.00 per Fiscal Year

Other basis for payment: This interlocal agreement provides for rendering assistance, including labor, materials and equipment, necessary for the maintenance, repair or replacement of equipment at the Solar Facilities, or for the operation of the Solar Facilities.

II. JUSTIFICATION

7. What conditions require that this work be done?

Las Vegas Valley Water District has requested assistance from the Commission's Power Delivery Group to render assistance, including labor, materials and equipment, necessary for the maintenance, repair or replacement of equipment at the Solar Facilities, or for the operation of the Solar Facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees of the agency will be doing the work on behalf of Las Vegas Valley Water District and the agency will be paid for all costs associated with the work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.080 through 277.180

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

    Robert Reese, Assistant Director, Engineering & Operations Ph: 702-682-6972

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbeatty	08/04/2023 13:44:13 PM
Division Approval	dbeatty	08/04/2023 13:44:15 PM
Department Approval	dbeatty	08/04/2023 13:46:02 PM
Contract Manager Approval	dbeatty	08/04/2023 13:49:03 PM
Budget Analyst Approval	vmilazz1	08/07/2023 13:43:52 PM
BOE Agenda Approval	vmilazz1	08/07/2023 13:43:55 PM
BOE Final Approval	Pending	

STATE OF NEVADA

JOE LOMBARDO, *Governor*
PUOY K. PREMSRIRUT, *Chairwoman*
KARA J. KELLEY, *Vice Chairwoman*
ERIC WITKOSKI, *Executive Director*

JUSTIN JONES, *Commissioner*
MARILYN KIRKPATRICK, *Commissioner*
ALLEN J. PULIZ, *Commissioner*
DAN H. STEWART, *Commissioner*
CODY T. WINTERTON, *Commissioner*

COLORADO RIVER COMMISSION
OF NEVADA

MEMORANDUM

TO: **Budd Milazzo, Executive Branch Budget Officer 1**
Governor's Finance Office

FROM: **Douglas N Beatty, Administrative Services Officer**
Colorado River Commission of Nevada

DATE: **August 4, 2023**

RE: **Retroactive Approval for Interlocal Contract Between the Colorado River Commission of Nevada and the Las Vegas Valley Water District**

The Colorado River Commission (CRC) requests retroactive approval to July 18, 2023, of the interlocal contract between the CRC, and the Las Vegas Valley Water District (District). This approval date has been requested by the District pursuant to their internal policies to ensure continuity with the approval given by the District's Board. The District requests that the retroactive approval be granted to allow continuity with the original contract (the "2017 Agreement") and to allow the contract to move forward without further action of the District's Board of Directors. No new work defined in this contract has been done and the Commission will wait until Board of Examiners approval to begin the new labors as outlined.

555 E. Washington Avenue, Suite 3100, Las Vegas, Nevada 89101-1065

Phone: (702) 486-2670
Fax: (702) 486-2695
http://crc.nv.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27920**

		Legal Entity Name:	MCMILLEN, INC.
Agency Name:	**DEPARTMENT OF WILDLIFE**	Contractor Name:	**MCMILLEN, INC.**
Agency Code:	**702**	Address:	**1471 SHORELINE DR**
Appropriation Unit:	**1511-18**		
Is budget authority available?:	**Yes**	City/State/Zip	**BOISE, ID 83702-6877**
If "No" please explain:	Not Applicable	Contact/Phone:	DEREK NELSON 208/342-4214
		Vendor No.:	T32013662
		NV Business ID:	NV20232663896

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 23-85

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/15/2024**

Contract term: **196 days**

4. Type of contract: **Contract**

Contract description: **Hatchery Bio Program**

5. Purpose of contract:

This is a new contract to provide an evaluation of the current hatchery program and develop a new hatchery biological program that utilizes Partial Recirculating Aquaculture System technology.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$135,070.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Continual drop in spring flows due to prolonged drought conditions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW does not have the expertise in PRAS to develop such a plan.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

They have done exceptional work for NDOW in the past.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes, with NDOW and the work was exemplary.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Pat Kelly, Staff Specialist Ph: 775-688-1536

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	07/14/2023 13:47:13 PM
Division Approval	nroble1	07/14/2023 13:47:15 PM
Department Approval	jneubau2	07/24/2023 15:00:33 PM
Contract Manager Approval	sgcoley6	08/14/2023 13:46:41 PM
Budget Analyst Approval	dspeed1	08/14/2023 17:16:24 PM
BOE Agenda Approval	vmilazz1	08/17/2023 19:05:02 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28031**

		Legal Entity Name:	Eureka County
Agency Name:	**DCNR - FORESTRY DIVISION**	Contractor Name:	**Eureka County**
Agency Code:	**706**	Address:	**PO Box 714**
Appropriation Unit:	**4196-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Eureka, NV 89316**
If "No" please explain:	Not Applicable	Contact/Phone:	775-237-5372
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

NDF and Eureka County District have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2023, as the current contract for this service expires on June 30, 2023.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing wildland fire services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$120,578.00**

Payment for services will be made at the rate of $60,289.00 per SFY

Other basis for payment: Services paid $60,289.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Eureka County Fire Protection District will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Ron Bollier , Fire Management Officer Ph: 775-684-2556

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorense	07/28/2023 12:16:26 PM
Division Approval	dsorense	07/28/2023 12:16:28 PM
Department Approval	dsorense	07/28/2023 12:16:33 PM
Contract Manager Approval	mvaldiv1	07/28/2023 12:20:08 PM
Budget Analyst Approval	rjacob3	07/31/2023 08:36:49 AM
BOE Agenda Approval	vmilazz1	08/04/2023 15:53:16 PM
BOE Final Approval	Pending	

NEVADA DIVISION OF FORESTRY

STATE OF NEVADA
Department of Conservation & Natural Resources

Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Kacey KC, *State Forester/Firewarden*

DATE: July 28, 2023

MEMORANDUM

TO: **Richard Jacobs**
Budget Officer
Governor's Finance Office

FROM: **Kacey KC**
State Forester / Fire Marshall
Nevada Division of Forestry

SUBJECT: **REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Eureka County (CETS #28031)**

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: **Nevada Division of Forestry.**
- Services to be provided: **This is a new interlocal agreement to provide services under the Wildland Fire Protection Program for Eureka County.**
- Funding source and expenditure category: **BA4196 – CAT 00 revenue.**
- Requested start date of work: **July 1, 2023.**
- Expected execution date of agreement: **August 1, 2023.**
- Detailed explanation as to why a retroactive agreement is necessary, including:
  - Reason(s) why the agreement was not submitted timely:
    - **This contract was delayed due to vacancies within NDF and the processing time of county administrations and their board of county commissioners.**
  - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: **These contracts are renewed on an annual basis. If the work is not able to proceed on time, lack of environmental containment could aggravate the risk of wildland fires in the region.**
  - Explain how the program/bureau will prevent future retroactive requests: **NDF will continue to train its new contract manager and strive to process these contracts earlier in the future.**

If you have any questions, please contact Jovani Valdivia at (775) 684-2506 or martin.valdivia@forestry.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27979**

		Legal Entity Name:	Lander County
Agency Name:	**DCNR - FORESTRY DIVISION**	Contractor Name:	**Lander County**
Agency Code:	**706**	Address:	**50 State Route 305**
Appropriation Unit:	**4196-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Battle Mountain, NV 89820**
If "No" please explain:	Not Applicable	Contact/Phone:	775-635-5595
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

NDF and Lander County have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2023 as the current contract for this service expires on June 30, 2023.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing wildland fire services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$212,502.00**

Payment for services will be made at the rate of $106,251.00 per SFY

Other basis for payment: Services paid $106,251.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Lander County will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorense	07/20/2023 09:40:48 AM
Division Approval	dsorense	07/20/2023 09:40:50 AM
Department Approval	dsorense	07/20/2023 09:40:52 AM
Contract Manager Approval	mvaldiv1	07/20/2023 12:31:22 PM
Budget Analyst Approval	rjacob3	07/21/2023 11:09:44 AM
BOE Agenda Approval	vmilazz1	08/04/2023 16:07:31 PM
BOE Final Approval	Pending	

NEVADA DIVISION OF FORESTRY

STATE OF NEVADA
Department of Conservation & Natural Resources

Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Kacey KC, *State Forester/Firewarden*

DATE: July 20, 2023

MEMORANDUM

TO: **Richard Jacobs**
Budget Officer
Governor's Finance Office

FROM: **Kacey KC**
State Forester / Fire Marshall
Nevada Division of Forestry

SUBJECT: **REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Lander County (CETS #27979)**

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: **Nevada Division of Forestry.**
- Services to be provided: **This is a new interlocal agreement to provide services under the Wildland Fire Protection Program for Lander County.**
- Funding source and expenditure category: **BA4196 – CAT 00 revenue.**
- Requested start date of work: **July 1, 2023**
- Expected execution date of agreement: **July 25, 2023.**
- Detailed explanation as to why a retroactive agreement is necessary, including:
  - Reason(s) why the agreement was not submitted timely:
    - **This contract was delayed due to vacancies within NDF and the processing time of county administrations and their board of county commissioners.**
  - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: **These contracts are renewed on an annual basis. If the work is not able to proceed on time, lack of environmental containment could aggravate the risk of wildland fires in the region.**
  - Explain how the program/bureau will prevent future retroactive requests: **NDF will continue to train its new contract manager and strive to process these contracts earlier in the future.**

If you have any questions, please contact Jovani Valdivia at (775) 684-2506 or martin.valdivia@forestry.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28027**

		Legal Entity Name:	Truckee Meadows Fire Protection District
Agency Name:	**DCNR - FORESTRY DIVISION**	Contractor Name:	**Truckee Meadows Fire Protection District**
Agency Code:	**706**	Address:	**3663 Barron Way**
Appropriation Unit:	**4196-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89511**
If "No" please explain:	Not Applicable	Contact/Phone:	775-326-6000
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
   Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

NDF and Truckee Meadow Fire Protection District have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2023 as the current contract for this service expires on June 30, 2023.

3. Termination Date: **06/30/2025**
   Contract term: **2 years**
4. Type of contract: **Revenue Contract**
   Contract description: **WFPP**
5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing wildland fire services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$409,004.00**
   Payment for services will be made at the rate of $204,502.00 per SFY
   Other basis for payment: Services paid $204,502.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Truckee Meadow Fire Protection District will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governemtal entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorense	07/27/2023 12:27:35 PM
Division Approval	dsorense	07/27/2023 12:27:37 PM
Department Approval	dsorense	07/27/2023 12:27:39 PM
Contract Manager Approval	mvaldiv1	07/27/2023 12:57:09 PM
Budget Analyst Approval	rjacob3	07/28/2023 13:53:51 PM
BOE Agenda Approval	vmilazz1	08/04/2023 16:03:15 PM
BOE Final Approval	Pending	

NEVADA DIVISION OF FORESTRY

STATE OF NEVADA
Department of Conservation & Natural Resources

Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Kacey KC, *State Forester/Firewarden*

DATE: July 27, 2023

MEMORANDUM

TO: **Richard Jacobs**
Budget Officer
Governor's Finance Office

FROM: **Kacey KC**
State Forester / Fire Marshall
Nevada Division of Forestry

SUBJECT: **REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Truckee Meadows Fire Protection District (CETS #28027)**

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: **Nevada Division of Forestry.**
- Services to be provided: **This is a new interlocal agreement to provide services under the Wildland Fire Protection Program for Truckee Meadows Fire Protection District.**
- Funding source and expenditure category: **BA4196 – CAT 00 revenue**.
- Requested start date of work: **July 1, 2023**
- Expected execution date of agreement: **July 31, 2023.**
- Detailed explanation as to why a retroactive agreement is necessary, including:
  - Reason(s) why the agreement was not submitted timely:
    - **This contract was delayed due to vacancies within NDF and the processing time of county administrations and their board of county commissioners.**
  - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: **These contracts are renewed on an annual basis. If the work is not able to proceed on time, lack of environmental containment could aggravate the risk of wildland fires in the region.**
  - Explain how the program/bureau will prevent future retroactive requests: **NDF will continue to train its new contract manager and strive to process these contracts earlier in the future.**

If you have any questions, please contact Jovani Valdivia at (775) 684-2506 or martin.valdivia@forestry.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28012**

		Legal Entity Name:	EXAMINATION RESOURCES, LLC
Agency Name:	**B&I - INSURANCE DIVISION**	Contractor Name:	**EXAMINATION RESOURCES, LLC**
Agency Code:	**741**	Address:	**20 10TH ST NW SUITE 803**
Appropriation Unit:	**3813-10**		
Is budget authority available?:	**Yes**	City/State/Zip	**ATLANTA, GA 30309-3867**
If "No" please explain:	Not Applicable	Contact/Phone:	Rachelle Gowins 404/816-6188
		Vendor No.:	T29024362
		NV Business ID:	NV20101392425

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Examination**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: RFQ # 74BAI-S2363

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2026**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Regulatory Exams**

5. Purpose of contract:

This is a new contract to provide ongoing statutory analysis and examination services of insurance company operations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$2,500,000.00**

Other basis for payment: Upon receipt of invoice and approval of services by the State at various hourly rates as specified.

II. JUSTIFICATION

7. What conditions require that this work be done?

Regulatory Examinations are required per Title 57 of the Nevada Revised Statutes, specifically Chapter 679B.300, which empowers the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service and in the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner. This position manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Applied Facts Group
Annuity Risk
Lukka, Inc

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #74BAI-S2363, and in accordance with NRS 333, the selected vendor was one of the highest scoring proposals as determined by an independently appointed evaluation committee.

d. Last bid date: 05/05/2023 Anticipated re-bid date: 08/31/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Business and Industry, Insurance Division. 08/14/2018 - 08/31/2022. Performance was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Todd Rich, Chief Deputy Commissioner Ph: 775-687-0781

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhanse4	08/09/2023 09:07:31 AM
Division Approval	jhanse4	08/09/2023 09:07:34 AM
Department Approval	jhanse4	08/09/2023 09:07:37 AM
Contract Manager Approval	jhanse4	08/09/2023 09:07:40 AM
Budget Analyst Approval	jhelto1	08/18/2023 08:07:38 AM
BOE Agenda Approval	stilley	08/21/2023 09:51:44 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28024**

		Legal Entity Name:	S.K.E. Consulting, LLC dba exam360
Agency Name:	**B&I - INSURANCE DIVISION**	Contractor Name:	**S.K.E. Consulting, LLC dba exam360**
Agency Code:	**741**	Address:	**174 Cleveland Ave.**
Appropriation Unit:	**3813-10**		
Is budget authority available?:	**Yes**	City/State/Zip	**Athens, GA 30601**
If "No" please explain:	Not Applicable	Contact/Phone:	Scott Eady 404-401-5220
		Vendor No.:	T29047411
		NV Business ID:	NV20232814791

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Examination**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: RFQ # 74BAI-S2363

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2026**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Regulatory Exams**

5. Purpose of contract:

This is a new contract to provide ongoing statutory analysis and examination services of insurance company operations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$2,500,000.00**

Other basis for payment: Upon receipt of invoice and approval of services by the State; at various rates per contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Regulatory Examinations are required per Title 57 of the Nevada Revised Statutes, specifically Chapter 679B.300, which empowers the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service and in the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner. This position manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Lukka, Inc
Annuity Risk
Applied Facts Group

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #74BAI-S2363, and in accordance with NRS 333, the selected vendor was one of the highest scoring proposal as determined by an independently appointed evaluation committee.

d. Last bid date: 05/05/2023 Anticipated re-bid date: 08/31/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Todd Rich, Chief Deputy Commissioner Ph: 775-687-0783

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhanse4	08/09/2023 09:09:44 AM
Division Approval	jhanse4	08/09/2023 09:09:47 AM
Department Approval	jhanse4	08/09/2023 09:09:49 AM
Contract Manager Approval	jhanse4	08/09/2023 09:09:52 AM
Budget Analyst Approval	jhelto1	08/14/2023 15:00:16 PM
BOE Agenda Approval	stilley	08/21/2023 16:40:27 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28086**

		Legal Entity Name:	CARAHSOFT TECHNOLOGY CORPORATION
Agency Name:	**DEPARTMENT OF MOTOR VEHICLES**	Contractor Name:	**CARAHSOFT TECHNOLOGY CORPORATION**
Agency Code:	**810**	Address:	**11493 SUNSET HILLS RD.,**
Appropriation Unit:	**4716-16**		**STE. 100**
Is budget authority available?:	**Yes**	City/State/Zip	**RESTON, VA 20190-5230**
If "No" please explain:	Not Applicable	Contact/Phone:	703/871-8500
		Vendor No.:	PUR0004357
		NV Business ID:	NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
	Federal Funds	0.00 %		Bonds	0.00 %
X	Highway Funds	**100.00 %**		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/08/2026**

Contract term: **3 years and 8 days**

4. Type of contract: **Contract**

Contract description: **Content Management**

5. Purpose of contract:

This is a new service agreement under statewide contract #99SWC-NV23-13299 which provides cloud services. This service agreement will implement a content management solution, content migration, and advisement of content management practices.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$2,972,682.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

DMV is seeking to move core business systems to the cloud and allow for the public to access DMV services through the cloud. DMV is emphasizing a complete overhaul of services offerings that focus on a new way of business.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees available to perform this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

OpenText
Box
OnBase
NetDocuments

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The State of Nevada has a Statewide contract with Carahsoft which allows agencies to utilize the services under contract number 99SWC-NV18-421.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhenders	08/08/2023 16:18:30 PM
Division Approval	mhenders	08/08/2023 16:18:33 PM
Department Approval	mhenders	08/08/2023 16:18:37 PM
Contract Manager Approval	asampso2	08/08/2023 16:42:30 PM
EITS Approval	ljean	08/18/2023 10:58:52 AM
Budget Analyst Approval	klay0	08/18/2023 12:07:59 PM
BOE Agenda Approval	bmacke1	08/21/2023 17:15:25 PM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Julie Butler, Director, DMV
Suzie Block, Administrator, MVIT, DMV
Angela Smith, Administrator, ASD, DMV
Molly Lennon, Administrator, Research and Project Management, DMV

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DMV – TIN 446 – *DMV Transformation Effort (System Technology Application Redesign Project) - 4716* – Update A – BA 4716

DATE: August 3, 2022

We have completed our review for the Department of Motor Vehicles' (DMV) – *DMV Transformation Effort (System Technology Application Redesign Project) - 4716* – TIN 446, Update A.

The submitted TIN, for an estimated value of $59,467,790.00 in the FY22/FY23 biennium, $66,909,580.23 in the FY24/FY25 biennium, and $77,337,926.48 in FY26 (100% Highway Fund), is to replace the current aging client server application with a modernized Information Technology (IT) platform that is easy to configure and maintain, and to provide the necessary automated tools to test, monitor, troubleshoot, and accurately manage the system in real-time.

The existing client server application uses an IBM mainframe with Common Business Oriented Language (COBOL) that must be replaced to promote efficient collaboration with Nevada State Agencies, service providers, and vendors. This investment will provide more alternate service delivery methods to DMV's customers, including web-based transactions, mobile, and portal applications.

The agency considers the investment and final implementation to have an ongoing high security risk. The modernized solution will provide enhanced security, disaster recovery, fail-over capability, and provide

functionality to easily implement changes. The solution is subject to federal security and/or other security standards and the Office of Information Security (OIS) will be asked to conduct pre- and post-implementation security reviews for the investment.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28049**

		Legal Entity Name:	EXPLORE INFORMATION SERVICES, LLC
Agency Name:	**DEPARTMENT OF MOTOR VEHICLES**	Contractor Name:	**EXPLORE INFORMATION SERVICES, LLC**
Agency Code:	**810**	Address:	**2750 BLUE WATER RD., STE. 200**
Appropriation Unit:	**4717-16**		
Is budget authority available?:	**Yes**	City/State/Zip	**EAGAN, MN 55121-1650**
If "No" please explain:	Not Applicable	Contact/Phone:	651/405-4268
		Vendor No.:	T32008341
		NV Business ID:	NV20021140479

To what State Fiscal Year(s) will the contract be charged? **2025-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
X	Highway Funds	**100.00 %**	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2024

Retroactive? **Yes**

If "Yes", please explain

The current contract expires 9/10/2023, and since September BOE is 9/12/2023, we will need this to be retroactive.

3. Termination Date: **09/10/2027**

Contract term: **3 years and 9 days**

4. Type of contract: **Contract**

Contract description: **IRP IFTA System**

5. Purpose of contract:

This is a new contract to provide ongoing software maintenance for the Explore Motor Carrier Connect International Registration Plan system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$560,250.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) requires all states to participate in International Registration Program (IRP) to establish, maintain or enforce commercial motor vehicle registration law, regulation or agreement that limits the operation in that State of a commercial motor vehicle that is not registered under the laws of the State, if the vehicle is registered under the laws of a State participating in the Plan (&#65533; 31704. Vehicle Registration); and International Fuel Tax Agreement (IFTA) to maintain compliance with the IFTA Articles of Agreement, Procedure Manual, Audit Manual and the Clearinghouse information exchange protocols and procedures.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

None have the knowledge or resources to perform the duties needed

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 230503
Approval Date: 05/02/2023

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pgra1	08/02/2023 11:33:50 AM
Division Approval	bmusselm	08/08/2023 11:02:23 AM
Department Approval	mhenders	08/08/2023 13:45:24 PM
Contract Manager Approval	asampso2	08/08/2023 13:46:38 PM
EITS Approval	ljean	08/10/2023 13:42:31 PM
Budget Analyst Approval	klay0	08/11/2023 11:36:31 AM
BOE Agenda Approval	bmacke1	08/21/2023 13:07:11 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Julie Butler
Director
Tonya Laney
Deputy Director

Department of Motor Vehicles
555 Wright Way
Carson City, Nevada 89711-0900
Telephone (775) 684-4501

MEMORANDUM

Date: July 31, 2023

To: Angela Smith-Lamb, Chief of Administration

From: Anthony Lonnegren, Department of Motor Vehicles Management Analyst Anthony Lonnegren 7-31-2023

Subject: Retroactive Approval for Contract 22246 with Explore Information Services, LLC

Attached is a retroactive contract between DMV and Explore. This contract provides maintenance for Motor Carrier Connect (MCC). The current contract expires 9/10/2023. The current contract missed the deadline for the August BOE. As a result, this contract will be submitted for BOE approval during the September BOE meeting resulting in retroactive approval to the beginning upon approval at September BOE 2023.

The Explore contract will be retroactive to 9/10/2023 through 9/10/2027.

This memorandum is submitted pursuant to SAM 0324, Section 7. Your consideration in approval of this request is greatly appreciated. If you have any questions or concerns, please do not hesitate to contact me at 775-684-4515 or alonnegren@dmv.nv.gov.

After this contract is approved, please mail the signed contract to the below address.

DRIVING NEVADA

Anthony Lonnegren | Management Analyst
Nevada Department of Motor Vehicles
Administrative Services Division
555 Wright Way, Carson City, NV 89711
Work: 775.684.4515
Email: alonnegren@dmv.nv.gov

Marian Henderson 8/8/23

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230503

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:**			
	State Agency Name:	*Department of Motor Vehicle*		
	Contact Name and Title		*Phone Number*	*Email Address*
	Michael Xavier		*775-684-4626*	*mcxavier@dmv.nv.gov*

1b	**Vendor Information:**	
	Identify Vendor:	*Explore Information Services, LLC*
	Contact Name:	*John Christenson*
	Complete Address:	*2900 Lone Oak Parkway Ste. 140, Eagan, MN 55121*
	Telephone Number:	*651-405-4268*
	Email Address:	*John.christenson@exploredata.com*

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*X*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract?	Yes X		No	
	Amendment:	#			
	CETS:	#			

1e	**Term:**				
	One (1) Time Purchase:				
	Contract:	Start Date:	*Upon Approval*	End Date:	*9-30-2027*

1f	**Funding:**	
	State Appropriated:	*$540,000.00*
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Dodd | 04/20/23 Rautov

Purchasing Use Only:	
Approval #:	2305030

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	$540,000.00

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	The Department of Motor Vehicles (DMV) is responsible for administering and implementing commercial motor vehicle registrations to include both based plated (100% Nevada) traveling intrastate; and apportioned (2 or more jurisdictions) under International Registration Plan (IRP). IRP provides a single point of registration to travel across the entire continental US and Canada. Registration fees are paid to the "base jurisdiction" and distributed to the jurisdictions where travel occurred on an apportioned basis. *The Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) requires the State of Nevada to be a member of both the International Registration Plan (IRP) and the International Fuel Tax Agreement (IFTA).* *Explore offers an IRP and IFTA software solution. Nevada DMV is a participant of an existing consortium to receive Explore IFTA services through a contract held by the State of Kentucky. The IRP software solution includes:on-line capabilities to provide customers the ability to manage accounts (electronic filing, credentialing, correspondence and payments), check carrier safety status before issuing registration, capture the MCRS at the vehicle level, audit module and permitting capabilities. Having Explore provide for both program requirements allows for a seamless experience by Nevada's motor carrier's utilizing one login, a reduction in pricing to add on the IRP platform through Explore, and is congruent with the IPC moving towards one vendor providing both platforms.*

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	Explore provides a common customer account for both IRP and IFTA with a single login and integrated account information for staff and customers; along with simplified audit validation. A common account for both IRP and IFTA will improve efficiencies by reducing operational costs and significantly improves customer service. *In addition to this, integrations between Explore and the CARRS system are already established and functioning. A change in vendor would require new integrations to be established in the midst of the Department's Transformation Effort.*

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
	The Department is currently in a Joinder contract with the Commonwealth of Kentucky to participate in the IFTA Processing Consortium (IPC) which is hosted by Explore Data Services. This allows for the most affordable option in providing IFTA services to Nevada Motor Carriers. In order to provide a

#230503(3)

	consolidated customer experience to these motor carriers allowing them to process IFTA and IRP transactions through the same system, a contract with Explore to provide IRP services is required.

5	**Were alternative services or commodities evaluated? Check One.**	Yes:		No:	
	a. ***If yes**, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*				
	b. ***If not**, why were alternatives not evaluated?*				
	Nevada Department of Motor Vehicles (DMV), Motor Carrier Division (MCD) has been using Explore since September 2019. Alternative vendors are not able to provide and IRP system that works in conjunction with the IFTA system in use.				

Purchasing Use Only:	
Approval #:	230503

6	**Has the agency purchased this service or commodity in the past? Check One.** ***Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.***			Yes:		No:		
	a. *If yes, starting with the most recent contract and working backward, for the* ***entire*** *relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:*							
	Term Start and End Dates		*Value*	*Short Description*	*Type of Procurement (RFP#, RFQ#, Waiver #)*			
	9/10/2019	*12/26/2020*	*$1,200,000.00*	*New contract*				
	12/26/2020	*12/26/2022*	*$303,750.00*	*Extend contract and revised scope of work*				
	12/26/2022	*12/26/2023*	*$118,000.00*	*Fix BGST issues*				
	12/26/2022	*9/10/2023*	*$135,000.00*	*Extend maintenance and contract*				
			$					

7	**What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**
	The ability for DMV and State Purchasing to procure a vendor in a short period of time would not reasonably be completed by the end of June, Thus, Nevada DMV is in jeopardy of losing the ability to comply with IRP as well as provide the services to the motor earner companies. ***Most notable, utilizing the same platform for IFTA and IRP services provides the user with one login, a seamless experience, and the ease of managing one software program rather than two potentially different platforms.***

8	**What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**
	Nevada Department of Motor Vehicles (DMV) Motor Carrier Division (MCD) has been using the Explore system since September 2019. Motor Carrier prefers to use the Explore system, Motor Carrier Connect (MCC), and not go out to bid, because of technological investments that have been made with the Explore system to work with Nevada Regulations and to staff needs.

9	**Will this purchase obligate the State to this vendor for future purchases?** ***Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***	Yes:		No:		
	a. *If yes, please provide details regarding future obligations or needs.*					
	The only obligation will be during the expenses identified as part of the contract. Once the contract expires, all obligations to that vendor cease.					

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Purchasing Use Only:	
Approval #:	230503@

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Angelena Sampson

Agency Representative Initiating Request

Angelena Sampson - Contract Manager — 4/26/2023

Print Name of Agency Representative Initiating Request — Date

Angela Smith-Lamb

Signature of Agency Head Authorizing Request

Angela Smith-Lamb, DMV ASD Administrator — 4/26/2023

Print Name of Agency Head Authorizing Request — Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Administrator, Purchasing Division or Designee — 5/2/23

Date

Joe Lombardo
Governor

Jack Robb
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Julie Butler, Director, DMV
Suzie Block, MVIT Administrator, DMV
Angela Smith-Lamb, ASD Administrator, DMV
Louis Lanuza, Management Analyst III, DMV

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DMV – TIN 710 – *Motor Carrier Connect* – BA 4717

DATE: May 30, 2023

We have completed our review for the Department of Motor Vehicles' (DMV) – *Motor Carrier Connect* – TIN 710.

The submitted TIN, for an estimated value of $276,750.00 in the FY24/FY25 biennium and $283,500.00 for the FY26/FY27 biennium (100% Highway Fund), is to continue using Explore for motor vehicle registrations to comply with the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) which mandates that the State of Nevada participate in both the International Registration Plan (IRP) and the International Fuel Tax Agreement (IFTA).

The IRP is a collaborative agreement between U.S. states and Canadian provinces regulating the registration and operation of commercial vehicles that travel across jurisdictions. It simplifies the registration process for carriers operating in multiple jurisdictions by facilitating apportioned registration. Commercial vehicles participating in the IRP receive a single registration plate and cab card, which serve as proof of registration and authorization for travel across participating jurisdictions.

The IRP software solution, including online capabilities, enables customers to manage their accounts

electronically, including filing, credentialing, correspondence, and payments. It also incorporates features such as carrier safety status checks prior to registration issuance, vehicle-level MCRS (Mileage and Fuel Reporting System) capture, audit modules, and permitting capabilities. Utilizing Explore software for both IRP and IFTA requirements ensures a seamless experience for Nevada's motor carriers, with a single login and reduced pricing for adding the IRP platform through Explore. This approach aligns with the IPC's goal of consolidating platforms with a single vendor.

Given that the solution handles personal identification information, the agency recognizes the importance of maintaining security. The agency considers the investment and final implementation to have a low ongoing security risk. Regular audits and assessments of the system help identify and address potential risks, ensuring compliance with applicable regulations. To protect data integrity, all data transfers between the DMV and the contractor occur in an encrypted format, and data at rest with the contractors is also encrypted. These measures enhance the overall security posture of the software services used by the State of Nevada.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27946**

		Legal Entity Name:	Smartling
Agency Name:	**DETR - EMPLOYMENT SECURITY**	Contractor Name:	**Smartling**
Agency Code:	**902**	Address:	**244 5th Ave**
Appropriation Unit:	**4771-11**		
Is budget authority available?:	**Yes**	City/State/Zip	**New York, NY 10001**
If "No" please explain:	Not Applicable	Contact/Phone:	Tanner LaCorte 203-451-2081
		Vendor No.:	T32014281
		NV Business ID:	NV20232835027

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3766-25-ESD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/31/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

This contract started effective 5/31/2023 and will be in effect until 05/31/2025 to ensure the department can better serve Spanish speaking Nevadans.

3. Termination Date: **05/31/2025**
Contract term: **2 years and 1 day**

4. Type of contract: **Contract**
Contract description: **Spanish Translation**

5. Purpose of contract:

This is a new contract to provide real-time Spanish to English and English to Spanish translation services for claimants using the online Unemployment Insurance system.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **$119,286.40**
Other basis for payment: Payment remitted upon receipt of an invoice approved by MASS staff.

II. JUSTIFICATION

7. What conditions require that this work be done?

Spanish translation of online resources is required to serve a greater portion of Nevadans and is required by the Department of Labor.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees do not have the resources or skills to perform this work.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 230507
Approval Date: 05/23/2023

c. Why was this contractor chosen in preference to other?

As DETR makes the transition to the new UI website &#65533;NUI&#65533;, maintaining this service on our current website allows DETR to prepare an RFP for translation services within our new system.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rhernan3	08/04/2023 11:13:40 AM
Division Approval	cedlefse	08/07/2023 07:46:30 AM
Department Approval	cedlefse	08/07/2023 07:46:34 AM
Contract Manager Approval	jwixon	08/07/2023 08:17:08 AM
EITS Approval	ljean	08/07/2023 15:26:57 PM
Budget Analyst Approval	vfajota	08/07/2023 16:56:31 PM
BOE Agenda Approval	dlenzner	08/20/2023 11:02:47 AM
BOE Final Approval	Pending	

OFFICE OF THE DIRECTOR

Financial Management

DETR
Nevada Department of Employment, Training and Rehabilitation

Joe Lombardo
Governor

Chris Sewell
Director

Kristine Nelson
Chief Financial Officer

MEMORANDUM

DATE: **July 10, 2023**

TO: Budget Analyst IV
Department of Administration

FROM: Chris Sewell, Director

SUBJECT: RETROACTIVE CONTRACT
Smartling, Inc.

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract to provide payment for the attached third-party technology enhancement for Spanish Translation that was purchased in order to better serve Spanish speaking Nevadans and comply with Department of Labor requirements. This service began on May 1, 2023, and will be in effect until May 31, 2025, in order to ensure the Department can better serve Spanish speaking Nevadans. On behalf of the Department of Employment, Training and Rehabilitation (DETR).

Thank you for your consideration of this request.

Lindsay Thompson
Contract Manager, DETR

DETR, Financial Management, Approved by:

Josh Marheyka
Deputy Director, DETR

Date: 7/10/23

500 East Third Street, Room 200 • Carson City, NV 89713-0001 • (775) 684-3900 • Fax (775) 684-3848
2800 E. St. Louis Avenue • Las Vegas, Nevada 89104-4267 • (702) 486-5238 • Fax (702) 486-5382
www.nvdetr.org

DocuSign Envelope ID: 1425109A-2F6D-4087-B6C8-A1B0C756539F



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230507@

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	***Department of Employment, Training and Rehabilitation.***	
	Contact Name and Title	***Phone Number***	***Email Address***
	Lindsay Thompson	***(775) 684-3967***	***lnthompson@detr.nv.gov***
	Brian Deem	***(775) 684-3947***	***MASS@detr.nv.gov***

1b	**Vendor Information:**	
	Vendor Name:	***Smartling Inc.***
	Contact Name:	***Tanner LaCorte***
	Complete Address: City, State, and Zip Code	***1375 Broadway Floor 14*** ***New, York, NY 10018***
	Telephone Number:	***N/A***
	Email Address:	***tlacorte@smartling.com***

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	
	Professional Service Exemption:	*x*

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:		No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:	*X*	No:	
	Contract:	Start Date:	***Upon approval***	End Date:	***05/31/25***

1f	**Funding:**	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	***Penalties and Interest***

Rev-Sole
Rec'd 05/11/23 | auto ✓

Purchasing Use Only:	
Approval #:	230507-(a)

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$124,256.67

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	DETR would like to procure an additional two years of website translation services from Smartling Inc. This service takes the DETR Unemployment Insurance (UI) website and translates all the information within the site from English to Spanish with a click of the button.

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	Smartling Inc. offers translation services on the current DETR UI system. Any Nevadan that requires translation of the UI website from English to Spanish has it readily available with a click of a button. These services are necessary as they are federally mandated and keep DETR in compliance for various grants.

4	**Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:**
	DETR is currently procuring a new Unemployment Insurance (UI) system (NUI). The expected date for this new system to go live is set for the beginning of June 2025. Smartling Inc. is the current vendor that services the DETR UI system. Transitioning to a new vendor for translation services on our current UI system will require additional cost and time for the integration. Maintaining Smartling Inc. allows DETR to focus on the new system and avoids incurring additional cost.

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
		X	
	a. *<u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	Vendors that were researched off the Nevada state Purchasing website were eTranslation Services, Powerling and Transfective Language Services LLC. None of these vendors offer website-based translation. Additional vendors that were researched were Alconost and ASLGlobal which were either not able to do translation with a click of a button or would cost DETR additional money to integrate with our UINV system and require DETR's already stretched thin IT recourses to divert to implementing a new solution within the legacy system being replaced, endangering the successful rollout of our new system.		
	b. *<u>If not</u>, why were alternatives not evaluated?*		

Purchasing Use Only:	
Approval #:	230507-@

	Has the agency purchased these services/services with goods in the past? Check One: ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.***	**Yes** *X*	**No**

6 a. *If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:*

Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
Start Date	*End Date*				
03/26/20	*04/30/23*	*$209,620.00*	*Translation services*	*Emergency Waiver*	*23265*

	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
7	***If this request is declined DETR will lose this vendor and will be out of federal compliance. Resulting in a citation for non-compliance which can result in federal funding being revoked and ultimately opens DETR to potential lawsuits. Additionally, rejections of this waiver will require DETR's already stretched thin IT resources to divert to implementing a new solution within the legacy system being replaced, endangering the successful rollout of our new system.***

	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
8	***The state of Nevada has many options for translation services, yet none of which offer the technical component that Smartling, Inc. offers. All the vendors that DETR is able to choose from off Nevada master service agreements are meant for PDF translation. Using one of these vendors would take additional work for example DETR would have to pay for the vendor to take the words from the website, screen shots, etc. and accurately translate them. Then DETR would need to find an additional vendor to create a different language version of the website once you have the translation. Thus, requiring DETR to work with a third vendor on preparing the website to offer the information when requested by Nevadans. DETR has done additional research to verify that going with any other vendor would result in additional fees for integration of their product into our system. DETR has proven for the remainder of the use of UINV website it is fair and reasonable to continuing using Smartling, Inc. as the chosen vendor for instant website translation services.***

	Will this purchase obligate the State to this vendor for future purchases? Check One: ***NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.***	**Yes**	**No** *X*

9 a. *If yes, please provide details regarding future obligations or needs.*

DocuSign Envelope ID: 1425109A-2F6D-4087-B6C8-A1B0C756539F

Purchasing Use Only:	
Approval #:	230507 G

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

DocuSigned by:
Lynda Parven
5CD39823206F436...
Signature of Agency Representative Initiating Request

Lynda Parven — 5/8/2023

Print Name of Agency Representative Initiating Request — Date

DocuSigned by:
Christopher Sewell
608D8CB07CCF411...
Signature of Agency Head Authorizing Request

Christopher Sewell — 5/9/2023

Print Name of Agency Head Authorizing Request — Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

Administrator, Purchasing Division or Designee — 5/23/23 — Date

Joe Lombardo
Governor

Timothy Galluzi
State CIO

Darla Dodge
Deputy CIO/COO

Robert W. Dehnhardt
CISO

STATE OF NEVADA
OFFICE OF THE CHIEF INFORMATION OFFICER
WITHIN THE OFFICE OF THE GOVERNOR
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Chris Sewell, Director, DETR
Kristine Nelson, Chief Financial Officer, DETR
Carl Stanfield, IDP Administrator, DETR
Lindsay Thompson, Management Analyst III, DETR

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DETR – TIN 693 – *Smartling* – Update A – BA 4772

DATE: August 3, 2023

We have completed our review for the Department of Employment, Training, and Rehabilitation's (DETR) – *Smartling* – TIN 693, Update A.

The submitted TIN, for an estimated value of $119,286.40 in the FY22/FY23 biennium (100% P&I funding), is to update cost information.

This TIN supports continued funding for Spanish translation of the Unemployment Insurance Nevada (UINV) Customer Self Service (CSS) claim filing portal, including claimant registration, claim filing, and dynamic fact-finding questions associated with unemployment insurance (UI) claim adjudication. This cloud solution benefits Nevada residents who speak Spanish and utilize UI services.

DETR's Employment Security Division (ESD) needs this investment to remain in compliance with the requirements of 29 CFR 37.35(a) which requires the agency to provide meaningful access to Limited English Proficiency claimants.

The agency considers the investment and final implementation to have an ongoing low security risk; however, personal identification information is transported, stored, and/or processed using this solution and it is subject to federal and/or other security standards.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23385**

Amendment Number: **2**

Legal Entity Name: Berry, Dunn, McNeil, & Parker, LLC dba BerryDunn

Agency Name: **SILVER STATE HEALTH INSURANCE EXCHANGE**

Contractor Name: **Berry, Dunn, McNeil, & Parker, LLC dba BerryDunn**

Agency Code: **960**

Address: **2211 Congress Street**

Appropriation Unit: **1400-04**

Is budget authority available?: **Yes**

City/State/Zip **Portland, ME 04102**

If "No" please explain: Not Applicable

Contact/Phone: William Brown 207-775-2387

Vendor No.: T29043233

NV Business ID: NV20121551586

To what State Fiscal Year(s) will the contract be charged? **2021-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Carrier Premium**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2020**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/01/2023**

Contract term: **5 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Audit Services**

5. Purpose of contract:

This is the second amendment to the original contract which provides annual independent financial and programmatic audit services. This amendment extends the termination date from November 1, 2023 to November 1, 2025 and increases the maximum amount from $228,198 to $418,198 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$208,848.00	$208,848.00	$208,848.00	Yes - Action
	a. Amendment 1:	$19,350.00	$19,350.00	$19,350.00	Yes - Info
2.	Amount of current amendment (#2):	$190,000.00	$190,000.00	$209,350.00	Yes - Action
3.	New maximum contract amount:	$418,198.00			
	and/or the termination date of the original contract has changed to:	11/01/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Program Integrity Rule Part II (PI Reg II, 45 CFR 155.1200(c), authorizes the U.S. Department of Health and Human Services (HHS) to require every State-based Marketplace (SBM) to perform an annual financial and programmatic independent external audit. PI Reg II also states that &#65533;The State Marketplace must engage an independent qualified auditing entity which follows generally accepted governmental auditing standards (GAGAS) to perform an annual independent external financial and programmatic audit and must make such information available to the U.S. Department of Health and Human Services for review.&#65533; The purpose of this independent external audit is to ensure that SSHIX is in compliance with the financial and programmatic requirements set forth by the Centers for Medicare & Medicaid Services (CMS).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees at SSHIX, are not able to do the work, because Program Integrity Rule Part II, 45 CFR 155.1200(c), requires all State-based Marketplaces (SBMs) to &#65533;engage an independent qualified auditing entity which follows generally accepted governmental auditing standards (GAGAS) to perform mandatory annual independent external financial and programmatic audits.&#65533.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Pursuant to RFP #96SSHIX-S1093 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 04/16/2020 Anticipated re-bid date: 05/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlop18	06/22/2023 09:15:33 AM
Division Approval	jlop18	06/22/2023 09:15:36 AM
Department Approval	jdav27	06/22/2023 09:53:05 AM
Contract Manager Approval	efuente1	06/22/2023 09:58:44 AM
Budget Analyst Approval	twollan1	08/21/2023 14:52:50 PM
BOE Agenda Approval	afrantz	08/21/2023 15:56:34 PM

AGENCY: Silver State Health Insurance Exchange

CONTRACT #: 23385
VENDOR: Berry Dunn McNeil & Parker LLC db
VENDOR #: T29043233
DESCRIPTION: Contract Audit Service
INVOICE CONTACT: bbrown@berrydunn.com

Request Date	Job Number	Title of Work Order
06/092021	CPF21	Professional Svcs Nov 2020-May2021
6/10/2022	CPF22	
6/20/2023	CPF23	Financial Audit for FY22
6/20/2023	CPF23	Programmatic Audit for FY22
		Total

	Contract Log	BTS
2020	-	
2021	69,616.00	69,616.00
2022	69,616.00	69,616.00
2023	88,966.00	88,966.00
Total	228,198.00	228,198.00
$	-	

CONTRACT PERIOD: 11/01/20 11/01/23
CONTRACT AUTHORITY: $ 208,848.00
AMENDMENT 11/15/22 $ 19,350.00
CAT 04 **GL 7063**

OTHER CONTACT: bbrown@berrydunn.com
207-775-2387
100 Middle Street, 4th Floor Portland, ME 04101

Cost Not to Exceed	Date Approved	Invoice #	PV #	FY
	06/10/21	403571	1864620	2021
	06/13/22	417134	1934526	2022
	06/20/23	431834	2010620	2023
	06/20/23	431836	2010620	2023

$ 208,848.00	

$ -
$ -
$ -
$ -

$ -

Date Paid	Travel Amount	Vendor Costs	Total Payment Amount
			$ -
6/10/2021		$ 69,616.00	$ 69,616.00
6/23/2022		$ 69,616.00	$ 69,616.00
6/21/2023		$ 19,350.00	$ 19,350.00
6/21/2023		$ 69,616.00	$ 69,616.00
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
	$ -	**$ 228,198.00**	**$ 228,198.00**

Contract Balance Remaining **$ -**

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **20454**

Amendment Number: **1**

Legal Entity Name: Vimo, Inc. dba GetInsured

Agency Name: **SILVER STATE HEALTH INSURANCE EXCHANGE**

Contractor Name: **Vimo, Inc. dba GetInsured**

Agency Code: **960**

Address: **1305 Terra Bella Ave**

Appropriation Unit: **1400-12**

Is budget authority available?: **Yes**

City/State/Zip **Mountain View, CA 94043**

If "No" please explain: Not Applicable

Contact/Phone: Sephy Hambaz 408-507-2270

Vendor No.: T27042285

NV Business ID: NV20081498280

To what State Fiscal Year(s) will the contract be charged? **2019-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Carrier Premium**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: RFP # 96SSHIX-S68

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/14/2018**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **01/31/2024**

Contract term: **7 years and 172 days**

4. Type of contract: **Contract**

Contract description: **Exchange Platform**

5. Purpose of contract:

This is the first amendment to the original contract which provides the design, development, and implementation as well as ongoing support of an integrated online health insurance exchange platform and associated consumer assistance center to facilitate the purchase of Qualified Health Plans under the Affordable Care Act. This amendment extends the termination date from January 31, 2024 to January 31, 2026 and increases the maximum amount from $24,404,401.93 to $35,184,152.93 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$24,404,401.93	$24,404,401.93	$24,404,401.93	Yes - Action
2.	Amount of current amendment (#1):	$10,779,751.00	$10,779,751.00	$10,779,751.00	Yes - Action
3.	New maximum contract amount:	$35,184,152.93			
	and/or the termination date of the original contract has changed to:	01/31/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Silver State Health Insurance Exchange (Exchange) is the state agency that oversees and operates the online health insurance marketplace in Nevada, Nevada Health Link. In September 2019 the Exchange officially transitioned technology and call center functionality off of Healthcare.gov and began operations as a fully autonomous State Based Exchange (SBE). SSHIE does not have in-house capacity and capability to fully operate as an SBE; Therefore, it needs to continue to work with its current vendor, GetInsured to continue to run a technology system that provides the design, development, and implementation as well as ongoing support of an integrated online health insurance exchange eligibility and enrollment platform and associated consumer assistance call center to facilitate the purchase of Qualified Health Plans under the Affordable Care to continue to fulfil the statutory requirements under the Affordable Care Act.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise and capacity to fully run an SBE.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 96SSHIX-S68, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 03/16/2018 Anticipated re-bid date: 02/15/2025

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlop18	04/26/2023 10:59:18 AM
Division Approval	jlop18	04/26/2023 10:59:21 AM
Department Approval	jdav27	04/26/2023 12:55:01 PM
Contract Manager Approval	efuente1	04/26/2023 13:00:12 PM
EITS Approval	ljean	04/28/2023 07:18:16 AM
Budget Analyst Approval	twollan1	08/02/2023 15:50:29 PM
BOE Agenda Approval	afrantz	08/21/2023 16:14:02 PM

Joe Lombardo
Governor

Jack Robb
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Ryan High, Executive Director, Exchange
Jonathan Lopez, Chief Finance Officer, Exchange
Russell Cook, Information System Manager, Exchange

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – Exchange – TIN 432 – *Silver State Health Insurance Exchange Business Operations Solution* – Update A – BA 1400

DATE: June 27, 2023

We have completed our review for the Nevada Silver State Health Insurance Exchange (Exchange) – *Silver State Health Insurance Exchange Business Operations Solution* – TIN 432, Update A.

The submitted TIN, for an estimated value of $8,084,813.00 in the FY24/FY25 biennium and $2,694,938.00 in the FY26/FY27 biennium (100% State Fees), is to continue maintenance and operations for an existing hosted enterprise solution that will be accessible by internal and external Exchange customers and stakeholders.

The solution, including back-office services, a call center, and a Software-as-a-Service (SaaS) tool, will support Nevada's Exchange, handling operations such as premium billing, customer communication, and insurance enrollment. The call center will assist individuals, employers, employees, and brokers throughout the enrollment process and address concerns related to eligibility and billing. An existing contract with GetInsured will be amended for continued maintenance and operation of the IT solution and call center from February 2024 to January 2026. The Business Operations Solution (BOS) aims to streamline health insurance application by allowing Nevadans to input information, check eligibility, compare plans, and enroll in a single session. It will also enable seamless coordination among insurance

carriers, brokers, state agencies, and the Nevada Division of Insurance. Overall, the Exchange aims to improve the customer experience and interconnectivity between Medicaid and Nevada Check Up and to centralize rules and data for health coverage programs and enhance the state's performance management capabilities.

The solution handles personal identification information and is subject to federal and/or other security standards; however, the agency considers the investment and final implementation to have an ongoing low security risk, as this technology investment is required to operate within the parameters of the Minimum Acceptable Risk Standards for Exchanges (MARS-E) v2.0/2.2. These standards require annual re-certification of applicable security and privacy controls, as well as triannual independent assessment from a third-party auditor. Additionally, the platform is continuously monitored using automated tools such as AlertLogic and undergoes monthly vulnerability scanning.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	ACE WORLD-WIDE MOVING & STORAGE CO., INC.	OTHER: VARIOUS AGENCIES	$3,000,000	
	Contract Description:	This is a new contract to provide ongoing moving services.				
		Term of Contract:	Upon Approval - 07/01/2027	Contract # 28085		
2.		VARIOUS STATE AGENCIES	BEHAVIORAL FLUENCY, LLC	OTHER: VARIOUS AGENCIES	$10,000,000	
	Contract Description:	This is a new contract to provide ongoing applied behavioral analysis, autism treatment assistance, behavioral support, disabilities support, and early intervention services.				
		Term of Contract:	Upon Approval - 08/30/2027	Contract # 28050		
3.		VARIOUS STATE AGENCIES	CLEAR MINDS FAMILY CENTER, LLC	OTHER: VARIOUS AGENCIES	$10,000,000	
	Contract Description:	This is a new contract to provide ongoing behavioral support, case management, community based living arrangements, counseling, educational tutoring, educational support, emergency shelter, employment support, group home, mental health, psychiatry, psychology, rehabilitation, residential provider, social worker, and substance abuse counseling services.				
		Term of Contract:	Upon Approval - 08/30/2027	Contract # 28052		
4.		VARIOUS STATE AGENCIES	DEBORAH ARNOW PMHNP LIMITED	OTHER: VARIOUS AGENCIES	$300,000	
	Contract Description:	This is a new contract to provide ongoing mental health services.				
		Term of Contract:	Upon Approval - 08/30/2027	Contract # 28057		
5.		VARIOUS STATE AGENCIES	DESERT SAGE RESOURCE CENTER	OTHER: VARIOUS AGENCIES	$7,100,000	
	Contract Description:	This is a new contract to provide ongoing autism treatment assistance, behavioral support, counseling, early intervention, mental health, psychology, social worker, and substance abuse counseling services.				
		Term of Contract:	Upon Approval - 08/30/2027	Contract # 28059		
6.		VARIOUS STATE AGENCIES	FRONTIER COMMUNICATIONS OF AMERICA, INC.	OTHER: VARIOUS AGENCIES	$3,000,000	Sole Source
	Contract Description:	This is a new contract to provide ongoing statewide telecommunication services, including voice and data transport services.				
		Term of Contract:	Upon Approval - 06/30/2024	Contract # 27925		
7.		VARIOUS STATE AGENCIES	HEATHER E. MAYORGA	OTHER: VARIOUS AGENCIES	$6,000,000	
	Contract Description:	This is a new contract to provide ongoing supportive living arrangement services.				
		Term of Contract:	Upon Approval - 08/30/2027	Contract # 28061		

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
8.		VARIOUS STATE AGENCIES	INCLUSIVE COUNSELING, LLC	OTHER: VARIOUS AGENCIES	$2,700,000	
	Contract Description:	This is a new contract to provide ongoing counseling, foster care, marriage and family therapy, mental health, psychology, social worker, and substance abuse counseling services.				
		Term of Contract:	Upon Approval - 08/30/2027	Contract # 28060		
9.		VARIOUS STATE AGENCIES	J. TAN, LLC	OTHER: VARIOUS AGENCIES	$1,900,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing mental health and psychiatry services. This amendment increases the maximum amount from $600,000 to $2,500,000 due to an increased need for these services.				
		Term of Contract:	06/27/2022 - 06/30/2026	Contract # 26280		
10.		VARIOUS STATE AGENCIES	NEIGHBOR NETWORK OF NORTHERN NEVADA	OTHER: VARIOUS AGENCIES	$8,000,000	
	Contract Description:	This is a new contract to provide ongoing respite care and supportive living arrangements services.				
		Term of Contract:	10/11/2022 - 09/30/2026	Contract # 26732		
11.		VARIOUS STATE AGENCIES	NATIONAL YOUTH ADVOCATE PROGRAM, INC.	OTHER: VARIOUS AGENCIES	$1,800,000	
	Contract Description:	This is a new contract to provide ongoing counseling, foster care, mental health, and social worker services.				
		Term of Contract:	Upon Approval - 08/30/2027	Contract # 28058		
12.		VARIOUS STATE AGENCIES	RYAN JASECKAS, LLC	OTHER: VARIOUS AGENCIES	$3,000,000	
	Contract Description:	This is a new contract to provide ongoing behavioral support services.				
		Term of Contract:	Upon Approval - 08/30/2027	Contract # 28053		
13.		VARIOUS STATE AGENCIES	WEAVE SOLUTIONS, LLC	OTHER: VARIOUS AGENCIES	$10,000,000	
	Contract Description:	This is a new contract to provide ongoing adult daycare, behavioral support, community work experience, customized employment, disabilities support, early intervention, employment support, group home, job development, pre-employment, residential provider, and respite care services.				
		Term of Contract:	Upon Approval - 08/30/2027	Contract # 28056		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28085**

		Legal Entity Name:	ACE WORLD-WIDE MOVING & STORAGE CO., INC.
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**ACE WORLD-WIDE MOVING & STORAGE CO., INC.**
Agency Code:	**MSA**	Address:	**1841 E CRAIG RD STE B**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**NORTH LAS VEGAS, NV 89030-3392**
If "No" please explain:	Not Applicable	Contact/Phone:	702-454-2222
		Vendor No.:	T29027950A
		NV Business ID:	NV20001477028

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various agencies**

Agency Reference #: 99SWC-S2428

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **07/01/2027**
   Contract term: **3 years and 304 days**

4. Type of contract: **MSA**
   Contract description: **Moving Services**

5. Purpose of contract:

   This is a new contract to provide ongoing moving services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$3,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   To provide as needed relocation services for state agencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   There is no state agency to perform this service and no staff to perform this task.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Move4Less
   Puliz
   Carson Valley Movers

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

The selected vendor met all requirements.

d. Last bid date: 07/11/2023 Anticipated re-bid date: 07/11/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Joel Smedes, Purchasing Officer Ii Ph: 775-684-0172

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/08/2023 15:08:12 PM
Division Approval	ldeloach	08/08/2023 15:08:15 PM
Department Approval	ldeloach	08/08/2023 15:08:20 PM
Contract Manager Approval	rvradenb	08/09/2023 15:57:28 PM
Budget Analyst Approval	vmilazz1	08/09/2023 16:06:04 PM
BOE Agenda Approval	vmilazz1	08/09/2023 16:06:06 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28050**

		Legal Entity Name:	Behavioral Fluency, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Behavioral Fluency, LLC**
Agency Code:	**MSA**	Address:	**9288 Valley Ranch Avenue**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89178**
If "No" please explain:	Not Applicable	Contact/Phone:	Christine Kaminska 716-870-5917
		Vendor No.:	T32014323
		NV Business ID:	NV20232794575

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14081

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **08/30/2027**
   Contract term: **3 years and 364 days**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:
   This is a new contract to provide ongoing applied behavioral analysis, autism treatment assistance, behavioral support, disabilities support, and early intervention services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$10,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/08/2023 11:44:32 AM
Division Approval	ldeloach	08/08/2023 11:44:35 AM
Department Approval	ldeloach	08/08/2023 11:44:38 AM
Contract Manager Approval	ascaffid	08/08/2023 13:49:26 PM
Budget Analyst Approval	vmilazz1	08/09/2023 15:31:10 PM
BOE Agenda Approval	vmilazz1	08/09/2023 15:31:13 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28052**

		Legal Entity Name:	Clear Minds Family Center, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Clear Minds Family Center, LLC**
Agency Code:	**MSA**	Address:	**5940 S. Rainbow Boulevard**
Appropriation Unit:	**9999 - All Categories**		**Suite 490**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89118**
If "No" please explain:	Not Applicable	Contact/Phone:	Nastazia Guy 702-793-7070
		Vendor No.:	T29047268
		NV Business ID:	NV20171116518

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14082

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **08/30/2027**
   Contract term: **3 years and 364 days**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:

   This is a new contract to provide ongoing behavioral support, case management, community based living arrangements, counseling, educational tutoring, educational support, emergency shelter, employment support, group home, mental health, psychiatry, psychology, rehabilitation, residential provider, social worker, and substance abuse counseling services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$10,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/08/2023 11:48:20 AM
Division Approval	ldeloach	08/08/2023 11:48:23 AM
Department Approval	ldeloach	08/08/2023 11:48:26 AM
Contract Manager Approval	ascaffid	08/08/2023 13:50:22 PM
Budget Analyst Approval	vmilazz1	08/09/2023 15:36:31 PM
BOE Agenda Approval	vmilazz1	08/09/2023 15:36:37 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28057**

		Legal Entity Name:	Deborah Arnow PMHNP Limited
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Deborah Arnow PMHNP Limited**
Agency Code:	**MSA**	Address:	**3301 Ponderosa Pine Court**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89519**
If "No" please explain:	Not Applicable	Contact/Phone:	Deborah Arnow 775-742-4758
		Vendor No.:	PENDING
		NV Business ID:	NV20232787649

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14116

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **08/30/2027**
   Contract term: **3 years and 364 days**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:
   This is a new contract to provide ongoing mental health services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?
   This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/08/2023 12:05:57 PM
Division Approval	ldeloach	08/08/2023 12:06:00 PM
Department Approval	ldeloach	08/08/2023 12:06:03 PM
Contract Manager Approval	ascaffid	08/08/2023 13:51:59 PM
Budget Analyst Approval	vmilazz1	08/17/2023 18:13:11 PM
BOE Agenda Approval	vmilazz1	08/17/2023 18:13:14 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28059**

		Legal Entity Name:	Desert Sage Resource Center
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Desert Sage Resource Center**
Agency Code:	**MSA**	Address:	**6490 S. McCarran Boulevard**
Appropriation Unit:	**9999 - All Categories**		**B18**
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89509**
If "No" please explain:	Not Applicable	Contact/Phone:	Rebecca Hoover 775-420-4901
		Vendor No.:	T32013058
		NV Business ID:	NV20212034188

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14127

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **08/30/2027**
   Contract term: **3 years and 364 days**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:

   This is a new contract to provide ongoing autism treatment assistance, behavioral support, counseling, early intervention, mental health, psychology, social worker, and substance abuse counseling services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$7,100,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/08/2023 12:15:16 PM
Division Approval	ldeloach	08/08/2023 12:15:19 PM
Department Approval	ldeloach	08/08/2023 12:15:21 PM
Contract Manager Approval	ascaffid	08/08/2023 13:52:58 PM
Budget Analyst Approval	vmilazz1	08/17/2023 18:29:28 PM
BOE Agenda Approval	vmilazz1	08/17/2023 18:29:32 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27925**

		Legal Entity Name:	FRONTIER COMMUNICATIONS OF AMERICA, INC.
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**FRONTIER COMMUNICATIONS OF AMERICA, INC.**
Agency Code:	**MSA**	Address:	**401 Merritt 7**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Norwalk, CT 06851**
If "No" please explain:	Not Applicable	Contact/Phone:	Aaron Loper 916-691-4414
		Vendor No.:	T32007572
		NV Business ID:	NV19951143838

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**VARIOUS AGENCIES**

Agency Reference #: Solicitation Waiver

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2024**
   Contract term: **303 days**

4. Type of contract: **MSA**
   Contract description: **Telecom Services**

5. Purpose of contract:

   This is a new contract to provide ongoing statewide telecommunication services, including voice and data transport services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$3,000,000.00**
   Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

   State employees need access to local telephone services in order to do their jobs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Telecommunications are a regulated service and must be provided by a company certified by the Nevada Public Utilities Commission.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 220704
Approval Date: 07/11/2022

c. Why was this contractor chosen in preference to other?

This vendor provides these services in areas not served by the other statewide contracts.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	07/24/2023 16:16:18 PM
Division Approval	ldeloach	07/24/2023 16:16:21 PM
Department Approval	ldeloach	07/24/2023 16:16:23 PM
Contract Manager Approval	tbeck1	07/25/2023 07:05:28 AM
Budget Analyst Approval	vmilazz1	08/04/2023 16:19:20 PM
BOE Agenda Approval	vmilazz1	08/04/2023 16:19:24 PM
BOE Final Approval	Pending	

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	220704(a)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	*Dept of Administration, Enterprise IT Services*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Fred Springer	*775.684.7340*	*fspringer@admin.nv.gov*
	Stephanie Kerry	*775.684.5859*	*s.kerry@admin.nv.gov*

1b	**Vendor Information:**	
	Vendor Name:	*Frontier Communications*
	Contact Name:	*Aaron Loper*
	Complete Address: City, State, and Zip Code	*401 Merritt 7 Norwalk, CT 06851*
	Telephone Number:	*916.691.4414*
	Email Address:	*Aaron.loper@ftr.com*

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*Sole*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	*X*	No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	
	Contract:	Start Date:	*7/1/2022*	End Date:	*6/30/2024*

1f	**Funding:**	
	State Appropriated:	*X*
	Federal Funds:	
	Grant Funds:	

Rec'd 07/08/22 // auto ✓ // 07/21/22 TIN rec'd @

	Other (Explain):	

Purchasing Use Only:	
Approval #:	220704C

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$3,000,000

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	Frontier Communications will provide voice and data services to Douglas County (Gardnerville, Minden, Stateline, Glenbrook, Topaz); Lyon County (Smith Valley and Yerington); Tonopah; Esmeralda (Silver Peak); Carlin; Elko; Lee-Jiggs; Ruby Valley; Wells; and Montello as these areas are not served by the current statewide contracts for these services per the attached map.

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	Frontier is the only vendor who provides voice and data services to Douglas County (Gardnerville, Minden, Stateline, Glenbrook, Topaz); Lyon County (Smith Valley and Yerington); Tonopah; Esmeralda (Silver Peak); Carlin; Elko; Lee-Jiggs; Ruby Valley; Wells; and Montello as these areas are not served by the current statewide contracts for these services. Agencies at risk of losing services include Forestry, Department of Public Safety, etc. which could potentially create public safety risks.

4	**Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:**
	Frontier is the sole vendor in providing voice and data services for this specific coverage area. See attached Map for Telephone Exchange and traditional service areas.

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
		X	
	a. ***<u>If yes</u>**, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	Current vendors on the statewide contract were asked to provide services to their specific coverage areas. No Vendor submitted for coverage areas listed in Paragraph 3. Frontier is the local telephone service for this area and is a public utility regulated by the Public Utilities Commission (PUC) and as a result they have the power in the marketplace over unregulated voice and data services the State was attempting to solicit on 99SWC-S804. Although, Frontier did not respond to the solicitation the State needs to contract with them to provide services for our using agencies.		
	b. ***<u>If not</u>**, why were alternatives not evaluated?*		

Purchasing Use Only:	
Approval #:	220704(a)

6	**Has the agency purchased these services/services with goods in the past? Check One:** ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>***	**Yes** *X*	**No**

a. *If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each</u>:*

Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
Start Date	*End Date*				
3/1/2020	*2/28/2022*	*$20,000,000 total combined contracts*	*Telecommunication Services*	*99SWC-S804*	
		$			
		$			
		$			
		$			

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?**
	Should the Chief of Purchasing not approve this waiver; Agencies in Douglas County (Gardnerville, Minden, Stateline, Glenbrook, Topaz); Lyon County (Smith Valley and Yerington); Tonopah; Esmeralda (Silver Peak); Carlin; Elko; Lee-Jiggs; Ruby Valley; Wells; and Montello would lose voice and data services creating a public safety outage for agencies such as Forestry, Department of Public Safety, etc. which would create a public safety risk as current vendors on the statewide contract will not and can not provide services for these areas as Frontier Communications is the provider in these areas.

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**
	The Department of Administration, Purchasing Division facilitated an RFP; however, none of the current vendors bid on these specific areas. Currently, Frontier is the only vendor who is providing services for State agencies such as Forestry, Department of Public Safety, etc. in these specific areas.

9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** ***<u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>***	**Yes** *X*	**No** *X*

	a. *If yes, please provide details regarding future obligations or needs.*
	Yes and no; if the State still requires voice and data services in these areas and no contracted vendor provides these services for this specific area then another waiver will be needed until such time more vendors become available to service the area.

Purchasing Use Only:	
Approval #:	3230704

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Signature of Agency Representative Initiating Request

Frederick Springer, ITM II
Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Darla J. Dodge, Deputy Administrator, EITS
Print Name of Agency Head Authorizing Request — 07/07/22 Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

#220704@

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	✓

Approved by:

Kevin D. Doty — 7/11/22

Administrator, Purchasing Division or Designee — Date

#22704(2)

Steve Sisolak
Governor

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
Administrator/State CIO

Darla Dodge
Deputy Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | it.nv.gov | eitsadministration@admin.nv.gov | Fax: (775) 687-9097

July 6, 2022

To: Michael Rankin, Executive Branch Budget Officer
Governor's Finance Office, Budget Office

From: Stephanie Kerry
Department of Administration, Enterprise IT Services
Network Services Contract Manager

Subject: **Retroactive Solicitation Waiver Request between EITS and Frontier Communications**

The enclosed Solicitation Waiver Request is being submitted for the Board of Examiners approval as retroactively back to July 1, 2022.

This waiver request is to be considered retroactive due to the necessity for EITS to ensure continuous voice and data services to state agencies through Frontier Communications for the following areas Douglas County (Gardnerville, Minden, Stateline, Glenbrook, Topaz); Lyon County (Smith Valley and Yerington); Tonopah; Esmeralda (Silver Peak); Carlin; Elko; Lee-Jiggs; Ruby Valley; Wells; and Montello.

Services began before a contract approval to ensure uninterrupted voice and data services, which support public safety to these areas. Because the current vendors on the master services contract does not provide services to the above area a solicitation waiver is needed to be able to obtain services. Frontier Communications is the only vendor who provides voice and data services to these specific areas.

We appreciate your time in assistance with this matter and should you have any questions or comments, please call me at 775.684.5859 or email to s.kerry@admin.nv.gov.

#22704

Steve Sisolak
Governor

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Darla Dodge, Deputy Administrator, EITS, DOA
Fred Springer, IT Manager II, EITS, DOA
Stephanie Kerry, Management Analyst III, EITS, DOA

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Jon Mathews, IT Chief, Communication, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DOA – TIN 584 – *Voice and Data Services - Rural NV via Frontier Communications* – BA 1387

DATE: July 21, 2022

We have completed our review for the Department of Administration (DOA), Enterprise IT Services (EITS) – *Voice and Data Services - Rural NV via Frontier Communications* – TIN 584.

The submitted TIN, for an estimated value of $1,500,000 in the FY22/FY23 biennium and $1,500,000 in the FY24/FY25 biennium (100% General Fund), is to provide voice and data services to rural areas of Nevada via Frontier Communications.

This mission critical investment is expected to result in a technical benefit to the rural counties and areas served including Douglas County, Lyon County, Tonopah, Esmeralda, Carlin, Elko, Lee-Jiggs; Ruby Valley; Wells; and Montello. Frontier Communications is currently providing services in these areas, prior to contract approval, to ensure uninterrupted voice and data services, which support public safety. Because Frontier Communications is the sole provider in these areas, the current vendors on the statewide contract will not and cannot provide the needed services.

#22704@

If this investment is not approved, rural communities will lose voice and data services, creating a public safety risk, as key state agencies such as Forestry and the Department of Public Safety also use these services.

As a result of the investment EITS supported WAN traffic is expected to increase.

The agency considers the investment and final implementation to have an ongoing low security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28061**

		Legal Entity Name:	Heather E. Mayorga
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Heather E. Mayorga**
Agency Code:	**MSA**	Address:	**DBA No Place Like Home**
Appropriation Unit:	**9999 - All Categories**		**6340 E. Chinook Court**
Is budget authority available?:	**Yes**	City/State/Zip	**Sun Valley, NV 89433**
If "No" please explain:	Not Applicable	Contact/Phone:	Heather E. Mayorga 775-762-8214
		Vendor No.:	PENDING
		NV Business ID:	NV20232701956

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ13812

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **08/30/2027**
   Contract term: **3 years and 364 days**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:

   This is a new contract to provide ongoing supportive living arrangement services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$6,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/08/2023 12:23:18 PM
Division Approval	ldeloach	08/08/2023 12:23:21 PM
Department Approval	ldeloach	08/08/2023 12:23:24 PM
Contract Manager Approval	ascaffid	08/08/2023 13:53:55 PM
Budget Analyst Approval	vmilazz1	08/17/2023 18:38:20 PM
BOE Agenda Approval	vmilazz1	08/17/2023 18:38:23 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28060**

		Legal Entity Name:	Inclusive Counseling, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Inclusive Counseling, LLC**
Agency Code:	**MSA**	Address:	**9441 Double Diamond Parkway**
Appropriation Unit:	**9999 - All Categories**		**Suite 13**
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89521**
If "No" please explain:	Not Applicable	Contact/Phone:	Laura Baker 775-209-9056
		Vendor No.:	T32014482
		NV Business ID:	NV20232829822

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14121

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **08/30/2027**
   Contract term: **3 years and 364 days**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:

   This is a new contract to provide ongoing counseling, foster care, marriage and family therapy, mental health, psychology, social worker, and substance abuse counseling services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$2,700,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/08/2023 12:19:29 PM
Division Approval	ldeloach	08/08/2023 12:19:32 PM
Department Approval	ldeloach	08/08/2023 12:19:35 PM
Contract Manager Approval	ascaffid	08/08/2023 13:53:26 PM
Budget Analyst Approval	vmilazz1	08/17/2023 18:34:20 PM
BOE Agenda Approval	vmilazz1	08/17/2023 18:34:22 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26280**

Amendment Number: **1**

Legal Entity Name: J. Tan, LLC

Agency Name: **MSA MASTER SERVICE AGREEMENTS**

Contractor Name: **J. Tan, LLC**

Agency Code: **MSA**

Address: **4775 SUMMIT RIDGE DR APT 2135**

Appropriation Unit: **9999 - All Categories**

Is budget authority available?: **Yes**

City/State/Zip **RENO, NV 89523-7927**

If "No" please explain: Not Applicable

Contact/Phone: John Tan 213/453-4507

Vendor No.: T27041473

NV Business ID: NV20171268975

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/27/2022**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **4 years and 4 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing mental health and psychiatry services. This amendment increases the maximum amount from $600,000 to $2,500,000 due to an increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$600,000.00	$600,000.00	$600,000.00	Yes - Action
2.	Amount of current amendment (#1):	$1,900,000.00	$1,900,000.00	$1,900,000.00	Yes - Action
3.	New maximum contract amount:	$2,500,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

   d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/08/2023 11:38:43 AM
Division Approval	ldeloach	08/08/2023 11:38:48 AM
Department Approval	ldeloach	08/08/2023 11:38:52 AM
Contract Manager Approval	ascaffid	08/08/2023 13:47:14 PM
Budget Analyst Approval	vmilazz1	08/17/2023 17:54:43 PM
BOE Agenda Approval	vmilazz1	08/17/2023 17:54:47 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26732**

		Legal Entity Name:	NEIGHBOR NETWORK OF NORTHERN NEVADA
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**NEIGHBOR NETWORK OF NORTHERN NEVADA**
Agency Code:	**MSA**	Address:	**999 PYRAMID WAY**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**SPARKS, NV 89431-4471**
If "No" please explain:	Not Applicable	Contact/Phone:	Amy Dewitt-Smith 775/453-4774
		Vendor No.:	T27040994
		NV Business ID:	NV20151333295

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/11/2022**
   Anticipated BOE meeting date 09/2023

   Retroactive? **Yes**

   If "Yes", please explain

   The services rendered by Neighbor Network of Northern Nevada under this contract provide essential respite care and supportive living arrangement services to some of the State of Nevada's most vulnerable citizens through Aging and Disability Services Division. Due to a clerical error during the signature process the contract did not make its intended Board of Examiners meeting.

3. Termination Date: **09/30/2026**
   Contract term: **3 years and 355 days**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:

   This is a new contract to provide ongoing respite care and supportive living arrangements services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$8,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	09/13/2022 18:38:31 PM
Division Approval	gdavi6	09/13/2022 18:38:33 PM
Department Approval	ldeloach	09/14/2022 08:39:00 AM
Contract Manager Approval	ascaffid	08/08/2023 15:07:31 PM
Budget Analyst Approval	vmilazz1	08/10/2023 09:12:54 AM
BOE Agenda Approval	vmilazz1	08/10/2023 09:12:58 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Jack Robb
Director

Matthew Tuma
Deputy Director

Gideon Davis
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

MEMORANDUM

To:	Amy Stephenson, Director, Governor's Finance Office
From:	Gideon Davis, Administrator State Purchasing
Date:	August 8, 2023
Subject:	Retroactive Memo – Neighbor Network of Northern Nevada

The Department of Administration, Purchasing Division respectfully requests approval of the attached contract with Neighbor Network of Northern Nevada be retroactive to October 11, 2022.

The services rendered by Neighbor Network of Northern Nevada under this contract provide essential respite care and supportive living arrangement services to some of the State of Nevada's most vulnerable citizens through Aging and Disability Services Division. Due to a clerical error during the signature process the contract did not make it's intended Board of Examiners meeting.

We therefore request that this contract be accepted with a retroactive start date of October 11, 2022, in order for agencies to continue using their services.

Gideon Davis
Administrator State Purchasing

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28058**

		Legal Entity Name:	National Youth Advocate Program, Inc.
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**National Youth Advocate Program, Inc.**
Agency Code:	**MSA**	Address:	**500 N. Rainbow Boulevard**
Appropriation Unit:	**9999 - All Categories**		**Suite 300**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89107**
If "No" please explain:	Not Applicable	Contact/Phone:	Kristin Tordoff 725-230-0141
		Vendor No.:	T29047387
		NV Business ID:	NV20181375258

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14118

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **08/30/2027**
   Contract term: **3 years and 364 days**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:

   This is a new contract to provide ongoing counseling, foster care, mental health, and social worker services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$1,800,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/08/2023 12:09:47 PM
Division Approval	ldeloach	08/08/2023 12:09:49 PM
Department Approval	ldeloach	08/08/2023 12:09:52 PM
Contract Manager Approval	ascaffid	08/08/2023 13:52:26 PM
Budget Analyst Approval	vmilazz1	08/17/2023 18:16:14 PM
BOE Agenda Approval	vmilazz1	08/17/2023 18:16:17 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28053**

		Legal Entity Name:	Ryan Jaseckas, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**Ryan Jaseckas, LLC**
Agency Code:	**MSA**	Address:	**6430 Spring Jog Street**
Appropriation Unit:	**9999 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89166**
If "No" please explain:	Not Applicable	Contact/Phone:	Ryan Jaseckas 702-908-4022
		Vendor No.:	T29047223
		NV Business ID:	NV20201680555

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14080

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **08/30/2027**
   Contract term: **3 years and 364 days**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:
   This is a new contract to provide ongoing behavioral support services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$3,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?
   This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/08/2023 11:57:24 AM
Division Approval	ldeloach	08/08/2023 11:57:26 AM
Department Approval	ldeloach	08/08/2023 11:57:29 AM
Contract Manager Approval	ascaffid	08/08/2023 13:50:59 PM
Budget Analyst Approval	vmilazz1	08/09/2023 15:42:18 PM
BOE Agenda Approval	vmilazz1	08/09/2023 15:42:21 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28056**

		Legal Entity Name:	WEAVE Solutions, LLC
Agency Name:	**MSA MASTER SERVICE AGREEMENTS**	Contractor Name:	**WEAVE Solutions, LLC**
Agency Code:	**MSA**	Address:	**1421 E. Sunset Road**
Appropriation Unit:	**9999 - All Categories**		**Suite 4**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89119**
If "No" please explain:	Not Applicable	Contact/Phone:	David Nuestro 725-300-6040
		Vendor No.:	T32013466
		NV Business ID:	NV20222643532

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Various Agencies**

Agency Reference #: S1737-RV VQ14100

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **08/30/2027**
   Contract term: **3 years and 364 days**

4. Type of contract: **MSA**
   Contract description: **Direct Client Srvcs**

5. Purpose of contract:

   This is a new contract to provide ongoing adult daycare, behavioral support, community work experience, customized employment, disabilities support, early intervention, employment support, group home, job development, pre-employment, residential provider, and respite care services.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$10,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/08/2023 12:01:55 PM
Division Approval	ldeloach	08/08/2023 12:01:58 PM
Department Approval	ldeloach	08/08/2023 12:02:00 PM
Contract Manager Approval	ascaffid	08/08/2023 13:51:29 PM
Budget Analyst Approval	vmilazz1	08/17/2023 18:08:51 PM
BOE Agenda Approval	vmilazz1	08/17/2023 18:08:55 PM
BOE Final Approval	Pending	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	010	GOVERNOR'S OFFICE ATHLETIC COMMISSION	MICHAEL CHAVEZ	FEE: GATE 90% OTHER: TICKET SURCHARGE 10%	$20,000	CURRENT EMPLOYEE
	Contract Description:	This is a new contract to provide ongoing inspector services during weigh-ins and events.				
		Term of Contract:	08/16/2023 - 06/30/2027	Contract # 27933		
2.	015	GOVERNOR'S OFFICE OF FINANCE - DIVISION OF INTERNAL AUDITS	STEVEN WEINBERGER	GENERAL	$14,175	Professional Service
	Contract Description:	This is a new contract to provide independent audit assessment and validation services.				
		Term of Contract:	08/14/2023 - 12/31/2023	Contract # 28073		
3.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	SK BASEBALL, LLC	GENERAL	$34,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing digital advertising for SilverFlume, Nevada's business portal, at the Reno Aces ballpark. This amendment extends the termination date from October 1, 2023 to October 1, 2025 and increases the maximum amount from $23,000 to $57,000 due to the continued need for these services.				
		Term of Contract:	03/18/2022 - 10/31/2025	Contract # 25802		
4.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	TITAN SEAL, INC.	FEE: DOMESTIC PARTNERSHIP	$12,000	
	Contract Description:	This is a new contract to provide digital certificates for the domestic partnership program.				
		Term of Contract:	07/17/2023 - 06/30/2027	Contract # 27937		
5.	040	SECRETARY OF STATE'S OFFICE - HELP AMERICA VOTE ACT ELECTION REFORM	CARAHSOFT TECHNOLOGY CORPORATION	FEDERAL	$50,729	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-13299 which provides cloud services. This service agreement provides an assessment to confirm the configuration of the Microsoft Project Operations tool within and between the Elections Division and supporting vendors for the Voter Registration and Election Management Solution project.				
		Term of Contract:	08/01/2023 - 08/31/2023	Contract # 27816		
6.	040	SECRETARY OF STATE'S OFFICE - HELP AMERICA VOTE ACT ELECTION REFORM	DEPARTMENT OF MOTOR VEHICLES	GENERAL	$80,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide an ongoing interface between the Secretary of State Voter Registration application and the Department of Motor Vehicles database to validate voter records.				
		Term of Contract:	07/17/2023 - 06/30/2027	Contract # 27874		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ALL OUT MOVERS, LLC	GENERAL	$45,000	
	Contract Description:	This is a new contract to provide moving services to state agencies in state-owned buildings in northern Nevada.				
		Term of Contract:	07/27/2023 - 07/11/2027	Contract # 27952		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ALL OUT MOVERS, LLC	GENERAL	$45,000	
	Contract Description:	This is a new contract to provide moving services to state agencies in state-owned buildings in northern Nevada.				
		Term of Contract:	08/04/2023 - 07/31/2027	Contract # 28045		
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ATLAS FACILITIES MAINTENANCE, INC.	OTHER: BUILDINGS AND GROUNDS RENT INCOME	$35,000	
	Contract Description:	This is a new contract to provide ongoing window cleaning services for state-owned buildings.				
		Term of Contract:	08/16/2023 - 07/30/2027	Contract # 27969		
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ATLAS FACILITIES MAINTENANCE, INC.	OTHER: BUILDINGS AND GROUNDS RENT INCOME	$40,000	
	Contract Description:	This is a new contract to provide emergency janitorial services for state-owned buildings.				
		Term of Contract:	07/20/2023 - 06/22/2027	Contract # 27873		
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	CAPITAL GLASS	OTHER: BUILDINGS AND GROUNDS RENT INCOME	$40,000	
	Contract Description:	This is a new contract to provide ongoing repairs or replacement of windows for state-owned buildings in northern Nevada.				
		Term of Contract:	07/26/2023 - 07/10/2027	Contract # 27944		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	CENTRAL SIERRA CONSTRUCTION, INC.	OTHER: BUILDINGS AND GROUNDS RENT INCOME	$20,000	
	Contract Description:	This is a new contract to provide general carpentry services for state-owned buildings in northern Nevada.				
		Term of Contract:	09/01/2023 - 08/31/2027	Contract # 27901		
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	GRAYMAR ENVIRONMENTAL SERVICES, INC.	OTHER: BUILDINGS AND GROUNDS RENT INCOME	$70,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing services for hazardous waste pickup, disposal, and cleanup for state-owned buildings in northern Nevada. This amendment increases the maximum amount from $26,165.73 to $96,165.73 due to the increased need for these services.				
		Term of Contract:	04/12/2023 - 04/30/2027	Contract # 27460		
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	HIGH ALTITUDE SERVICES, LLC DBA RENO TAHOE MOVERS	GENERAL	$45,000	
	Contract Description:	This is a new contract to provide moving services to state agencies in state-owned buildings in northern Nevada.				
		Term of Contract:	07/27/2023 - 07/18/2027	Contract # 27972		
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	HIGH ALTITUDE SERVICES, LLC DBA RENO TAHOE MOVERS	OTHER: BUILDINGS AND GROUNDS RENT INCOME	$45,000	
	Contract Description:	This is a new contract to provide moving services to state agencies in state-owned buildings in northern Nevada.				
		Term of Contract:	08/07/2023 - 07/31/2027	Contract # 28046		
16.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	JET SERVICES, INC.	OTHER: BUILDINGS AND GROUNDS RENT INCOME	$20,000	
	Contract Description:	This is a new contract to provide repair services to drainage systems in state-owned properties in northern Nevada.				
		Term of Contract:	09/01/2023 - 08/31/2027	Contract # 27888		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	KFC BUILDING CONCEPTS, INC.	OTHER: BUILDINGS AND GROUNDS RENT INCOME	$45,000	
	Contract Description:	This is a new contract to provide ongoing general construction services for state-owned properties in northern Nevada.				
		Term of Contract:	09/01/2023 - 08/30/2027	Contract # 27911		
18.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	MARK A. HANZLIK DBA NEVADA GLASS SERVICE	OTHER: BUILDINGS AND GROUNDS RENT INCOME	$10,000	
	Contract Description:	This is a new contract to provide ongoing glass, window, and door repair for state-owned buildings in northern Nevada.				
		Term of Contract:	07/20/2023 - 05/31/2027	Contract # 27645		
19.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	MCKEON DOOR OF NEVADA, INC.	OTHER: BUILDINGS AND GROUNDS RENT INCOME	$21,310	
	Contract Description:	This is a new contract to provide ongoing work on overhead doors located at state-owned buildings in southern Nevada and the sliding gate at the Campos building in Las Vegas.				
		Term of Contract:	09/16/2023 - 09/15/2027	Contract # 28036		
20.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	WEST EDNA ASSOCIATES, LTD	OTHER: BUILDINGS AND GROUNDS RENT INCOME	$10,987	
	Contract Description:	This is the first amendment to the original contract which provides ongoing electrical services for state-owned buildings in southern Nevada. This amendment increases the maximum amount from $12,897.43 to $23,884.43 due to the increased need for these services.				
		Term of Contract:	10/13/2020 - 06/30/2024	Contract # 23288		
21.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	XCEL MAINTENANCE SERVICES, INC.	OTHER: BUILDINGS AND GROUNDS RENT INCOME	$40,000	
	Contract Description:	This is a new contract to provide emergency janitorial services for state-owned properties in southern Nevada.				
		Term of Contract:	07/18/2023 - 06/22/2027	Contract # 27881		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - MARLETTE LAKE	CARSON PUMP, LLC	OTHER: RAW WATER SALES	$16,937	
	Contract Description:	This is a new contract to provide ongoing maintenance and repair of the Marlette Lake Water System.				
		Term of Contract:	07/28/2023 - 06/30/2027	Contract # 27809		
23.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - MARLETTE LAKE	CASHMAN EQUIPMENT COMPANY, LLC	OTHER: RAW WATER SALES	$38,112	
	Contract Description:	This is a new contract to provide ongoing preventative maintenance, repairs, and other requested services for heavy equipment.				
		Term of Contract:	08/04/2023 - 07/30/2027	Contract # 28003		
24.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	TECTONICS DESIGN GROUP, INC.	BONDS	$25,355	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the ADA Site Upgrades Building 6 Stewart Campus CIP Project to include civil, structural and architectural design services, construction documents, and bid documents: CIP Project No. 21-S02-(4); SPWD Contract No. 115601.				
		Term of Contract:	08/16/2023 - 06/30/2025	Contract # 27974		
25.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - CULTURAL AFFAIRS CIP PROJECTS - NON-EXEC	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.	BONDS 4% FEDERAL 96%	$32,000	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Stewart Facility - Renovation of Collections Storage Building 19 CIP Project: CIP Project No. 19-C16; SPWD Contract No. 114857. This amendment increases the maximum amount from $121,000 to $153,000 due to additional structural engineering and historic preservation requirements.				
		Term of Contract:	09/13/2022 - 06/30/2025	Contract # 26595		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
26.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT, LLC	GENERAL	$21,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for Arrowhead Purchase and Site Improvements, Tenant Improvements CIP Project to include 100% construction documents, bidding assistance, and construction administration services: CIP Project No. 23-C37(b); SPWD Contract No. 115588.				
		Term of Contract:	07/20/2023 - 06/30/2027	Contract # 27949		
27.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT, LLC	BONDS	$6,800	Professional Service
	Contract Description:	This is the third amendment to the original contract which provides professional architectural/engineering services for the State Capitol & Annex Building Exterior Renovation CIP Project: CIP Project No. 21-M46; SPWD Contract No. 14297. This amendment increases the maximum amount from $208,200 to $215,000 due to professional photography services and additional door hardware.				
		Term of Contract:	11/09/2021 - 06/30/2025	Contract # 24985		
28.	082	ADMIN - STATE PUBLIC WORKS DIVISION	TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK	OTHER: AGENCY FUNDED CIP	$10,975	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada State Library and Archives - Advance Planning: Freight Elevator Pit Rehabilitation & Elevator Installation CIP Project to include schematic design services, site walk through and evaluation, preliminary layout, electrical engineering services, and written narrative: CIP Project No. 23-A021; SPWD Contract No. 115565.				
		Term of Contract:	07/27/2023 - 06/30/2025	Contract # 27883		
29.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - TOURISM	GLOBAL MARKETING & SALES, INC.	OTHER: LODGING TAX	$21,339	
	Contract Description:	This is the first amendment to the original contract which provides ongoing services to promote Nevada in Mexico, Central America, and South America as a premier leisure and cultural tourism destination. This amendment increases the maximum amount from $537,340 to $558,679 due to the increased need for these services.				
		Term of Contract:	10/12/2021 - 11/30/2023	Contract # 24758		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
30.	180	ENTERPRISE INFORMATION TECHNOLOGY SERVICES - COMPUTER FACILITY	ENTERPRISE JANITORIAL, INC.	OTHER: IT ASSESSMENTS	$13,050	Sole Source
	Contract Description:	This is a new contract to provide ongoing janitorial services for the East Third Street building in Carson City.				
		Term of Contract:	07/21/2023 - 10/31/2023	Contract # 27951		
31.	180	ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	SIERRA PACIFIC POWER COMPANY	OTHER: REVENUE	$96,866	
	Contract Description:	This is a new revenue contract to provide rack rental space at Elko Mountain, located in Elko County, and Glendale/Overton Mountain, located in Clark County.				
		Term of Contract:	07/01/2022 - 06/30/2025	Contract # 28018		
32.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - IT SECURITY	RFI ENTERPRISES, INC.	OTHER: IT ASSESSMENTS	$27,000	Sole Source
	Contract Description:	This is a new contract to provide installation, maintenance, and technical support of Personal ID Agency Verification card access infrastructure.				
		Term of Contract:	08/01/2023 - 05/24/2024	Contract # 27866		
33.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	BOMBARD MECHANICAL, LLC	GENERAL 1.5% OTHER: PRIVATE/COUNTY 34.5% FEDERAL 64%	$12,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing heating, ventilation, air-conditioning, and refrigeration equipment maintenance, as well as plumbing and sewer services. This amendment increases the maximum amount from $32,000 to $44,000 due to the addition of these services at the Southern Nevada Veterans Memorial Cemetery.				
		Term of Contract:	06/16/2023 - 06/30/2027	Contract # 27820		
34.	240	DEPARTMENT OF VETERANS SERVICES - NORTHERN NEVADA VETERANS HOME ACCOUNT	SAVAGE & SON, INC.	FEDERAL	$33,571	
	Contract Description:	This is a new contract to provide the installation of eight backflow preventers.				
		Term of Contract:	07/18/2023 - 09/30/2023	Contract # 27939		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
35.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	EMS LINQ, INC.	FEDERAL	$43,470	
	Contract Description:	This is the fourth amendment to the original contract which provides software, maintenance, and support to manage and approve subgrantee budgets and requests for payments. This amendment increases the maximum amount from $428,506 to $471,976 due to additional software enhancements.				
		Term of Contract:	07/01/2021 - 06/30/2024	Contract # 24272		
36.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	WESTED	FEDERAL	$77,845	Exempt
	Contract Description:	This is a new interlocal agreement to provide an online assessment tool and local educational agency portal for use by education agencies.				
		Term of Contract:	07/24/2023 - 12/31/2023	Contract # 27960		
37.	300	DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT	LCOF LAKE TAHOE OPERATING, LLC DBA BEACH RETREAT & LODGE	FEDERAL	$24,999	
	Contract Description:	This is a new contract to provide a two-day professional development conference venue.				
		Term of Contract:	08/26/2023 - 08/31/2023	Contract # 28063		
38.	315	STATE PUBLIC CHARTER SCHOOL AUTHORITY	TESS STOVALL	FEE: SPONSORSHIP	$23,976	
	Contract Description:	This is a new contract to provide external reviews of charter school applications and amendments.				
		Term of Contract:	08/07/2023 - 06/30/2026	Contract # 28047		
39.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	AMERICAN PAVEMENT PRESERVATION	GENERAL	$33,365	
	Contract Description:	This is a new contract to provide ongoing repairs, striping, and maintenance services for concrete and asphalt parking lots and walkways.				
		Term of Contract:	08/11/2023 - 04/30/2025	Contract # 27857		
40.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	BALANCED POWER CO DBA BURNEYS	GENERAL	$25,000	
	Contract Description:	This is a new contract to provide repair and installation of commercial kitchen equipment.				
		Term of Contract:	08/11/2023 - 07/31/2026	Contract # 27792		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
41.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	CASHMAN EQUIPMENT COMPANY	GENERAL	$49,999	
	Contract Description:	This is the first amendment to the original contract which provides maintenance service for back-up generators. This amendment increases the maximum amount from $49,999 to $99,998 due to the increased need for these services.				
		Term of Contract:	09/23/2022 - 11/30/2025	Contract # 26687		
42.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - CHRONIC DISEASE	LANDAIRE SALES CORPORATION DBA RLS CONSULTING	FEDERAL	$32,300	Sole Source
	Contract Description:	This is a new contract to provide ongoing maintenance and support for the Cancer and Screening Tracking System and add-on modules for Women's Health Connection and the WISEWOMAN program.				
		Term of Contract:	06/01/2023 - 06/30/2024	Contract # 27917		
43.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - COMMUNITY HEALTH SERVICES	LINCOLN COUNTY	OTHER: REVENUE	$67,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing public health services to meet the health needs of rural and frontier communities.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27826		
44.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - FACILITY FOR THE MENTAL OFFENDER	ALSCO, INC. DBA AMERICAN LINEN	GENERAL	$25,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing laundry services. This amendment increases the maximum amount from $19,656 to $48,656 due to the increased need for these services.				
		Term of Contract:	10/07/2022 - 06/30/2024	Contract # 26123		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
45.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - RURAL CLINICS	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION – OBO UNIVERSITY OF NEVADA, RENO	GENERAL	$60,225	Exempt
	Contract Description:	This is a new interlocal agreement to provide psychiatric residency program and patient services.				
		Term of Contract:	07/01/2023 - 06/30/2024	Contract # 27844		
46.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION – OBO UNIVERSITY OF NEVADA, LAS VEGAS	GENERAL 94% FEDERAL 6%	$43,721	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing fellowship programs for individuals to learn how to evaluate and treat adolescent psychiatric patients.				
		Term of Contract:	07/01/2023 - 06/30/2024	Contract # 27855		
47.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	PUBLIC HEALTH INSTITUTE	GENERAL	$47,000	
	Contract Description:	This is a new contract to provide Americans with Disabilities Act training.				
		Term of Contract:	07/25/2023 - 12/31/2023	Contract # 27915		
48.	440	DEPARTMENT OF CORRECTIONS - NORTHERN NEVADA CORRECTIONAL CENTER	BROADBENT & ASSOCIATES, INC.	GENERAL	$23,000	
	Contract Description:	This is a new contract to provide on-site equipment evaluation, air quality operating emissions unit review, and update applicable permits at Northern Nevada Correctional Center, Lovelock Correctional Center and Ely State Prison.				
		Term of Contract:	08/06/2023 - 08/31/2025	Contract # 27880		
49.	440	DEPARTMENT OF CORRECTIONS - NORTHERN NEVADA TRANSITIONAL HOUSING	SIERRA BOILER SERVICE, INC.	GENERAL	$44,000	
	Contract Description:	This is a new contract to provide ongoing yearly maintenance on the boilers.				
		Term of Contract:	08/06/2023 - 09/30/2027	Contract # 27921		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
50.	651	DEPARTMENT OF PUBLIC SAFETY - HIGHWAY PATROL K-9 PROGRAM	PETS' RX, INC. DBA VCA DECATUR ANIMAL HOSPITAL	OTHER: FORFEITURES	$12,000	
	Contract Description:	This is the first amendment to the original contract which provides veterinary services. This amendment increases the maximum amount from $20,000 to $32,000 due to the increased need for these services.				
		Term of Contract:	07/02/2019 - 09/30/2023	Contract # 22087		
51.	651	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL DIVISION	QUALITY SCALES UNLIMITED	HIGHWAY 70% FEDERAL 30%	$50,000	
	Contract Description:	This is a new contract to provide ongoing certification, repair, and calibration on semi-portable, portable, and Weigh-In-Motion scales.				
		Term of Contract:	08/10/2023 - 05/31/2027	Contract # 28033		
52.	651	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL DIVISION	SAA ENTERPRISES CORP. DBA FLEET GEEK	HIGHWAY	$93,000	
	Contract Description:	This is a new contract to provide optimization of the vehicle fleet management system.				
		Term of Contract:	08/01/2023 - 06/30/2027	Contract # 27938		
53.	690	COLORADO RIVER COMMISSION	MARCH COUNSEL, LLC	OTHER: POWER REVENUES	$95,000	Professional Service
	Contract Description:	This is a new contract to provide legal counsel relating to matters ending before or involving the Federal Energy Regulatory Commission, North American Electric Reliability Corporation, and other national and regional regulatory bodies.				
		Term of Contract:	08/17/2023 - 06/30/2025	Contract # 28093		
54.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FEDERAL PROGRAMS-Non-Exec	J-U-B ENGINEERS	GENERAL 50% FEDERAL 50%	$90,250	Professional Service
	Contract Description:	This is a new contract to provide design and engineering services for a restroom at Echo Canyon State Park.				
		Term of Contract:	08/03/2023 - 09/30/2023	Contract # 27973		
55.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	J-U-B ENGINEERS	GENERAL	$23,525	Professional Service
	Contract Description:	This is a new contract to provide design and engineering services for a restroom at Cathedral Gorge State Park.				
		Term of Contract:	08/03/2023 - 06/30/2024	Contract # 27936		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
56.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	J-U-B ENGINEERS	GENERAL	$98,270	Professional Service
	Contract Description:	This is a new contract to provide design and engineering services for campground improvements at Cathedral Gorge State Park.				
		Term of Contract:	08/03/2023 - 06/30/2024	Contract # 27985		
57.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	SIERRA LOBSTER, INC.	OTHER: REVENUE	$25,000	
	Contract Description:	This is a new revenue contract to provide crayfish harvesting at Sand Harbor and Cave Rock State Park.				
		Term of Contract:	07/20/2023 - 05/31/2024	Contract # 27953		
58.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	TRINITY CONSTRUCTION & INVESTMENTS, LLC LAKE ARROWHEAD CONSTRUCTION	FEDERAL	$28,220	
	Contract Description:	This is a new contract to provide labor and equipment to install offshore anchors at Spring Valley State Park.				
		Term of Contract:	07/31/2023 - 12/31/2023	Contract # 27884		
59.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	AM SMITH ELECTRIC, INC.	GENERAL	$40,250	
	Contract Description:	This is the first amendment to the original contract which provides ongoing electrical repairs. This amendment increases the maximum amount from $40,000.00 to $80,000.00 due to the increased need for these services.				
		Term of Contract:	06/01/2022 - 06/30/2026	Contract # 25982		
60.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	MASON VALLEY FIRE PROTECTION DISTRICT	OTHER: REVENUE	$14,724	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 28123		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
61.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	SMITH VALLEY FIRE DISTRICT	OTHER: REVENUE	$13,384	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 28134		
62.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	STOREY COUNTY FIRE PROTECTION DISTRICT	OTHER: REVENUE	$83,032	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 28133		
63.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	WASHOE COUNTY	OTHER: REVENUE	$77,442	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide wildland fire services.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 28025		
64.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	ANDERSON PEST CONTROL, LLC	OTHER: BUSINESS ENTERPRISE SET-ASIDE	$75,000	
	Contract Description:	This is a new contract to provide ongoing monthly pest control services at Business Enterprise of Nevada locations in southern Nevada.				
		Term of Contract:	10/01/2023 - 09/30/2027	Contract # 27980		
65.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	ANYTIME PLUMBING, LLC	OTHER: BUSINESS ENTERPRISE SET-ASIDE	$95,000	
	Contract Description:	This is a new contract to provide ongoing plumbing services at Business Enterprise of Nevada locations in southern Nevada.				
		Term of Contract:	12/01/2023 - 11/30/2027	Contract # 28101		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
66.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	MESA ENERGY SYSTEMS DBA EMCOR	OTHER: BUSINESS ENTERPRISE SET-ASIDE	$95,000	
	Contract Description:	This is new contract to provide ongoing heating, ventilation, and air conditioning maintenance, installation and repair services at Business Enterprise of Nevada locations at Hoover Dam.				
		Term of Contract:	08/10/2023 - 07/31/2027	Contract # 28066		
67.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	GOLDEN RULE MARKETING DBA FAST SIGNS	OTHER: WAGE ASSESSMENT	$16,654	
	Contract Description:	This is a new contract to provide services to replace signs at the Business/Career Hubs offices in Las Vegas and North Las Vegas.				
		Term of Contract:	08/02/2023 - 04/30/2024	Contract # 27940		
68.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	PHOENIX MOVERS, LLC DBA CARNEY MOVERS	FEDERAL	$30,000	
	Contract Description:	This is a new contract to provide moving services for offices in northern Nevada.				
		Term of Contract:	08/10/2023 - 06/30/2025	Contract # 28055		
69.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	RM GENERAL CONTRACTING, INC.	FEDERAL	$31,342	
	Contract Description:	This is the first amendment to the original contract which provides building contractor services for the East Saint Louis Ave location in Las Vegas. This amendment increases the maximum amount from $47,958.73 to $79,300.73 due to completion of the build out.				
		Term of Contract:	05/09/2023 - 03/04/2024	Contract # 27229		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
70.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	SIERRA NEVADA CONSTRUCTION, INC.	FEDERAL	$10,920	
	Contract Description:	This is a new contract to provide resurfacing and sealing services for the Business/Career Hub office parking lot in Elko.				
		Term of Contract:	08/07/2023 - 12/31/2023	Contract # 27954		
71.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	MCNEILS CLEANING SERVICE, INC.	OTHER: COST ALLOCATION	$80,640	
	Contract Description:	This is a new contract to provide ongoing janitorial cleaning services to State Administration Office located in Carson City.				
		Term of Contract:	08/07/2023 - 08/31/2025	Contract # 27396		
72.	B031	LICENSING BOARDS AND COMMISSIONS - OCCUPATIONAL THERAPY	ALBERTSON CONSULTING, INC.	FEE: LICENSURE	$40,000	Sole Source
	Contract Description:	This is a new contract to provide licensing, maintenance, and support of the board's regulatory data system.				
		Term of Contract:	09/01/2023 - 08/31/2027	Contract # 27660		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27933**

		Legal Entity Name:	Michael Chavez
Agency Name:	**GOVERNOR'S OFFICE**	Contractor Name:	**Michael Chavez**
Agency Code:	**010**	Address:	**6500 Vegas Dr.**
Appropriation Unit:	**3952-04**		**Apt. 1015**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89108**
If "No" please explain:	Not Applicable	Contact/Phone:	Michael Chavez 702 445-4898
		Vendor No.:	T29034677
		NV Business ID:	NV20141187837

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**90.00 % GATE**
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	**X**	Other funding	**10.00 % TICKET SURCHARGE**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/16/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 319 days**

4. Type of contract: **Contract**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new contract to provide ongoing inspector services during weigh-ins and events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$20,000.00**

Other basis for payment: $150-250 per event and $75-150 per weigh-in, $75 per assignment USA Boxing gym inspection; not to exceed $20,000 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has only 8 full-time employees and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Mallory Triplett
Steven DeAngelis

Joseph Nady
Francisco Soto

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    Yes

    See the attached Authorization to Contract form for details.

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Athletic Commission 7/1/2019 - 6/30/2023. Performance was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

    Aldo Galvan, Chief Inspector Ph: (702) 327-5947

    Matthew Valenzuela, Chief Assistant Ph: (702) 486-2581

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	07/24/2023 09:35:26 AM
Division Approval	jkidd	07/25/2023 08:44:04 AM
Department Approval	ssands	07/25/2023 09:03:23 AM
Contract Manager Approval	vhnavarr	07/25/2023 09:06:29 AM
Budget Analyst Approval	jhelto1	08/16/2023 14:44:14 PM

Joe Lombardo
Governor

Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: May 17, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Jenny Helton, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

NEVADA STATE ATHLETIC COMMISSION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada State Athletic Commission (NSAC) requests authority to contract with Michael Chavez, a current Correctional Officer with the Department of Corrections, to provide inspector services at NSAC sanctioned weigh-ins and events.

Additional Information:

NRS 467.050 allows NSAC to utilize and employ inspectors as independent contractors. NSAC does not have the staff with sufficient knowledge to support the regulatory oversight and duties required during NSAC sanctioned weigh-ins and events. Mr. Chavez has extensive knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. NSAC intends to contract with Mr. Chavez part time from July 2023 through June 2027.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: JT
ACTION ITEM: #11

APPROVED BY THE BOARD OF EXAMINERS
AT THEIR JUN 13 2023
MEETING #411
Initials

Joe Lombardo
Governor

STATE OF NEVADA
ATHLETIC COMMISSION

Jeff Mullen
Executive Director

Chairman: Anthony A. Marnell III
Members: Christopher Ault, Gregory Bortolin, Alexander G. Chen, James Murren

MEMORANDUM

To: **State of Nevada Board of Examiners**

From: **Jeff Mullen, Executive Director**

Date: **April 7, 2023**

Subject: **Authorization to Contract with a Current Employee – Michael Chavez**

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada State Athletic Commission (NSAC) requests the authority to contract with current state employee, Michael Chavez.

BACKGROUND

It is not cost effective for the state to maintain full or part-time staff with sufficient knowledge to support the regulatory oversite and duties required during events. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks. Utilizing Independent Contractors allows us to assign the correct coverage required for male/female combatants, as well as utilizing specific skills sets for these individuals such as language skills. Combatants come from all over the world to compete in Nevada, the contracted Inspectors assist in ensuring that rules and regulations are understood by non-English speakers and their fight camps. Currently, within our pool of Inspectors, we have individuals who assist with Mandarin, Spanish, Russian, Japanese, Tagalog, and Portuguese, speaking combatants and camps.

The agency would accrue additional overtime trying to fulfill these obligations.

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

3300 West Sahara Avenue, Suite 450, Las Vegas, NV 89102-3200
Telephone: (702) 486-2575 Fax: (702) 486-2577
Web: boxing.nv.gov

This vendor has extensive knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory. Due to the inherently dangerous nature of the sport, it is imperative that the entire NSAC team (including Inspectors), are well versed in the regulations/statutes/rules and catastrophic injury protocol. Mr. Chavez has proven himself to be an asset in this area.

RECOMMENDATION

We respectfully request your consideration for approval for NSAC to engage Mr. Michael Chavez as an Independent Contractor to provide Inspector Services at NSAC sanctioned weigh-ins and events, in all counties in the State of Nevada.

Jeff Mullen, Executive Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Current Employee

Employee Information				
Employee Name:	**Michael Chavez**			
Employee ID Number:	28376			
Job Title:	Corrections Officer			
Current Employee Agency:	NV Department of Corrections			
Current Class and Grade:	**Class:**	34	**Grade:**	10
Employment Dates:	**From:**	6/16/2003	**To:**	Present
Requesting Agency:	Athletic Commission			
Vendor:	Michael Chavez			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services.
A	**Summarize scope of contract work.**
	Scope of work includes supporting the Athletic Commission staff during unarmed combat sport weigh-ins and events. High level summary of duties include - Pre-Inspection of Premises; Dressing Rooms; Gloves Review; Corner Inspectors; Dressing Rooms; Post-Fight Support; Other Duties as required.
B	**Document the employee's current job description.**
	Corrections officer – Maintain and supervise inmates in State correctional facilities in a controlled (humane) environment
C	**Explain how this differs from current State duties.**
	Contract role helps support the regulatory oversite of unarmed combat
D	**Explain why existing State employees within your agency cannot perform these duties.**

	Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has a very small staff and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks.
E	**Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**
	There is no relationship between any Athletic Commission staff member and the contractor/s, including the individuals who oversee, monitor, or establish the contract.
F	**List contractors' hourly rate.**
	Contractors are paid per weigh-in or event. There is a sliding scale based on the size of the event. The average time at an event is 10 hours, therefore the hourly range falls between $17.50 and $20.00 per hour.
G	**List the range of comparable State employee rates.**
	Based off the type of skills that are sought for contractors their comparable State employee rates on average would fall between $23.78 - $55.67 per hour.
H	**Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%).**
	N/A
I	**Document justification for hiring contractor.**
	This vendor has knowledge of the rules and regulations of unarmed combat and has successfully completed previous Inspector Services contract terms. Performance was satisfactory.
J	**Will the employee be collecting PERS at any time during the contract?**
	NO
K	**What is the duration of the contract with the current employee? (Include start and end date)**
	Inspector Contracts are for a four (4) year period. If approved the contract period would be from 7/1/2023 to 6/30/2027.
L	**Will the current employee be working full time or part time? If part time, how many hours?**
	Less than part time. Assignments are based on contractor availability and at times assignments are considered by skill level, I.E, language skills as our combatants are international. This individual worked approximately 55 hours over the course of Fiscal Year 2022
M	**Is the employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).**
	NO

Comments – Provide any additional comments:
NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors. Inspectors are an integral part of the Nevada State Athletic Commission team.

Approval for Authorization to Contract with a Current Employee:

Signature of Agency Head Authorizing Request — Date: 4/4/2023

Purchasing Administrator Signature (if a Statewide Contract) — Date

Budget Analyst Signature — Date: 5-22-23

Clerk of the Board of Examiners Signature — Date: JUN 13 2023

Secondary Employment Disclosure

Employee Name: Michael Chavez

Employee ID number: 26376

Name of Secondary Employer: Nevada Athletic Commission
(If self employed, enter the business name)

Address of Secondary Employer/Self Employment: 3230 E Tropicana Ave 89121

Secondary Employer Phone Number: 702 486 6228

Describe the nature of the work performed by the secondary employer or self employment business.	working in combat sports. BOXING, MMA
Might this activity require or induce you to disclose controlled information obtained as part of your job or impair your independence or ethics?	NO
List the specific duties, functions, and activities that you personally will perform for the secondary employer or in the self-employment business.	overseeing weigh-ins hand-wrapping + corners
Document your work schedule with the secondary/self employment, how many and what hours weekly, what your State work schedule is, how many and what hours you will work weekly. Will this conflict with your State work hours?	work days off when available
If applicable, list provider agreements, brief scope of services, and associated State agencies.	

Comments:

Employee statement

N/A I certify that my outside employment does not present a conflict with my State employment. The employment may not be construed as an extension of my duties or responsibilities with the State. I will devote my full time, attention and effort to State employment during official duty hours and not to contractual obligations. If a potential conflict arises, I will notify my supervisor and agency head, within three business days. I agree to submit a new application for approval by July 1 of each year, or within 30 days of a change in outside employment status.

Employee's agency head shall check one of the following statements:

X I have reviewed the information provided on this form and determined that this secondary employment **DOES NOT** present a real or potential conflict of interest to the State of Nevada.

____ I have reviewed the information provided on this form and determined that this secondary employment **DOES** present a real or potential conflict of interest to the State of Nevada.

M. Cl 4/6/23
Employee's Signature and Date

S. Naylor Jr DD Director 5-8-23
Agency Head's Signature and Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28073**

		Legal Entity Name:	Steven Weinberger
Agency Name:	**GOVERNOR'S FINANCE OFFICE**	Contractor Name:	**Steven Weinberger**
Agency Code:	**015**	Address:	**561 Alydar Court**
Appropriation Unit:	**1342-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89521**
If "No" please explain:	Not Applicable	Contact/Phone:	775-771-7099
		Vendor No.:	T29047438
		NV Business ID:	NV20232838235

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/14/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**
   Contract term: **139 days**

4. Type of contract: **Contract**
   Contract description: **External Evaluator**

5. Purpose of contract:

This is a new contract to provide independent audit assessment and validation services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$14,175.00**

Payment for services will be made at the rate of $189.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Revised Statutes 353A.045(9) requires the Internal Audits Section to follow the standards of the Institute of Internal Auditors for conducting and reporting internal audits.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Not qualified.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	08/09/2023 11:50:13 AM
Division Approval	jkidd	08/11/2023 08:44:08 AM
Department Approval	ssands	08/11/2023 08:48:13 AM
Contract Manager Approval	ssands	08/11/2023 08:48:17 AM
Budget Analyst Approval	jrodrig9	08/14/2023 12:15:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25802**

Amendment Number: **1**

Legal Entity Name: SK BASEBALL, LLC

Agency Name: **SECRETARY OF STATE'S OFFICE**

Agency Code: **040**

Appropriation Unit: **1050-23**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Contractor Name: **SK BASEBALL, LLC**

Address: **The Reno Aces**
250 EVANS AVE

City/State/Zip **RENO, NV 89501-1513**

Contact/Phone: MAX MARGULIES 775/334-7087

Vendor No.: T32001600

NV Business ID: NV20071509495

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/18/2022**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/01/2023**

Contract term: **3 years and 228 days**

4. Type of contract: **Contract**

Contract description: **Advertising**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing digital advertising for SilverFlume, Nevada's business portal, at the Reno Aces ballpark. This amendment extends the termination date from October 1, 2023 to October 1, 2025 and increases the maximum amount from $23,000 to $57,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$23,000.00	$23,000.00	$23,000.00	Yes - Info
2.	Amount of current amendment (#1):	$34,000.00	$34,000.00	$57,000.00	Yes - Info
3.	New maximum contract amount:	$57,000.00			
	and/or the termination date of the original contract has changed to:	10/31/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

SK Baseball LLC is the sole provider of advertising at the Reno Aces ballpark. No outside vendors are authorized to advertise at the ballpark.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees have neither the expertise nor the contractual ability to adventure through channels at the Reno Aces ballpark.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

SK Baseball LLC is the sole provider of advertising at the Reno Aces ballpark. No outside vendors are authorized to advertise at the ballpark.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided services to the SOS and has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Other

Foreign Limited-Liability Company

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	06/16/2023 08:01:40 AM
Division Approval	dbowma1	06/16/2023 08:01:45 AM
Department Approval	dbowma1	06/16/2023 08:01:48 AM

Contract Manager Approval	adale	06/16/2023 08:06:47 AM
Budget Analyst Approval	dlenzner	07/17/2023 15:26:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27937**

		Legal Entity Name:	Titan Seal, Inc.
Agency Name:	**SECRETARY OF STATE'S OFFICE**	Contractor Name:	**Titan Seal, Inc.**
Agency Code:	**040**	Address:	**3856 21st Street**
Appropriation Unit:	**1050-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**San Francisco, CA 94114**
If "No" please explain:	Not Applicable	Contact/Phone:	Bill Soward 408-406-9183
		Vendor No.:	T32014120
		NV Business ID:	NV20232785850

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Domestic Partnership**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: 040

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/17/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 349 days**

4. Type of contract: **Contract**

Contract description: **Digital Certificates**

5. Purpose of contract:

This is a new contract to provide digital certificates for the domestic partnership program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$12,000.00**

Other basis for payment: $2.00 per stamp x 6,000 stamps

II. JUSTIFICATION

7. What conditions require that this work be done?

The current process to administer the Domestic Partnership program requires a lot of manual labor. These digital certificates will reduce some of that labor, enabling parts of the program to become more digital and improve our processing time.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or resources required to do this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Titan Seal
General Blockchain Inc
Blockchains LLC

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Titan Seal was the only vendor who responded to the informal solicitation.

d. Last bid date: 05/31/2023 Anticipated re-bid date: 04/30/2027

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	07/10/2023 09:00:30 AM
Division Approval	dbowma1	07/10/2023 09:00:33 AM
Department Approval	dbowma1	07/10/2023 09:00:36 AM
Contract Manager Approval	adale	07/10/2023 09:34:27 AM
EITS Approval	ljean	07/10/2023 11:51:10 AM
Budget Analyst Approval	dlenzner	07/17/2023 16:26:24 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27816**

		Legal Entity Name:	CARAHSOFT TECHNOLOGY CORPORATION
Agency Name:	**SECRETARY OF STATE'S OFFICE**	Contractor Name:	**CARAHSOFT TECHNOLOGY CORPORATION**
Agency Code:	**040**	Address:	**11493 Sunset Hills Road, Suite**
Appropriation Unit:	**1051-31**		
Is budget authority available?:	**Yes**	City/State/Zip	**RESTON, VA 20191**
If "No" please explain:	Not Applicable	Contact/Phone:	Hannah Bales 571-662-3013
		Vendor No.:	T27011089
		NV Business ID:	NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 040

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2023**
   Anticipated BOE meeting date 09/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **08/31/2023**
   Contract term: **30 days**

4. Type of contract: **Other (include description): MSA Work Plan**
   Contract description: **MPO Assessment**

5. Purpose of contract:

   This is a new service agreement under master service agreement #99SWC-NV23-13299 which provides cloud services. This work plan provides an assessment to confirm the configuration of the Microsoft Project Operations tool within and between the Elections Division and supporting vendors for the Voter Registration and Election Management Solution project.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$50,729.20**

II. JUSTIFICATION

7. What conditions require that this work be done?

   The statewide VREMS project being implemented as a result of AB422 requires a method for tracking product roadmap across installations of the top-down solution.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees do not have the specialized knowledge for configuration settings regarding the Microsoft Project Operations and Microsoft Azure Development Operations software tools.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? Yes
   a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Microsoft has an installed base of Office products that are common to the state and the COTS top-down vendor so the interoperability is smoother. While we did consider other vendors, the native integration within the Microsoft suite of tools everyone is already familiar with is believed will result in a both a faster adoption of the new task tracking process, improved reporting results visible across the collective team members, and result in a lower cost of licensing while still giving us the technical mesh of a shared virtual environment to work in.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided services to other state agencies and has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	07/18/2023 11:59:55 AM
Division Approval	dbowma1	07/18/2023 12:00:01 PM
Department Approval	dbowma1	07/18/2023 12:00:06 PM
Contract Manager Approval	adale	07/18/2023 12:02:33 PM
EITS Approval	ljean	07/18/2023 13:36:45 PM
Budget Analyst Approval	dlenzner	08/01/2023 18:52:31 PM

Karin Paul

From: Lisa Jean
Sent: Friday, April 29, 2022 9:28 AM
To: Tim Horgan; Mark Wlaschin; Debbie Bowman; Karin Paul
Cc: Timothy Galluzi; Robert W. Dehnhardt; David Axtell; TIR's
Subject: TIN Completion Memo – SOS – TIN 347 – Voter Registration and Election Management Solution (VREMS) – BA 1050 and 1051
Attachments: TIN Completion Memo - SOS - 347 - Voter Registration and Election management Solution (VREMS) - 1050, 1051.pdf

All,

We have completed our review for the Secretary of State's Office's (SOS) – *Voter Registration and Election Management Solution (VREMS)* – TIN 347.

The submitted TIN, for an estimated value of $13,817,007.64 in the FY24/FY25 biennium (20% Federal Grant and 80% Anticipated funding from the next legislative session), is to implement a COTS solution for a centralized, top-down Voter Registration and Elections Management System.

The solution is expected to provide for future integration of the technology with other agencies; minimize the number of provisional ballots cast, duplicate voter registrations, and the amount of effort for constituents who move to be registered in their new locations; reduce operational maintenance costs and the hours spent on data management and analysis; provide for ad hoc data mining and transparency in voter registration; ensure the security of voter registration data; and provide real-time integration and updates of voter registration data.

VREMS will satisfy 2021 Nevada Legislative Session requirements for automatic voter registration (AB432) and the creation of a centralized database that collects and stores voter registration information (AB422).

Hosting of the solution is likely to involve cloud, on-premises, and standalone elements. Any cloud-based elements will be on a government private cloud with servers located only within the U.S. The agency considers the investment and final implementation to have an ongoing moderate security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Sincerely,

Lisa Jean, MS-CSIA | TIN Administrator/Enterprise Architect
State of Nevada | Department of Administration | Enterprise IT Services
T: 775-687-9076 | C: 845-238-1081 | E: ljean@admin.nv.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27874**

		Legal Entity Name:	Motor Vehicles, Department of
Agency Name:	**SECRETARY OF STATE'S OFFICE**	Contractor Name:	**Motor Vehicles, Department of**
Agency Code:	**040**	Address:	**555 Wright Way**
Appropriation Unit:	**1051-11**		
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89711**
If "No" please explain:	Not Applicable	Contact/Phone:	Thomas Martin 775-684-4719
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 040

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/17/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 349 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Voter Reg Interface**

5. Purpose of contract:

This is a new interlocal agreement to provide an ongoing interface between the Secretary of State Voter Registration application and the Department of Motor Vehicles database to validate voter records.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$80,000.00**

Payment for services will be made at the rate of $20,000.00 per Fiscal Year

II. JUSTIFICATION

7. What conditions require that this work be done?

The interface between DMV and SOS is for the validation of voter records against the DMV database.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no employees in SOS office to do this type of work . The work is being conducted by DMV, which is a Nevada State agency.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    Yes If "Yes", please explain

    The contractor is a state agency.

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    DMV and SOS have contracted for these services since 2006 satisfactorily.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	06/23/2023 08:13:20 AM
Division Approval	dbowma1	06/23/2023 08:13:23 AM
Department Approval	dbowma1	06/23/2023 08:13:27 AM
Contract Manager Approval	adale	06/23/2023 12:42:27 PM
Budget Analyst Approval	dlenzner	07/17/2023 16:14:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27952**

		Legal Entity Name:	All Out Movers LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**All Out Movers LLC**
Agency Code:	**082**	Address:	**3579 E Hwy 50**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89701**
If "No" please explain:	Not Applicable	Contact/Phone:	Lana Longo 7753159840
		Vendor No.:	T32013025
		NV Business ID:	NV20161323465

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Special Appropriations 1301**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/27/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/11/2027**

Contract term: **3 years and 350 days**

4. Type of contract: **Contract**

Contract description: **Relocation/Movers**

5. Purpose of contract:

This is a new contract to provide moving services to state agencies in various state-owned buildings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$45,000.00**

Other basis for payment: Please view attachment CC for all rates.

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings and Grounds has various state-owned properties which occupies state agencies. Buildings and Grounds usually conducts moves for agencies. Anticipating heavy amount of moves with purchase and construction of new buildings that will require these moves.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower needed to facilitate this need.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

All Out Movers
Reno Tahoe Movers
Owens Bros Moving and Storage

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of many moving companies and per SAM 0338.0 each vendor will be contacted to submit bids on upcoming projects.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Dave Bell, Grounds Supervisor II Ph: 7756908750

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	07/14/2023 08:05:09 AM
Division Approval	jkidd	07/17/2023 17:02:56 PM
Department Approval	ssands	07/19/2023 15:57:04 PM
Contract Manager Approval	vhnavarr	07/20/2023 10:43:32 AM
Budget Analyst Approval	spowel3	07/27/2023 14:05:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28045**

		Legal Entity Name:	All Out Movers, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**All Out Movers, LLC**
Agency Code:	**082**	Address:	**3579 E. Hwy 50**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**Carson City, NV 89701**
If "No" please explain:	Not Applicable	Contact/Phone:	Lana Longo 7753159840
		Vendor No.:	T32013025
		NV Business ID:	NV20161323465

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Rental Income**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/04/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2027**

Contract term: **3 years and 362 days**

4. Type of contract: **Contract**

Contract description: **Relocation/Movers**

5. Purpose of contract:

This is a new contract to provide moving services to state agencies in various state-owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$45,000.00**

Other basis for payment: Please view attachment CC for all rates.

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings and Grounds has various state-owned properties which occupies state agencies. Buildings and Grounds usually conducts moves for agencies. Anticipating heavy amount of moves due to purchase of buildings that will require these moves.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower needed to facilitate this need.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Reno Tahoe Movers
All Out Movers
Owens Bros Moving and Storage

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of many moving companies and per SAM 0338.0 each vendor will be contacted to submit bids on upcoming projects.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:
    Dave Bell, Grounds Supervisor II Ph: 7756908750

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	08/01/2023 14:04:19 PM
Division Approval	tmilazz1	08/01/2023 16:41:30 PM
Department Approval	ssands	08/02/2023 13:24:43 PM
Contract Manager Approval	vhnavarr	08/03/2023 11:53:49 AM
Budget Analyst Approval	klay0	08/04/2023 16:08:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27969**

		Legal Entity Name:	Atlas Facilities Maintenance
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**Atlas Facilities Maintenance**
Agency Code:	**082**	Address:	**5319 SW Westgate Drive,**
Appropriation Unit:	**1349-12**		**Suite 207**
Is budget authority available?:	**Yes**	City/State/Zip	**Portland, OR 97221**
If "No" please explain:	Not Applicable	Contact/Phone:	503-557-1200
		Vendor No.:	T32014193
		NV Business ID:	NV20232815336

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Rental Income**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/16/2023**
   Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/30/2027**
   Contract term: **3 years and 349 days**
4. Type of contract: **Contract**
   Contract description: **Window Cleaning**
5. Purpose of contract:

This is a new contract to provide ongoing window cleaning services for state-owned buildings in northern and southern Nevada.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$35,000.00**
   Payment for services will be made at the rate of $75.00 per hour
   Other basis for payment: Rates listed increase by a minimum of 40% to 100% for same day or next day emergency.

II. JUSTIFICATION

7. What conditions require that this work be done?

Provide window cleaning services on an annual basis for various state-owned properties in northern and southern Nevada,. New buildings coming on line in FY24 and FY25

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the equipment or man power needed to supply this need.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

SV Window Cleaners
Atlas Facilities
Window Viper

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same services and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: 05/24/2023 Anticipated re-bid date: 05/24/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	07/20/2023 13:02:42 PM
Division Approval	jkidd	07/26/2023 08:40:28 AM
Department Approval	ssands	08/03/2023 09:17:08 AM
Contract Manager Approval	ssands	08/03/2023 09:17:11 AM
Budget Analyst Approval	klay0	08/16/2023 10:36:00 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27873**

		Legal Entity Name:	Atlas Facilities Maintenance
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**Atlas Facilities Maintenance**
Agency Code:	**082**	Address:	**5319 SW Westgate Dr., STE. 207**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**Portland, OR 97221**
If "No" please explain:	Not Applicable	Contact/Phone:	Scott Lifer 801-564-1167
		Vendor No.:	T32014193
		NV Business ID:	NV20232815336

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Rental Income**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/20/2023**
   Anticipated BOE meeting date 08/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/22/2027**
   Contract term: **3 years and 338 days**

4. Type of contract: **Contract**
   Contract description: **Janitorial**

5. Purpose of contract:

   This is a new contract to provide emergency janitorial services on an as needed basis to various state-owned properties in northern and southern Nevada.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: **$40,000.00**

   Payment for services will be made at the rate of $55.00 per Hour for general janitorial labor.

   Other basis for payment: $75.00 per hour for deep clean.

II. JUSTIFICATION

7. What conditions require that this work be done?

   The existing contracts are for services for northern Nevada only. This contract would provide services for northern and southern Nevada. Emergency janitorial services are needed with new buildings coming online with state purchases. This contract would allow services while RFP or bids are completed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Buildings and Grounds does not have the equipment or man power needed to supply this need.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Genuine Cleaning Services
Atlas Facilities Maintenance
Xcel Maintenance
Four D Enterprises LLC

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of many janitorial companies, per SAM 0338.0 each vendor will be contacted to submit bids on upcoming projects.

d. Last bid date: 06/12/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Cheryl Warren, Custodial Supervisor IV CCM Ph: 775-685-1809

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	06/23/2023 09:02:16 AM
Division Approval	jkidd	06/23/2023 16:34:17 PM
Department Approval	ssands	07/12/2023 08:15:34 AM
Contract Manager Approval	vhnavarr	07/12/2023 08:40:02 AM
Budget Analyst Approval	klay0	07/20/2023 15:15:40 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27944**

		Legal Entity Name:	CAPITAL GLASS, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**CAPITAL GLASS, INC.**
Agency Code:	**082**	Address:	**2951 N. DEER RUN RD., STE. 1**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**CARSON CITY, NV 89701-1467**
If "No" please explain:	Not Applicable	Contact/Phone:	Justin Krische 775/883-6401
		Vendor No.:	T80316580
		NV Business ID:	NV19671000768

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Rental Income**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/26/2023**
   Anticipated BOE meeting date 08/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **07/10/2027**
   Contract term: **3 years and 350 days**

4. Type of contract: **Contract**
   Contract description: **Glass Repair**

5. Purpose of contract:

   This is a new contract to provide ongoing repairs or replacement of windows to state-owned buildings in northern Nevada.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: **$40,000.00**

   Payment for services will be made at the rate of $120.00 per Hour

   Other basis for payment: Overtime $180.00 per Hour, Holiday and Weekend $240.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

   Buildings and Grounds has various state-owned properties that require repairs and/or replacement of glass doors and windows on an as needed basis. Agency purchasing additional buildings with a large amount of glass windows and doors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Buildings and Grounds does not have the tools, materials, or manpower needed to facilitate this need.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of many glass, windows, and door repair companies and per SAM 0338.0 each vendor will be contacted to submit bids on upcoming projects.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    Yes If "Yes", please explain

Vendor is currently under contract until 8/31/2023 with Buildings and Grounds. Agency is satisfied with the vendors performance.

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    David Van Ornum, Facility Supervisor III Ph: 775-684-1800

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	07/11/2023 13:41:22 PM
Division Approval	jkidd	07/12/2023 11:41:23 AM
Department Approval	ssands	07/18/2023 15:42:44 PM
Contract Manager Approval	ssands	07/18/2023 15:42:47 PM
Budget Analyst Approval	klay0	07/26/2023 11:24:27 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27901**

		Legal Entity Name:	CENTRAL SIERRA CONSTRUCTION, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**CENTRAL SIERRA CONSTRUCTION, INC.**
Agency Code:	**082**	Address:	**2551 PRECISION DR., STE. C**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**MINDEN, NV 89423-8976**
If "No" please explain:	Not Applicable	Contact/Phone:	775/267-2943
		Vendor No.:	T80982411
		NV Business ID:	NV199210620188

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings & Grounds Rental Income**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2023**
   Anticipated BOE meeting date 07/2023

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **08/31/2027**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **General Construction**

5. Purpose of contract:
   This is a new contract to provide general carpentry services for state-owned buildings in northern Nevada.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$20,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
   Buildings and Grounds has several properties that require various repairs of miscellaneous concerns in state-owned buildings. Additional properties coming online in FY24-26. To preserve the integrity of state-owned property.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   This is out of the field of expertise of Buildings and Grounds staff.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Central Sierra Construction
   Sierra Nevada Construction
   KFC Building Concepts
   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same services and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: 06/22/2023 Anticipated re-bid date: 06/22/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	06/28/2023 09:27:29 AM
Division Approval	jkidd	06/28/2023 10:46:01 AM
Department Approval	ssands	06/28/2023 16:30:34 PM
Contract Manager Approval	ssands	07/14/2023 12:06:15 PM
Budget Analyst Approval	klay0	07/25/2023 08:12:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27460**

Amendment Number: **1**

Legal Entity Name: GRAYMAR ENVIRONMENTAL SERVICES, INC.

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Contractor Name: **GRAYMAR ENVIRONMENTAL SERVICES, INC.**

Agency Code: **082**

Address: **100 SPRINGDALE RD., STE. A3 #302**

Appropriation Unit: **1349-12**

Is budget authority available?: **Yes**

City/State/Zip **CHERRY HILL, NJ 08003**

If "No" please explain: Not Applicable

Contact/Phone: KEVIN ANDERSON 609/932-4938

Vendor No.: T29042669

NV Business ID: NV20191139731

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**BUILDINGS AND GROUNDS RENTAL INCOME**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2027**

Contract term: **4 years and 19 days**

4. Type of contract: **Contract**

Contract description: **Hazardous Waste P/U**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing services for hazardous waste pickup and disposal, as well as hazardous waste cleanup for state-owned buildings in northern Nevada. This amendment increases the maximum amount from $26,165.73 to $96,165.73 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$26,165.73	$26,165.73	$26,165.73	Yes - Info
2.	Amount of current amendment (#1):	$70,000.00	$70,000.00	$96,165.73	Yes - Info
3.	New maximum contract amount:	$96,165.73			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is needed to safely discard environmental and hazardous waste items.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We do not have the manpower or expertise for this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The requested amount per only bid received.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2019 - Present with Building & Grounds - work was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	08/01/2023 14:11:17 PM
Division Approval	tmilazz1	08/03/2023 11:35:25 AM
Department Approval	ssands	08/04/2023 09:14:03 AM
Contract Manager Approval	vhnavarr	08/04/2023 14:45:23 PM
Budget Analyst Approval	klay0	08/07/2023 16:44:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27972**

		Legal Entity Name:	High Altitude Services LLC dba Reno Tahoe Movers
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**High Altitude Services LLC dba Reno Tahoe Movers**
Agency Code:	**082**	Address:	**223 Kingsbury Grade Ste 6005**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**Stateline, NV 89449**
If "No" please explain:	Not Applicable	Contact/Phone:	Nicholas Herbert 775-241-3683
		Vendor No.:	T29047342
		NV Business ID:	NV20191017720

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Special Appropriations 1301**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/27/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/18/2027**

Contract term: **3 years and 357 days**

4. Type of contract: **Contract**

Contract description: **Relocation/Movers**

5. Purpose of contract:

This is a new contract to provide moving services to state agencies in various state-owned buildings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$45,000.00**

Other basis for payment: Please view attachment CC for all rates.

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings and Grounds has various state-owned properties which occupies state agencies. Buildings and Grounds usually conducts moves for agencies. Anticipating heavy amount of moves with purchase and construction of new buildings that will require these moves.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower needed to facilitate this need.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Owens Bros Moving and Storage
All Out Movers
Reno Tahoe Movers

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of many moving companies and per SAM 0338.0 each vendor will be contacted to submit bids on upcoming projects.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	07/18/2023 13:01:41 PM
Division Approval	jkidd	07/19/2023 15:58:27 PM
Department Approval	ssands	07/20/2023 15:35:48 PM
Contract Manager Approval	vhnavarr	07/25/2023 09:09:14 AM
Budget Analyst Approval	spowel3	07/27/2023 14:04:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28046**

		Legal Entity Name:	High Altitude Services, LLC dba Reno Tahoe Movers
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**High Altitude Services, LLC dba Reno Tahoe Movers**
Agency Code:	**082**	Address:	**223 Kingsbury Grade Ste. 6005**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**Stateline, NV 89449**
If "No" please explain:	Not Applicable	Contact/Phone:	Nicholas Herbert 7752413683
		Vendor No.:	T29047342
		NV Business ID:	NV20191017720

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Rental Income**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/07/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2027**

Contract term: **3 years and 359 days**

4. Type of contract: **Contract**

Contract description: **Relocation/Movers**

5. Purpose of contract:

This is a new contract to provide moving services to state agencies in various state-owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$45,000.00**

Other basis for payment: Please view attachment CC for all rates.

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings and Grounds has various state-owned properties which occupies state agencies. Buildings and Grounds usually conducts moves for agencies. Anticipating heavy amount of moves due to purchase of buildings that will require these moves.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower needed to facilitate this need.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Reno Tahoe Movers
All Out Movers
Owens Bros Moving and Storage

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of many moving companies and per SAM 0338.0 each vendor will be contacted to submit bids on upcoming projects.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	08/01/2023 14:04:59 PM
Division Approval	tmilazz1	08/01/2023 16:24:21 PM
Department Approval	ssands	08/04/2023 09:13:35 AM
Contract Manager Approval	vhnavarr	08/04/2023 14:44:18 PM
Budget Analyst Approval	klay0	08/07/2023 15:15:08 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27888**

		Legal Entity Name:	JET SERVICES, INC. DBA
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**JET PLUMBING & DRAIN SERVICES**
Agency Code:	**082**	Address:	**1553 HYMER AVE.**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**SPARKS, NV 89431**
If "No" please explain:	Not Applicable	Contact/Phone:	Drew Rolley 775/331-3933
		Vendor No.:	PUR0002894
		NV Business ID:	NV19841017115

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Rental Income**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2023**
   Anticipated BOE meeting date 08/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **08/31/2027**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **Plumbing Services**

5. Purpose of contract:

   This is a new contract to provide repair services to drainage systems in various state-owned properties in northern Nevada.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: **$20,000.00**

   Other basis for payment: All labor and services rates carry a 1 hour minimum unless noted. Please view the attached service rates.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Buildings and Grounds has various state-owned properties that require repair and/or replacement of drains and drainage systems on an as needed basis or emergency basis.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Building and Grounds does not have the tools, materials, or manpower needed to facilitate this need.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Tech Plumbing
Jet Plumbing
Hoffman Plumbing

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same type of service, per SAM0338.0 each contractor will be contacted to submit bids on projects.

d. Last bid date: 06/22/2023 Anticipated re-bid date: 06/30/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor currently has a contract with the agency, which will expire on 8/31/2023. Agency is satisfied with vendor's performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    No b. If "No", please explain:

dba-doing business as

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Phil Nemenic, Interim Facility Supervisor II Ph: 775-691-1952

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	06/28/2023 09:30:24 AM
Division Approval	jkidd	06/28/2023 10:42:44 AM
Department Approval	ssands	07/12/2023 08:15:09 AM
Contract Manager Approval	vhnavarr	07/12/2023 08:19:21 AM
Budget Analyst Approval	klay0	07/20/2023 15:49:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27911**

		Legal Entity Name:	KFC BUILDING CONCEPTS, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**KFC BUILDING CONCEPTS, INC.**
Agency Code:	**082**	Address:	**5635 RIGGINS CT., STE. 20**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89502-6561**
If "No" please explain:	Not Applicable	Contact/Phone:	775/825-5534
		Vendor No.:	T29012071
		NV Business ID:	NV20071277668

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Rental Income**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/30/2027**

Contract term: **3 years and 364 days**

4. Type of contract: **Contract**

Contract description: **General Construcion**

5. Purpose of contract:

This is a new contract to provide ongoing general construction services for state-owned properties in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$45,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings and Grounds has various state-owned properties that will use this contract to provide repairs and remodels to various state-owned agencies on an as-needed basis.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This agency does not have the manpower or equipment needed to facilitate this need.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

KFC Building
Central Sierra Construction
Sierra Nevada Construction

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same services and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: 06/22/2023 Anticipated re-bid date: 06/22/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	06/30/2023 12:02:32 PM
Division Approval	jkidd	07/25/2023 10:10:42 AM
Department Approval	ssands	07/25/2023 15:38:47 PM
Contract Manager Approval	vhnavarr	07/25/2023 15:41:34 PM
Budget Analyst Approval	klay0	07/28/2023 09:25:43 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27645**

		Legal Entity Name:	MARK A. HANZLIK DBA NEVADA GLASS SERVICE
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**MARK A. HANZLIK DBA NEVADA GLASS SERVICE**
Agency Code:	**082**	Address:	**467 HOT SPRINGS RD.**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**CARSON CITY, NV 89706**
If "No" please explain:	Not Applicable	Contact/Phone:	Nikki Chitwood 775-882-3674
		Vendor No.:	T32014262
		NV Business ID:	NV20101128428

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Rental Income**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/20/2023**
   Anticipated BOE meeting date 06/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **05/31/2027**
   Contract term: **3 years and 316 days**

4. Type of contract: **Contract**
   Contract description: **Glass and Windows**

5. Purpose of contract:

   This is a new contract to provide ongoing glass, window, and door repair for state-owned buildings in northern Nevada.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: **$10,000.00**

   Payment for services will be made at the rate of $150.00 per hour for 1 Tech

   Other basis for payment: $200.00/hr for 2 Techs, Please see attachment CC for complete rates.

II. JUSTIFICATION

7. What conditions require that this work be done?

   Ongoing services needed for glass, door and window repair on an as needed basis for various state-owned properties in Northern Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Buildings and Grounds does not have the tools, materials, or manpower needed to facilitate this need.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of many glass, windows, and door repair companies and per SAM 0338.0 each vendor will be contacted to submit bids on upcoming projects.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has serviced the Buildings and Grounds Division since 2010, services has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. Not Applicable

19. Agency Field Contract Monitor:
    David Van Ornum, Facility Supervisor III Ph: 775-684-1800

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mlynn	06/13/2023 10:37:21 AM
Division Approval	jkidd	06/13/2023 11:34:42 AM
Department Approval	ssands	07/12/2023 07:53:22 AM
Contract Manager Approval	vhnavarr	07/12/2023 07:53:52 AM
Budget Analyst Approval	klay0	07/20/2023 15:46:04 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28036**

		Legal Entity Name:	MCKEON DOOR OF NEVADA, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**MCKEON DOOR OF NEVADA, INC.**
Agency Code:	**082**	Address:	**6671 SCHUSTER ST.**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89118-4434**
If "No" please explain:	Not Applicable	Contact/Phone:	702/636-9338
		Vendor No.:	T27024374
		NV Business ID:	NV20051496054

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Rental Income**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/16/2023**
   Anticipated BOE meeting date 10/2023

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **09/15/2027**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **Door Repair & Maint**

5. Purpose of contract:
   This is a new contract to provide ongoing work on overhead doors located at state-owned state buildings in southern Nevada and the sliding gate at the Campos building in Las Vegas.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$21,309.70**
   Other basis for payment: Estimated amount for FY24,25,26 & 27 to be $5,327.43 per year x 4= $21,309.70

II. JUSTIFICATION

7. What conditions require that this work be done?
   Door service and repairs are needed to avoid unnecessary issues and for building security purposed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Buildings and Grounds does not have the manpower & technical knowledge for these services

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Vortex
   DH Pace Company
   McKeon Door
   b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same service and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: 05/26/2023 Anticipated re-bid date: 05/26/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 2009 and service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	08/01/2023 13:49:26 PM
Division Approval	jkidd	08/10/2023 12:14:22 PM
Department Approval	ssands	08/10/2023 13:24:13 PM
Contract Manager Approval	ssands	08/16/2023 14:52:44 PM
Budget Analyst Approval	klay0	08/18/2023 12:05:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23288**

Amendment Number: **1**

Legal Entity Name: WEST EDNA ASSOCIATES, LTD. DBA

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Contractor Name: **MOJAVE ELECTRIC NV, LLC**

Agency Code: **082**

Address: **3755 W. Hacienda Avenue**

Appropriation Unit: **1349-12**

Is budget authority available?: **Yes**

City/State/Zip **Las Vegas, NV 89118**

If "No" please explain: Not Applicable

Contact/Phone: RICK HOLGUIN 702-798-2970

Vendor No.: T80975069

NV Business ID: NV19821000920

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Rental Income**

Agency Reference #: ASD 2834273

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/13/2020**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **3 years and 261 days**

4. Type of contract: **Contract**

Contract description: **Electrical services**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing electrical services for state-owned buildings in southern Nevada. This amendment increases the maximum amount from $12,897.43 to $23,884.43 due to the increased need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$12,897.43	$12,897.43	$12,897.43	Yes - Info
2.	Amount of current amendment (#1):	$10,987.00	$10,987.00	$23,884.43	Yes - Info
3.	New maximum contract amount:	$23,884.43			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Buildings and Grounds Section is concerned with the safety, health, and working conditions of all State employees. Its maintenance duties include carpentry, plumbing, electrical work, heating, ventilating, and air conditioning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   This is one of several Electrical companies and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

   d. Last bid date: 05/15/2020 Anticipated re-bid date: 05/15/2024

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    No b. If "No", please explain:

    MOJAVE ELECTRIC NV LLC IS PART OF WEST EDNA ASSOCIATES LTD DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarlso4	06/09/2023 09:41:50 AM
Division Approval	jkidd	06/14/2023 10:40:34 AM
Department Approval	ssands	06/22/2023 07:11:44 AM
Contract Manager Approval	vhnavarr	06/22/2023 08:08:06 AM
Budget Analyst Approval	klay0	07/28/2023 09:32:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27881**

		Legal Entity Name:	XCEL MAINTENANCE SERVICES, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**XCEL MAINTENANCE SERVICES, INC.**
Agency Code:	**082**	Address:	**7260 W. Azure Dr. PMB 108**
Appropriation Unit:	**1349-12**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89130**
If "No" please explain:	Not Applicable	Contact/Phone:	Kathia Winchell 702-341-9235
		Vendor No.:	T81103343
		NV Business ID:	NV20021426879

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Rental Income**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/18/2023**
   Anticipated BOE meeting date 08/2023

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **06/22/2027**
   Contract term: **3 years and 340 days**

4. Type of contract: **Contract**
   Contract description: **Janitorial**

5. Purpose of contract:
   This is a new contract to provide emergency janitorial services on an as needed basis to various state-owned properties in southern Nevada.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$40,000.00**
   Payment for services will be made at the rate of $36.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?
   This contract would provide services for southern Nevada. Emergency janitorial services are needed with new buildings coming online with state purchases. This contract would allow services while RFP or bids are completed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Buildings and Grounds does not have the equipment or manpower needed to supply this need.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

This is one of many janitorial companies, per SAM 0338.0 each vendor will be contacted to submit bids on upcoming projects.

d. Last bid date: 06/15/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor is currently under contract with the agency for specific locations/ state buildings in southern Nevada. Agency is satisfied with vendor's performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Cheryl Warren, Custodial Supervisor IV Ph: 775-684-1809

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcdani	06/26/2023 08:50:10 AM
Division Approval	jkidd	07/12/2023 08:17:24 AM
Department Approval	ssands	07/12/2023 08:17:51 AM
Contract Manager Approval	vhnavarr	07/12/2023 08:27:37 AM
Budget Analyst Approval	klay0	07/18/2023 15:59:17 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27809**

		Legal Entity Name:	CARSON PUMP, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**CARSON PUMP, LLC**
Agency Code:	**082**	Address:	**PO BOX 20159**
Appropriation Unit:	**1366-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**CARSON CITY, NV 89721**
If "No" please explain:	Not Applicable	Contact/Phone:	775-888-9926
		Vendor No.:	T29022476
		NV Business ID:	NV20081409089

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Raw Water Sales**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/28/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 338 days**

4. Type of contract: **Contract**

Contract description: **Well Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance and repair of the Marlette Lake Water System.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$16,937.41**

II. JUSTIFICATION

7. What conditions require that this work be done?

Wells and pumps are critical to the water system, without maintenance the system will be shut down.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the ability or manpower for this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Fundin Pump & Well
Capital City Well Drilling Pump
Bruce Mackay Pump & Well
WM Blain Well Drill & Pump
Carson Pump, LLC

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarlso4	06/09/2023 09:29:55 AM
Division Approval	jkidd	06/09/2023 10:41:42 AM
Department Approval	ssands	06/09/2023 10:43:03 AM
Contract Manager Approval	ssands	07/28/2023 08:38:10 AM
Budget Analyst Approval	klay0	07/28/2023 10:01:06 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28003**

		Legal Entity Name:	CASHMAN EQUIPMENT COMPANY
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**CASHMAN EQUIPMENT COMPANY**
Agency Code:	**082**	Address:	**600 GLENDALE AVENUE**
Appropriation Unit:	**1366-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**SPARKS, NV 89431**
If "No" please explain:	Not Applicable	Contact/Phone:	775-358-5111
		Vendor No.:	PUR0000249A
		NV Business ID:	NV20222647439

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Raw Water Sales**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/04/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/30/2027**

Contract term: **3 years and 361 days**

4. Type of contract: **Contract**

Contract description: **Repair & Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing preventative maintenance, repairs, and other requested services as needed and approved by SWPD Marlette Lake designee, to include extra services and/or emergencies for the 1986 International S1800 dump truck and Hyundai loader HL 740-3, and the John Deere 310G Backhoe.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$38,112.00**

Payment for services will be made at the rate of $4,528.00 per year

Other basis for payment: $4,528 X4=$18,112; $20K for extra services as needed

II. JUSTIFICATION

7. What conditions require that this work be done?

Maintenance services must be completed due to wear and tear. Preventive maintenance prevents breakdowns and extends the life of the equipment which minimizes cost.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Heavy Equip Repair
Cashman Equipment
Courson Equipment

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best bid

d. Last bid date: 05/24/2023 Anticipated re-bid date: 05/24/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 1999, service is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	07/31/2023 11:24:19 AM
Division Approval	jkidd	07/31/2023 15:47:12 PM
Department Approval	ssands	08/01/2023 14:52:32 PM
Contract Manager Approval	ssands	08/01/2023 14:52:36 PM
Budget Analyst Approval	klay0	08/04/2023 15:59:46 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27974**

		Legal Entity Name:	TECTONICS DESIGN GROUP, INC.
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**TECTONICS DESIGN GROUP, INC.**
Agency Code:	**082**	Address:	**730 SANDHILL RD., STE. 250**
Appropriation Unit:	**1585-67**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89521-8965**
If "No" please explain:	Not Applicable	Contact/Phone:	775-824-9988
		Vendor No.:	T29020845
		NV Business ID:	NV20051722323

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 115601

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/16/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 319 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the ADA Site Upgrades Building 6 Stewart Campus CIP Project to include civil, structural and architectural design services, construction documents, and bid documents: CIP Project No. 21-S02-(4); SPWD Contract No. 115601.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$25,355.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Mike Rife, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/07/2023 10:54:44 AM
Division Approval	nmann	08/07/2023 10:54:46 AM
Department Approval	nmann	08/07/2023 10:54:49 AM
Contract Manager Approval	lwildes	08/07/2023 11:05:03 AM
Budget Analyst Approval	klay0	08/16/2023 14:53:25 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26595**

Amendment Number: **2**

Legal Entity Name: HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Contractor Name: **HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.**

Agency Code: **082**

Address: **5485 RENO CORPORATE DR., STE. 100**

Appropriation Unit: **1592-30**

Is budget authority available?: **Yes**

City/State/Zip **RENO, NV 89511-2262**

If "No" please explain: Not Applicable

Contact/Phone: 775-332-6640

Vendor No.: T80984709

NV Business ID: NV19941047730

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
X	Federal Funds	**96.00 %**	**X**	Bonds	**4.00 %**
	Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114857

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/13/2022**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **2 years and 291 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional architectural/engineering services for the Stewart Facility - Renovation of Collections Storage Building 19 CIP Project: CIP Project No. 19-C16; SPWD Contract No. 114857. This amendment increases the maximum amount from $121,000.00 to $153,000.00 due to additional structural engineering and historic preservation requirements.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$121,000.00	$121,000.00	$121,000.00	Yes - Action
	a. Amendment 1:	$0.00	$0.00	$0.00	No
2.	Amount of current amendment (#2):	$32,000.00	$32,000.00	$32,000.00	Yes - Info
3.	New maximum contract amount:	$153,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 LEG. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/04/2023 12:05:33 PM
Division Approval	nmann	08/04/2023 12:05:41 PM
Department Approval	nmann	08/04/2023 12:05:50 PM
Contract Manager Approval	lwildes	08/07/2023 08:51:21 AM
Budget Analyst Approval	klay0	08/16/2023 14:01:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27949**

		Legal Entity Name:	PAUL CAVIN ARCHITECT, LLC
Agency Name:	**ADMIN - STATE PUBLIC WORKS DIVISION**	Contractor Name:	**PAUL CAVIN ARCHITECT, LLC**
Agency Code:	**082**	Address:	**1575 DELUCCHI LN., STE. 120**
Appropriation Unit:	**1594-36**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89502-6581**
If "No" please explain:	Not Applicable	Contact/Phone:	775-842-0261
		Vendor No.:	T29033842
		NV Business ID:	NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115588

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/20/2023**
   Anticipated BOE meeting date 08/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **06/30/2027**
   Contract term: **3 years and 346 days**

4. Type of contract: **Contract**
   Contract description: **Arch / Eng**

5. Purpose of contract:

   This is a new contract to provide professional architectural/engineering services for Arrowhead Purchase and Site Improvements, Tenant Improvements CIP Project to include 100% construction documents, bidding assistance, and construction administration services: CIP Project No. 23-C37(b); SPWD Contract No. 115588.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$21,500.00**
   Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

   2023 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Adrianna Benjamin, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	07/14/2023 09:01:55 AM
Division Approval	nmann	07/14/2023 09:01:59 AM
Department Approval	nmann	07/14/2023 09:02:02 AM
Contract Manager Approval	lwildes	07/14/2023 09:34:08 AM
Budget Analyst Approval	klay0	07/20/2023 15:03:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24985**

Amendment Number: **3**

Legal Entity Name: PAUL CAVIN ARCHITECT, LLC

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Contractor Name: **PAUL CAVIN ARCHITECT, LLC**

Agency Code: **082**

Address: **1575 DELUCCHI LN., STE. 120**

Appropriation Unit: **1594-23**

Is budget authority available?: **Yes**

City/State/Zip **RENO, NV 89502-6581**

If "No" please explain: Not Applicable

Contact/Phone: 775-284-7083

Vendor No.: T29033842

NV Business ID: NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	**X**	Bonds	**100.00 %**
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114297

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/09/2021**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 233 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the third amendment to the original contract which provides professional architectural/engineering services for the State Capitol & Annex Building Exterior Renovation CIP Project: CIP Project No. 21-M46; SPWD Contract No. 14297. This amendment increases the maximum amount from $208,200.00 to $215,000.00 due to professional photography services and additional door hardware.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$167,700.00	$167,700.00	$167,700.00	Yes - Action
	a. Amendment 1:	$33,000.00	$33,000.00	$33,000.00	Yes - Info
	b. Amendment 2:	$7,500.00	$7,500.00	$40,500.00	No
2.	Amount of current amendment (#3):	$6,800.00	$14,300.00	$47,300.00	Yes - Info
3.	New maximum contract amount:	$215,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/04/2023 16:23:23 PM
Division Approval	nmann	08/04/2023 16:23:31 PM
Department Approval	nmann	08/04/2023 16:23:41 PM
Contract Manager Approval	lwildes	08/07/2023 08:46:35 AM

Budget Analyst Approval	klay0	08/11/2023 13:35:44 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27883**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Agency Code: **082**

Appropriation Unit: **All Appropriations**

Is budget authority available?: **No**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 1349, expenditure category 14, Building Renovation.

Legal Entity Name: TATE SNYDER KIMSEY ARCHITECTS, LTD. DBA TSK

Contractor Name: **TATE SNYDER KIMSEY ARCHITECTS, LTD. DBA TSK**

Address: **314 S. WATER ST.**

City/State/Zip **HENDERSON, NV 89015-7311**

Contact/Phone: 702-456-3000

Vendor No.: T80883470

NV Business ID: NV20212004081

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Agency Funded CIP**

Agency Reference #: 115565

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/27/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 339 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Advance Planning: Freight Elevator Pit Rehabilitation & Elevator Installation (NSLA) CIP Project to include schematic design services, site walk through and evaluation, preliminary layout, electrical engineering services, and written narrative: CIP Project No. 23-A021; SPWD Contract No. 115565.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$10,975.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency Submitted Application - Building & Grounds

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

   c. Why was this contractor chosen in preference to other?

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Adrianna Benjamin, Project Manager Ph: 775-684-4141

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	07/18/2023 12:30:09 PM
Division Approval	nmann	07/18/2023 12:30:12 PM
Department Approval	nmann	07/18/2023 12:30:14 PM
Contract Manager Approval	lwildes	07/18/2023 14:07:55 PM
Budget Analyst Approval	klay0	07/27/2023 10:03:43 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24758**

Amendment Number: **1**

Legal Entity Name: GLOBAL MARKETING & SALES, INC.

Agency Name: **DTCA - DIVISION OF TOURISM**

Contractor Name: **GLOBAL MARKETING & SALES, INC.**

Agency Code: **101**

Address: **STE 130**

Appropriation Unit: **1522-31**

1580 SAWGRASS CORPORATE PKWY

Is budget authority available?: **Yes**

City/State/Zip **SUNRISE, FL 33323**

If "No" please explain: Not Applicable

Contact/Phone: ALEX PACE 786/301-7771

Vendor No.: T27041849

NV Business ID: NV20171626928

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**LODGING TAX**

Agency Reference #: RFP #10TCA-S1626-AM

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/12/2021**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/30/2023**

Contract term: **2 years and 49 days**

4. Type of contract: **Contract**

Contract description: **Latin Amer Rep Off**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing services to promote Nevada in Mexico and Central and South America as a premier leisure and cultural tourism destination. This amendment increases the maximum amount from $537,340 to $558,679 due to the ongoing need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$537,340.00	$537,340.00	$537,340.00	Yes - Action
2.	Amount of current amendment (#1):	$21,339.00	$21,339.00	$21,339.00	Yes - Info
3.	New maximum contract amount:	$558,679.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Tourism is tasked with developing a comprehensive program of marketing and advertising for both domestic and international markets that publicizes travel and tourism to all regions of Nevada. This contract focuses on the international traveler.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have employees located in Latin America to perform the necessary work as identified in the contract. Latin American representatives have direct knowledge of the industry, culture, language and traveler. They also have the Latin America industry contacts. Being in Latin America, the representatives are able to conduct sales calls, in office trainings, media visits, attend sales missions and shows more conveniently and at a reduced cost.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Pursuant to RFP #10TCA-S1626, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 06/15/2021 Anticipated re-bid date: 03/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Division of Tourism, November 14, 2017 to present. The vendor is deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	06/08/2023 08:19:35 AM
Division Approval	amathies	06/08/2023 08:19:39 AM
Department Approval	amathies	06/08/2023 08:19:41 AM
Contract Manager Approval	amathies	07/20/2023 12:50:49 PM

Budget Analyst Approval	mbro28	07/28/2023 15:04:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27951**

		Legal Entity Name:	ENTERPRISE JANITORIAL INC
Agency Name:	**ADMIN - ENTERPRISE IT SERVICES**	Contractor Name:	**ENTERPRISE JANITORIAL INC**
Agency Code:	**180**	Address:	**PO BOX 19913**
Appropriation Unit:	**1385-07**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89511-2559**
If "No" please explain:	Not Applicable	Contact/Phone:	Ana Arroyo 775-691-2939
		Vendor No.:	T32003728A
		NV Business ID:	NV20141642364

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Buildings and Grounds Building Rental Income Revenue**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/21/2023**
   Anticipated BOE meeting date 08/2023

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **10/31/2023**
   Contract term: **102 days**

4. Type of contract: **Contract**
   Contract description: **Janitorial Contract**

5. Purpose of contract:
   This is a new contract to provide ongoing janitorial services for 575 E. 3rd Street, Carson City.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$13,050.50**
   Payment for services will be made at the rate of $2,610.10 per month

II. JUSTIFICATION

7. What conditions require that this work be done?
   Janitorial services provide a sanitary and healthy environment as well as maintain the integrity of properties and the occupants that inhabit these facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   Buildings and Grounds do not have the manpower to facilitate the needs of another property.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
   b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
   Approval #: 230510
   Approval Date: 05/30/2023

c. Why was this contractor chosen in preference to other?

N/A

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Buildings and Grounds since 2015 service satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbrya1	07/13/2023 16:34:59 PM
Division Approval	jkidd	07/19/2023 15:29:43 PM
Department Approval	ssands	07/19/2023 15:44:25 PM
Contract Manager Approval	ssands	07/19/2023 15:44:28 PM
Budget Analyst Approval	mranki1	07/21/2023 11:19:02 AM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230510

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	*Enterprise IT Services*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Tiffany Morelli – Management Analyst III	*775-684-5828*	*tiffanymorelli@admin.nv.gov*

1b	**Vendor Information:**	
	Vendor Name:	*Enterprise Janitorial, Inc.*
	Contact Name:	*Ana Arroyo*
	Complete Address: City, State, and Zip Code	*PO Box 19913* *Reno, NV 89511*
	Telephone Number:	*(775) 691-2939*
	Email Address:	*ana@enterprisejanitorial.com*

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*x*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	*x*	No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	*x*
	Contract:	Start Date:	*Upon BOE approval*	End Date:	*10/31/2023*

1f	**Funding:**	
	State Appropriated:	
	Federal Funds:	

Resubmission 05/25/23

	Grant Funds:	
	Other (Explain):	*Service funds*

Purchasing Use Only:	
Approval #:	23051

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$19,000

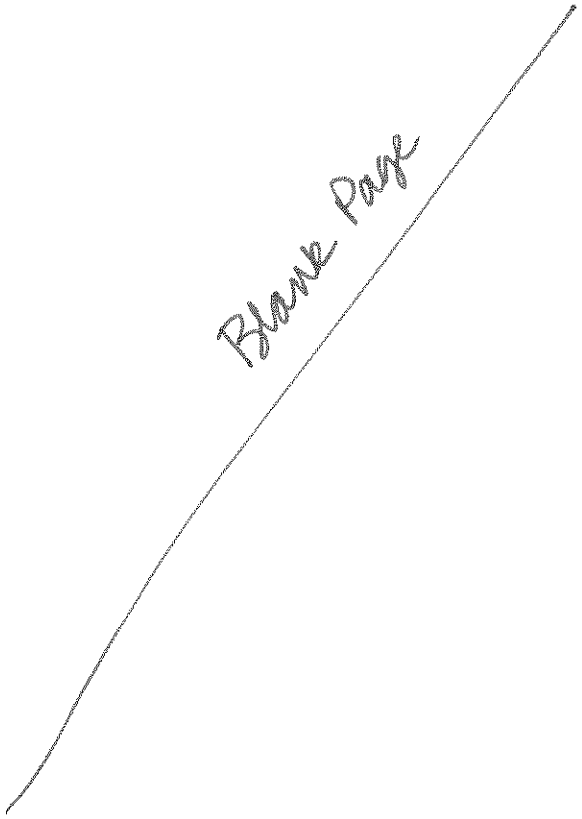
2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	Janitorial services at Mound House warehouse and State Computing Facility in Carson City.

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	EITS is in the process of submitting an RFP and is requesting a bridge contract to be put in place until the RFP is complete. EITS has a significant investment with this vendor and the agency is making every attempt to ensure no interruption in services while the RFP process is being completed.

4	**Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:**		
	EITS is in the process of submitting an RFP and is requesting a bridge contract to be put in place until the RFP is complete in order to continue cleaning services at both locations.		

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
			x
	a. *<u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	b. *<u>If not</u>, why were alternatives not evaluated?*		
	EITS has a significant investment with this vendor and the agency is making every attempt to ensure no interruption in services while the RFP process is being completed.		

#230510



Purchasing Use Only:	
Approval #:	230510

6	**Has the agency purchased these services/services with goods in the past? Check One:** ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST</u>.***	**Yes** *x*	**No**

a. *If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each</u>:*

Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
Start Date	*End Date*				
2018	*2022*	*$1,000,000*	*Janitorial*	*RFP 99SWC-S56*	*20411*
2017	*2018*	*$28,626*	*Janitorial*	*3 quotes proposal*	*19450*
		$			
		$			
		$			

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?**
	Enterprise IT Services will go without janitorial services until the RFP process is complete.

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**
	The competition for services will be reviewed and evaluated via the RFP process.

9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** ***<u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>***	**Yes**	**No** *x*

a. *If yes, please provide details regarding future obligations or needs.*

Purchasing Use Only:	
Approval #:	230510 (a)

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Tiffany Morelli

Signature of Agency Representative Initiating Request

Tiffany Morelli — 05/22/2023

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Timothy Galluzi — 05/24/2023

Print Name of Agency Head Authorizing Request — Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

Administrator, Purchasing Division ~~or~~ Designee — 5/30/23

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28018**

		Legal Entity Name:	SIERRA PACIFIC POWER COMPANY
Agency Name:	**ADMIN - ENTERPRISE IT SERVICES**	Contractor Name:	**SIERRA PACIFIC POWER COMPANY**
Agency Code:	**180**	Address:	**DBA NV ENERGY**
Appropriation Unit:	**1388-00**		**PO BOX 30094**
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89520-3094**
If "No" please explain:	Not Applicable	Contact/Phone:	775/834-3170
		Vendor No.:	T81104801B
		NV Business ID:	NV19651000537

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

The attached revenue agreement with NV Energy has been submitted for approval to the Board of Examiners. Due to a combination of staff vacancies, new staff training, change in unit leadership, and the biennial budget build, this agreement was not identified until after the expiration date therefore we were unable to provide Governor's Finance Office with sufficient time to review and approve with a O1 July 2022 start date.
This revenue agreement is a continuation of service to provide rack

3. Termination Date: **06/30/2025**
Contract term: **3 years**

4. Type of contract: **Revenue Contract**
Contract description: **Rack Rental**

5. Purpose of contract:

This is a new revenue contract to provide rack rental space at Elko Mountain, Glendale/Overton, and also 1 microwave channel in Clark County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$96,865.87**

Other basis for payment: $7,303.02 per FY23 for Elko Mtn.; $8,094.50 per FY24 & FY25 for Elko Mtn.-$10,954.53 for FY23 for Overton/Glendale Mtn.; $12,141.75 for Overton/Glendale for FY24 & FY25; $8,231.12 per FY23 for Overton Microwave circuit;$14,952.35 for Overton Microwave Circuit for FY24 &FY25

II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbrya1	08/01/2023 14:58:08 PM
Division Approval	tmilazz1	08/03/2023 11:40:30 AM
Department Approval	ssands	08/03/2023 11:42:54 AM
Contract Manager Approval	ssands	08/04/2023 14:07:34 PM
Budget Analyst Approval	mranki1	08/08/2023 14:43:08 PM

Steve Sisolak
Governor

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy D. Galluzi
Administrator/State CIO

Darla J. Dodge
Deputy Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | eitsadministration@admin.nv.gov | Fax: (775) 687-9097

MEMORANDUM

DATE: 20 October 2022

TO: Michael Rankin, Executive Branch Budget Officer
Governor's Finance Office

FROM: Timothy Galluzi, Administrator TG

SUBJECT: Request BOE retroactive approval for attached revenue agreement

The attached revenue agreement with NV Energy has been submitted for approval to the Board of Examiners. Due to a combination of staff vacancies, new staff training, change in unit leadership, and the biennial budget build, this agreement was not identified until after the expiration date therefore we were unable to provide Governor's Finance Office with sufficient time to review and approve with a 01 July 2022 start date.

This revenue agreement is a continuation of service to provide rack space at Elko Mountain in Elko County and Glendale/Overton in Clark County which provides wireless internet services to the public. As this is a revenue agreement, we are requesting the retroactive approval date to have contractual authority between the state and NV Energy to bill for rack space rental and receive revenue for the State of Nevada.

If the agreement is not approved with an effective date of 01 July 2022, the Enterprise Information Technology Services Network Transport Services budget account would not receive revenue for service provided and not collect sufficient funds this fiscal year for the expenses related to this service.

We respectfully request the Board of Examiners to retroactively approve this revenue agreement with a start date of 01 July 2022.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27866**

		Legal Entity Name:	RFI COMMUNICATIONS & SECURITY
Agency Name:	**ADMIN - ENTERPRISE IT SERVICES**	Contractor Name:	**RFI COMMUNICATIONS & SECURITY**
Agency Code:	**180**	Address:	**SYSTEMS-RFI ELECTRONICS INC**
Appropriation Unit:	**1389-26**		**360 TURTLE CREEK CT**
Is budget authority available?:	**Yes**	City/State/Zip	**SAN JOSE, CA 95125-1389**
If "No" please explain:	Not Applicable	Contact/Phone:	7758523555
		Vendor No.:	PUR0002572
		NV Business ID:	NV20021334287

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**EITS Assessments**

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2023**
   Anticipated BOE meeting date 08/2023

   Retroactive? **No**

   If "Yes", please explain

   Not Applicable

3. Termination Date: **05/24/2024**
   Contract term: **297 days**

4. Type of contract: **Contract**
   Contract description: **Maintenance update**

5. Purpose of contract:

   This is a new contract to provide maintenance, update and technical support of existing PIV card access infrastructure, including C¬ CURE 9000 software platform, controllers, card readers, door hardware, PIV cards and associated supplies, and installation of compatible hardware in new and existing buildings.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$27,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

   extension for one year tin order to accommodate the transition to a new vendor for security communication.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   N/A

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

   b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
   Approval #: 230511
   Approval Date: 05/30/2023

   c. Why was this contractor chosen in preference to other?

The extension of the RFI contract will allow EITS time to review the alternative vendor to identify which can continue services without interruption to the state's security.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mlynn	07/21/2023 13:44:28 PM
Division Approval	jkidd	07/25/2023 10:07:25 AM
Department Approval	ssands	07/31/2023 10:48:48 AM
Contract Manager Approval	ssands	07/31/2023 14:10:22 PM
Budget Analyst Approval	mranki1	08/01/2023 14:10:38 PM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230511@

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	*Enterprise IT Services*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Tiffany Morelli, Management Analyst III	*775.684.5828*	*tiffanymorelli@admin.nv.gov*

1b	**Vendor Information:**	
	Vendor Name:	*RFI Communications & Security Systems*
	Contact Name:	*Dave Gish*
	Complete Address: City, State, and Zip Code	*4060 S. McCarran Blvd, Suite A* *Reno, NV 89502*
	Telephone Number:	*775.852.3555*
	Email Address:	*dgish@rfi.com*

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*x*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:		No:	*x*
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	*#NASPO*			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	
	Contract:	Start Date:	*Upon BOE Approval*	End Date:	*05/24/2024*

1f	**Funding:**	
	State Appropriated:	
	Federal Funds:	

Permission 05/25/23

	Grant Funds:	
	Other (Explain):	*Service funds*

Purchasing Use Only:	
Approval #:	230511 (a)

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$27,000

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	Maintenance, update and technical support of existing PIV card access infrastructure, including C-CURE 9000 software platform, controllers, card readers, door hardware, PIV cards and associated supplies, and installation of compatible hardware in new and existing buildings.

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	Vendor must be certified by Software House for installation, technical support and training on C-CURE 9000 systems and installations.

4	**Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:**
	RFP was completed and other vendors were awarded. This solicitation waiver is to extend the current RFI contract to allow Enterprise IT Services time to identify and transition over to one of the newly awarded vendors.

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
		x	
	a. ***<u>If yes</u>**, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	The extension of the RFI contract will allow EITS time to review the alternative vendors to identify which can continue services without interruption to the state's security.		
	b. ***<u>If not</u>**, why were alternatives not evaluated?*		

#230511 @



Purchasing Use Only:	
Approval #:	230511

6	**Has the agency purchased these services/services with goods in the past? Check One:** ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST</u>.***	**Yes**	**No**

a. *If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each</u>:*

Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
Start Date	*End Date*				
11/1/17	*07/31/23*	*$3,000,000*	*Security Systems*	*RFP3407*	*NASPO*
		$			
		$			
		$			
		$			

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?**
	The state would lose access to the existing PIV card access infrastructure.

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**
	This extension with RFI will allow EITS to review the awarded vendors and identify the best fit for EITS security support needs.

9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** ***<u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>***	**Yes**	**No**
			x

a. *If yes, please provide details regarding future obligations or needs.*

Purchasing Use Only:	
Approval #:	230511(6)

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Tiffany Morelli
Signature of Agency Representative Initiating Request

Tiffany Morelli — 05/24/23
Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Timothy Galluzi — 5/25/23
Print Name of Agency Head Authorizing Request — Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

Administrator, Purchasing Division or Designee — 5/30/23
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27820**

Amendment Number: **1**

Legal Entity Name: BOMBARD MECHANICAL, LLC

Agency Name: **DEPARTMENT OF VETERANS SERVICES**

Contractor Name: **BOMBARD MECHANICAL, LLC**

Agency Code: **240**

Address: **3933 W. ALI BABA LN.**

Appropriation Unit: **2561-07**

Is budget authority available?: **Yes**

City/State/Zip **LAS VEGAS, NV 89118**

If "No" please explain: Not Applicable

Contact/Phone: Don Iannucci 702/940-4822

Vendor No.: T27027680

NV Business ID: NV20021056016

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**1.50 %**		Fees	0.00 %	
X	Federal Funds	**64.00 %**		Bonds	0.00 %	
	Highway Funds	0.00 %	**X**	Other funding	**34.50 %**	**Private/County**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/16/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2027**

Contract term: **4 years and 15 days**

4. Type of contract: **Contract**

Contract description: **Kitchen Maintenance**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing maintenance to heating and air-conditioning and refrigeration equipment and also provides plumbing and sewer services at the Southern Nevada State Veterans Home. This amendment adds the Southern Nevada Veterans Memorial Cemetery and also increases the maximum amount from $32,000 to $44,000 due to the need for the same services at the cemetery location.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$32,000.00	$32,000.00	$32,000.00	Yes - Info
2.	Amount of current amendment (#1):	$12,000.00	$12,000.00	$44,000.00	Yes - Info
3.	New maximum contract amount:	$44,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Equipment at the Southern Home and the Southern Nevada Veterans Memorial Cemetery must be maintained and in good working order at all times. These services are critical to maintain proper environmental conditions and to stay in compliance with regulatory authorities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is specialized work performed by licensed professionals. There are no State employees with the certification or tools to perform this work.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Best price and satisfactory past performance.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    This contractor has performed services for the Nevada Department of Veterans Services and the services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	07/20/2023 09:31:59 AM
Division Approval	jtheil1	07/20/2023 09:32:02 AM
Department Approval	jtheil1	07/20/2023 09:32:07 AM
Contract Manager Approval	mhenr6	07/20/2023 09:33:23 AM
Budget Analyst Approval	klay0	07/27/2023 15:34:45 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27939**

		Legal Entity Name:	SAVAGE AND SON, INC.
Agency Name:	**DEPARTMENT OF VETERANS SERVICES**	Contractor Name:	**SAVAGE AND SON, INC.**
Agency Code:	**240**	Address:	**3101 YORI AVENUE**
Appropriation Unit:	**2569-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89502**
If "No" please explain:	Not Applicable	Contact/Phone:	ZAC CANALE 7758284193
		Vendor No.:	PUR0000504A
		NV Business ID:	NV19341000063

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/18/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2023**

Contract term: **74 days**

4. Type of contract: **Contract**

Contract description: **NNSVH Backflow**

5. Purpose of contract:

This is a new contract to provide the installation of eight backflow preventers at the Northern Nevada State Veterans Home.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$33,571.00**

Other basis for payment: Upon receipt of approved invoice and satisfactory completion of work.

II. JUSTIFICATION

7. What conditions require that this work be done?

Backflow preventers are not currently installed on chemical dispensers, which could allow cleaning chemicals to contaminate the drinking water at the facility. Backflow preventers must be installed to prevent a situation that could be hazardous to the residents.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires special knowledge and certifications that State of Nevada employees do not have.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen due to their ability to respond to a potentially dangerous situation rapidly and competently.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	07/10/2023 09:52:19 AM
Division Approval	jtheil1	07/10/2023 09:52:22 AM
Department Approval	jtheil1	07/10/2023 09:52:25 AM
Contract Manager Approval	mhenr6	07/10/2023 11:50:25 AM
Budget Analyst Approval	klay0	07/18/2023 15:43:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24272**

Amendment Number: **4**

Legal Entity Name: EMS LINQ LLC.

Agency Name: **NDE - DEPARTMENT OF EDUCATION**

Contractor Name: **EMS LINQ LLC.**

Agency Code: **300**

Address: **2528 Independence Blvd**

Appropriation Unit: **2710-20**

Is budget authority available?: **Yes**

City/State/Zip **Wilmington , NC 28412**

If "No" please explain: Not Applicable

Contact/Phone: Barb Sutton 800-541-8999

Vendor No.: T29045385

NV Business ID: NV20212174016

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Grant Management**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides software, including maintenance and support to manage and approve subgrantee budgets and requests for payment for federal and state grants. This amendment increases the maximum amount from $428,506 to $471,976 and revises the scope of work with the addition of attachment AA-4 which enhances the software.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$272,930.00	$272,930.00	$272,930.00	Yes - Action
	a. Amendment 1:	$0.00	$0.00	$0.00	No
	b. Amendment 2:	$10,800.00	$10,800.00	$10,800.00	Yes - Info
	c. Amendment 3:	$144,776.00	$144,776.00	$155,576.00	Yes - Action
2.	Amount of current amendment (#4):	$43,470.00	$43,470.00	$43,470.00	Yes - Info
3.	New maximum contract amount:	$471,976.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The federal government requires SEA's to manage the finances associated with federal grants via a software solution.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This tool requires expert level software development expertise that the State of Nevada and the Nevada Department of Education do not possess.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? Yes

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Pursuant to RFP #30DOE-S1433/HM, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 01/08/2021 Anticipated re-bid date: 01/01/2025

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    6/5/12-6/30/20; Education; Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	07/20/2023 16:10:23 PM
Division Approval	carnol1	07/20/2023 16:10:27 PM
Department Approval	carnol1	07/20/2023 16:10:31 PM
Contract Manager Approval	strongc7	07/25/2023 09:21:05 AM

EITS Approval	ljean	07/25/2023 09:58:03 AM
Budget Analyst Approval	mranki1	07/27/2023 15:24:11 PM

Joe Lombardo
Governor

Jack Robb
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Amber Reid, Director, NDE
Megan Peterson, Deputy Superintendent, NDE
Glenn Meyer, Director of Information Technology, NDE
Cynthia Strong, Management Analyst, NDE

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDE – TIN 48 – *E Page* – Update C – BA 2712

DATE: May 17, 2023

We have completed our review for the Nevada Department of Education (NDE) – *E Page* – TIN 48, Update C.

The submitted TIN update, for an estimated value of $283,730.00 in the FY22/FY23 biennium and $144,776.00 in the FY24/FY25 biennium (100% General Fund), is to add an additional year to the contract and update cost information. There are no changes in scope.

The agency has been using ePAGE since 2008. ePAGE is web-based software that is integral to managing the federal grant process at the NDE and across Nevada's educational infrastructure. NDE, county school districts and other subgrantees use ePAGE for two purposes: submitting grant applications and requesting reimbursement.

The agency considers the investment and final implementation to have an ongoing low security risk. Regular audits and assessments of the system can help identify and address potential risks and ensure continued compliance with any applicable regulations.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server,

Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27960**

		Legal Entity Name:	WESTED
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**WESTED**
Agency Code:	**300**	Address:	**PO Box 399001**
Appropriation Unit:	**2710-21**		
Is budget authority available?:	**Yes**	City/State/Zip	**San Francisco , CA 94139**
If "No" please explain:	Not Applicable	Contact/Phone:	415-565-3000
		Vendor No.:	T81012500A
		NV Business ID:	NV20111743662

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/24/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**

Contract term: **160 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **CCR -Framework**

5. Purpose of contract:

This is a new contract to provide an online assessment tool and local educational agency portal for use by education agencies statewide.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$77,845.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The federally funded CCR framework needs a digital solution to be effectively distributed throughout the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No one else is equipped or resourced to produce this product/service

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	07/20/2023 16:11:17 PM
Division Approval	carnol1	07/20/2023 16:11:20 PM
Department Approval	carnol1	07/20/2023 16:11:23 PM
Contract Manager Approval	strongc7	07/20/2023 16:15:17 PM
Budget Analyst Approval	mranki1	07/24/2023 09:33:46 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28063**

		Legal Entity Name:	LCOF Lake Tahoe Operating, LLC dba Beach Retreat & Lodge
Agency Name:	**NDE - DEPARTMENT OF EDUCATION**	Contractor Name:	**LCOF Lake Tahoe Operating, LLC dba Beach Retreat & Lodge**
Agency Code:	**300**	Address:	**225 Water Street Suite A**
Appropriation Unit:	**2712-50**		
Is budget authority available?:	**Yes**	City/State/Zip	**Plymouth , MA 02360**
If "No" please explain:	Not Applicable	Contact/Phone:	Dan Evans 530-545-4337
		Vendor No.:	
		NV Business ID:	NV20232858937

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/26/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2023**

Contract term: **5 days**

4. Type of contract: **Contract**

Contract description: **Training Venue**

5. Purpose of contract:

This is a new contract which provides Venue and Facilitation for the Office of Student and School Supports Employee 2- Day Professional Development Conference

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$24,999.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Implementation of the OSSS retreat aligns with Nevada&#65533;s identified priority to ensure statewide access to high-quality professional development for educators and education leaders.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no state agency that provides this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Rainbow Tavern and Lodge
Ballys Tahoe

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Most value for Cost.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	08/17/2023 08:39:16 AM
Division Approval	carnol1	08/17/2023 08:39:18 AM
Department Approval	carnol1	08/17/2023 08:39:21 AM
Contract Manager Approval	strongc7	08/17/2023 09:12:48 AM
Budget Analyst Approval	mranki1	08/17/2023 15:45:49 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28047**

		Legal Entity Name:	Tess Stovall
Agency Name:	**STATE PUBLIC CHARTER SCHOOL AUTHORITY**	Contractor Name:	**Tess Stovall**
Agency Code:	**315**	Address:	**924 Chenoweth Place**
Appropriation Unit:	**2711-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**Brentwood, TN 37027**
If "No" please explain:	Not Applicable	Contact/Phone:	Tess Stovall 615-727-2050
		Vendor No.:	T32007296
		NV Business ID:	NV20181550632

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Sponsorship fees**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/07/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **2 years and 328 days**

4. Type of contract: **Contract**

Contract description: **External Reviewer**

5. Purpose of contract:

This is a new contract to provide for external reviews of charter school applications and amendments.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$23,976.00**

Payment for services will be made at the rate of $999.00 per application or other charter

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency regularly maintains a pool of qualified peer reviewers to read and evaluate charter school applications and other documents related to the operation and/or authorizing of charter schools.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

In reviewing charter school applications and amendments, it is important that an independent, third party perform a review in addition to SPCSA staff.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Kristine Barker
Vashaunta Harris
Adam Aberman

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 02/23/2023 Anticipated re-bid date: 03/30/2026

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbauer	08/02/2023 15:12:20 PM
Division Approval	jbauer	08/02/2023 15:12:23 PM
Department Approval	jbauer	08/02/2023 15:12:26 PM
Contract Manager Approval	jbauer	08/02/2023 15:12:28 PM
Budget Analyst Approval	vfajota	08/07/2023 16:00:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27857**

		Legal Entity Name:	AMERICAN PAVEMENT PRESERVATION
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**AMERICAN PAVEMENT PRESERVATION**
Agency Code:	**406**	Address:	**LLC**
Appropriation Unit:	**3161-07**		**4725 E CARTIER AVE**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89115-4505**
If "No" please explain:	Not Applicable	Contact/Phone:	702/507-5444
		Vendor No.:	T27043685
		NV Business ID:	NV20001228788

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 18230

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/11/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2025**

Contract term: **1 year and 263 days**

4. Type of contract: **Contract**

Contract description: **Pavement repairs**

5. Purpose of contract:

This is a new contract to provide ongoing repairs, striping, and maintenance services for all concrete and asphalt parking lots and walkways.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$33,365.00**

Other basis for payment: $30,332.00 total contract plus $3,033.00 contingency. Authorized use of contingency funds will be upon request from the Facilities Manager to cover unexpected costs of paving project. Contingency costs will not exceed 10% of total contract costs.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 331.080 authorizes expenditures for maintenance and repair and to meet the The Joint Commission on the life safety and environment of care standards which require hazard free and safe parking and access to all building on the campus.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Currently there are not any available FTE employees with the necessary training, knowledge or equipment necessary to perform these functions.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Sundland
American Pavement Preservation
NDX
Capriati

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was selected by an informal selection committee based on their proposal.

d. Last bid date: 05/04/2023 Anticipated re-bid date: 10/04/2024

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Apr/2021 - Apr/ 2023; satisfactory service

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    null, null Ph: null

    Calvin Peterson, Facilities Manager Ph: 702-486-5135

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	07/20/2023 14:54:19 PM
Division Approval	ttilto1	08/03/2023 15:09:01 PM
Department Approval	ttilto1	08/03/2023 15:09:05 PM
Contract Manager Approval	ttilto1	08/03/2023 15:09:08 PM
Budget Analyst Approval	khal5	08/11/2023 15:24:05 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27792**

		Legal Entity Name:	BALANCED POWER CO DBA BURNEYS
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**BALANCED POWER CO DBA BURNEYS**
Agency Code:	**406**	Address:	**COMMERCIAL SVC OF NV INC**
Appropriation Unit:	**3162-07**		**1528 LINDA WAY**
Is budget authority available?:	**Yes**	City/State/Zip	**SPARKS, NV 89431-6118**
If "No" please explain:	Not Applicable	Contact/Phone:	Sam Schuyler 775-355-9111
		Vendor No.:	T80909486
		NV Business ID:	NV20232725136

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 18213

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/11/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2026**

Contract term: **2 years and 355 days**

4. Type of contract: **Contract**

Contract description: **Commercial Services**

5. Purpose of contract:

This is a new contract to provide repair and installation of commercial kitchen equipment.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$25,000.00**

Other basis for payment: Commercial Service Call $135.00 per hour. Truck fee $60.00 or $1.50 per mile

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS333.700, NAC 333.150 and SAM 330.0 contracting services to maintain buildings is required for the safety and well-being of consumers and staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current staff does not have the specialized equipment, tools, expertise to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Commercial Appliances Services LLC
Burney's Commercial Services Inc
Hi-Tech Commercial Services

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/28/2023 Anticipated re-bid date: 01/01/2026

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor with DPBH since 1999, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Randall Arnett, Facilities Supervisor Ph: 775-688-2125

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	06/12/2023 10:16:32 AM
Division Approval	rmille8	06/27/2023 09:19:06 AM
Department Approval	rmille8	06/27/2023 09:19:11 AM
Contract Manager Approval	rmille8	06/27/2023 09:19:13 AM
Budget Analyst Approval	khal5	08/11/2023 15:28:26 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26687**

Amendment Number: **1**

Legal Entity Name: CASHMAN EQUIPMENT COMPANY

Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH**

Contractor Name: **CASHMAN EQUIPMENT COMPANY**

Agency Code: **406**

Address: **600 GLENDALE AVENUE**

Appropriation Unit: **3162-07**

Is budget authority available?: **Yes**

City/State/Zip **SPARKS, NV 89431**

If "No" please explain: Not Applicable

Contact/Phone: Jay D Ray 775-895-2235

Vendor No.: PUR0000249A

NV Business ID: NV19601000406

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 18095

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/23/2022**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/30/2025**

Contract term: **3 years and 69 days**

4. Type of contract: **Contract**

Contract description: **Back Up Generators**

5. Purpose of contract:

This is the first amendment to the original contract which provides maintenance service for back-up generators. This amendment increases the maximum amount from $49,999.00 to $99,998.00 due to the continued need for this service.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$49,999.00	$49,999.00	$49,999.00	Yes - Info
2.	Amount of current amendment (#1):	$49,999.00	$49,999.00	$99,998.00	Yes - Info
3.	New maximum contract amount:	$99,998.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The back-up generators routine maintenance services are recommended by SPWD project manager to ensure the Detroit Diesel generators work 100%.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No employees licensed or qualified to perform the duties in SOW.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**
   c. Why was this contractor chosen in preference to other?

   In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 06/21/2022 Anticipated re-bid date: 07/01/2025

10. a. Does the contract contain any IT components? No
    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Vendor with the State of Nevada since 2004, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?
    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	07/12/2023 16:47:35 PM
Division Approval	ttilto1	07/18/2023 15:23:39 PM
Department Approval	ttilto1	07/18/2023 15:23:44 PM
Contract Manager Approval	ttilto1	07/19/2023 15:27:58 PM
Budget Analyst Approval	khal5	07/19/2023 15:58:13 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27917**

		Legal Entity Name:	LANDAIRE SALES CORPORATION DBA
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**LANDAIRE SALES CORPORATION DBA**
Agency Code:	**406**	Address:	**RLS CONSULTING**
Appropriation Unit:	**3220-21**		**1938 BELT VIEW DR**
Is budget authority available?:	**Yes**	City/State/Zip	**HELENA, MT 59601**
If "No" please explain:	Not Applicable	Contact/Phone:	RICHARD SUBRY 406/442-6798
		Vendor No.:	T29002290
		NV Business ID:	NV20141282291

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 18202

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2023**
   Anticipated BOE meeting date 08/2023

   Retroactive? **Yes**

   If "Yes", please explain

   The contract renewal was delayed as we were looking into a different service delivery system but we were unable to execute an agreement with a new partner within the time frame needed.

3. Termination Date: **06/30/2024**
   Contract term: **1 year and 30 days**

4. Type of contract: **Contract**
   Contract description: **Software Maintenance**

5. Purpose of contract:

   This is an ongoing contract for maintenance and support for the Cancer and Screening Tracking System and add-on modules for Women's Health Connection and the WISEWOMAN program.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$32,300.00**
   Other basis for payment: Upon receipt of invoice and approval of services by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

   A software interface is required to allow the existing Women's Health Connection software to accept Medicaid data in a way that will support case management, timely diagnosis and track comprehensive screening over time. The Cancer and Screening Tracking System (CaST) and associated modules need to be configured to separate population based data from program related data that is reported to CDC.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   Given unique programmatic and data reporting requirements of the National Breast and Cervical Cancer Early Detection Program (NBCCEDP) and (WISEWOMAN) program as administered by the CDC through the Cancer Prevention and Control Programs Grant, the project exceeds the capabilities of the State.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 230603
Approval Date: 06/13/2023

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	07/20/2023 15:25:15 PM
Division Approval	ttilto1	07/20/2023 15:25:19 PM
Department Approval	ttilto1	07/20/2023 15:25:39 PM
Contract Manager Approval	ttilto1	07/20/2023 15:25:55 PM
Budget Analyst Approval	nrezaie	08/08/2023 09:30:04 AM

BA 3220
C 18202

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230603@

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**			
	STATE AGENCY NAME REQUIRED:	*Department of Health and Human Services Division of Public and Behavior Health, Chronic Disease Prevention and Health Promotion*		
	Contact Name and Title		*Phone Number*	*Email Address*
	Amber Hise		*775-461-6749*	*ahise@health.nv.gov*
	Ronda Miller		*(775) 684-5932*	*rondamiller@health.nv.gov*

1b	**Vendor Information:**	
	Vendor Name:	*RLS Consulting - Landaire Sales*
	Contact Name:	*Richard Subry*
	Complete Address: City, State, and Zip Code	*1938 Belt View Drive Helena, Montana 59601*
	Telephone Number:	*(406) 442-6798*
	Email Address:	*dsubry@rlsconsulting.org*

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	*X*
	Professional Service Exemption:	

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes:	*X*	No:	
	If 'No' Enter Amendment Number:				
	Enter CETS Number:				

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	*X*
	Contract:	Start Date:	*6/01/2023*	End Date:	*06/30/2024*

1f	**Funding:**	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	Women's Health Connection and WiseWoman
	Other (Explain):	

Revised- 06/08/23

Purchasing Use Only:	
Approval #:	230603

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$ 32,300.00

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	RLS Consulting Cancer Screening and Tracking System (CaST) module data system is a proprietary database which will be used to collect, track, and monitor programmatic data associated with the Nevada Women's Health Connection (WHC) program and Well-Integrated Screening and Evaluation for Women Across the Nation (WISEWOMAN) program. This data is essential to monitoring program progress and meeting funder (Centers for Disease Control and Prevention (CDC)) requirements and will also be used to inform clinical and community partners. The CaST module data system is an online medical information tracking system which facilitates a complete health screening information system that includes demographic information, automatic eligibility computation, client case management, provider quality management, and billing functions specific to the WHC funder requirements. This data system will assist in monitoring core performance indicators and measures for breast, cervical, and cardiovascular disease variables. Collecting, assessing, and reporting on these core performance indicators is essential to ensuring continued funding.

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	RLS Consulting offers fully integrated, modular data system to meet unique State needs including robust programmatic support functions, billing authorization, and case management to assist State in administration of State programs including meeting all funder requirements for the administration of WHC and WISEWOMAN. The RLS Consulting CaST module data system seamlessly merges health programming screening data management with eligibility computation, case management, provider quality management, and billing services. The data system allows for ad-hoc report development and data querying which aids in dissemination of evaluation findings, data reporting to CDC and program partners, informing program improvement, and answering data-related questions in a timely manner.

4	**Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:**
	Given unique programmatic and data reporting requirements of the National Breast and Cervical Cancer Early Detection Program (NBCCEDP) and (WISEWOMAN) program as administered by the CDC through the Cancer Prevention and Control Programs Grant, there are no other applications available that satisfy all needs of the programs.

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
		X	
	a. *<u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	The current system is tailored to specific programmatic needs. WHC and WISEWOMAN have developed and adapted processes and workflows around it. This familiarity allows programs to maintain a high level of efficiency and effectiveness in service delivery and operations. A system transition means a considerable investment in training and reorganization, which would disrupt		

#230603 (2)

	service delivery and ability to meet funder requirements during the transition period. Beyond the challenges of retraining and reorganizing, the technical transition itself presents its own issues, notably that of IT security. The existing data system is securely maintained within State IT protocols, which have been designed and refined to protect sensitive protected health information. A new, externally managed system lacks these established security measures, poses a risk to program data integrity and confidentiality of protected health information. Additionally, Chronic Disease Prevention and Health Promotion (CDPHP) owns the software for the current system, which means programs do not incur any ongoing licensing fees. Migrating to a new system involves both initial investment and ongoing costs, including licensing, maintenance, and updates. Additional expenses place considerable strain on program budgets, diverting resources away from other essential operations and lifesaving services to eligible Nevada women.
	b. *<u>If not</u>, why were alternatives not evaluated?*

	Has the agency purchased these services/services with goods in the past? Check One: ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST</u>.***	**Yes** *X*	**No**

a. *If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each</u>:*

6	*Term*		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
	Start Date	*End Date*				
	06/30/2006	*06/29/2007*	*$8,600*	*CaST Maintenance*	*Unable to find historical data for term date*	*CONV3305*
	5/16/2014	*6/29/2014*	*$48,000*	*CaST Maintenance*	*Internal Contract C 14417*	*15665*
	7/14/14	*6/29/2015*	*$45,000*	*CaST Maintenance*	*Internal Contract C 14468*	*15836*
	7/14/14	*6/29/2015*	*$40,000*	*Amend to implement Phase II*	*Internal contract C 14468*	*15836*
	1/1/2016	*6/29/20*	*$132,000*	*Software maintenance*	*Vendor Maintenance C15341*	*N/A*
	6/1/2016	*6/29/2020*	*$55,000*	*Amend 1*	*Vendor Maintenance C15341*	
	10/1/2016	*6/29/2020*	*$26,000*	*Amend 2*	*Vendor Maintenance C15341*	
	1/1/2018	*6/29/2018*	*$16,000*	*Amend 3*	*Vendor Maintenance C15341*	
	1/1/2018	*6/29/2018*	*$12,000*	*Amend 4*	*Vendor Maintenance C15341*	
	1/1/2016	*6/29/2022*	*$66,000*	*Amend 5*	*Vendor Maintenance C15341*	
	1/1/2016	*9/30/2023*	*$81,000*	*Amend 6*	*Vendor Maintenance C15341*	
	1/1/2016	*9/30/2023*	*$18,000*	*Amend 7*	*Vendor Maintenance C15341*	

Purchasing Use Only:	
Approval #:	230603

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?**
	The consequences of not sustaining existing database system contract will result in the inability to track data related to breast and cervical screening services or cardiovascular disease within participating clinics. This will negatively impact collaboration with program partners to implement evidenced-based interventions as required by the funder. Additionally, if this program does not meet the goals and objectives required of the grant, there may be detrimental consequences in relation to the availability of future federal funding, limiting the programs and partner's ability to provide these lifesaving services to eligible Nevada women.

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**
	Communication took place between the Nevada WHC program staff, CDC program officers, NBCCEDP and WISEWOMAN programs from other States, and additional program partners regarding available solutions. The WHC and WISEWOMAN program is currently in the process of looking into another system that may be suitable for both programs. While we are in the process of researching and analyzing the new system, RLS consulting is still in need so there is no interruption of our current services.

9	**Will this purchase obligate the State to this vendor for future purchases? Check One:**	**Yes**	**No**
	NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.		*x*
	a. *If yes, please provide details regarding future obligations or needs.*		

Purchasing Use Only:	
Approval #:	230603①

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Ronda Miller

Signature of Agency Representative Initiating Request

Ronda Miller — 6/6/23

Print Name of Agency Representative Initiating Request — Date

Kelli P Quintero

Signature of Agency Head Authorizing Request

Kelli Quintero — 6/8/23

Print Name of Agency Head Authorizing Request — Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

Administrator, Purchasing Division or Designee — 6/13/23 — Date

MEMORANDUM

DATE: June 13, 2023

TO: Nima Rezaie, Budget Officer
Governor's Finance Office

THROUGH: Kitty DeSocio, Administrative Services Officer IV KD
Division of Public and Behavioral Health

FROM: Amber Hise, RD, Clinical and Community Engagement Manager AH
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL – RLS Consulting Contract C#18202

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor: RLS Consulting: C 18202
- Services to be provided: RLS Consulting Cancer Screening and Tracking System (CaST) module data system is a proprietary database which will be used to collect, track, and monitor programmatic data associated with the Nevada Women's Health Connection (WHC) program and Well-Integrated Screening and Evaluation for Women Across the Nation (WISEWOMAN) program. This data is essential to monitoring program progress and meeting funder (Centers for Disease Control and Prevention (CDC)) requirements and will also be used to inform clinical and community partners. The CaST module data system is an online medical information tracking system which facilitates a complete health screening information system that includes demographic information, automatic eligibility computation, client case management, provider quality management, and billing functions specific to the WHC funder requirements. This data system will assist in monitoring core performance indicators and measures for breast, cervical, and cardiovascular disease variables. Collecting, assessing, and reporting on these core performance indicators is essential to ensuring continued funding.
- Funding source and expenditure category: BA 3220 – CAT 21 C 18202
- Requested start date of work: 06/01/2023
- Expected execution date of agreement: N/A
- Detailed explanation as to why a retroactive agreement is necessary, including:
    - Reason(s) why the agreement was not submitted timely:
        - Contract renewal was delayed as we were looking into a different service delivery system but we were unable to execute an agreement with a new partner within the time frame needed.
    - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: Delays in service delivery and grant deliverables
    - Explain how the program/bureau will prevent future retroactive requests: Program will ensure that all necessary documents are drafted with enough time to prevent the request for retroactive approval.

If you have any questions, please contact Amber Hise at (775) 461-6749 or ahise@health.nv.gov .

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27826**

		Legal Entity Name:	Lincoln County
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**Lincoln County**
Agency Code:	**406**	Address:	**PO Box 90**
Appropriation Unit:	**3224-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Pioche, NV 89043**
If "No" please explain:	Not Applicable	Contact/Phone:	Varlin Higbee 775-962-2004
		Vendor No.:	T40267400
		NV Business ID:	Governmental Entitiy

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Revenue**

Agency Reference #: C 18225

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
   Anticipated BOE meeting date 08/2023

   Retroactive? **Yes**

   If "Yes", please explain

   The amendment to the previous contract was mailed to the county the first week of May 2023 but was not received back from the county as these contracts are reviewed by county supervisors for approval before signature.

3. Termination Date: **06/30/2025**
   Contract term: **2 years**

4. Type of contract: **Revenue Contract**
   Contract description: **Public Health**

5. Purpose of contract:

   This is a new revenue interlocal agreement to provide ongoing public health services to meet the health needs of the rural and frontier communities.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$67,000.00**
   Payment for services will be made at the rate of $2,791.67 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

   The Division of Public and Behavioral Health, Community Health Services has been designated to receive funding from the county in the form of a monthly assessment to provide mandated public health services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   These services are provided by Community Health Nurses (state employees) and contracted Registered Nurses when necessary.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NRS 430 and 441A the State is required to provide ongoing assessments to each county for the assessed cost of public health services.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	07/20/2023 13:48:10 PM
Division Approval	ttilto1	07/20/2023 13:48:12 PM
Department Approval	ttilto1	07/20/2023 13:48:15 PM
Contract Manager Approval	ttilto1	07/20/2023 13:48:19 PM
Budget Analyst Approval	nrezaie	08/15/2023 08:44:06 AM

Joe Lombardo
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

Helping people. It's who we are and what we do.

Cody Phinney
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: June 8, 2023

TO: Nima Rezaie, Budget Officer
Governor's Finance Office

THROUGH: Kitty DeSocio, Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL – Lincoln County CETS #27826 Contract C# 18225

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor: Lander County
- Services to be provided: Mandatory and optional services to the public including but not limited to: public health preparedness services, STI testing and treatment, family planning services such as preconception and conception counseling, contraception, pregnancy testing and counseling, TB testing, screening, and treatment, and immunization services for individuals that are uninsured or underinsured.
- Funding source and expenditure category: BA 3224 – CAT 00
- Requested start date of work:7/1/2023
- Expected execution date of agreement: N/A
- Detailed explanation as to why a retroactive agreement is necessary, including:
    - Reason(s) why the agreement was not submitted timely:
        - The amendment to the previous contract was mailed to the county the first week of May 2023 but have not been received back from the county as these contracts are typically received by county supervisors for approval before signature.
        - CHS has experienced high staff vacancies therefore limited staff availability to complete and submit the contract renewals.
    - Describe the impact to the program/services if this work is not started prior to the execution of the agreement:
      Community Health Nursing provides essential services for the county and in turn relies on the assessments received monthly to assist with the expenses to operate clinics within rural and frontier Nevada.
    - Explain how the program/bureau will prevent future retroactive requests:
      The goal of Community Health Services is to ensure appropriate staffing levels to create the budgets and county contracts more timely going forward to ensure time for all levels of approvals. Program management will meet internally before the end of the calendar year prior to the contract nearing expiration to submit contracts ahead of schedule.

If you have any questions, please contact Nicole Batien at (775) 684-5022 or nibatien@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26123**

Amendment Number: **1**

Legal Entity Name: ALSCO, INC. DBA American Linen

Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH**

Contractor Name: **ALSCO, INC. DBA American Linen**

Agency Code: **406**

Address: **505 East 200 South**

Appropriation Unit: **3645-04**

Is budget authority available?: **Yes**

City/State/Zip **Salt Lake City, UT 84102**

If "No" please explain: Not Applicable

Contact/Phone: John Scott 775-690-0756

Vendor No.: T60153013C

NV Business ID: NV19591000546

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 17993

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/07/2022**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **1 year and 267 days**

4. Type of contract: **Contract**

Contract description: **Laundry Services**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing laundry services. This amendment increases the maximum amount from $19,656.00 to $48,656.00 due to the continued need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$19,656.00	$19,656.00	$19,656.00	Yes - Info
2.	Amount of current amendment (#1):	$25,000.00	$25,000.00	$44,656.00	Yes - Info
3.	New maximum contract amount:	$44,656.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Clients currently living on campus require clean laundered sheets, pillow cases, blankets, towels etc. that requires handling with appropriate measures for infection control.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees are equipped or have the knowledge to perform necessary tasks in handling large amounts of laundry and biohazard issues.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

ALSCO DBA AMERICAN LINEN
ARAMARK
CINTAS

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

   d. Last bid date: 04/21/2022 Anticipated re-bid date: 02/03/2024

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor with the State of Nevada since 1999, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	06/28/2023 08:50:12 AM
Division Approval	rmille8	06/28/2023 08:50:57 AM
Department Approval	rmille8	06/28/2023 08:51:00 AM
Contract Manager Approval	rmille8	06/28/2023 08:51:06 AM

Budget Analyst Approval	khal5	07/26/2023 14:32:03 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27844**

		Legal Entity Name:	BOARD OF REGENTS - UNR on behalf of Dept. Psychiatry
Agency Name:	**DHHS - PUBLIC AND BEHAVIORAL HEALTH**	Contractor Name:	**BOARD OF REGENTS - UNR on behalf of Dept. Psychiatry**
Agency Code:	**406**	Address:	**1664 N. Virginia Street,**
Appropriation Unit:	**3648-08**		**M/S 0332**
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89557-0332**
If "No" please explain:	Not Applicable	Contact/Phone:	Susan A Poore, Assistant General Counsel, UNRMed 775-784-6003
		Vendor No.:	D35000816B
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 18177

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
   Anticipated BOE meeting date 09/2023

   Retroactive? **Yes**

   If "Yes", please explain

   The draft contract was sent to UNR for their review on March 21, 2023. They responded back with their approval May 30, 2023, stating it was delayed because they were waiting for the new residents stipend to be approved. Rural submitted contract to the Contract Unit May 31, 2023, and it was approved by the ASO June 12, 2023, and immediately sent to UNR for their signature. UNR didn't send the signed contract back until June 24, 2023 for remaining signatures.

3. Termination Date: **06/30/2024**
   Contract term: **1 year**

4. Type of contract: **Interlocal Agreement**
   Contract description: **Psychiatric Services**

5. Purpose of contract:

   This is a new interlocal agreement to provide psychiatric residency program and patient services at the Rural Clinics.

6. NEW CONTRACT

   The maximum amount of the contract for the term of the contract is: **$60,225.00**

   Other basis for payment: Per Attachment B: Financial Schedule; Psychiatric Residency

II. JUSTIFICATION

7. What conditions require that this work be done?

   This contract allows DPBH and UNRMED to treat patients more efficiently utilizing teleconferencing equipment to quickly diagnose and treat patients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   DPBH is not staffed appropriately to provide these types of services

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more public agencies to perform and governmental service, activity, or undertaking.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Ongoing vendor with the State of Nevada with satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	06/30/2023 09:24:31 AM
Division Approval	rmille8	06/30/2023 09:24:33 AM
Department Approval	rmille8	06/30/2023 09:24:35 AM
Contract Manager Approval	rmille8	06/30/2023 11:07:00 AM
Budget Analyst Approval	khal5	07/19/2023 15:23:32 PM

Joe Lombardo
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Helping people. It's who we are and what we do.

Cody Phinney
Administrator

Ihsan Azzam, Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: 6/30/2023

TO: Karen Hall, Budget Officer
Governor's Finance Office

THROUGH: Kitty DeSocio, Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL – **BOR of the Nevada System of Higher Education on Behalf of the University of Nevada, Reno School of Medicine – Department of Psychiatry and Behavioral Sciences.**

CETS # 27844 Contract - C 18177

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor: **UNR School of Medicine.**
- Services to be provided: **This contract allows DPBH and UNRMED to treat patients more efficiently utilizing teleconferencing equipment to quickly diagnose and treat patients.**
- Funding source and expenditure category: **BA 3648 – CAT 08**
- Requested start date of work: **July 1, 2023**
- Expected execution date of agreement: **July 10, 2023**
- Detailed explanation as to why a retroactive agreement is necessary, including:
    - Reason(s) why the agreement was not submitted timely:
        - **The draft of this contract was sent to UNR for their review on March 21, 2023. They responded back with their approval May 30, 2023, stating it was delayed because they were waiting for the new residents stipend to be approved. Rural submitted contract to the Contract Unit May 31, 2023, and it was approved by the ASO June 12, 2023, and immediately sent to UNR for their signature. UNR didn't send the signed contract back until June 24th.**
    - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: **If the work is not started prior to the execution of the agreement, there may be a lapse in services to children, adolescent and adult consumers with mental health challenges. This lapse may result in increased risk of hospitalization and need for emergency services.**
    - Explain how the program/bureau will prevent future retroactive requests: **As noted above, Rural Clinics started this contract process early. Delays from UNR caused late approval times. Rural Clinics can start the process even earlier next year.**

If you have any questions, please contact Richard Dause at (775) 684-5028 or rdause@health.nv.gov. Courtney Welch (775)684-5023 or cwelch@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27855**

		Legal Entity Name:	BOARD OF REGENTS-UNLV
Agency Name:	**DHHS - DIVISION OF CHILD AND FAMILY SERVICES**	Contractor Name:	**BOARD OF REGENTS-UNLV**
Agency Code:	**409**	Address:	**625 Shadow Lane**
Appropriation Unit:	**3646-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89106**
If "No" please explain:	Not Applicable	Contact/Phone:	Amanda Herman 702-895-2641
		Vendor No.:	D35000819
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**94.00 %**	Fees	0.00 %
X	Federal Funds	**6.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
   Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

A retroactive request is necessary due to this Fellowship agreement mirroring the State Fiscal Year, which terminates on June 30th. Due to this timing, UNLV is unable to provide updated salary schedules months or years in advance of the prior agreement's termination date to enable a timely renewal.

3. Termination Date: **06/30/2024**
   Contract term: **1 year**
4. Type of contract: **Interlocal Agreement**
   Contract description: **Psychiatric Fellows**
5. Purpose of contract:

This is a new interlocal agreement to provide ongoing fellowship programs for individuals to learn how to evaluate and treat adolescent psychiatric patients.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$43,720.80**
   Payment for services will be made at the rate of $3,437.17 per Month (DWTC)
   Other basis for payment: $824.92 per Month (NV PEDS for 3 months)

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Pediatric Psychiatry Solutions project will provide the fellow an opportunity to practice consultation to a community system of care program, both practicing leadership and clinical skills imperative to success post-graduation at the same time assisting in the development of our statewide child psychiatry consultation program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are unable to meet the needs of this project.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    Yes If "Yes", please explain

    UNLV School of Medicine is part of the Nevada Higher System of Education.

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    The contractor has been under contract with the Division since 2018. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Dr. Gwendolyn Greene, Clinical Program Mgr. 2 Ph: 702-486-6195

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	06/14/2023 16:52:38 PM
Division Approval	hbugg	06/30/2023 11:07:00 AM
Department Approval	cpitlock	06/30/2023 12:53:19 PM
Contract Manager Approval	knielsen	07/05/2023 10:45:40 AM
Budget Analyst Approval	twollan1	07/21/2023 10:16:23 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27915**

		Legal Entity Name:	Public Health Institute
Agency Name:	**DEPARTMENT OF CORRECTIONS**	Contractor Name:	**Public Health Institute**
Agency Code:	**440**	Address:	**DBA Pacific ADA Center**
Appropriation Unit:	**3710-30**		**555 12th Street**
Is budget authority available?:	**Yes**	City/State/Zip	**Oakland, CA 94607**
If "No" please explain:	Not Applicable	Contact/Phone:	Jan Garrett 510-831-6718
		Vendor No.:	T29046358
		NV Business ID:	NV20091615889

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/25/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**
   Contract term: **159 days**

4. Type of contract: **Contract**
   Contract description: **ADA training**

5. Purpose of contract:

This is a new contract to provide Americans with Disabilities Act (ADA) training for department employees required by a settlement with the United States Department of Justice.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$47,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This training provided is required by the United States Department of Justice (USDOJ) for ADA compliance as part of a settlement agreement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State agency offers this training, NDOC does not have a qualified trainer for this training.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Pacific Health Institute as provided by USDOJ.

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor provided by USDOJ and supported by the Department of Purchasing as their curriculum is approved by the USDOJ as a qualified ADA trainer and has the capabilities for a large volume of classes.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kcarlisl	07/19/2023 15:15:04 PM
Division Approval	zhoeflin	07/19/2023 15:18:54 PM
Department Approval	kshe1	07/24/2023 15:21:33 PM
Contract Manager Approval	blewalle	07/24/2023 15:52:21 PM
Budget Analyst Approval	vmilazz1	07/25/2023 20:55:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27880**

		Legal Entity Name:	Broadbent & Associates, INC.
Agency Name:	**DEPARTMENT OF CORRECTIONS**	Contractor Name:	**Broadbent & Associates, INC.**
Agency Code:	**440**	Address:	**8 West Pacific Ave.**
Appropriation Unit:	**3717-09**		
Is budget authority available?:	**Yes**	City/State/Zip	**Henderson, NV 89015**
If "No" please explain:	Not Applicable	Contact/Phone:	Scot McNulty 702-563-0600
		Vendor No.:	T80989610
		NV Business ID:	NV19891031637

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/06/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2025**

Contract term: **2 years and 26 days**

4. Type of contract: **Contract**

Contract description: **Air Quality Permits**

5. Purpose of contract:

This is a new contract to provide on-site equipment evaluation, air quality operating emissions unit review, and update applicable permits at Northern Nevada Correctional Center, Lovelock Correctional Center and Ely State Prison.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$23,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

It is required by NDEP to have a permit for air pollutants. Due to recent changes to the boilers in these locations the permit must be revised.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC does not have any employees able to perform these services. No other state agency provides this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

McGinley & Associates
Wise Consulting & Training, Inc
Broadbent and Associates

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest and most responsive bid.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mschobe2	07/06/2023 12:08:28 PM
Division Approval	zhoeflin	07/24/2023 10:11:13 AM
Department Approval	kshe1	08/01/2023 12:54:42 PM
Contract Manager Approval	blewalle	08/02/2023 09:51:00 AM
Budget Analyst Approval	vmilazz1	08/06/2023 18:49:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27921**

		Legal Entity Name:	Sierra Boiler Services, Inc.
Agency Name:	**DEPARTMENT OF CORRECTIONS**	Contractor Name:	**Sierra Boiler Services, Inc.**
Agency Code:	**440**	Address:	**1380 Greg Street, Suite 27**
Appropriation Unit:	**3724-09**		
Is budget authority available?:	**Yes**	City/State/Zip	**Sparks, NV 89431**
If "No" please explain:	Not Applicable	Contact/Phone:	Candice George 775-210-1757
		Vendor No.:	T32012560
		NV Business ID:	NV20201818620

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/06/2023**

Anticipated BOE meeting date 09/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2027**

Contract term: **4 years and 56 days**

4. Type of contract: **Contract**

Contract description: **Boiler maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing yearly maintenance on the boilers at Northern Nevada Transitional Housing.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$44,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The boilers at NNTH require yearly preventative maintenance in order to keep them running efficiently and prevent costly repairs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC does not have qualified employees to perform this service and no other state agency provides this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Building Control Services, INC
Sierra Boiler Services INC
D&D Plumbing

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest most responsive bid.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjacob	07/13/2023 08:06:25 AM
Division Approval	zhoeflin	07/18/2023 15:32:05 PM
Department Approval	kshe1	08/01/2023 12:59:08 PM
Contract Manager Approval	blewalle	08/02/2023 09:38:33 AM
Budget Analyst Approval	vmilazz1	08/06/2023 18:36:49 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22087**

Amendment Number: **1**

Legal Entity Name: Pets' Rx, Inc. DBA VCA Decatur Animal Hospital

Agency Name: **DPS-HIGHWAY PATROL**

Contractor Name: **Pets' Rx, Inc. DBA VCA Decatur Animal Hospital**

Agency Code: **651**

Address: **1117 N DECATUR BLVD**

Appropriation Unit: **4705-10**

Is budget authority available?: **Yes**

City/State/Zip **LAS VEGAS, NV 89108**

If "No" please explain: Not Applicable

Contact/Phone: ASHLEY NAGELHOUT 7026463777

Vendor No.: T32013983

NV Business ID: NV20101844335

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Forfeitures**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/02/2019**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2023**

Contract term: **4 years and 91 days**

4. Type of contract: **Contract**

Contract description: **Veterinary Services**

5. Purpose of contract:

This is the first amendment to the original contract which provides veterinary services to the Nevada Highway Patrol K-9. This amendment increases the maximum amount from $20,000 to $32,000 to allow for services to continue through the end of the contract.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$20,000.00	$20,000.00	$20,000.00	Yes - Info
2.	Amount of current amendment (#1):	$12,000.00	$12,000.00	$32,000.00	Yes - Info
3.	New maximum contract amount:	$32,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Highway Patrol Handlers must have a nearby veterinary facility available at all times that can provide routine services needed, exams, vaccines, dental cleaning, new dog physical, medications, and boarding for the K-9 dogs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees that perform this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

RFQ number NHP04182019 was posted on NevadaEPro.

VCA Decatur is the only vendor so far that has sent all the required documents to proceed with a contract.

The Request for Qualifications is ongoing and will award all eligible contractors.

d. Last bid date: 05/13/2019 Anticipated re-bid date: 04/10/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjackson	07/11/2023 13:39:30 PM
Division Approval	cjackson	07/11/2023 13:39:37 PM
Department Approval	kdefe1	07/12/2023 10:45:16 AM
Contract Manager Approval	cpalme2	07/12/2023 12:31:28 PM
Budget Analyst Approval	khawkin1	07/17/2023 13:23:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28033**

		Legal Entity Name:	QUALITY SCALES UNLIMITED
Agency Name:	**DPS-HIGHWAY PATROL**	Contractor Name:	**QUALITY SCALES UNLIMITED**
Agency Code:	**651**	Address:	**5401 BYRON HOT SPRINGS ROAD**
Appropriation Unit:	**4713-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**BYRON, CA 94514**
If "No" please explain:	Not Applicable	Contact/Phone:	KEVIN PEDRIZZETTI 925-634-8068
		Vendor No.:	T32013725
		NV Business ID:	NV20141441286

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**30.00 %**	Bonds	0.00 %
X	Highway Funds	**70.00 %**	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/10/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2027**
   Contract term: **3 years and 295 days**

4. Type of contract: **Contract**
   Contract description: **Scale Certification**

5. Purpose of contract:

This is a new contract to provide ongoing certification, repair and calibration on semi-portable, portable, and Weigh-In-Motion scales utilized by the Nevada Highway Patrol Commercial Unit

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$50,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Scales used by Nevada Highway Patrol need to be maintained, repaired, and re-calibrated for annual inspections by the Nevada Bureau of Weights and Measures.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees qualified to perform this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Sierra Scales
Michelli Weighing & Measurement
Quality Scales Unlimited

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Quality Scales was the only vendor who responded.

d. Last bid date: 05/05/2023 Anticipated re-bid date: 05/01/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jramo3	08/02/2023 13:39:08 PM
Division Approval	cjackson	08/02/2023 13:40:16 PM
Department Approval	mcosenti	08/04/2023 17:20:23 PM
Contract Manager Approval	mcosenti	08/04/2023 17:20:25 PM
Budget Analyst Approval	khawkin1	08/10/2023 12:32:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27938**

		Legal Entity Name:	SAA ENTERPRISES CORP. dba FLEET GEEK
Agency Name:	**DPS-HIGHWAY PATROL**	Contractor Name:	**SAA ENTERPRISES CORP. dba FLEET GEEK**
Agency Code:	**651**	Address:	**1581 Nelchina St. Unit A2**
Appropriation Unit:	**4713-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**Anchorage, AK 99501**
If "No" please explain:	Not Applicable	Contact/Phone:	Bonnie J. Willers 5033207214
		Vendor No.:	T32013843
		NV Business ID:	NV20212202180

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %		Fees	0.00 %
	Federal Funds	0.00 %		Bonds	0.00 %
X	Highway Funds	**100.00 %**		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 334 days**

4. Type of contract: **Contract**

Contract description: **Optimize Software**

5. Purpose of contract:

This is a new contract to provide professional assistance to optimize the capabillities of the division's vehicle fleet management system (Fleet Focus).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$93,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Highway Patrol (NHP) staff do not have the expertise and require assistance with incorporating fuel data reporting and the creation and/or customization of existing reports which will allow NHP to manage fleet vehicles in the areas of parts, equipment replacement, fuel cost reporting, work order management, and cost per mile analysis.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no employees in the State with the background and experience necessary to configure the application to generate the reports and queries needed.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Mercury Associates, Inc
Alexis Scherifley, Asset Works, LLC
Bonnie Willers

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Bonnie Willers was the only vendor that responded to this bid.

d. Last bid date: 04/21/2023 Anticipated re-bid date: 04/21/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdefe1	07/21/2023 12:34:56 PM
Division Approval	cpalme2	07/21/2023 13:58:59 PM
Department Approval	cpalme2	07/21/2023 13:59:03 PM
Contract Manager Approval	cpalme2	07/21/2023 13:59:07 PM
Budget Analyst Approval	khawkin1	08/01/2023 13:29:26 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28093**

		Legal Entity Name:	MARCH COUNSEL, LLC
Agency Name:	**COLORADO RIVER COMMISSION**	Contractor Name:	**MARCH COUNSEL, LLC**
Agency Code:	**690**	Address:	**1201 CONNECTICUT AVE NW 6TH FL**
Appropriation Unit:	**4490-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**WASHINGTON, DC 20036**
If "No" please explain:	Not Applicable	Contact/Phone:	CRAIG SILVERSTEIN 202/640-2111
		Vendor No.:	T27041572
		NV Business ID:	Exempt Entity NRS 86.5483

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Power Revenues**

Agency Reference #: COLORADO RIVER COMMISSION

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/17/2023**
   Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**
   Contract term: **1 year and 318 days**
4. Type of contract: **Contract**
   Contract description: **March Counsel LLC**
5. Purpose of contract:

This is a new contract to provide legal counsel, in cooperation and coordination with the Office of Attorney General, relating to matters ending before or involving the Federal Energy Regulatory Commission, North American Electric Reliability Corporation and other national and regional regulatory bodies.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$95,000.00**
   Payment for services will be made at the rate of $450.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The need for agency representation before federal and regional electric power regulatory bodies to participate in electric power markets.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of regulatory expertise and standing before FERC and NERC by state employees in the agency and other State agencies, and the need to maintain offices in Washington DC.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

    Exempt Entity NRS 86.5483. (see 1.1 and 1.m)

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

    No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

    Exempt Entity NRS 86.5483. (see 1.1 and 1.m)

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    No b. If "NO", please explain.

    Exempt Entity NRS 86.5483. (see 1.1 and 1.m)

19. Agency Field Contract Monitor:

    null, null Ph: null

    Eric Witkoski, Executive Director Ph: 702-486-2484

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbeatty	08/09/2023 13:38:20 PM
Division Approval	dbeatty	08/09/2023 13:38:24 PM
Department Approval	dbeatty	08/09/2023 13:38:28 PM
Contract Manager Approval	dbeatty	08/09/2023 13:38:35 PM
Budget Analyst Approval	vmilazz1	08/17/2023 19:13:33 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27973**

		Legal Entity Name:	J-U-B Engineers
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**J-U-B Engineers**
Agency Code:	**704**	Address:	
Appropriation Unit:	**4103 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89502**
If "No" please explain:	Not Applicable	Contact/Phone:	7758521440
		Vendor No.:	T32010158
		NV Business ID:	NV19741000794

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**50.00 %**	Fees	0.00 %
X	Federal Funds	**50.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/03/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2023**

Contract term: **58 days**

4. Type of contract: **Contract**

Contract description: **EC CAMPGRND RSTRM**

5. Purpose of contract:

This is a new contract to provide design and engineering services for a restroom at Echo Canyon State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$90,250.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

NDSP seeks to make improvements at the Echo Canyon State Park North Campground, replacing the restroom at the south end of the loop that currently must be winterized yearly due to no power or heat, and adding a second restroom at the north end of the loop. NDSPs goal is to provide ADA compliant restroom facilities (north and south) that can be used by visitors year-round and include accessible walkways to the ADA camp sites and Ash Canyon trailhead within the campground.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDSP Planning and Development staff currently do not have the capacity to design and engineer these improvements.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	08/02/2023 12:43:31 PM
Division Approval	ethick1	08/02/2023 12:43:37 PM
Department Approval	ethick1	08/02/2023 12:43:39 PM
Contract Manager Approval	ethick1	08/02/2023 12:43:42 PM
Budget Analyst Approval	rjacob3	08/03/2023 09:02:46 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27936**

		Legal Entity Name:	J-U-B Engineers
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**J-U-B Engineers**
Agency Code:	**704**	Address:	
Appropriation Unit:	**4162-95**		
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89502**
If "No" please explain:	Not Applicable	Contact/Phone:	775.852.1440
		Vendor No.:	T32010158
		NV Business ID:	NV19741000794

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/03/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**
   Contract term: **332 days**

4. Type of contract: **Contract**
   Contract description: **CG MillerPoint Rstrm**

5. Purpose of contract:

This is a new contract to provide design and engineering services for a restroom at Cathedral Gorge State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$23,525.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

NDSP seek to replace an outdated and non-functional restroom at Cathedral Gorge State Park, and to improve accessibility to the amenities surrounding the restroom.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDSP Planning and Development staff currently do not have the capacity to design and engineer these improvements.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	08/02/2023 12:41:51 PM
Division Approval	ethick1	08/02/2023 12:42:03 PM
Department Approval	ethick1	08/02/2023 12:42:06 PM
Contract Manager Approval	ethick1	08/02/2023 12:42:08 PM
Budget Analyst Approval	rjacob3	08/03/2023 09:06:45 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27985**

		Legal Entity Name:	J-U-B Engineers
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**J-U-B Engineers**
Agency Code:	**704**	Address:	
Appropriation Unit:	**4162-95**		
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89502**
If "No" please explain:	Not Applicable	Contact/Phone:	7758521440
		Vendor No.:	T32010158
		NV Business ID:	NV19741000794

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/03/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **332 days**

4. Type of contract: **Contract**

Contract description: **CG Campground projct**

5. Purpose of contract:

This is a new contract to provide design and engineering services for campground improvements at Cathedral Gorge State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$98,270.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of State Parks seeks to make campground improvements at Cathedral Gorge State Park, centered around the replacement of a failed restroom facility and including various infrastructure improvements to support both the replacement restroom and the use and accessibility of campground amenities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDSP Planning and Development staff currently do not have the capacity to design and engineer these improvements.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	07/21/2023 08:22:56 AM
Division Approval	ethick1	07/21/2023 08:22:59 AM
Department Approval	ethick1	07/21/2023 08:23:02 AM
Contract Manager Approval	ethick1	08/02/2023 12:44:28 PM
Budget Analyst Approval	rjacob3	08/03/2023 08:55:25 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27953**

		Legal Entity Name:	Sierra Lobster, Inc
Agency Name:	**DCNR - PARKS DIVISION**	Contractor Name:	**Sierra Lobster, Inc**
Agency Code:	**704**	Address:	
Appropriation Unit:	**4162-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**South Lake Tahoe, CA 96158**
If "No" please explain:	Not Applicable	Contact/Phone:	530-307-2013
		Vendor No.:	
		NV Business ID:	NV20222583214

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**REVENUE**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/20/2023**

Anticipated BOE meeting date 09/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2024**
   Contract term: **316 days**

4. Type of contract: **Revenue Contract**
   Contract description: **Crayfish Harvesting**

5. Purpose of contract:

This is a new revenue contract to provide Crayfish harvesting at Sand Harbor and Cave Rock State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$25,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Commercial use permit

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Commercial use permit

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	07/12/2023 09:25:31 AM
Division Approval	ethick1	07/12/2023 09:25:33 AM
Department Approval	ethick1	07/12/2023 09:25:35 AM
Contract Manager Approval	ethick1	07/12/2023 09:25:38 AM
Budget Analyst Approval	rjacob3	07/20/2023 08:30:48 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27884**

Agency Name: **DCNR - PARKS DIVISION**

Agency Code: **704**

Appropriation Unit: **4162-19**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Trinity Construction & Investments, LLC Lake Arrowhead Construction

Contractor Name: **Trinity Construction & Investments, LLC Lake Arrowhead Construction**

Address:

City/State/Zip **Blue Jay, CA 92317**

Contact/Phone: 909-337-4301

Vendor No.: T32014345

NV Business ID: NV20041062710

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/31/2023**

Anticipated BOE meeting date 07/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**

Contract term: **153 days**

4. Type of contract: **Contract**

Contract description: **SV Offshore anchors**

5. Purpose of contract:

This is a new contract to provide labor and equipment to install offshore anchors at Spring Valley State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$28,220.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Labor and equipment for installation of offshore anchors

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the proper equipment or expertise to complete this job.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

MD Merrett
London Bridge Marine
Action Diver
Global Diving
Associated Underwater Services
Blue Locker
Lake Arrowhead Construction, Inc DBA Trinity Construction
Guardian Construction

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor was the only one who responded

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	06/29/2023 10:43:55 AM
Division Approval	ethick1	06/29/2023 10:43:57 AM
Department Approval	ethick1	07/10/2023 13:21:40 PM
Contract Manager Approval	ethick1	07/12/2023 15:12:39 PM
Budget Analyst Approval	rjacob3	07/31/2023 14:26:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25982**

Amendment Number: **1**

Legal Entity Name: AM SMITH ELECTRIC INC

Agency Name: **DCNR - FORESTRY DIVISION**

Contractor Name: **AM SMITH ELECTRIC INC**

Agency Code: **706**

Address: **3370 EXECUTIVE POINTE WAY**

Appropriation Unit: **4195-07**

STE 43

Is budget authority available?: **Yes**

City/State/Zip **CARSON CITY, NV 89706-7975**

If "No" please explain: Not Applicable

Contact/Phone: Melissa Maguire 775/885-0333

Vendor No.: PUR0002678

NV Business ID: NV19801010061

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	**100.00 %**	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: NDF22-007

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2022**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **Contract**

Contract description: **Electrical Services**

5. Purpose of contract:

This is the first amendment to the original contract to provide ongoing electrical repairs on an as needed basis for emergency and non-emergency repairs. This amendment increases the maximum amount from $40,000.00 to $80,000.00 due to the continuing need for these services.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$40,000.00	$40,000.00	$40,000.00	Yes - Info
2.	Amount of current amendment (#1):	$40,250.00	$40,250.00	$80,250.00	Yes - Info
3.	New maximum contract amount:	$80,250.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Facility related emergency and non-emergency conditions may require immediate attention to address safety and health related liabilities. This contract will allow the division to address these situations expeditiously.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the knowledge or expertise to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as the best value to the division and State and has a history of satisfactory performance with the division.

d. Last bid date: 03/24/2022 Anticipated re-bid date: 03/23/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been under contract with the division for since SFY17 and service has been deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorense	07/18/2023 08:21:31 AM
Division Approval	dsorense	07/18/2023 08:21:34 AM
Department Approval	dsorense	07/18/2023 08:21:37 AM
Contract Manager Approval	rmorse	07/28/2023 14:01:57 PM
Budget Analyst Approval	rjacob3	08/02/2023 09:19:02 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28123**

		Legal Entity Name:	Mason Valley Fire Protection District
Agency Name:	**DCNR - FORESTRY DIVISION**	Contractor Name:	**Mason Valley Fire Protection District**
Agency Code:	**706**	Address:	**118 S Main Street**
Appropriation Unit:	**4196-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Yerington, NV 89447**
If "No" please explain:	Not Applicable	Contact/Phone:	775-463-2261
		Vendor No.:	T29035634
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**WFPP revenue funds**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **Yes**

If "Yes", please explain

NDF and Mason Valley have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2023 as the current contract for this service expires on June 30, 2023.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$14,724.00**

Payment for services will be made at the rate of $7,362.00 per SFY

Other basis for payment: Services paid $7,362.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Mason Valley will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorense	08/17/2023 14:30:07 PM
Division Approval	dsorense	08/17/2023 14:30:09 PM
Department Approval	dsorense	08/17/2023 14:30:12 PM
Contract Manager Approval	mvaldiv1	08/17/2023 15:19:48 PM
Budget Analyst Approval	rjacob3	08/18/2023 09:00:33 AM

NEVADA DIVISION OF FORESTRY

STATE OF NEVADA
Department of Conservation & Natural Resources

Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Kacey KC, *State Forester/Firewarden*

DATE: August 17, 2023

MEMORANDUM

TO: **Richard Jacobs**
Budget Officer
Governor's Finance Office

FROM: **Kacey KC**
State Forester / Fire Marshall
Nevada Division of Forestry

SUBJECT: **REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Mason Valley Fire Protection District (CETS #28123)**

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: **Nevada Division of Forestry.**
- Services to be provided: **This is a new interlocal agreement to provide services under the Wildland Fire Protection Program for Mason Valley Fire Protection District.**
- Funding source and expenditure category: **BA4196 – CAT 00 revenue.**
- Requested start date of work: **July 1, 2023.**
- Expected execution date of agreement: **August 21, 2023.**
- Detailed explanation as to why a retroactive agreement is necessary, including:
  - Reason(s) why the agreement was not submitted timely:
    - **This contract was delayed due to vacancies within NDF and the processing time of county administrations and their board of county commissioners.**
  - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: **These contracts are renewed on an annual basis. If the work is not able to proceed on time, lack of environmental containment could aggravate the risk of wildland fires in the region.**
  - Explain how the program/bureau will prevent future retroactive requests: **NDF will continue to train its new contract manager and strive to process these contracts earlier in the future.**

If you have any questions, please contact Jovani Valdivia at (775) 684-2506 or martin.valdivia@forestry.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28134**

		Legal Entity Name:	Smith Valley Fire District
Agency Name:	**DCNR - FORESTRY DIVISION**	Contractor Name:	**Smith Valley Fire District**
Agency Code:	**706**	Address:	**One Hardie Lane**
Appropriation Unit:	**4196-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Smith, NV 89430**
If "No" please explain:	Not Applicable	Contact/Phone:	775-465-2577
		Vendor No.:	T29047284
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**WFPP revenue funds**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **Yes**

If "Yes", please explain

NDF and Smith Valley Fire District have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2023, as the current contract for this service expires on June 30, 2023.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$13,384.00**

Payment for services will be made at the rate of $6,692.00 per SFY

Other basis for payment: Services paid $6,692.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Smith Valley Fire Protection District will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorense	08/18/2023 14:07:45 PM
Division Approval	dsorense	08/18/2023 14:07:47 PM
Department Approval	dsorense	08/18/2023 14:07:49 PM
Contract Manager Approval	mvaldiv1	08/18/2023 15:10:22 PM
Budget Analyst Approval	rjacob3	08/21/2023 13:15:28 PM

NEVADA DIVISION OF FORESTRY

STATE OF NEVADA
Department of Conservation & Natural Resources

Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Kacey KC, *State Forester/Firewarden*

DATE: August 18, 2023

MEMORANDUM

TO: **Richard Jacobs**
Budget Officer
Governor's Finance Office

FROM: **Kacey KC**
State Forester / Fire Marshall
Nevada Division of Forestry

SUBJECT: **REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Smith Valley Fire District (CETS #28134)**

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: **Nevada Division of Forestry.**
- Services to be provided: **This is a new interlocal agreement to provide services under the Wildland Fire Protection Program for Smith Valley Fire District.**
- Funding source and expenditure category: **BA4196 – CAT 00 revenue**.
- Requested start date of work: **July 1, 2023.**
- Expected execution date of agreement: **August 22, 2023.**
- Detailed explanation as to why a retroactive agreement is necessary, including:
  - Reason(s) why the agreement was not submitted timely:
    - **This contract was delayed due to vacancies within NDF and the processing time of county administrations and their board of county commissioners**.
  - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: **These contracts are renewed on an annual basis. If the work is not able to proceed on time, lack of environmental containment could aggravate the risk of wildland fires in the region.**
  - Explain how the program/bureau will prevent future retroactive requests: **NDF will continue to train its new contract manager and strive to process these contracts earlier in the future.**

If you have any questions, please contact Jovani Valdivia at (775) 684-2506 or martin.valdivia@forestry.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28133**

		Legal Entity Name:	Storey County Fire Protection District
Agency Name:	**DCNR - FORESTRY DIVISION**	Contractor Name:	**Storey County Fire Protection District**
Agency Code:	**706**	Address:	**145 N. "C" Street, PO Box 603**
Appropriation Unit:	**4196-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Virginia City, NV 89440**
If "No" please explain:	Not Applicable	Contact/Phone:	775-847-0945
		Vendor No.:	T80054670
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**WFPP revenue funds**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **Yes**

If "Yes", please explain

NDF and Storey County Fire Protection District have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2023 as the current contract for this service expires on June 30, 2023.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$83,032.00**

Payment for services will be made at the rate of $41,516.00 per SFY

Other basis for payment: Services paid $41,516.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Storey County Fire Protection District will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorense	08/18/2023 14:07:26 PM
Division Approval	dsorense	08/18/2023 14:07:30 PM
Department Approval	dsorense	08/18/2023 14:07:32 PM
Contract Manager Approval	mvaldiv1	08/18/2023 14:19:03 PM
Budget Analyst Approval	rjacob3	08/21/2023 13:18:05 PM

NEVADA DIVISION OF FORESTRY

STATE OF NEVADA
Department of Conservation & Natural Resources

Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Kacey KC, *State Forester/Firewarden*

DATE: August 18, 2023

MEMORANDUM

TO: **Richard Jacobs**
Budget Officer
Governor's Finance Office

FROM: **Kacey KC**
State Forester / Fire Marshall
Nevada Division of Forestry

SUBJECT: **REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Storey County Fire Protection District (CETS #28133)**

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: **Nevada Division of Forestry.**
- Services to be provided: **This is a new interlocal agreement to provide services under the Wildland Fire Protection Program for Storey County Fire Protection District.**
- Funding source and expenditure category: **BA4196 – CAT 00 revenue.**
- Requested start date of work: **July 1, 2023.**
- Expected execution date of agreement: **August 22, 2023.**
- Detailed explanation as to why a retroactive agreement is necessary, including:
  - Reason(s) why the agreement was not submitted timely:
    - **This contract was delayed due to vacancies within NDF and the processing time of county administrations and their board of county commissioners.**
  - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: **These contracts are renewed on an annual basis. If the work is not able to proceed on time, lack of environmental containment could aggravate the risk of wildland fires in the region.**
  - Explain how the program/bureau will prevent future retroactive requests: **NDF will continue to train its new contract manager and strive to process these contracts earlier in the future.**

If you have any questions, please contact Jovani Valdivia at (775) 684-2506 or martin.valdivia@forestry.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28025**

		Legal Entity Name:	Washoe County
Agency Name:	**DCNR - FORESTRY DIVISION**	Contractor Name:	**Washoe County**
Agency Code:	**706**	Address:	**1001 E 9th Street, Suite 201**
Appropriation Unit:	**4196-00**		
Is budget authority available?:	**Yes**	City/State/Zip	**Reno, NV 89512**
If "No" please explain:	Not Applicable	Contact/Phone:	775-328-2000
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**WFPP revenue funds**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

NDF and Washoe County Fire Protection District have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2023, as the current contract for this service expires on June 30, 2023.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$77,442.00**

Payment for services will be made at the rate of $38,721.00 per SFY

Other basis for payment: Services paid $38,721.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Washoe County Fire Protection District will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 - Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
    Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:
    Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorense	07/27/2023 10:25:15 AM
Division Approval	dsorense	07/27/2023 10:25:19 AM
Department Approval	dsorense	07/27/2023 10:25:21 AM
Contract Manager Approval	mvaldiv1	07/27/2023 12:14:55 PM
Budget Analyst Approval	rjacob3	07/28/2023 13:48:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27980**

		Legal Entity Name:	Anderson Pest Control, LLC
Agency Name:	**DETR - REHABILITATION DIVISION**	Contractor Name:	**Anderson Pest Control, LLC**
Agency Code:	**901**	Address:	**4300 N. Pecos Rd**
Appropriation Unit:	**3253-10**		**Suite 9**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89115-0141**
If "No" please explain:	Not Applicable	Contact/Phone:	Nate Anderson 702-656-8898
		Vendor No.:	T27037835
		NV Business ID:	NV20021058140

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Business Enterprise Set-Aside**

Agency Reference #: 3765-28-BEN

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2027**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **2023 Anderson Pest**

5. Purpose of contract:

This is a new contract which continues to provide monthly pest control services at all current and future Business Enterprises of Nevada locations in southern Nevada, including sites on the Hoover Dam complex.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$75,000.00**

Other basis for payment: Monthly Treatments: Hoover Dam Cafe Fly Treatment: $161.72, Hoover Dam Mercantile Fly Treatment: $135.10, Hoover Dam Cafe: $62.81, Hoover Dam Mercantile: $62.81, Hoover Dam Arizona Lookout Gift Store: $62.81, Clark County Govt. Center Food Court: $62.81, Lloyd George Federal Building Snack Bar: $62.81, Clark County Family Courthouse Snack Bar: $62.81, E. Sahara DMV Snack Bar: $46.70, N. Las Vegas DMV Snack Bar: $46.70, W. Flamingo DMV Snack Bar: $62.81, Henderson DMV Snack Bar: $46.70, E. Las Vegas Library Snack Bar: $62.81, Sahara West Library Snack Bar: $62.81, Mesquite Library Snack Bar: $199.00, Red Rock Canyon Market: $62.81. Special Services (not covered under monthly treatments): $150.00/Hour per service tech. Trip Charge (Hoover Dam Only for Monthly Treatments): $40.00/Roundtrip. Parts/Materials (Only for Special Services): Cost +25% max. Total Contract not to exceed: $75,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

Most BEN sites handle and provide food to the public and these sites must adhere to Federal, State and Local ordinances and health codes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees are not certified to handle or dispense pest control chemicals.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Fischer's Pest
Anderson Pest
Truly Nolan Pest
Progressive Pest

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only Vendor to submit a proposal

d. Last bid date: 05/25/2023 Anticipated re-bid date: 06/01/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been providing satisfactory services to ADSD since August 2015 and BEN since October 2019.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clarki1	07/24/2023 12:01:54 PM
Division Approval	cedlefse	07/27/2023 07:46:36 AM
Department Approval	cedlefse	07/27/2023 07:46:39 AM
Contract Manager Approval	jwixon	07/27/2023 07:58:51 AM
Budget Analyst Approval	vfajota	08/02/2023 10:10:28 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28101**

		Legal Entity Name:	Anytime Plumbing, LLC
Agency Name:	**DETR - REHABILITATION DIVISION**	Contractor Name:	**Anytime Plumbing, LLC**
Agency Code:	**901**	Address:	**4690 Post Rd**
Appropriation Unit:	**3253-10**		**Suite 130**
Is budget authority available?:	**Yes**	City/State/Zip	**Las Vegas, NV 89118-4345**
If "No" please explain:	Not Applicable	Contact/Phone:	Dalinda Hairston 702-362-9300
		Vendor No.:	PUR0005090
		NV Business ID:	NV20222570469

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Business Enterprise Set-Aside**

Agency Reference #: 3779-28-BEN

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2023**

Anticipated BOE meeting date 11/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2027**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **2023 Anytime**

5. Purpose of contract:

This is a new contract to provide ongoing plumbing services at all current and future Business Enterprise of Nevada locations in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$95,000.00**

Other basis for payment: Standard Rate: $150.00/hr. (8:00am-5:00pm M-F); All other hours: $225.00/hr.; Hydro Jetter: $700/First 2 Hrs., $350/Each Additional Hr.; Mini Hydro Jetter/Camera: $450/First 2 Hrs., $225/Each Additional Hr.; Backflow Testing.; $110/device; Parts/Materials shall be invoiced at no more than 25% markup above vendors cost. No Trip Charges. Contract payable only upon approval of detailed invoice by authorized BEN staff. Total contract not to exceed $95,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The BEN program has on going needs for plumbing services at various program sites. These services are essential to the health and safety of staff and the public and are mandated by the health codes and regulations of various cities, counties and the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained and licensed for this type of work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Vegas Plumbing
Pure Plumbing
A Better Plumbing Co
Anytime

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only proposal received

d. Last bid date: 07/05/2023 Anticipated re-bid date: 07/01/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services for BEN since March 2012.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

    Other

Foreign LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clarki1	08/17/2023 06:39:10 AM
Division Approval	cedlefse	08/17/2023 07:23:36 AM
Department Approval	cedlefse	08/17/2023 07:23:40 AM
Contract Manager Approval	jwixon	08/17/2023 08:37:53 AM
Budget Analyst Approval	vfajota	08/18/2023 13:25:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28066**

		Legal Entity Name:	Mesa Energy Systems dba EMCOR
Agency Name:	**DETR - REHABILITATION DIVISION**	Contractor Name:	**Mesa Energy Systems dba EMCOR**
Agency Code:	**901**	Address:	**Services Mesa Energy, Inc.**
Appropriation Unit:	**3253-10**		**2 Cromwell**
Is budget authority available?:	**Yes**	City/State/Zip	**Irvine, CA 92618-2011**
If "No" please explain:	Not Applicable	Contact/Phone:	Jedy Lausen 702-597-0314
		Vendor No.:	T27027115
		NV Business ID:	NV20071267110

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Business Enterprise Set-Aside**

Agency Reference #: 3778-28-BEN

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/10/2023**
   Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2027**
   Contract term: **3 years and 356 days**
4. Type of contract: **Contract**
   Contract description: **Emcor**
5. Purpose of contract:

This is new contract to provide ongoing heating, ventilation, and air conditioning maintenance, installation and repair services at all existing Business Enterprise of Nevada locations at Hoover Dam.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$95,000.00**

Other basis for payment: Bi-Monthly Maintenance Service: $2,118/scheduled maintenance. Time & Materials Labor Rates (Non-Maintenance): Straight Time: $150.00/Hr. Monday-Friday 7am-4pm; Overtime: $225.00/Hr. All other hours Monday-Friday, All day Saturday; Double Time: $300.00/Hr. All day Sunday/Holidays. One-Time Fees per Time & Materials Service Charge: Truck Charge: $95.00; Consumables: $25.00; Environmental & PPE: $30.00; Fuel Surcharge: $70.00. No Trip Charges will be paid in this contract. Invoices payable only with submittal and approval of supporting documentation, including a breakdown of parts and labor submitted. Contract not to exceed: $95,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has on-going needs for the maintenance, repair and service of air conditioning units at Hoover Dam and this service requires trained and experienced technicians.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the required experience and training for these services.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Mesa Energy Systems
Evolution
Anytime Plumbing
Legacy Air

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest cost vendor

d. Last bid date: 06/29/2023 Anticipated re-bid date: 04/01/2027

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to multiple state agencies since June 2011.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clarki1	08/08/2023 11:06:30 AM
Division Approval	cedlefse	08/09/2023 14:33:23 PM
Department Approval	cedlefse	08/09/2023 14:33:26 PM
Contract Manager Approval	jwixon	08/09/2023 14:56:27 PM
Budget Analyst Approval	vfajota	08/10/2023 09:55:59 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27940**

		Legal Entity Name:	GOLDEN RULE MARKETING DBA
Agency Name:	**DETR - EMPLOYMENT SECURITY**	Contractor Name:	**GOLDEN RULE MARKETING DBA**
Agency Code:	**902**	Address:	**FAST SIGNS**
Appropriation Unit:	**4770-12**		**3973 S MARYLAND PKWY**
Is budget authority available?:	**Yes**	City/State/Zip	**LAS VEGAS, NV 89119-7547**
If "No" please explain:	Not Applicable	Contact/Phone:	MIRIAM AVILA- HERNANDEZ 702/792-9225
		Vendor No.:	
		NV Business ID:	NV20011124176

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Wage Assessment (Career Enhancement Program)**

Agency Reference #: 3762-24-ESD

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/02/2023**
   Anticipated BOE meeting date 08/2024

   Retroactive? **No**
   If "Yes", please explain

   Not Applicable

3. Termination Date: **04/30/2024**
   Contract term: **272 days**

4. Type of contract: **Contract**
   Contract description: **Southern Signage**

5. Purpose of contract:

   This is a new contract to provide services to replace signs at the JobConnect offices in Las Vegas and North Las Vegas that have been rebranded to Business/Career Hubs.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$16,654.28**
   Other basis for payment: Payment will be remitted upon completion of work and approved by ESD Program Administrator.

II. JUSTIFICATION

7. What conditions require that this work be done?

   DETR has undergone name rebranding of the workforce JobConnect's which requires replacement of all the signage at the JobConnect locations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

   State employees don't have the expertise to do this work.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

   Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to respond to the solicitation.

d. Last bid date: 03/06/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	07/12/2023 13:43:42 PM
Division Approval	sterr2	07/12/2023 14:03:05 PM
Department Approval	scas1	07/13/2023 07:46:23 AM
Contract Manager Approval	jwixon	07/13/2023 07:58:32 AM
Budget Analyst Approval	vfajota	08/02/2023 09:56:43 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28055**

		Legal Entity Name:	Phoenix Movers LLC dba Carney Movers
Agency Name:	**DETR - EMPLOYMENT SECURITY**	Contractor Name:	**Phoenix Movers LLC dba Carney Movers**
Agency Code:	**902**	Address:	**1933 Frazer Ave.**
Appropriation Unit:	**4771-11**		
Is budget authority available?:	**Yes**	City/State/Zip	**Sparks, NV 89431**
If "No" please explain:	Not Applicable	Contact/Phone:	Kenny Bissett 775-358-3900
		Vendor No.:	T29046791
		NV Business ID:	NV20191543762

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3777-25-OM

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/10/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 325 days**

4. Type of contract: **Contract**

Contract description: **MOVER SERVICES**

5. Purpose of contract:

This is a new contract to provide moving services for agency office locations in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **$30,000.00**

Other basis for payment: $65.00 per hour per crew member. No additional charge per truck.

II. JUSTIFICATION

7. What conditions require that this work be done?

DETR is in need to move office equipment from one location to the new Arrowhead State building. Based on timelines to get these moves completed additional help is required.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DETR does not have the manpower required to make these moves within the timeline that is set.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

PHOENIX MOVERS LLC dba CARNEY MOVERS
MOVE FOR LESS
ALL OUT MOVERS
TWO GUYS ONE TRUCK

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

THIS VENDOR WAS THE CHEAPEST BID RECEVIED THAT ALSO HAD THE AVAILABILITY FOR OUR SET TIMELINE.

d. Last bid date: 07/03/2023 Anticipated re-bid date: 05/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    Lindsay Thompson, MA III Ph: (775) 684-3967

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rhernan3	08/09/2023 13:38:59 PM
Division Approval	cedlefse	08/09/2023 14:31:22 PM
Department Approval	cedlefse	08/09/2023 14:31:24 PM
Contract Manager Approval	jwixon	08/09/2023 14:34:30 PM
Budget Analyst Approval	vfajota	08/10/2023 09:34:32 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27229**

Amendment Number: **1**

Legal Entity Name: RM General Contracting, Inc.

Agency Name: **DETR - EMPLOYMENT SECURITY**

Contractor Name: **RM General Contracting, Inc.**

Agency Code: **902**

Address: **3624 East Russell Road**

Appropriation Unit: **4771-07**

Is budget authority available?: **Yes**

City/State/Zip **Las Vegas, NV 89120**

If "No" please explain: Not Applicable

Contact/Phone: Bruce Kriese 702-458-2772

Vendor No.: T29046560

NV Business ID: NV20031326122

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3714-24-IDP

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/09/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/04/2024**

Contract term: **300 days**

4. Type of contract: **Contract**

Contract description: **South basement build**

5. Purpose of contract:

This is the first amendment to the original contract which provides building contractor services at DETR St. Louis. This amendment increases the authority from $47,958.73 to $79,300.73 to finish the build out.

6. CONTRACT AMENDMENT

		Trans $	Info Accum $	Action Accum $	Agenda
1.	The max amount of the original contract:	$47,958.73	$47,958.73	$47,958.73	Yes - Info
2.	Amount of current amendment (#1):	$31,342.00	$31,342.00	$79,300.73	Yes - Info
3.	New maximum contract amount:	$79,300.73			

II. JUSTIFICATION

7. What conditions require that this work be done?

Governor has ordered everyone come to back the office and IDP does not currently have enough space to put all of our employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

OM team members in south are not qualified to drop ceilings nor do they have the equipment.

9. Were quotes or proposals solicited? Yes

   Was the solicitation (RFP) done by the Purchasing Division? No

   a. List the names of vendors that were solicited to submit proposals (include at least three):

   b. Soliciation Waiver: **Not Applicable**

   c. Why was this contractor chosen in preference to other?

   Vendor was chosen because they had the best price point and are able to complete the job within the allotted time frame.

   d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Currently for IDP. Service provided is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rhernan3	07/11/2023 13:37:58 PM
Division Approval	cedlefse	07/18/2023 07:59:28 AM
Department Approval	cedlefse	07/18/2023 07:59:33 AM
Contract Manager Approval	jwixon	07/18/2023 08:02:39 AM
Budget Analyst Approval	mranki1	07/27/2023 09:22:29 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27954**

		Legal Entity Name:	SIERRA NEVADA CONSTRUCTION, INC.
Agency Name:	**DETR - EMPLOYMENT SECURITY**	Contractor Name:	**SIERRA NEVADA CONSTRUCTION, INC.**
Agency Code:	**902**	Address:	**PO BOX 50760**
Appropriation Unit:	**4771-11**		
Is budget authority available?:	**Yes**	City/State/Zip	**SPARKS, NV 89435-0760**
If "No" please explain:	Not Applicable	Contact/Phone:	Jeff Ruston 775/355-0420
		Vendor No.:	PUR0003792A
		NV Business ID:	NV19881009372

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

	General Funds	0.00 %	Fees	0.00 %
X	Federal Funds	**100.00 %**	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3770-24-OM

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/07/2023**
   Anticipated BOE meeting date 08/2024

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**
   Contract term: **146 days**

4. Type of contract: **Contract**
   Contract description: **Elko Paving**

5. Purpose of contract:

This is a new contract to provide resurfacing and sealing services for the JobConnect office parking lot in Elko.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$10,920.00**
   Other basis for payment: Payment shall be remitted upon receipt of an invoice and approved by OM staff.

II. JUSTIFICATION

7. What conditions require that this work be done?

The parking lot at the DETR Jobconnect located in Elko Nevada is in need of resurfacing and re-paving. It is in poor condition due to cracks and poorly delineated markings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have qualifications to do this work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

Casey Paving
Great West Ashphalt
Elko Public Works
SMG Paving

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

They are the only vendor able to service this location within the timeline needed for it to be complete.

d. Last bid date: 06/05/2023 Anticipated re-bid date: 06/05/2028

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
    Yes

19. Agency Field Contract Monitor:
    Lindsay Thompson, MA III Ph: 775-684-3967

20. Contract Status:
    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rhernan3	07/14/2023 09:26:30 AM
Division Approval	cedlefse	07/17/2023 11:48:29 AM
Department Approval	cedlefse	07/17/2023 11:48:32 AM
Contract Manager Approval	jwixon	07/21/2023 10:30:24 AM
Budget Analyst Approval	vfajota	08/07/2023 08:33:05 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27396**

		Legal Entity Name:	MCNEILS CLEANING SERVICE INC
Agency Name:	**DETR - ADMINISTRATIVE SERVICES**	Contractor Name:	**MCNEILS CLEANING SERVICE INC**
Agency Code:	**908**	Address:	**PO BOX 40916**
Appropriation Unit:	**3272-04**		
Is budget authority available?:	**Yes**	City/State/Zip	**RENO, NV 89504-4916**
If "No" please explain:	Not Applicable	Contact/Phone:	Charles McNeil 775/359-4422
		Vendor No.:	T81015272
		NV Business ID:	NV20061269584

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %	
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	**X**	Other funding	**100.00 %**	**Cost allocation**

Agency Reference #: 3738-25-DETR

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/07/2023**
   Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2025**
   Contract term: **2 years and 25 days**
4. Type of contract: **Contract**
   Contract description: **SAO Janitorial**
5. Purpose of contract:

This is a new contract to provide janitorial cleaning services to State Administration Office located in Carson City.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$80,640.00**
   Payment for services will be made at the rate of $3,360.00 per month
   Other basis for payment: Payment remitted after invoice received and approved by OM staff member.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department needs these services to keep the facility clean.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or equipment to perform this work.

9. Were quotes or proposals solicited? Yes
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):

ABSOLUTE CLEANING
AMERICAN HOUSEKEEPING CARSON CITY
NEXT LEVEL CLEANING

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

THIS VENDOR WAS THE ONLY ONE TO RESPOND TO THE SOLICITATION.

d. Last bid date: 11/01/2022 Anticipated re-bid date: 02/01/2025

10. a. Does the contract contain any IT components? No

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    THIS VENDOR HAS DONE WORK WITH DETR IN THE PAST AND WE ARE SATISFIED WITH THE WORK THAT THIS VENDOR HAS PROVIDED DETR.

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

    MILES BRUINEKOOL, OPERATIONS MANAGER Ph: (775) 431-9485

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	08/07/2023 09:58:02 AM
Division Approval	cedlefse	08/07/2023 10:25:40 AM
Department Approval	cedlefse	08/07/2023 10:25:43 AM
Contract Manager Approval	jwixon	08/07/2023 10:37:12 AM
Budget Analyst Approval	vfajota	08/07/2023 16:25:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27660**

		Legal Entity Name:	Albertson Consulting Inc.
Agency Name:	**BDC LICENSING BOARDS & COMMISSIONS**	Contractor Name:	**Albertson Consulting Inc.**
Agency Code:	**BDC**	Address:	**21 Main St., Ste 100**
Appropriation Unit:	**B031 - All Categories**		
Is budget authority available?:	**Yes**	City/State/Zip	**Minot, ND 58701**
If "No" please explain:	Not Applicable	Contact/Phone:	Daniel Albertson 701-660-8029
		Vendor No.:	
		NV Business ID:	NV20171387080

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	**X**	Fees	**100.00 %**	**Licensing**
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:
   a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2023**
   Anticipated BOE meeting date 08/2023

   Retroactive? **No**
   If "Yes", please explain
   Not Applicable

3. Termination Date: **08/31/2027**
   Contract term: **4 years**

4. Type of contract: **Contract**
   Contract description: **Regulatory System**

5. Purpose of contract:
   This is a new contract to provide licensing, maintenance and support of the board's regulatory data system.

6. NEW CONTRACT
   The maximum amount of the contract for the term of the contract is: **$40,000.00**
   Other basis for payment: Upon invoice as services are provided, @ $135/hour Yr 1, $150/hr Yrs 2-4.

II. JUSTIFICATION

7. What conditions require that this work be done?
   NRS 640A.100 authorizes the Board to obtain the services necessary to perform the functions of the Board. The Board utilizes a SaaS proprietary regulatory licensing system which requires annual license, maintenance and support.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
   The regulatory data system is a proprietary software program.

9. Were quotes or proposals solicited? No
   Was the solicitation (RFP) done by the Purchasing Division? No
   a. List the names of vendors that were solicited to submit proposals (include at least three):
   Not Applicable
   b. Soliciation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
   Approval #: 230501
   Approval Date: 05/02/2023

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

    b. Is the contract part of an IT investment project over $50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

    No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

    Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

    No

    b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

    No

    c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

    No If "Yes", please explain

    Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

    No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

    Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

    No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

    Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

    Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

    Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

    Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

    Yes

19. Agency Field Contract Monitor:

20. Contract Status:

    Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lp310000	05/03/2023 14:48:42 PM
Division Approval	lp310000	05/03/2023 14:48:46 PM
Department Approval	lp310000	05/03/2023 14:48:50 PM
Contract Manager Approval	lp310000	05/03/2023 14:48:58 PM
EITS Approval	ljean	07/13/2023 08:35:30 AM
Budget Analyst Approval	stilley	07/17/2023 10:37:50 AM

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	23650

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	**Agency Contact Information - Note: Approved copy will be sent to ONLY the contact(s) listed below:**		
	STATE AGENCY NAME REQUIRED:	*Board of Occupational Therapy*	
	Contact Name and Title	*Phone Number*	*Email Address*
	Loretta L. Ponton, Executive Director	*775-746-4101*	*board@nvot.org*

1b	**Vendor Information:**	
	Vendor Name:	*Albertson Consulting, Inc.*
	Contact Name:	*Daniel Albertson*
	Complete Address: City, State, and Zip Code	*21 Main St., Ste 100, Minot, ND 58701*
	Telephone Number:	*701-660-8029*
	Email Address:	*dan@ebigpicture.com*

1c	**Type of Waiver Requested – Check the appropriate type:**	
	Sole or Single Source:	
	Professional Service Exemption:	*XX*

1d	**Contract Information:**				
	Is this a new Contract? Check One:	Yes: XX		No:	
	If 'No' Enter Amendment Number:	#			
	Enter CETS Number:	#			

1e	**Term:**				
	One (1) Time Purchase? Check One:	Yes:		No:	*XX*
	Contract:	Start Date:	*9/1/2023*	End Date:	*8/31/2027*

1f	**Funding:**	
	State Appropriated:	*No*
	Federal Funds:	*No*
	Grant Funds:	*No*
	Other (Explain):	*Licensing Fees*

Rec'd 04/28/23//auto ✓

Purchasing Use Only:	
Approval #:	230501@

1g	**Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:**
	$ 40,000

2	**Provide a description of work/services to be performed or services with goods to be purchased:**
	Software as a Service (SaaS) Regulatory Database Program and Website Hosting **Continuation of Website and Data Hosting, Maintenance and Support**

3	**What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?**
	Proprietary Program customized to Board licensing and regulatory requirements with integrated website, and data hosting. This request is for continuation of services for maintenance and support.

4	**Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:**
	Vendor has been providing services since 2017; maintenance and support is only available from the vendor due to the proprietary nature of the licensing program. ***Additional costs would be incurred for development and transition to a new licensing system and new website. The Board has limited funding and staff expertise available to implement a new system at this time.*** ***This request is for approval to continue maintenance and support for the existing system.***

5	**Were alternative services or commodities evaluated?**	**Check One:**	
		Yes	No
			X
	a. *<u>If yes</u>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.*		
	b. *<u>If not</u>, why were alternatives not evaluated?*		
	The vendor's regulatory licensing program is a proprietary program customized to OT Board requirements. Maintenance and support is necessary to ensure functionality of program and assist staff in utilization of program features. The vendor services have been satisfactory.		

Purchasing Use Only:	
Approval #:	230501

6	**Has the agency purchased these services/services with goods in the past? Check One:** ***NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>***	**Yes**	**No**
		X	

a. *If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each</u>:*

Term		*Value*	*Short Description*	*Provide Type of Procurement RFP#, RFQ#, Waiver #*	*CETS #*
Start Date	*End Date*				
09/1/2017	*8/31/2018*	*$24,500*	*Data System*	*Board RFQ*	*19154*
		$			
		$			

7	**What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?**
	The Board would be unable to perform the licensing and regulatory functions including on-line services for licensees. Additional costs would be incurred for development and transition to a new licensing system and new website.

8	**What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**
	A review of other licensing systems and offerings including costs was conducted. The price has been determined fair and reasonable based upon the array of services currently provided.

9	**Will this purchase obligate the State to this vendor for future purchases? Check One:** ***<u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>***	**Yes**	**No**
		X	

a. *If yes, please provide details regarding future obligations or needs.*

The Board's licensing data system will require on-going maintenance and support which will require a new contract to be executed at the termination of this contract. There is no cost to the State; the Board of Occupational Therapy is funded by licensing fees.

Purchasing Use Only:	
Approval #:	230501@

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Loretta Ponton

Signature of Agency Representative Initiating Request

Loretta L. Ponton, Executive Director — ***4/27/23***

Print Name of Agency Representative Initiating Request — Date

Signature of Agency Head Authorizing Request

Phillip Seitz, Board Chair — ***4/27/23***

Print Name of Agency Head Authorizing Request — Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence,* ***State Purchasing*** *may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.* ***This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review — Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	

Approved by:

Administrator, Purchasing Division or Designee — 5/2/23 Date

Joe Lombardo
Governor

Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 7, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Richard Jacobs, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF CONSERVATION & NATURAL RESOURCES – DIVISION OF STATE LANDS

Agenda Item Write-up:
Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This submittal reports program activities for the 4th quarter of fiscal year 2023.

Additional Information:
There were no acquisitions of land under the Nevada Land Bank Program during this quarter. There was three transfer of interest in real property that occurred during this quarter and was facilitated by the Nevada Land Bank. The total of the three transactions involved 1,881 square feet of land coverage and generated $62,617.50 in proceeds for the Nevada Land Bank. The Tahoe Mitigation budget account had $4,243,373.93 available in realized funding as of June 30, 2023.

Statutory Authority:
NRS 321.5954

REVIEWED: BW

ACTION ITEM: _____

Nevada Division of
STATE LANDS

STATE OF NEVADA
Department of Conservation & Natural Resources
Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Charles Donohue, *Administrator*

MEMORANDUM

DATE: June 30, 2023

TO: Amy Stephenson, Director, Governor's Finance Office

FROM: Charles Donohue, Administrator and State Land Registrar, Nevada Division of State Lands

RE: **BOARD OF EXAMINERS 4th QUARTER FY 2023 REPORT FOR THE NEVADA LAND BANK PROGRAM – MEETING DATE OF AUGUST 8, 2023**

Pursuant to NRS 321.5954, a quarterly report regarding the real property or interests in real property transferred by the Nevada Land Bank Program shall be reported quarterly to the State Board of Examiners.

Nevada Land Bank Program:

The Nevada Land Bank is a program housed in the Nevada Division of State Lands (NDSL) and operated by the Nevada Tahoe Resource Team (NTRT) on behalf of the Tahoe Regional Planning Agency (TRPA) through a Memorandum of Understanding and under the authority of Chapter 355, Statutes of Nevada 1993. The Nevada Land Bank acquires sensitive parcels, facilitates land coverage transactions, and mitigates the environmentally detrimental effects of land coverage in the Lake Tahoe Basin by permanently retiring land coverage or by transferring more environmentally sensitive land coverage to less sensitive land types. Land coverage, such as impervious surfaces like parking lots, roads and roofs, is one element of the bundle of development rights required in the Lake Tahoe Basin to move forward with development or redevelopment projects. Allowable coverage on a given parcel is determined by the sensitivity of a parcel's land class: Classes 1 through 3 are more environmentally sensitive lands; Classes 4 through 7 are less sensitive lands. These activities contribute to the protection of the environment at Lake Tahoe. The Nevada Land Bank activities are funded through program revenue and land coverage mitigation fees collected by TRPA that are transferred to NDSL to carry out the program.

This memorandum is to report real property or interests in real property transferred under this program for the quarter ending June 30, 2023 (April 1, 2023 – June 30, 2023).

There were no acquisitions of land during the 4th quarter.

THREE (3) transfers of interest in real property occurred during the 4th quarter totaling $62,617.50 in proceeds for the Nevada Land Bank.

On **April 18, 2023**, a transaction was finalized for the sale of 198 square feet of Class 1b, SEZ Restoration Credits Land Coverage to The Burger Family Trust Dated March 25, 1998, as required by one of the conditions for TRPA permit ERSP2022-0046 to authorize the construction of a new single parcel pier to be located at 187 Yellow Jacket Road in Glenbrook, Douglas County, Nevada. APN: 1419-10-801-006. This transaction generated a total of $5,940.00 in proceeds for the Nevada Land Bank.

On **May 9, 2023**, a transaction was finalized for the sale of 1,665 square feet of Class 1b, Restored Soft Land Coverage to Tunnel Creek Properties, as required by one of the conditions for TRPA permit ERSP2022-0330 to authorize the construction of a new 45-foot-tall cellular communications tower and associated ground equipment located at 1200 Tunnel Creek Road, Incline Village, Washoe County, Nevada. APN:130-311-17. This transaction generated a total of $55,777.50 in proceeds for the Nevada Land Bank.

On **June 20, 2023**, a transaction was finalized for the sale of 18 square feet of Class 1a, Restored Soft Land Coverage to Travis and Aya Cockcroft, as required by one of the conditions for TRPA permit ERSP2022-0290-01 to authorize the construction of a single-family dwelling parking addition to be located at 616 Don Drive in Glenbrook, Douglas County, Nevada. APN: 1318-10-416-012. This transaction generated a total of $900.00 in proceeds for the Nevada Land Bank.

The proceeds from these transactions were deposited in the Tahoe Mitigation Land Bank budget account (BA 4200). The realized funding available in BA 4200 was $4,243,373.93, as of June 30, 2023. The Nevada Land Bank utilizes revenue received by land coverage transactions to conduct such activities as acquiring sensitive parcels, permanently retiring land coverage, and transferring more environmentally sensitive land coverage to less sensitive land types, in support of TRPA environmental threshold standards and the Regional Plan.

In the event you have any questions or would like additional information, please contact Meredith Gosejohan, Tahoe Program Manager at mgosejohan@lands.nv.gov or (775) 684-2736.

CD/mg

CC: Chad Stephens, Deputy Director

Joe Lombardo
Governor

Amy Stephenson
Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701- 4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 12, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Shayne Powell - Management Analyst 3
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

FISCAL YEAR 2023 – 4th QUARTER OVERTIME REPORT

Agenda Item Write-up:

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 4th Quarter Overtime Report and analysis for fiscal year 2023.

Additional Information:

As of the 4th quarter of fiscal year 2023, year to date overtime pay and accrued compensatory leave accounted for a total of approximately $92.8 million, or 8.11% of total pay, an 13.5% increase from fiscal year 2022.

The 5 agencies with the highest dollar amount of overtime and accrued comp time for the quarter accounted for 89.2% of the total:

1. Department of Corrections - $10.78 Million
2. Department of Health and Human Services - $6.43 Million
3. Department of Public Safety - $2.89 Million
4. Department of Transportation - $1.75 Million
5. Department of Motor Vehicles - $850 thousand

The 5 agencies with the highest percentage of overtime and accrued comp time as a share of total pay for the 4th quarter of FY23 were:

1. Department of Corrections – 23.66%
2. Department of Veterans Services – 13.28%
3. Department of Public Safety – 11.72%
4. Department of Transportation – 6.76%
5. Department of Health and Human Services – 6.67%

The Department of Corrections overtime and comp time increased by $594 thousand or 5.8% from the prior quarter and continued to be driven by correctional centers and medical personnel. Overtime and comp time for the 4th quarter of FY23 were highest at these 7 locations, which accounted for 90.9% of the total overtime for the department:

1. High Desert State Prison – $3.04 million
2. Southern Desert Correctional Center – $1.60 million
3. Northern Nevada Correctional Center – $1.42 million
4. Lovelock Correctional Center – $1.25 million
5. Ely State Prison – $1.17 million
6. McClure Women's Correctional Center – $940 thousand
7. Prison Medical Care - $380 thousand

By event code, the highest four causes accounted for 85.1% of the overtime:

1. Annual and Military Leave Coverage – $6.11 million
2. Muster Pay – $1.90 million
3. No OT Code – $949 thousand
4. Fire Time – $557 thousand

The Department of Health and Human Services overtime was driven by the Division of Welfare and Supportive Services ($2.96M – primarily in the Welfare Field Services budget account), Division of Child and Family Services, ($1.41M – primarily driven by the Southern Nevada Child & Adolescent), Division of Public & Behavioral Health ($1.37M – distributed primarily among Southern Nevada Adult Mental Health Services), and the Division of Aging and Disability Services ($587K – primarily in the Desert Regional Center).

By event code, the highest four causes accounted for 76.0% of the overtime:

1. Backlog Reduction – $2.46 million
2. Vacancy Coverage – $1.02 million
3. Agency-Defined – $831 thousand
4. 24-Hour Coverage – $736 thousand

REVIEWED: _____

INFO ITEM: _____

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2023 SUMMARY (QTR 4)

NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, September 12, 2023

CUMULATIVE STATEWIDE TOTALS (QTR 4)

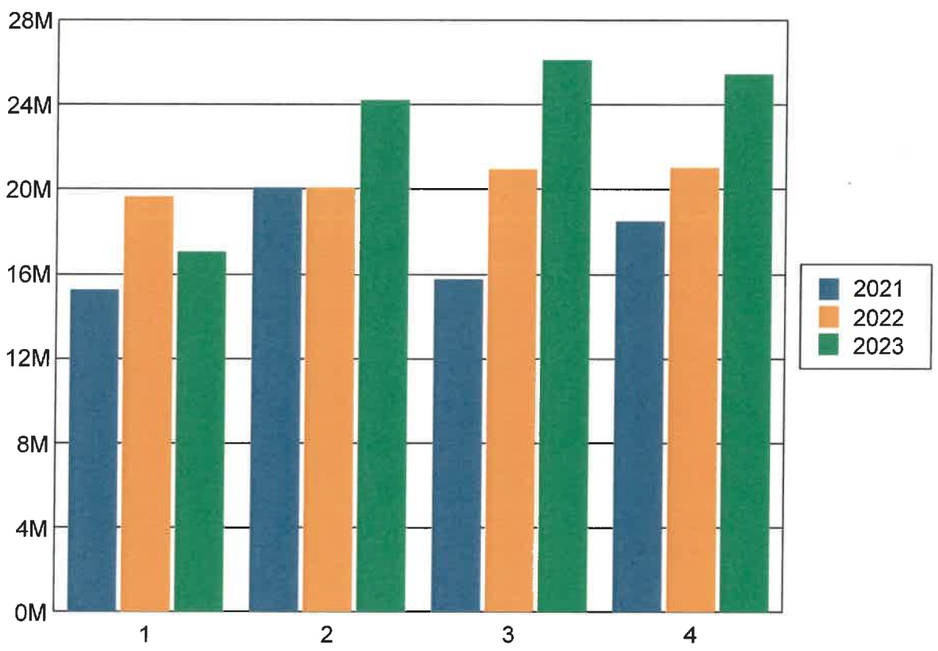
	2021	2022	2023
BASE PAY	$1,069,267,422	$1,043,633,704	$1,051,499,571
OVERTIME PAY + ACCRUED COMP	$69,563,227	$81,767,729	$92,836,290
TOTAL PAY	$1,138,830,649	$1,125,401,432	$1,144,335,860
OT/COMP AS A SHARE OF TOTAL PAY	6.11%	7.27%	8.11%

Highest OT/Comp expenditures in dollars

Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
44	DEPARTMENT OF CORRECTIONS	$10,776,682	23.66%
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	$6,427,016	6.67%
65	DEPARTMENT OF PUBLIC SAFETY	$2,887,834	11.72%
80	DEPARTMENT OF TRANSPORTATION	$1,751,665	6.76%
81	DEPARTMENT OF MOTOR VEHICLES	$851,904	5.03%

Highest percentages of OT/Comp as a share of Total Pay

Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
44	DEPARTMENT OF CORRECTIONS	$10,776,682	23.66%
24	DEPARTMENT OF VETERANS SERVICE	$484,050	13.28%
65	DEPARTMENT OF PUBLIC SAFETY	$2,887,834	11.72%
80	DEPARTMENT OF TRANSPORTATION	$1,751,665	6.76%
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	$6,427,016	6.67%



	Q1 Base Pay	Q2 Base Pay	Q3 Base Pay	Q4 Base Pay
2021	$246,207,343	$282,993,470	$248,581,092	$291,485,516
2022	$237,528,906	$275,959,227	$242,442,276	$287,703,295
2023	$234,508,874	$277,151,790	$245,328,605	$294,510,302

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

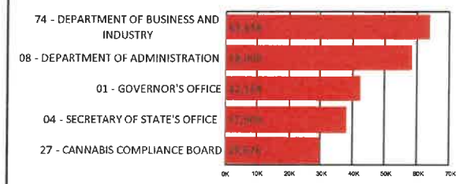
FISCAL YEAR 2023 QUARTERLY ANALYSIS vs FY2022

NEVADA DEPARTMENT OF ADMINISTRATION

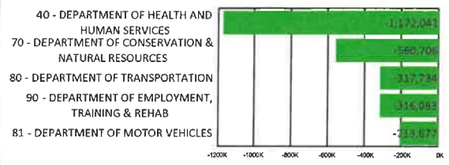
Tuesday, September 12, 2023

FY2023 - QTR1

Greatest increases in OT/Comp expenditures vs FY2022

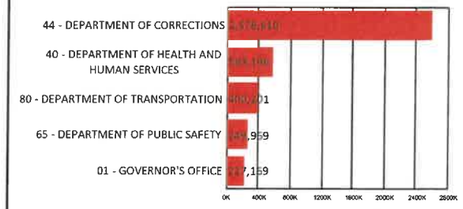


Greatest reductions in OT/Comp expenditure vs FY2022

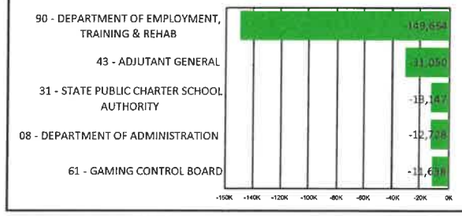


FY2023 - QTR2

Greatest increases in OT/Comp expenditures vs FY2022

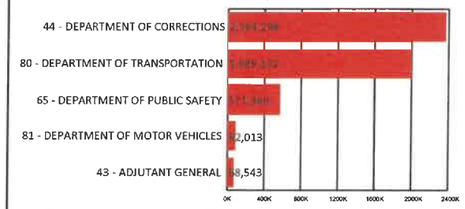


Greatest reductions in OT/Comp expenditure vs FY2022

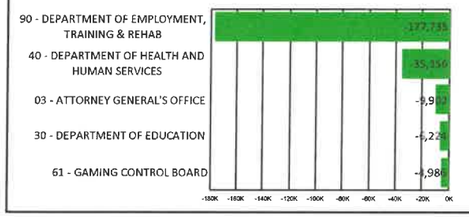


FY2023 - QTR3

Greatest increases in OT/Comp expenditures vs FY2022



Greatest reductions in OT/Comp expenditure vs FY2022

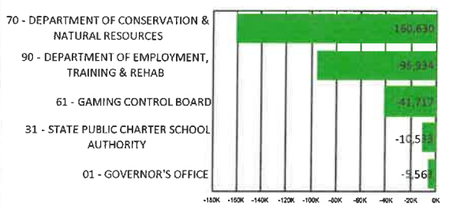


FY2023 - QTR4

Greatest increases in OT/Comp expenditures vs FY2022

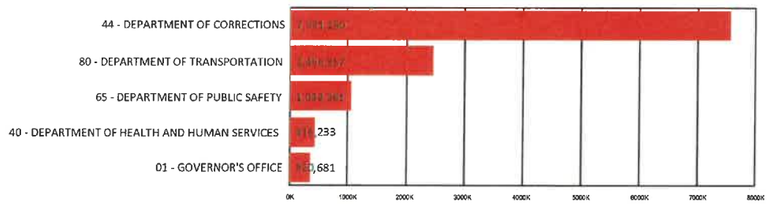


Greatest reductions in OT/Comp expenditure vs FY2022

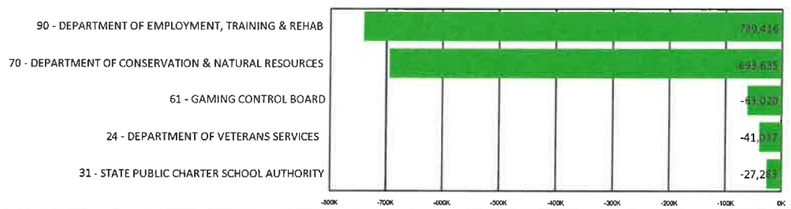


FY2023 - YEAR-TO-DATE TOTALS

Greatest increases in OT/Comp expenditures vs FY2022



Greatest reductions in OT/Comp expenditure vs FY2022



OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2023 QUARTERLY DETAILED ANALYSIS

NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, September 12, 2023

	FY2023QTR1				FY2023QTR2				FY2023QTR3				FY2023QTR4			
	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2022	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2022	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2022	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2022
01 - GOVERNOR'S OFFICE	$75,808	$2,354,082	3.22%	$42,158	$253,800	$3,051,827	8.32%	$227,169	$85,002	$2,616,465	3.25%	$56,917	$32,279	$2,893,490	1.12%	$-5,563
02 - LIEUTENANT GOVERNOR'S OFFICE	$0	$112,196	0.00%	$0	$0	$135,481	0.00%	$0	$0	$117,907	0.00%	$0	$0	$143,850	0.00%	$0
03 - ATTORNEY GENERAL'S OFFICE	$25,332	$6,158,926	0.41%	$-12,282	$40,098	$7,612,062	0.53%	$1,444	$38,903	$6,268,115	0.62%	$-9,902	$58,834	$8,089,617	0.73%	$19,209
04 - SECRETARY OF STATE'S OFFICE	$41,841	$1,569,615	2.67%	$37,909	$51,262	$1,874,827	2.73%	$1,617	$39,582	$1,649,076	2.40%	$17,200	$54,344	$2,094,977	2.59%	$11,376
05 - TREASURER'S OFFICE	$3,666	$603,842	0.61%	$362	$6,452	$776,843	0.83%	$2,364	$17,305	$722,047	2.40%	$16,312	$16,181	$875,700	1.85%	$10,539
06 - CONTROLLER'S OFFICE	$33,279	$677,390	4.91%	$-12,796	$52,565	$874,620	6.01%	$-2,479	$31,334	$717,342	4.37%	$4,404	$18,893	$892,888	2.12%	$7,287
08 - DEPARTMENT OF ADMINISTRATION	$137,765	$7,126,040	1.93%	$58,006	$107,609	$9,000,862	1.20%	$-12,728	$129,031	$7,918,332	1.63%	$16,849	$115,076	$10,106,320	1.14%	$14,818
09 - JUDICIAL BRANCH	$11,692	$7,530,154	0.16%	$5,825	$19,422	$7,788,470	0.25%	$8,509	$28,091	$7,889,443	0.36%	$17,936	$39,095	$8,422,109	0.46%	$14,837
10 - DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	$25,284	$1,325,599	1.91%	$17,873	$10,428	$1,608,389	0.65%	$-5,315	$8,359	$1,397,778	0.60%	$3,420	$12,013	$1,781,755	0.67%	$-1,902
11 - DEPARTMENT OF INDIGENT DEFENSE SERVICES	$0	$368,852	0.00%	$0	$0	$465,868	0.00%	$0	$0	$389,698	0.00%	$0	$103	$428,599	0.02%	$103
12 - GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	$100	$644,119	0.02%	$100	$471	$796,469	0.06%	$471	$446	$669,624	0.07%	$446	$0	$838,458	0.00%	$0
13 - DEPARTMENT OF TAXATION	$37,350	$4,081,133	0.92%	$2,374	$34,629	$5,079,222	0.68%	$9,092	$123,043	$4,414,948	2.79%	$64,880	$145,976	$5,562,551	2.62%	$64,985
15 - COMMISSION ON ETHICS	$0	$110,768	0.00%	$0	$0	$135,014	0.00%	$0	$0	$94,445	0.00%	$0	$0	$114,739	0.00%	$0
16 - DEPARTMENT OF SENTENCING POLICY	$0	$68,366	0.00%	$0	$0	$95,838	0.00%	$0	$0	$84,434	0.00%	$0	$0	$93,703	0.00%	$0
22 - JUDICIAL DISCIPLINE COMMISSION	$0	$120,855	0.00%	$0	$0	$152,254	0.00%	$0	$0	$131,779	0.00%	$0	$0	$165,232	0.00%	$0
23 - COMMISSION ON PEACE OFFICER STANDARDS & TRAINING	$678	$215,430	0.31%	$678	$2,345	$259,115	0.90%	$138	$636	$238,946	0.27%	$636	$1,854	$295,077	0.63%	$168
24 - DEPARTMENT OF VETERANS SERVICES	$427,457	$2,765,619	15.46%	$-156,228	$633,747	$3,629,888	17.46%	$76,456	$558,349	$3,130,990	17.83%	$27,075	$484,050	$3,643,611	13.28%	$11,659
27 - CANNABIS COMPLIANCE BOARD	$39,708	$1,041,415	3.81%	$29,676	$25,335	$1,296,437	1.95%	$9,405	$18,369	$1,136,731	1.62%	$6,817	$41,021	$1,485,370	2.76%	$18,397
30 - DEPARTMENT OF EDUCATION	$47,261	$2,631,047	1.80%	$-10,338	$32,518	$3,370,516	0.96%	$15,566	$20,685	$2,807,374	0.74%	$-6,224	$91,125	$3,604,623	2.53%	$-3,530
31 - STATE PUBLIC CHARTER SCHOOL AUTHORITY	$11,413	$414,998	2.75%	$-4,577	$6,824	$537,080	1.27%	$-13,147	$9,907	$489,020	2.03%	$974	$5,523	$607,566	0.91%	$-10,533
40 - DEPARTMENT OF HEALTH AND HUMAN SERVICES	$3,628,136	$72,442,343	5.01%	$-1,172,041	$6,131,552	$89,903,031	6.82%	$563,196	$6,924,508	$80,390,122	8.61%	$-35,356	$6,427,016	$96,372,309	6.67%	$1,059,433
43 - ADJUTANT GENERAL	$113,533	$1,993,676	5.69%	$-116,748	$113,249	$2,520,015	4.49%	$-31,050	$232,189	$2,245,564	10.34%	$68,543	$171,750	$2,681,315	6.41%	$56,470
44 - DEPARTMENT OF CORRECTIONS	$6,599,393	$34,007,653	19.41%	$1,800	$10,504,047	$43,746,254	24.01%	$2,578,610	$10,191,130	$38,323,038	26.59%	$2,364,298	$10,776,682	$45,538,938	23.66%	$2,606,542
50 - COMMISSION ON MINERAL RESOURCES	$3,538	$176,600	2.00%	$-10,298	$0	$194,888	0.00%	$0	$2,549	$173,773	1.47%	$-695	$11,009	$251,730	4.37%	$-2,176
55 - DEPARTMENT OF AGRICULTURE	$18,052	$1,908,008	0.95%	$2,894	$24,449	$2,401,786	1.02%	$16,116	$46,222	$2,053,362	2.25%	$41,104	$29,991	$2,476,857	1.21%	$12,586
58 - PUBLIC UTILITIES COMMISSION	$0	$1,753,008	0.00%	$0	$0	$2,184,373	0.00%	$0	$0	$1,904,382	0.00%	$0	$0	$2,332,106	0.00%	$0
61 - GAMING CONTROL BOARD	$130,027	$5,711,226	2.28%	$-4,679	$165,615	$7,193,635	2.30%	$-11,638	$141,383	$6,023,926	2.35%	$-4,986	$143,472	$7,484,790	1.92%	$-41,717
65 - DEPARTMENT OF PUBLIC SAFETY	$2,239,281	$18,952,980	11.81%	$-16,839	$2,560,355	$23,138,128	11.07%	$249,969	$2,509,411	$20,029,822	12.53%	$571,366	$2,887,834	$24,642,537	11.72%	$237,765
69 - COLORADO RIVER COMMISSION	$4,032	$678,813	0.59%	$2,850	$2,594	$820,730	0.32%	$566	$1,775	$708,005	0.25%	$-253	$2,087	$870,624	0.24%	$1,546
70 - DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	$842,546	$11,102,952	7.59%	$-560,706	$207,992	$11,800,686	1.76%	$19,381	$144,748	$10,075,283	1.44%	$8,320	$319,887	$12,826,735	2.49%	$-160,630
72 - DEPARTMENT OF WILDLIFE	$106,311	$3,595,660	2.96%	$22,078	$64,043	$4,144,004	1.55%	$-6,049	$86,258	$3,480,817	2.48%	$5,998	$97,261	$4,423,422	2.20%	$-3,621
74 - DEPARTMENT OF BUSINESS AND INDUSTRY	$98,379	$7,971,069	1.23%	$63,658	$96,856	$10,030,982	0.97%	$50,503	$130,794	$8,755,646	1.49%	$54,877	$187,827	$11,008,710	1.71%	$88,825
80 - DEPARTMENT OF TRANSPORTATION	$1,227,233	$25,434,267	4.83%	$-317,734	$1,904,656	$25,785,679	7.39%	$400,201	$3,219,000	$27,174,510	11.85%	$1,989,132	$1,751,665	$25,894,724	6.76%	$384,758
81 - DEPARTMENT OF MOTOR VEHICLES	$453,221	$12,345,700	3.67%	$-213,677	$610,781	$15,281,731	4.00%	$129,585	$759,657	$13,521,430	5.62%	$82,013	$851,904	$16,920,502	5.03%	$79,750
90 - DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	$641,334	$12,891,860	4.97%	$-316,083	$594,854	$12,832,934	4.64%	$-149,664	$620,584	$13,011,581	4.77%	$-177,735	$637,327	$13,215,266	4.82%	$-95,934
95 - PUBLIC EMPLOYEES' BENEFITS PROGRAM	$2,446	$324,637	0.75%	$2,446	$0	$432,556	0.00%	$0	$512	$355,543	0.14%	$512	$16,387	$426,614	3.84%	$10,867
96 - SILVER STATE HEALTH INSURANCE EXCHANGE	$1,462	$325,532	0.45%	$1,462	$0	$457,846	0.00%	$0	$0	$337,065	0.00%	$0	$1,957	$433,312	0.45%	$1,957
Total	$17,027,557	$251,536,431	6.77%	$-2,632,879	$24,258,548	$301,410,338	8.05%	$4,128,289	$26,119,761	$271,448,366	9.62%	$5,184,880	$25,430,424	$319,940,726	7.95%	$4,388,272

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2023 COMPARATIVE YEAR-TO_DATE ANALYSIS (QTR1-QTR4) VS FY2021-FY2022

NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, September 12, 2023

	FY 2021 QTR1-QTR4				FY 2022 QTR1-QTR4				FY 2023 QTR1-QTR4			
	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp vs Prior Fiscal Year	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp vs Prior Fiscal Year	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp vs Prior Fiscal Year
01 - GOVERNOR'S OFFICE	$532,381	$9,845,811	5.41%	$462,527	$126,207	$9,964,473	1.27%	$-406,174	$446,888	$10,915,864	4.09%	$320,681
02 - LIEUTENANT GOVERNOR'S OFFICE	$0	$327,919	0.00%	$0	$0	$305,016	0.00%	$0	$0	$509,434	0.00%	$0
03 - ATTORNEY GENERAL'S OFFICE	$167,674	$29,426,364	0.57%	$53,258	$164,699	$28,605,359	0.58%	$-2,975	$163,167	$28,128,721	0.58%	$-1,532
04 - SECRETARY OF STATE'S OFFICE	$10,713	$7,147,005	0.15%	$-207,165	$118,926	$7,053,167	1.69%	$108,213	$187,028	$7,188,495	2.60%	$68,102
05 - TREASURER'S OFFICE	$6,291	$2,938,334	0.21%	$-1,958	$14,026	$2,913,083	0.48%	$7,735	$43,604	$2,978,432	1.46%	$29,578
06 - CONTROLLER'S OFFICE	$103,552	$2,780,396	3.72%	$49,785	$139,655	$2,930,223	4.77%	$36,103	$136,071	$3,162,240	4.30%	$-3,584
08 - DEPARTMENT OF ADMINISTRATION	$443,754	$33,528,349	1.32%	$-7,604	$412,536	$32,592,461	1.27%	$-31,218	$489,481	$34,151,553	1.43%	$76,945
09 - JUDICIAL BRANCH	$7,601	$30,589,927	0.02%	$3,085	$51,194	$31,524,302	0.16%	$43,593	$98,300	$31,630,176	0.31%	$47,106
10 - DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	$15,012	$5,052,525	0.30%	$-20,987	$42,009	$5,559,029	0.76%	$26,997	$56,085	$6,113,521	0.92%	$14,075
11 - DEPARTMENT OF INDIGENT DEFENSE SERVICES	$0	$1,789,374	0.00%	$0	$0	$1,785,910	0.00%	$0	$103	$1,653,017	0.01%	$103
12 - GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	$120	$2,918,368	0.00%	$120	$0	$2,983,440	0.00%	$-120	$1,016	$2,948,669	0.03%	$1,016
13 - DEPARTMENT OF TAXATION	$146,744	$19,262,667	0.76%	$6,702	$199,668	$18,201,398	1.10%	$52,923	$340,998	$19,137,855	1.78%	$141,331
15 - COMMISSION ON ETHICS	$0	$462,371	0.00%	$0	$0	$484,652	0.00%	$0	$0	$454,966	0.00%	$0
16 - DEPARTMENT OF SENTENCING POLICY	$0	$253,282	0.00%	$0	$0	$286,645	0.00%	$0	$0	$342,342	0.00%	$0
22 - JUDICIAL DISCIPLINE COMMISSION	$0	$465,294	0.00%	$0	$0	$488,972	0.00%	$0	$0	$570,121	0.00%	$0
23 - COMMISSION ON PEACE OFFICER STANDARDS & TRAINING	$1,612	$971,965	0.17%	$482	$3,892	$1,036,670	0.38%	$2,281	$5,512	$1,008,568	0.55%	$1,619
24 - DEPARTMENT OF VETERANS SERVICES	$1,996,290	$13,679,952	14.59%	$655,932	$2,144,641	$13,132,512	16.33%	$148,351	$2,103,604	$13,170,109	15.97%	$-41,037
27 - CANNABIS COMPLIANCE BOARD	$169,747	$2,725,605	6.23%	$169,747	$60,136	$3,784,481	1.59%	$-109,610	$124,432	$4,959,954	2.51%	$64,296
30 - DEPARTMENT OF EDUCATION	$121,714	$11,905,250	1.02%	$47,179	$196,116	$11,731,423	1.67%	$74,402	$191,590	$12,413,560	1.54%	$-4,526
31 - STATE PUBLIC CHARTER SCHOOL AUTHORITY	$56,183	$1,596,583	3.52%	$17,508	$60,951	$1,730,383	3.52%	$4,767	$33,668	$2,048,664	1.64%	$-27,283
40 - DEPARTMENT OF HEALTH AND HUMAN SERVICES	$20,940,621	$329,471,338	6.36%	$10,640,896	$22,695,979	$327,331,605	6.93%	$1,755,358	$23,111,212	$339,107,804	6.82%	$415,233
43 - ADJUTANT GENERAL	$292,368	$5,963,319	4.90%	$81,106	$653,506	$9,483,855	6.89%	$361,138	$630,721	$9,440,570	6.68%	$-22,785
44 - DEPARTMENT OF CORRECTIONS	$23,025,567	$170,896,095	13.47%	$7,698,552	$30,520,002	$163,816,961	18.63%	$7,494,435	$38,071,251	$161,615,883	23.56%	$7,551,250
50 - COMMISSION ON MINERAL RESOURCES	$22,534	$859,939	2.62%	$-3,296	$30,265	$860,388	3.52%	$7,731	$17,096	$796,991	2.15%	$-13,169
55 - DEPARTMENT OF AGRICULTURE	$60,846	$8,380,282	0.73%	$-21,790	$46,013	$8,212,884	0.56%	$-14,833	$118,714	$8,840,014	1.34%	$72,700
58 - PUBLIC UTILITIES COMMISSION	$0	$8,138,701	0.00%	$0	$0	$8,225,977	0.00%	$0	$0	$8,173,869	0.00%	$0
61 - GAMING CONTROL BOARD	$335,079	$25,845,453	1.30%	$-312,635	$643,517	$26,240,925	2.45%	$308,438	$580,497	$26,413,577	2.20%	$-63,020
65 - DEPARTMENT OF PUBLIC SAFETY	$8,225,060	$92,753,431	8.87%	$-322,638	$9,154,621	$87,942,284	10.41%	$929,560	$10,196,882	$86,763,467	11.75%	$1,042,261
69 - COLORADO RIVER COMMISSION	$5,178	$2,935,733	0.18%	$-3,072	$5,778	$2,880,559	0.20%	$599	$10,487	$3,078,171	0.34%	$4,709
70 - DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	$2,219,038	$46,461,052	4.78%	$14,743	$2,208,807	$45,533,502	4.85%	$-10,231	$1,515,172	$45,805,656	3.31%	$-693,635
72 - DEPARTMENT OF WILDLIFE	$311,406	$15,396,738	2.02%	$-3,749	$335,468	$15,723,122	2.13%	$24,062	$353,874	$15,643,903	2.26%	$18,406
74 - DEPARTMENT OF BUSINESS AND INDUSTRY	$359,915	$37,068,742	0.97%	$246,676	$255,991	$36,723,220	0.70%	$-103,924	$513,855	$37,766,407	1.36%	$257,865
80 - DEPARTMENT OF TRANSPORTATION	$4,293,397	$104,891,935	4.09%	$-581,058	$5,646,197	$103,753,852	5.44%	$1,352,800	$8,102,555	$104,289,180	7.77%	$2,456,357
81 - DEPARTMENT OF MOTOR VEHICLES	$1,221,265	$56,949,087	2.14%	$395,626	$2,597,893	$56,831,071	4.57%	$1,376,628	$2,675,563	$58,069,363	4.61%	$77,670
90 - DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	$4,458,240	$52,009,945	8.57%	$2,417,308	$3,233,515	$51,617,326	6.26%	$-1,224,725	$2,494,100	$51,951,641	4.80%	$-739,416
95 - PUBLIC EMPLOYEES BENEFITS PROGRAM	$0	$1,740,143	0.00%	$-329	$0	$0	0.00%	$0	$0	$0	0.00%	$0
95 - PUBLIC EMPLOYEES' BENEFITS PROGRAM	$0	$0	0.00%	$0	$5,520	$1,635,933	0.34%	$5,520	$19,344	$1,539,351	1.26%	$13,824
96 - SILVER STATE HEALTH INSURANCE EXCHANGE	$13,325	$1,401,374	0.95%	$10,667	$0	$1,494,368	0.00%	$-13,325	$3,419	$1,553,755	0.22%	$3,419
Total	$69,563,227	1,138,830,648.87	6.11%	$21,485,616	$81,767,729	1,125,401,432.38	7.27%	$12,204,502	$92,836,290	1,144,335,860.27	8.11%	$11,068,561

Overtime Analysis by Event Date
Overtime Analysis Settings
Agency: 440 DEPARTMENT OF CORRECTIONS
DOC 23Q4 BA

Code	Organization	Base Pay	Accr Comp Hrs	Comp Dollars	Pd OT Hours	Pd OT Dollars	Total Curr Hrs	Total Curr Dollars	Total Prior Hrs	Total Prior Dollars		Difference
3706	HR-PRISON MEDICAL CARE	$4,386,012.90	869:05:00	$31,343.66	5969:03:00	$344,148.71	6838:08:00	$375,492.37	9159:32:00	$486,825.61	$	(111,333.24)
3708	HR-OFFENDERS' STORE FUND	$632,947.34	94:54:00	$3,554.09	108:45:00	$4,739.92	203:39:00	$8,294.01	291:03:00	$11,479.16	$	(3,185.15)
3710	HR-DIRECTOR'S OFFICE	$2,826,442.78	341:15:00	$11,285.86	4111:52:00	$229,602.30	4453:07:00	$240,888.16	4099:40:00	$213,150.63	$	27,737.53
3711	HR-CORRECTIONAL PROGRAMS	$1,550,399.51	50:00:00	$1,343.63	263:00:00	$11,243.63	313:00:00	$12,587.26	138:15:00	$6,575.27	$	6,011.99
3715	HR-SO NEVADA CORRECTIONAL CTR	$21,150.00	0:00	$0.00	15:30	$819.57	15:30	$819.57	0:00	$0.00	$	819.57
3716	HR-WARM SPRINGS CORRECTNL CTR	$437,624.48	279:12:00	$9,370.26	2285:40:00	$119,552.61	2564:52:00	$128,922.87	6402:35:00	$278,587.99	$	(149,665.12)
3717	HR-NO NEVADA CORRECTNL CENTER	$3,306,444.39	2883:19:00	$82,888.06	29742:39	$1,338,011.00	32625:58	$1,420,899.06	25091:07	$1,095,755.09	$	325,143.97
3718	HR-NEVADA STATE PRISON	$0.00	0:00	$0.00	0:00	$0.00	0:00	$0.00	0:00	$0.00		$0.00
3719	HR-PRISON INDUSTRY	$264,034.16	0:00	$0.00	589:30:00	$30,313.26	589:30:00	$30,313.26	650:50:00	$34,341.73	$	(4,028.47)
3722	HR-STEWART CONSERVATION CAMP	$181,231.52	57:52:00	$1,698.99	816:55:00	$42,295.63	874:47:00	$43,994.62	1014:30:00	$49,402.55	$	(5,407.93)
3723	HR-PIOCHE CONSERVATION CAMP	$231,166.40	12:00	$361.20	755:30:00	$34,022.58	767:30:00	$34,383.78	667:30:00	$26,632.29	$	7,751.49
3724	HR-NO NV TRANSITIONAL HOUSING	$200,486.40	0:00	$0.00	491:00:00	$26,583.68	491:00:00	$26,583.68	375:00:00	$18,632.11	$	7,951.57
3725	HR-THREE LAKES VLY CNSRVTN CMP	$267,943.76	233:10:00	$7,325.70	1745:10:00	$83,260.87	1978:20:00	$90,586.57	2531:53:00	$110,506.22	$	(19,919.65)
3727	HR-PRISON RANCH	$65,025.12	0:00	$0.00	200:00:00	$7,410.92	200:00:00	$7,410.92	261:00:00	$11,193.00	$	(3,782.08)
3738	HR-SO DESERT CORRECTIONAL CTR	$3,380,081.62	4588:39:00	$136,308.81	32476:46	$1,462,191.73	37065:25	$1,598,500.54	34022:00	$1,450,963.94	$	147,536.60
3739	HR-WELLS CONSERVATION CAMP	$193,289.12	242:58:00	$6,347.49	429:28:00	$17,324.29	672:26:00	$23,671.78	498:56:00	$19,680.93	$	3,990.85
3741	HR-HUMBOLDT CONSERVATION CAMP	$160,540.92	57:00:00	$1,863.57	1288:15:00	$64,873.07	1345:15:00	$66,736.64	1040:15:00	$47,293.21	$	19,443.43
3747	HR-ELY CONSERVATION CAMP	$15,096.00	7:56	$299.40	338:30:00	$24,669.89	346:26:00	$24,969.29	321:24:00	$18,961.90	$	6,007.39
3748	HR-JEAN CONSERVATION CAMP	$196,440.06	134:11:00	$4,190.15	944:20:00	$42,188.63	1078:31:00	$46,378.78	920:57:00	$38,180.30	$	8,198.48
3749	HR-SILVER SPRNGS CONSERVATION	$0.00	0:00	$0.00	0:00	$0.00	0:00	$0.00	0:00	$0.00		$0.00
3751	HR-ELY STATE PRISON	$2,720,135.47	2657:10:00	$80,253.72	21343:01	$1,093,592.90	24000:11	$1,173,846.62	23720:41	$1,121,682.33	$	52,164.29
3752	HR-CARLIN CONSERVATION CAMP	$146,734.72	30:00:00	$936.60	1747:45:00	$92,219.32	1777:45:00	$93,155.92	1487:45:00	$73,062.88	$	20,093.04
3754	HR-TONOPAH CONSERVATION CAMP	$93,752.96	0:00	$0.00	56:00:00	$1,668.00	56:00:00	$1,668.00	88:00:00	$2,611.68	$	(943.68)
3759	HR-LOVELOCK CORRECTIONAL CTR	$2,680,773.78	1833:55:00	$57,330.72	24092:29	$1,197,072.60	25926:24	$1,254,403.32	25240:27	$1,197,854.15	$	56,549.17
3760	HR-CASA GRANDE TRANS HOUSING	$523,010.96	236:28:00	$7,459.91	1623:00:00	$78,616.98	1859:28:00	$86,076.89	2637:00:00	$124,326.81	$	(38,249.92)
3761	HR-F MCCLURE WOMENS COR CTR	$2,584,135.05	2604:14:00	$78,649.69	18982:55	$862,865.99	21587:09	$941,515.68	13504:58	$577,742.92	$	363,772.76
3762	HR-HIGH DESERT STATE PRISON	$7,367,302.76	7985:13:00	$242,473.10	60814:25	$2,793,311.41	68799:38	$3,035,784.51	72101:34	$3,161,989.09	$	(126,204.58)
3763	HR-INMATE WELFARE ACCOUNT	$330,054.17	12:01	$295.37	229:40:00	$8,502.12	241:41:00	$8,797.49	148:30:00	$5,514.35	$	3,283.14
		$34,762,256.35		**$765,579.98**		**$10,011,101.61**		**$10,776,681.59**		**$10,182,946.14**	**$**	**593,735.45**
												5.8%

Top 7 Correctional Centers (including Prison Medical)									
3762	HR-HIGH DESERT STATE PRISON	$ 7,367,302.76	7985:13:00	$ 242,473.10	60814:25	$ 2,793,311.41	68799:38	$ **3,035,784.51**	$3.04 Million
3738	HR-SO DESERT CORRECTIONAL CTR	$ 3,380,081.62	4588:39:00	$ 136,308.81	32476:46	$ 1,462,191.73	37065:25	$ **1,598,500.54**	$1.60 Million
3717	HR-NO NEVADA CORRECTNL CENTER	$ 3,306,444.39	2883:19:00	$ 82,888.06	29742:39	$ 1,338,011.00	32625:58	$ **1,420,899.06**	$1.42 Million
3759	HR-LOVELOCK CORRECTIONAL CTR	$ 2,680,773.78	1833:55:00	$ 57,330.72	24092:29	$ 1,197,072.60	25926:24	$ **1,254,403.32**	$1.25 Million
3751	HR-ELY STATE PRISON	$ 2,720,135.47	2657:10:00	$ 80,253.72	21343:01	$ 1,093,592.90	24000:11	$ **1,173,846.62**	$1.17 Million
3761	HR-F MCCLURE WOMENS COR CTR	$ 2,584,135.05	2604:14:00	$ 78,649.69	18982:55	$ 862,865.99	21587:09	$ **941,515.68**	$0.94 Million
3706	HR-PRISON MEDICAL CARE	$ 4,386,012.90	869:05:00	$ 31,343.66	5969:03:00	$ 344,148.71	6838:08:00	$ **375,492.37**	$0.38 Million
								$ **9,800,442.10**	
								90.9%	

Overtime Analysis by Event Date
Overtime Analysis Settings
Agency: 440 DEPARTMENT OF CORRECTIONS
DOC 23Q4 Rsn

Code	Reason	Accr Comp Hrs	Comp Dollars	Pd OT Hours	Pd OT Dollars	Total Hrs	Total Dollars
1	ACCIDENTS	0:00	$0.00	20:30	$653.04	20:30	$653.04
2	ACCT/FISCAL	0:00	$0.00	0:00	$0.00	0:00	$0.00
3	ADMIN	0:00	$0.00	0:00	$0.00	0:00	$0.00
4	ADMIN SUPPRT	0:00	$0.00	1:00	$72.68	1:00	$72.68
5	BACKLOG REDU	0:00	$0.00	0:00	$0.00	0:00	$0.00
6	BUDGET PREP	0:00	$0.00	0:00	$0.00	0:00	$0.00
7	CLIENT MEET	8:24	$187.07	0:00	$0.00	8:24	$187.07
8	CLIENT SVCS	0:00	$0.00	0:00	$0.00	0:00	$0.00
9	CONFERENCES	0:00	$0.00	21:30	$1,512.18	21:30	$1,512.18
10	COURT	0:00	$0.00	27:45:00	$1,487.13	27:45:00	$1,487.13
11	COVER-AL/MIL	9897:18:00	$296,343.20	122433:25	$5,809,895.35	132330:43	$6,106,238.55
12	COVER-24 HR	63:24:00	$2,279.23	0:00	$0.00	63:24:00	$2,279.23
13	COVER-HOL/WK	3222:34:00	$97,017.30	8724:57:00	$268,885.31	11947:31	$365,902.61
14	COVER-INJURY	0:00	$0.00	0:00	$0.00	0:00	$0.00
15	COVER-SICK	76:30:00	$2,919.32	694:45:00	$38,296.30	771:15:00	$41,215.62
16	COVER-TRAIN	0:00	$0.00	16:00	$375.84	16:00	$375.84
17	COVER-VACANT	657:42:00	$21,049.43	5187:11:00	$279,213.68	5844:53:00	$300,263.11
19	INVESTIGATE	40:30:00	$1,529.21	127:27:00	$8,709.18	167:57:00	$10,238.39
20	MEETINGS	0:00	$0.00	11:30	$546.74	11:30	$546.74
21	OFFICE SPPRT	0:00	$0.00	1:25	$34.91	1:25	$34.91
22	PERSONNEL	0:00	$0.00	3:30	$254.40	3:30	$254.40
23	PROGRAM DEAD	7:31	$300.21	40:15:00	$2,224.33	47:46:00	$2,524.54
24	SITE REPAIR	112:42:00	$3,335.12	626:30:00	$29,450.87	739:12:00	$32,785.99
25	SPECIAL EVNT	130:30:00	$3,886.55	83:40:00	$3,987.49	214:10:00	$7,874.04
26	STAFF MEET	3:00	$69.84	0:00	$0.00	3:00	$69.84
27	TRAINING	35:15:00	$1,270.82	146:30:00	$7,908.33	181:45:00	$9,179.15
28	TRAIN-PERSON	0:00	$0.00	6:30	$460.12	6:30	$460.12
29	TRAVEL	7:30	$251.63	201:10:00	$11,717.81	208:40:00	$11,969.44
30	WORKLOAD	1195:48:00	$37,629.63	9907:52:00	$504,128.40	11103:40	$541,758.03
31	WORKSHOPS	13:36	$385.08	14:45	$705.23	28:21:00	$1,090.31
32	UNDEFINED	14:44	$492.10	246:24:00	$10,963.50	261:08:00	$11,455.60
33	COVID-19	110:05:00	$3,189.72	191:45:00	$8,406.28	301:50:00	$11,596.00
34	MUSTER PAY	8253:48:00	$251,677.08	34225:40	$1,646,487.82	42479:28	$1,898,164.90
36	UNDEFINED	0:00	$0.00	0:00	$0.00	0:00	$0.00
50	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
51	AGNCY DEFINE	36:00:00	$1,622.16	12:00	$811.08	48:00:00	$2,433.24
52	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
53	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
54	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
55	AGNCY DEFINE	12:00	$367.37	41:00:00	$2,058.78	53:00:00	$2,426.15
56	AGNCY DEFINE	71:15:00	$2,209.21	1454:35:00	$73,961.48	1525:50:00	$76,170.69
57	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
58	AGNCY DEFINE	0:00	$0.00	55:30:00	$3,866.45	55:30:00	$3,866.45
59	AGNCY DEFINE	3:30	$107.20	77:16:00	$3,964.75	80:46:00	$4,071.95
60	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
61	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
62	AGNCY DEFINE	0:00	$0.00	36:00:00	$1,941.30	36:00:00	$1,941.30
63	AGNCY DEFINE	947:24:00	$28,375.67	11214:32	$529,075.77	12161:56	$557,451.44
64	AGNCY DEFINE	268:31:00	$8,469.84	3001:26:00	$140,894.89	3269:57:00	$149,364.73
65	AGNCY DEFINE	0:00	$0.00	8:00	$267.24	8:00	$267.24
66	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
67	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
68	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
69	AGNCY DEFINE	0:00	$0.00	7:12	$285.55	7:12	$285.55
70	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
71	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
72	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
73	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
74	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
75	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
76	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
77	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
79	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
80	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00
81	AGNCY DEFINE	0:00	$0.00	610:00:00	$37,742.48	610:00:00	$37,742.48
82	AGNCY DEFINE	16:30	$455.40	209:00:00	$8,625.46	225:30:00	$9,080.86
83	AGNCY DEFINE	0:00	$0.00	17:30	$1,111.83	17:30	$1,111.83
84	AGNCY DEFINE	0:00	$0.00	20:00	$727.50	20:00	$727.50
85	AGNCY DEFINE	0:00	$0.00	9:00	$341.55	9:00	$341.55
86	AGNCY DEFINE	0:00	$0.00	222:00:00	$15,815.19	222:00:00	$15,815.19
87	AGNCY DEFINE	0:00	$0.00	0:00	$0.00	0:00	$0.00

88 AGNCY DEFINE	0:00	$0.00		0:00	$0.00	0:00	$0.00
89 AGNCY DEFINE	0:00	$0.00		0:00	$0.00	0:00	$0.00
90 AGNCY DEFINE	0:00	$0.00		0:00	$0.00	0:00	$0.00
91 AGNCY DEFINE	0:00	$0.00		0:00	$0.00	0:00	$0.00
92 AGNCY DEFINE	0:00	$0.00		0:00	$0.00	0:00	$0.00
93 AGNCY DEFINE	0:00	$0.00		0:00	$0.00	0:00	$0.00
94 AGNCY DEFINE	0:00	$0.00		0:00	$0.00	0:00	$0.00
96 AGNCY DEFINE	0:00	$0.00		0:00	$0.00	0:00	$0.00
97 AGNCY DEFINE	0:00	$0.00		0:00	$0.00	0:00	$0.00
98 AGNCY DEFINE	0:00	$0.00		0:00	$0.00	0:00	$0.00
99 AGNCY DEFINE	0:00	$0.00		0:00	$0.00	0:00	$0.00
100 Unknown	0:00	$0.00	21669:17		$948,865.18	21669:17	$948,865.18
		$765,579.98			**$10,408,585.34**		**$11,174,165.32**

Highest 4 Causes of Overtime by Event Code

11 COVER-AL/MIL	9897:18:00	$	296,343.20	122433:25	$	5,809,895.35	132330:43	$ 6,106,238.55
34 MUSTER PAY	8253:48:00	$	251,677.08	34225:40	$	1,646,487.82	42479:28	$ 1,898,164.90
100 NO CODE	0:00:00	$	-	21669:17	$	948,865.18	21669:17	$ 948,865.18
63 FIRE TIME	947:24:00	$	28,375.67	11214:32	$	529,075.77	12161:56	$ 557,451.44
								$ 9,510,720.07
								85.1%

Overtime Analysis by Event Date
Overtime Analysis Settings
Agency: ALL DEPT OF HEALTH AND HUMAN SERV
DHHS Pivot 23Q4

Row Labels	Sum of Dollars12
(blank)	
BUDGET PREP	$ 21,016.68
INVESTIGATE	$ 24,131.64
PROGRAM DEAD	$ 51,069.82
SPECIAL EVNT	$ 8,193.10
TRAVEL	$ 36,928.68
WORKLOAD	$ 377,225.75
AGNCY DEFINE	$ 831,489.67
ACCT/FISCAL	$ 6,486.80
ADMIN SUPPRT	$ 20,755.50
CLIENT SVCS	$ 129,552.37
COVER-AL/MIL	$ 66,390.62
COVER-24 HR	$ 736,346.26
COVER-HOL/WK	$ 221,502.43
COVER-VACANT	$ 1,018,806.31
EMERGENCIES	$ 171,779.25
OFFICE SPPRT	$ 19,562.18
SITE REPAIR	$ 6,495.01
BACKLOG REDU	$ 2,462,040.54
COVER-TRAIN	$ 8,855.90
MEETINGS	$ 6,626.05
STAFF MEET	$ 4,474.14
ACCIDENTS	$ 5,490.86
COVER-SICK	$ 119,545.12
TRAINING	$ 38,834.20
CLIENT MEET	$ 11,666.04
COVID-19	$ 232.31
COVER-INJURY	$ 730.16
CONFERENCES	$ 7,824.41
ADMIN	$ 3,235.82
PERSONNEL	$ 1,283.73
TRAIN-PERSON	$ 6,403.50
WORKSHOPS	$ 403.52
COURT	$ 1,244.40
UNDEFINED	$ 393.33
Grand Total	**$ 6,427,016.10**

1 (blank)	-
2 BUDGET PREP	21,016.68
3 INVESTIGATE	24,131.64
4 PROGRAM DEAD	51,069.82
	96,218.14
	1.5%

Row Labels	Sum of Dollars5
407 - DIV OF WELFARE&SUPPORTIVE SVCS	**$ 2,965,406.58**
HR-WELFARE FIELD SERVICES	$ 2,754,422.04
HR-WELFARE ADMINISTRATION	$ 146,182.54
HR-ENERGY ASSISTANCE - WELFARE	$ 40,924.60
HR-CHILD CARE ASSIST & DEVEL	$ 20,812.67
HR-CHILD SPPRT ENFORCEMENT PRG	$ 3,064.73
(blank)	
409 - CHILD AND FAMILY DIVISION	**$ 1,412,870.42**
HR-SO NEV CHILD & ADLSCNT SVCS	$ 375,381.45
HR-RURAL CHILD WELFARE	$ 303,897.89
HR-NEVADA YOUTH TRAINING CTR	$ 280,766.54
HR-SUMMIT VIEW YOUTH CENTER	$ 155,855.27
HR-CALIENTE YOUTH CENTER	$ 125,071.03
HR-NO NEV CHILD & ADLSCNT SVCS	$ 75,578.20
HR-CHILDREN/YOUTH/FAMILY ADMIN	$ 61,764.31
HR-YOUTH PAROLE SERVICES	$ 30,186.35
HR-INFORMATION SERVICES	$ 2,270.22
HR-COMMUNITY JUV JUSTICE PRG	$ 2,099.16
(blank)	$ -
HR-VICTIMS OF CRIME	$ -
HR-CHILD CARE SERVICES	$ -
406 -PUBLIC AND BEHAVIORAL HEALTH	**$ 1,317,751.69**
HR-SO NEV ADULT MENTAL HEALTH	$ 811,866.29
HR-FAC FOR MENTAL OFFENDER	$ 316,230.26
HR-NNV ADULT MENTAL HEALTH SVC	$ 58,186.00
HR-HEALTH CARE FACILITY REG	$ 36,381.68
HR-OFF OF STATE HEALTH ADMIN	$ 22,420.47
HR-MATERNAL CHILD HEALTH SRVC	$ 13,893.41
HR-EMERGENCY MEDICAL SERVICES	$ 11,095.83
HR-CANCER CONTROL REGISTRY	$ 10,434.81
HR-RADIATION CONTROL PROGRAM	$ 10,233.85
HR-BEHAVIORAL HEALTH PREV & TR	$ 5,973.60
HR-HHS DPBH RURAL CLINICS	$ 4,025.29
HR-HEALTH ALERT NETWORK	$ 3,544.76
HR-COMMUNICABLE DISEASES	$ 3,463.58
HR-ENVIRONMENTAL HEALTH SRVCS	$ 3,418.53
HR-BEHAVIORIAL HEALTH ADMINSTR	$ 2,526.08
HR-CHILD CARE SERVICES	$ 1,140.48
HR-HEALTH STATISTICS&PLANNING	$ 910.24
HR-CHRONIC DISEASE	$ 811.13
HR-IMMUNIZATION PROGRAM	$ 760.32
HR-HHS HD BIOSTATS & EPIDMLG	$ 232.31
HR-COMMUNITY HEALTH SERVICES	$ 202.77
HR-CRISIS RESPONSE	$ -
HR-BEHAVIORIAL HLTH INFO SYSTM	$ -
HR-PREVTREAT OF PROBLEM GAMBL	$ -
HR-OFFICE OF MINORITY HEALTH	$ -
HR-WIC FOOD SUPPLEMENT	$ -
HR- MED MARIJUANA ESTABLISHMEN	$ -
HR-EARLY INTERVENTION SVCS	$ -
(blank)	$ -
HR- MARIJUANA HEALTH REGISTRY	$ -
402 - AGING AND DISABILITY SERVICES	**$ 586,505.30**
HR-DESERT REGIONAL CENTER	$ 481,790.22
HR-COMMUNITY BASED SERVICES	$ 75,346.54
HR-AGING FEDERAL PROG & ADMIN	$ 13,020.32
HR-SIERRA REGIONAL CENTER	$ 7,851.60
HR-RURAL REGIONAL CENTER	$ 3,489.77
HR-EARLY INTERVENTION SVCS	$ 2,527.20
HR-AUTISM TREATMENT PROGRAM	$ 2,479.65
HR-TOBACCO SETTLEMENT PROGRAM	$ -
HR-HHS DO CONSUMER HEALTH ASSI	$ -
HR-SR CITIZEN PROP TAX ASSIST	$ -
(blank)	$ -
HR-HOME&COMMUNITY BASED PROG	$ -
HR-HR HOMEMAKER	$ -
HR-COMMUNICATION ACCESS SRVCS	$ -
HR-SENIOR RX AND DISABILITY RX	$ -
403 - HEALTH CARE FINANCING & POLICY	**$ 122,227.94**
HR-HEALTH CARE FIN & POLICY	$ 122,227.94
(blank)	
HR-NEVADA MEDICAID	$ -
HR-NEVADA CHECK-UP PROGRAM	$ -
400 - DEPT OF HEALTH AND HUMAN SERV	**$ 22,254.17**
HR-IDEA PART C COMPLIANCE	$ 15,015.68
HR-DEVELOPMENTAL DISABILITIES	$ 2,376.26
HR-ADMINISTRATION	$ 2,204.11
HR-DATA ANALYTICS	$ 1,906.20
HR-GRANTS MANAGEMENT UNIT	$ 751.92
HR-INDIAN COMMISSION	$ -
HR- HEALTHY NV FUND ADMIN	$ -
HR-PATIENT PROTECTION COMMISIO	$ -
HR-CONSUMER HEALTH ASSISTANCE	$ -
(blank)	

Overtime Analysis by Event Date
Overtime Analysis Settings
Agency 400 DEPT OF HEALTH AND HUMAN SERV
DHHS Data 23Q4

Dept	Code	Organization	Base Pay	Accrued Comp Hours	Paid Overtime Dollars	Paid Overtime Hours2	Paid Overtime Dollars3	Total Hours4	Total Dollars5
400 - DEPT OF HEALTH AND HUMAN SERV	1499	HR-PUBLIC DEFENDER	$0.00	0:00	$0.00	0:00	$0.00	0:00	$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	2600	HR-INDIAN COMMISSION	$0.00	0:00	$0.00	0:00	$0.00	0:00	$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3055	HR-PATIENT PROTECTION COMMISIO	$24,204.00	0:00	$0.00	0:00	$0.00	0:00	$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3060	HR-FUND FOR RESILIENT NEVADA	$146,350.40	0:00	$0.00	0:00	$0.00	0:00	$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3150	HR-ADMINISTRATION	$370,201.74	0:00:00	$0.00	7:45	$2,204.11	31:45:00	$2,204.11
400 - DEPT OF HEALTH AND HUMAN SERV	3154	HR-DEVELOPMENTAL DISABILITIES	$67,678.32	77:38:00	$2,376.26	0:00	$0.00	77:38:00	$2,376.26
400 - DEPT OF HEALTH AND HUMAN SERV	3195	HR-GRANTS MANAGEMENT UNIT	$96,009.80	0:00	$0.00	13:00:00	$751.92	13:00:00	$751.92
400 - DEPT OF HEALTH AND HUMAN SERV	3203	HR-DATA ANALYTICS	$405,550.24	0:00	$0.00	21:00	$1,905.20	21:00	$1,905.20
400 - DEPT OF HEALTH AND HUMAN SERV	3204	HR-CONSUMER HEALTH ASSISTANCE	$0.00	0:00	$0.00	0:00	$0.00	0:00	$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3261	HR - HEALTHY NV FUND ADMIN	$0.00	0:00	$0.00	0:00	$0.00	0:00	$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3266	HR-DISABILITY SERVICES	$0.00	0:00	$0.00	0:00	$0.00	0:00	$0.00
400 - DEPT OF HEALTH AND HUMAN SERV	3276	HR-IDEA PART C COMPLIANCE	$148,584.00	57:09:00	$1,507.33	238:20:00	$13,508.35	295:29:00	$15,015.68
400 - DEPT OF HEALTH AND HUMAN SERV								

407 - DIV OF WELFARE&SUPPORTIVE SVCS								

Joe Lombardo
Governor

Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701- 4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 30, 2023

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Jim Rodriguez, Administrator
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

GOVERNOR'S FINANCE OFFICE

Agenda Item Write-up:

This report identifies the authority which has been delegated by the State Board of Examiners to the Clerk of the Board.

Additional Information:

BOE Requirement	NRS	Delegated Authority
Contracts, Cooperative Agreements, Interlocals	333.700	Authority to approve contracts for amounts less than $100,000. Approval of contracts entered into by the State Gaming Control Board for purposes of investigating an applicant for or a holder of a gaming license.
Stale Claims Account	353.097(4)	Authority to approve all stale claims, as defined in subsection 1 of NRS 353.097, from the Stale Claims account.
Refunds for overpayment of taxes, license fees and other charges	353.110(2)	Authority to approve all refunds relating to an overpayment of a license fee, tax or other charge made to any state agency or officer.
Petty Cash Account	353.252(1)	Authority to authorize a state agency to establish a petty cash account of not more than $500 out of the agency's budgeted resources.
Emergency Account	353.263(4)	Authority to determine whether an emergency exists as defined in subsection 1 of NRS 353.263, and approve expenditures from the Emergency Account.
Statutory Contingency Fund	353.264(3)	Authority to approve the payments of claims, as defined in subsection 2 of NRS 353.264.
Bad Debts	353C.220(1)	Authority to designate a debt of not more than $50 as a bad debt.

Statutory Authority:
NRS 333.700
NRS 353.097
NRS 353.110
NRS 353.252
NRS 353.263
NRS 353.264
NRS 353C.220

REVIEWED: DL

INFO ITEM: _____